

GENESEE COUNTY BOARD OF COMMISSIONERS

ITEMS FOR BOARD ACTION Wednesday, June 10, 2020 @ 9:00 a.m.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. INVOCATION

IV. PLEDGE TO THE FLAG

V. APPROVAL OF MINUTES

1. Board of Commissioners - Board Meeting - May 27, 2020 9:00 AM

VI. PUBLIC ADDRESS TO THE BOARD

VII. COMMUNICATIONS

VIII. REPORTS

A. BOARD OF COMMISSIONERS

Martin Cousineau, Chairperson; Ellen Ellenburg, Vice-Chairperson

1. **RES-2020-334** - Approval of the Proposed Millage Rates and authorization to set the Truth in Taxation Public Hearing on June 24, 2020 (Equalization)
2. **RES-2020-335** - Approval of the appointment of William Palmer as the Department of Veterans Services Director
3. **RES-2020-354** - Approval of a recommendation from the Genesee County Board of Health to adopt Resolution 2020: Racism is a Public Health Crisis (Health Department)

B. COMMUNITY & ECONOMIC DEVELOPMENT

David Martin, Chairperson

C. FINANCE COMMITTEE

Kim Courts, Chairperson; Ted Henry, Vice-Chairperson

1. **RES-2020-336** - Approval of a grant award from DTE Foundation in the amount of \$2,965 for the purpose continuing to assist Genesee County residents with paying utility bills; revenue from the grant will be deposited into account 156.7322.23790 (GCCARD)
2. **RES-2020-337** - Approval of a proposed amendment to the 2019-2020 Appropriations Resolution reallocating expenditures in various line items as described in the attached budget adjustment form (Fiscal Services)
3. **RES-2020-338** - Approval of proposed amendment to the 2019-2020 Appropriations Resolution accepting \$125,000 in new revenue from the Michigan Department of Health and Human Services and setting up

correlating expenditures in support of COVID-19 related activities (Health Department)

4. **RES-2020-339** - Approval of proposed amendment to the 2019-2020 Appropriations Resolution recognizing \$25,000 of additional revenue from the Michigan Department of Health and Human Services and setting up correlating expenditures to support Hepatitis A response activities (Health Department)
5. **RES-2020-340** - Forwarding to receive and file, a copy of the 2nd quarter Genesee County Investment Report (Treasurer)
6. **RES-2020-341** - Forwarding to receive and file, a copy of the paid county bills for the week ending 05/10/2020 in the amount of \$5,414,076.51 and 05/17/2020 in the amount of \$1,797,772.91 (Fiscal Services)

D. GOVERNMENTAL OPERATIONS COMMITTEE

Bryant Nolden, Chairperson; Kim Courts, Vice-Chairperson

1. **RES-2020-342** - Approval of a request by Genesee County's 67th District Court to apply for a grant, in the amount of \$170,000, from the Michigan Drug Court Grant Program for the purpose of operating the Genesee County Sobriety Court; no county match required (District Court)
2. **RES-2020-343** - Approval of a request by Genesee County's Circuit Court to apply for a grant, in the amount of \$420,000, from the State Court Administrative Office for the purpose of providing funding for Adult Felony Drug Court programming; no County match is required (Circuit Court)
3. **RES-2020-344** - Approval of a request by Genesee County's Circuit Court to apply for a grant, in the amount of \$156,000, from the State Court Administrative Office for the purpose of providing funding for the Family Dependency Treatment Court; no County match is required (Circuit Court)
4. **RES-2020-345** - Approval of proposed amendment of the 2019-2020 Appropriations Resolution by accepting a donation in excess of \$30,000 (to be determined after further consultation with the insurance company) as the result of the death of Nicklette Kiem who made this donation as part of her estate; funds to be deposited into account 205.4300.28685 until a proper memorial can be approved (Animal Control)
5. **RES-2020-346** - Approval of a request by Genesee County's Probate Court to update a job title to Chief Deputy Register in order to conform with Michigan Court Rules; this is a name change only, no change to duties or pay (Probate Court)
6. **RES-2020-347** - Approval of a request by Genesee County's Prosecutor to apply for a grant, in the amount of \$89,018.50, from the Automobile Theft Prevention Authority for the purpose of partially funding the Prosecutor's Auto Theft and Fraud Prosecution Unit; there is a 50% county match required (Prosecutor)
7. **RES-2020-348** - Approval of a request by Genesee County's Office of the Sheriff to apply for a grant, in the amount of \$19,553.10, from the U.S. Department of Justice for the purpose of providing 50% funding for bullet proof vest replacement (Office of Sheriff)
8. **RES-2020-349** - Approval to of a grant award from U.S. Justice Department in the amount of \$58,008 for the purpose of providing funding assistance in the

response to the Pandemic; the revenue from the grant will be deposited into account 101.2910.23400 and will be used to fund expenses in account 101.2910.35005 (\$55,000 Supplies) and 101.2910.30055 (\$3,008 Overtime) (Office of the Sheriff)

E. HUMAN SERVICES COMMITTEE

Ellen Ellenburg, Chairperson; Brenda Clack, Vice-Chairperson

1. **RES-2020-350** - Authorization for the Office of Senior Services to purchase Project FRESH coupon booklets, in an amount not to exceed \$20,000 total, and to negotiate Project FRESH 2020 Memorandums of Agreement between Genesee County and multiple Senior Project FRESH partners to provide food coupons to local seniors to be used at Genesee County farmers' markets; the cost of these agreements will be paid for from account 202.6895.57132 (Senior Services)

F. PUBLIC WORKS COMMITTEE

Ted Henry, Chairperson; Shaun Shumaker, Vice-Chairperson

1. **RES-2020-351** - Approval of an agreement between Genesee County and Dudesolutions to provide for fleet management software for Motor Pool; annual cost, beginning October 1, 2020, will be \$14,649; cost for this software will be charged to account 645.2334.46455
2. **RES-2020-352** - Approval of a Purchase Order to RJ Thomas Mfg Co. for the fiscal year ending 2020, in an amount not to exceed \$24,768.50, to provide for the purchase of picnic tables and grills for various parks serviced by the GCPRC; the cost for this purchase order will be paid from accounts 666.7710.35051 (\$13,352.00) and 898.7763.35051 (\$11,416.50); there is no use of General Fund (Parks & Recreation)
3. **RES-2020-353** - Approval of a contract between Genesee County and Genesee Health System (GHS) to provide for vehicle maintenance and fuel purchase for GHS vehicles (Board)

IX. UNFINISHED BUSINESS

X. NEW AND MISCELLANEOUS BUSINESS

XI. OTHER BUSINESS

XII. ADJOURNMENT



Board of Commissioners
Wednesday, May 27, 2020 at 9:00 a.m.
Minutes

I. CALL MEETING TO ORDER at 9:00 AM.

II. ROLL CALL

Attendee Name	Title	Status	Arrived
Bryant Nolden	Commissioner	Remote	
Brenda Clack	Commissioner	Absent	
Ellen Ellenburg	Vice-Chairperson	Remote	
Kimberly Courts	Commissioner	Remote	
Mark Young	Commissioner	Remote	
Shaun Shumaker	Commissioner	Remote	
Martin Cousineau	Chairman	Present	
Ted Henry	Commissioner	Remote	
David W. Martin	Commissioner	Remote	

III. INVOCATION was led by Commissioner Courts.

IV. PLEDGE TO THE FLAG was led by Commissioner Young.

V. APPROVAL OF MINUTES

1. Board of Commissioners - Board Meeting - May 13, 2020 9:00 AM

RESULT:	ACCEPTED [7 TO 0]
MOVER:	Ellen Ellenburg, Vice-Chairperson
SECONDER:	Kimberly Courts, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Cousineau, Henry, Martin
ABSENT:	Brenda Clack
AWAY:	Shaun Shumaker

VI. PUBLIC ADDRESS TO THE BOARD - None

VII. COMMUNICATIONS

1. Preliminary State Equalization Report for 2020 Tax Year
2. Dam Commission

VIII. REPORTS

A. BOARD OF COMMISSIONERS

Martin Cousineau, Chairperson; Ellen Ellenburg, Vice-Chairperson

1. **RES-2020-257** - RES-2020-257 : Process for Creating New Positions - Roll Call Vote

Minutes Acceptance: Minutes of May 27, 2020 9:00 AM (APPROVAL OF MINUTES)

RESULT:	ADOPTED [6 TO 2]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Ellenburg, Courts, Young, Cousineau, Henry, Martin
NAYS:	Bryant Nolden, Shaun Shumaker
ABSENT:	Brenda Clack

Prosecutor Leyton addressed the Board to express his disapproval of the resolution.

Sheriff Swanson addressed the Board to express his disapproval of the resolution.

Commissioner Courts suggested implementing an expedited process to deal with vacancies. Discussion ensued.

Treasurer Deb Cherry addressed the Board regarding her disapproval of the resolution. Discussion ensued.

Motion to: create a hiring committee/sub-finance committee that handles vacancies that need to be filled on an expedited basis where all actions are sent directly to the Board.

RESULT:	ADOPTED [5 TO 3]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Ellenburg, Courts, Cousineau, Henry, Martin
NAYS:	Bryant Nolden, Mark Young, Shaun Shumaker
ABSENT:	Brenda Clack

Discussion ensued.

2. **RES-2020-260** - RES-2020-260 : Emergency Approval to Create and Fill Six (6) Additional Seasonal Public Health Nurse positions (Hea - Roll Call Vote)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ted Henry, Commissioner
SECONDER:	Mark Young, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

3. **RES-2020-259** - RES-2020-259 : Emergency Approval of Budget for Additional COVID-19 Public Health Crisis Resonse Funds (Health) - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryant Nolden, Commissioner
SECONDER:	Mark Young, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

4. **RES-2020-258** - RES-2020-258 : Amendment of the Retirement Ordinance for SECURE Act - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryant Nolden, Commissioner
SECONDER:	Mark Young, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

B. COMMUNITY & ECONOMIC DEVELOPMENT

David Martin, Chairperson

1. **RES-2020-261** - RES-2020-261 : City of Burton 2020 Contract- Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

2. **RES-2020-262** - RES-2020-262 : City of Fenton 2020 Contract- Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

3. **RES-2020-263** - RES-2020-263 : City of Flushing 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

4. **RES-2020-264** - RES-2020-264 : City of Flushing 2020 Contract - Public Facility Improvements - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

5. **RES-2020-265** - RES-2020-265 : City of Grand Blanc 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

6. **RES-2020-266** - RES-2020-266 : City of Grand Blanc 2020 Contract - Senior Center Operations - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

7. **RES-2020-267** - RES-2020-267 : City of Linden 2020 Contract - Roll Call Vote

Minutes Acceptance: Minutes of May 27, 2020 9:00 AM (APPROVAL OF MINUTES)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

8. **RES-2020-268** - RES-2020-268 : City of Montrose 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

9. **RES-2020-269** - RES-2020-269 : City of Mt Morris 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

10. **RES-2020-270** - RES-2020-270 : City of Mt Morris 2020 Contract - Infrastructure Improvements - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

11. **RES-2020-271** - RES-2020-271 : City of Mt Morris 2020 Contract - Infrastructure Imp - Drains - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

12. **RES-2020-272** - RES-2020-272 : City of Swartz Creek 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

13. **RES-2020-273** - RES-2020-273 : City of Swartz Creek 2020 Contract - Infrastructure Improvements - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

14. **RES-2020-274** - RES-2020-274 : Atlas Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

15. **RES-2020-275** - RES-2020-275 : Fenton Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

16. **RES-2020-276** - RES-2020-276 : Flint Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

17. **RES-2020-277** - RES-2020-277 : Flint Township 2020 Contract - Infrastructure Improvements - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

18. **RES-2020-278** - RES-2020-278 : Flint Township 2020 Contract - Crime Prevention - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

19. **RES-2020-279** - RES-2020-279 : Flushing Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

20. **RES-2020-280** - RES-2020-280 : Flushing Township 2020 Contract - Public Facility Improvements - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

21. **RES-2020-281** - RES-2020-281 : Flushing Township 2020 Contract - Removal of Barriers - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

22. **RES-2020-282** - RES-2020-282 : Gaines Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

23. **RES-2020-283** - RES-2020-283 : Genesee Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

24. **RES-2020-284** - RES-2020-284 : Grand Blanc Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

25. **RES-2020-285** - RES-2020-285 : Grand Blanc Township 2020 Contract - Safety Program - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

26. **RES-2020-286** - RES-2020-286 : Legal Services of Eastern MI 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

27. **RES-2020-287** - RES-2020-287 : Montrose Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

28. **RES-2020-288** - RES-2020-288 : Mt Morris Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

29. **RES-2020-289** - RES-2020-289 : Mt Morris Township 2020 Contract - Youth Programs - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

30. **RES-2020-290** - RES-2020-290 : Mt Morris Township 2020 Contract - Code Enforcement - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

31. **RES-2020-291** - RES-2020-291 : Mt Morris Township 2020 Contract - Infrastructure Improvements - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

32. **RES-2020-292** - RES-2020-292 : Mundy Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

33. **RES-2020-293** - RES-2020-293 : Richfield Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

34. **RES-2020-294** - RES-2020-294 : Thetford Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

35. **RES-2020-295** - RES-2020-295 : Vienna Township 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

36. **RES-2020-296** - RES-2020-296 : Vienna Township 2020 Contract - Arts Programming - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

37. **RES-2020-297** - RES-2020-297 : Vienna Township 2020 Contract - Safety Program - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

38. **RES-2020-298** - RES-2020-298 : Village of Gaines 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

39. **RES-2020-299** - RES-2020-299 : Village of Goodrich 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

40. **RES-2020-300** - RES-2020-300 : GCCARD 2020 ESG Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

41. **RES-2020-301** - RES-2020-301 : Genesee County Youth Corp 2020 ESG Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

42. **RES-2020-302** - RES-2020-302 : Metro Community Development 2020 ESG Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

43. **RES-2020-303** - RES-2020-303 : My Brother's Keeper 2020 ESG Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

44. **RES-2020-304** - RES-2020-304 : Shelter of Flint 2020 Contract - Emergency Shelter - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

45. **RES-2020-305** - RES-2020-305 : Habitat for Humanity 2020 Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

46. **RES-2020-306** - RES-2020-306 : YWCA 2020 ESG Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

47. **RES-2020-307** - RES-2020-307 : Metro Community Development 2020 TBRA Contract - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

48. **RES-2020-308** - RES-2020-308 : MDOT Master Agreement - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David W. Martin, Commissioner
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

C. FINANCE COMMITTEE

Kim Courts, Chairperson; Ted Henry, Vice-Chairperson

1. **RES-2020-309** - RES-2020-309 : Mental Health Court Clerk Position - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Ted Henry, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

2. **RES-2020-310** - RES-2020-310 : Mental Health Court Supervisor Position - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Ted Henry, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

3. **RES-2020-311** - RES-2020-311 : Elimination of Deputy Controller Position - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Martin Cousineau, Chairman
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

4. **RES-2020-312** - RES-2020-312 : Budget Amendment - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Ted Henry, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

5. **RES-2020-313** - RES-2020-313 : Request to Accept Michigan Department of Health and Human Services (MDHHS) Community Service Block G - Roll Call Vote

Minutes Acceptance: Minutes of May 27, 2020 9:00 AM (APPROVAL OF MINUTES)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Shaun Shumaker, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

6. **RES-2020-314** - RES-2020-314 : Change Assistant Controller Job Title to Accounting and Budget Manager - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

7. **RES-2020-315** - RES-2020-315 : Approval of proposed amendment to 2019-2020 CSBG-D (Reso# 2019-750) budget fund 133 - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Shaun Shumaker, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

8. **RES-2020-316** - RES-2020-316 : Authorization to accept VAAA Budget Amentment for Home Delivered & Congregate Meal Plans - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Shaun Shumaker, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

9. **RES-2020-317** - RES-2020-317 : Community Development Program Adjustments - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

10. **RES-2020-318** - RES-2020-318 : County bills approval - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Ted Henry, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

11. **RES-2020-319** - RES-2020-319 : Elimination/Addition of Position - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

12. **RES-2020-320** - RES-2020-320 : Approve Budgeted Food and kitchen supplies purchases exceeding \$10,000 - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Courts, Commissioner
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Nolden, Clack, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin

D. GOVERNMENTAL OPERATIONS COMMITTEE

Bryant Nolden, Chairperson; Kim Courts, Vice-Chairperson

1. **RES-2020-321** - RES-2020-321 : MAINTENANCE AGREEMENT/BUDGET AMENDMENT - STRYKER - LIFEPAK - LUCAS - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryant Nolden, Commissioner
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

2. **RES-2020-322** - RES-2020-322 : FY 2021 Community Corrections Grant Application Submission - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryant Nolden, Commissioner
SECONDER:	Shaun Shumaker, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

3. **RES-2020-323** - RES-2020-323 : Satellite Tracking of People (STOP) - Approval of One-Year Extension - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryant Nolden, Commissioner
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

4. **RES-2020-324** - RES-2020-324 : Flint Holding Facility Contract Renewal 2019/2020 - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryant Nolden, Kimberly Courts
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

5. **RES-2020-325** - RES-2020-325 : FY 2020 Strategies for Policing Grant (USDG) - Approval to Submit - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryant Nolden, Commissioner
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

6. **RES-2020-326** - RES-2020-326 : Amendment to Remonumentation Contracts with Fleis and Vandenbrink - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bryant Nolden, Commissioner
SECONDER:	Ellen Ellenburg, Vice-Chairperson
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

E. HUMAN SERVICES COMMITTEE

Ellen Ellenburg, Chairperson; Brenda Clack, Vice-Chairperson

1. **RES-2020-327** - RES-2020-327 : Amendment to WRAP Budget - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ellen Ellenburg, Vice-Chairperson
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

2. **RES-2020-328** - RES-2020-328 : Request to Accept Agency Contract with United Way - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ellen Ellenburg, Vice-Chairperson
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

3. **RES-2020-329** - Approval of a request by Genesee County's Community Action Resource Department to apply for a Non-Federal Share Waiver from the U.S. Department of Health & Human Services for our Head Start program

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ellen Ellenburg, Vice-Chairperson
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

4. **RES-2020-330** - RES-2020-330 : Request to Accept Amendment to MDHHS-BCAEO Letter of Agreement - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ellen Ellenburg, Vice-Chairperson
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

5. **RES-2020-331** - RES-2020-331 : Request to Accept Agreement for Flint and Genesee Chamber of Commerce SYI Funds - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ellen Ellenburg, Vice-Chairperson
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

F. PUBLIC WORKS COMMITTEE

Ted Henry, Chairperson; Shaun Shumaker, Vice-Chairperson

1. **RES-2020-332** - RES-2020-332 : Change Order to Contract - Zito Construction Company - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ted Henry, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

2. **RES-2020-333** - RES-2020-333 : Purchase Order to Zoho Corp for AD Auditing and Desktop Management Software Renewal - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ted Henry, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

G. LAUDATORY RESOLUTIONS

1. **2020-L2** - 2020-L2 : Reid's Barber Shop - 100th Anniversary - Roll Call Vote

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ted Henry, Commissioner
SECONDER:	Bryant Nolden, Commissioner
AYES:	Nolden, Ellenburg, Courts, Young, Shumaker, Cousineau, Henry, Martin
ABSENT:	Brenda Clack

IX. UNFINISHED BUSINESS - None

X. NEW AND MISCELLANEOUS BUSINESS - None

XI. OTHER BUSINESS - None

XII. ADJOURNMENT

The meeting was closed at 10:23 AM

Presiding Officer of the Council

Recorder

Minutes Acceptance: Minutes of May 27, 2020 9:00 AM (APPROVAL OF MINUTES)



GENESEE COUNTY DEPARTMENT OF EQUALIZATION

1101 BEACH STREET-SUITE 206, FLINT, MICHIGAN, 48502-1468

TELEPHONE (810) 257-3017 FAX (810) 768-7954

Melissa Hayduk, MMAO (4), CAE, PPE
DIRECTOR

To: Honorable Chairperson and Members of the Genesee County Board of Commissioners

From: Melissa K. Hayduk, Equalization Director

Date: June 10, 2020

Re: Proposed Millage Rates/Set TITH Public Hearing

Calculations have been completed for the Genesee County millage levy for the 2020 tax year. The taxable value listed on the attached report comes from the L-4028 report All Properties Without Renaissance Zones as Genesee County does not levy millage against those properties.

The revenue from the Convention Facilities Tax (CFT) and the Health and Safety Fund Act (HSF) have been used to adjust the Base Tax Rate Genesee County may levy without holding a Truth in Taxation Hearing. The 2020 Adjusted Base Tax Rate is 9.2752.

Total millage levied for all Genesee County services in 2019 was 9.7151. This millage is to be rolled back in accordance the law. The total maximum millage Genesee County may levy for tax year **2020 is 9.6612.**

In order to levy this millage, a Truth in Taxation Hearing must be held and proper procedures followed in accordance with MCL 211.24e.

The timeline for this would be:

June 10, 2020- Board of Commissioners approve "Proposed Millage Rates" at meeting and announce Public Hearing date of June 24, 2020.

June 14, 2020 --"Truth in Taxation" notice published in Flint Journal on Sunday, June 14, 2020.

June 24, 2020 - 9am - TRUTH IN TAXATION -Public Hearing --

At this meeting - notice of regular meeting **Must** be announced and state the Board of Commissioners will be taking action on the proposed additional millage.

Page 2
2020 TITH Hearing

June 24, 2020 - (9:30am +/-) Regular Board Meeting - Board of Commissioners will take action to decide millage rates for 2020.

Have proposed millage rates individually stated before approving.

Operating	5.4608
Paramedics	0.4805
Parks & Rec	0.7436
Senior Services	0.6940
Health Services	0.9916
Veterans	0.0991
MSU Ext	0.0395
AnimalC	0.1983
<u>Culture</u>	<u>0.9538</u>
 Total Millage	 9.6612

If the documents meet with your approval, they are considered ready to be submitted to the county board of commissioners. If you have any questions regarding this information, feel free to contact me.

Attachments

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan ("this Board"), as follows:

1. This Board proposes that Genesee County, through this Board, will levy in 2020 the following millage rates for the following purposes:

General Operating	5.4608
Emergency Medical Services	0.4805
Parks and Recreation	0.7436
Senior Citizen Services	0.6940
Uninsured Health Services	
Delivery System	0.9916
Veterans	0.0991
Animal Control	0.1983
MSU Extension	0.0395
Arts Education and	
Cultural Enrichment	0.9538
Total Millage Proposed to Be Levied	9.6612

2. This Board will hold a public hearing for the purpose of receiving testimony regarding the above proposed millage rates at 9:00 a.m. on Wednesday, June 24, 2020, in the Willard P. Harris Auditorium, Genesee County Administration Building, Third Floor, 1101 Beach Street, Flint, Michigan, such hearing to be part of the meeting of this Board already scheduled for that time, date, and location. In the event that the Governor's Executive Order No. 2020-75 is still in effect, this meeting may be held remotely in accordance with that Executive Order.
3. This Board adopts the statements made in the NOTICE OF PUBLIC HEARING ON INCREASING PROPERTY TAXES (the "Notice"), which Notice is attached to this Resolution and incorporated herein by reference.
4. The County Clerk/Register ("the Clerk") is directed to obtain on behalf of the County publication of the Notice on Sunday, June 14, 2020, in *The Flint Journal* (the "Journal"), the *Journal* being hereby found by this Board to be a newspaper of general circulation within the County.
5. The Clerk is further directed to obtain publication of the Notice in the *Journal* in accordance with the DIRECTIONS FOR PUBLICATION OF THE NOTICE OF PUBLIC HEARING ON INCREASING PROPERTY TAXES, which Directions are attached to the attached Notice and are incorporated herein by reference.

6. The Clerk is further directed to send the Notice to all newspapers circulated within the County, and to do so prior to the public hearing date of Wednesday, June 24, 2020.
7. This Board's Coordinator is directed to provide any notices of the above provided-for public hearing, additional to the notices above directed to be provided by the Clerk, as may be required by the Open Meetings Act, MCL 15.261 *et seq.*

BOARD OF COMMISSIONERS

Attachments (2)

Notice of Public Hearing on Increasing Property Taxes

The Genesee County Board of County Commissioners of Genesee County, Michigan will hold a public hearing on a proposed increase of 0.3860 mills in the operating tax millage rate to be levied in 2020.

The hearing will be held on Wednesday, June 24, 2020, at 9:00 a.m. The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting. The hearing is generally held at the Genesee County Administration Building – Harris Auditorium, 1101 Beach Street, Flint, Michigan 48502. However, to mitigate the spread of COVID-19, and in accordance with Governor Gretchen Whitmer’s Executive Order No. 2020-75, this public meeting will be held virtually. Any member of the public may participate in the hearing as follows:

-To watch live, visit our website at:

<http://geneseecountymi.igm2.com/Citizens/default.aspx>

-To make comments via email, send to: publiccomment@co.genesee.mi.us

-To speak by telephone, please sign up no later than June 24, 2020, at 8:00 a.m., by doing the following:

-Call 810-257-3020;

-Leave your name, the spelling of your name, and a phone number at which to reach you on the voicemail;

-Staff will call each speaker during the public hearing and he or she will be allowed a reasonable amount of time to speak;

-After the telephonic speakers are finished, emailed comments will be read by staff.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 4.16% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved the operating revenue will decrease by 0.15% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

Genesee County
1101 Beach Street
Flint, Michigan 48502
(810) 257-3020

**DIRECTIONS FOR PUBLICATION
OF THE NOTICE OF PUBLIC HEARING
ON INCREASING PROPERTY TAXES**

The Notice is to be published in The Flint Journal on June 14, 2020. It is to be published as a display advertisement, in other than the legal notices or classified advertisement portions of the newspaper. The Notice is to be not less than 4 inches wide and no less than 8 inches in vertical measurement, although as near to 8 inches in vertical measurement as reasonably practical from a layout standpoint. The two-line headline is to be in not less than 18-point type. The remaining text is to be in not less than 12-point type.

**GENESEE COUNTY BOARD OF COMMISSIONERS
BOARD COORDINATOR**

1101 BEACH STREET, ROOM 312
FLINT, MICHIGAN 48502

TELEPHONE: (810) 257-3020
FAX: (810) 257-3008

JOSHUA M. FREEMAN
COORDINATOR



To: Board of Commissioners

From: Joshua Freeman

Date: June 10, 2020

Re: Appointment of Department of Veterans Services Director

Chairman Martin Cousineau appointed a three member committee (Commissioners Henry, Young and Martin) to interview potential candidates to serve as the Director of Veterans Services.

After a lengthy search, the committee is recommending the appointment of William Palmer for that position. Mr. Palmer has agreed to accept the appointment. Due to special circumstances unique to Mr. Palmer, the salary for this position will be set at \$27.00 per hour and he will be afforded those benefits afforded by the Personnel Policy Manual to appointed individuals.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, hereby appoints William Palmer to the position of Director of Veterans Services, effective June 10, 2020, pending successful completion of a medical and background check, and the duties of the Director of Veterans Services shall be those presently prescribed in the job description for the position, those prescribed by statute, if any, and those prescribed by the Board of Commissioners from time to time.

BE IT FURTHER RESOLVED, that Mr. Palmer's compensation shall be \$27.00 per hour due to special circumstances unique to Mr. Palmer, and that unless or until rescinded or modified by action of this Board, the Director of Veterans Services shall receive, in addition to the base salary, all other allowances and benefits currently in effect for County Department Heads in general, in accordance with, and subject to, established County personnel policies, and subject to such variations in benefits as are dependent upon date of commencement of County employment.

BE IT FURTHER RESOLVED, that this Board reserves all authority it has to rescind or modify, through future action, the salaries, allowances and benefits of all County-funded personnel positions, including but not limited to rescinding or modifying any salary adjustment provided in this resolution.

John D. McKellar, MPA
Health Officer



Gary K. Johnson, MD, MPH
Medical Director

To: Martin Cousineau, Chairperson
Board of Commissioners
From: John McKellar, Health Officer
Date: June 10, 2020
Re: Approve Resolution 2020: Racism is a Public Health Crisis (Health)

Requested Action

Approval of resolution asserting racism is a public health crisis affecting our society

Discussion:

The attached resolution was presented to the Genesee County Board of Health at its June 3, 2020, meeting by a group of concerned citizens. The Board of Health voted unanimously to adopt the resolution. The resolution is now presented for approval by the Board of Commissioners

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, race is a social construction with no biologic basis¹; and

WHEREAS, racism is a social system with multiple dimensions: (1) individual racism is internalized or interpersonal; and (2) systemic racism is institutional or structural and is a system of structuring opportunity and assigning value based on the social interpretation of how one looks that unfairly disadvantages some individuals and communities, unfairly advantages other individuals and communities, and saps the strength of the whole society through the waste of human resources^{2, 3}; and

WHEREAS, racism causes persistent racial discrimination in housing, education, employment, and criminal justice; and an emerging body of research demonstrates that racism is a social determinant of health^{1, 4}; and

WHEREAS, more than 100 studies have linked racism to worse health outcomes⁵; and

WHEREAS, in Genesee County, the highest excess death rates exist for African Americans at every stage in the life course, and our infant mortality rate for infants of non-Hispanic black women is almost twice that of white women⁶; and

WHEREAS, the American Public Health Association (APHA) launched a National Campaign Against Racism³; and

WHEREAS, the goal of the Genesee County Health Department is to improve the health status of Genesee County residents, with particular attention to eliminating racial, social, and economic inequities and using prevention and intervention strategies that target underlying causes⁷; and

WHEREAS, in 2016, this Board adopted a resolution promoting a Health Equity in all Policies (HEIAP) Framework to Guide Policy Making" which is used strategically to promote health and racial equity⁸; and

WHEREAS, public health's responsibilities in addressing racism include reshaping our discourse and agenda so that we all actively engage in racial justice work; and

WHEREAS, while there is no epidemiologic definition of "crisis," the health impact of racism clearly rises to the definition proposed by Galea: "The problem must affect large numbers of people, it must threaten health over the long-term, and it must require the adoption of large-scale solutions."⁹

NOW, THEREFORE, BE IT RESOLVED, that, in union with the Genesee County Board of Health, this Board of County Commissioners of Genesee County, Michigan:

1. Asserts that racism is a public health crisis affecting our entire society;
2. Conducts an assessment of internal policy and procedures to ensure racial equity is a core element of this Board and all Genesee County departments and offices;
3. Works to create an equity and justice-oriented organization ¹⁰ with this Board and its Committees identifying specific activities to increase diversity and to incorporate anti-racism principles across Board membership, leadership, staffing, and contracting;
4. Incorporates into the organizational workplan educational efforts to address and dismantle racism, expand members' understanding of racism and how racism affects individual and population health, and provide tools to assist members to engage actively and authentically with communities of color;
5. Advocates for relevant policies that improve health in communities of color and supports local, state, and federal initiatives that advance social justice, while also encouraging individual member advocacy to dismantle systemic racism;
6. Works to build alliances and partnerships with other organizations that are confronting racism and encourages other local, state, and national entities to recognize racism as a public health crisis.

BE IT FURTHER RESOLVED, that this Board will consider allocating adequate financial resources within its budget to accomplish these activities.

References:

1. García JJ, Sharif MZ. *Black Lives Matter: A Commentary on Race and Racism*. AmJ Public Health. 2015;105: e27–e30. doi:10.2105/AJPH.2015.302706
2. Jones CP. *Confronting Institutionalized Racism*. Phylon. 2002;50(1/2):7---22.
3. American Public Health Association. Racism and Health. Available at: <https://www.apha.org/topics-and-issues/health-equity/racism-and-health>. Accessed February 20, 2018.
4. Flynn, A., Holmberg, S., Warren, D., and Wong, F. *REWRITE the Racial Rules: Building an Inclusive American Economy*. Roosevelt Institute, 2016.
5. Institute of Medicine. *Unequal Treatment*. <https://www.nap.edu/download/10260> Accessed 6/2/2020.
6. Michigan Department of Health and Human Services, Genesee County, Profile of Genesee 2018. <https://www.mdch.state.mi.us/pha/osr/chi/profiles/standard/profilestand.asp?CoCode=25&CoName=Genesee> Accessed 6/2/20
7. Genesee County Health Department, Healthy Genesee 2020 <https://gchd.us/wp-content/uploads/2016/06/healthyGC2020.pdf> Accessed 6/2/2020
8. Health In All Policies Resolution 2016. Genesee County, MI. https://www.naccho.org/uploads/downloadable-resources/HEiAP-Genesee-County-Workshop-Report_final.pdf Accessed 6/2/20

9. Galea, Sandro. Crying "Crisis". Dean's Note. Boston University School of Public Health. <https://www.bu.edu/sph/2017/04/23/crying-crisis/>. Accessed 6/2/2020
10. Jackson, B. W (2006). Theory and practice of multicultural organization development. In Jones, B. B. & Brazzel, M. (Eds.), *The NTL Handbook of Organization Development and Change* (pps. 139-154). San Francisco, CA, Pfeiffer.

Resolution 2020: Racism is a Public Health Crisis

WHEREAS, race is a social construction with no biologic basis¹; and

WHEREAS, racism is a social system with multiple dimensions: individual racism is internalized or interpersonal; and systemic racism is institutional or structural, and is a system of structuring opportunity and assigning value based on the social interpretation of how one looks, that unfairly disadvantages some individuals and communities, unfairly advantages other individuals and communities, and saps the strength of the whole society through the waste of human resources ^{2,3}; and

WHEREAS, racism causes persistent racial discrimination in housing, education, employment and criminal justice; and an emerging body of research demonstrates that racism is a social determinant of health^{1,4}; and

WHEREAS, more than 100 studies have linked racism to worse health outcomes ⁵; and

WHEREAS, in Genesee County, the highest excess death rates exist for African American, at every stage in the life course and our infant mortality rate for infants of non- Hispanic black women is almost twice that of white women ⁶; and

WHEREAS, the American Public Health Association (APHA) launched a National Campaign Against Racism ³; and

WHEREAS, the goal of the Genesee County Health Department is to improve the health status of Genesee County residents, with particular attention to eliminating racial, social, and economic inequities and using prevention and intervention strategies that target underlying causes; ⁷; and

WHEREAS, Genesee County has adopted in 2016 the resolution promoting a Health Equity in all Policies (HEIAP) Framework to Guide Policy Making” which is used strategically to promote health and racial equity ⁸; and

WHEREAS, public health’s responsibilities to address racism include reshaping our discourse and agenda so that we all actively engage in racial justice work; and

WHEREAS, while there is no epidemiologic definition of “crisis”, the health impact of racism clearly rises to the definition proposed by Galea: “The problem must affect large numbers of people, it must threaten health over the long-term, and it must require the adoption of large-scale solutions”.⁹

THEREFORE, BE IT RESOLVED that the Genesee County Board of Health (GCBOH):

1. Asserts that racism is a public health crisis affecting our entire society
2. Conducts an assessment of internal policy and procedures to ensure racial equity is a core element of the GCBOH and promote and advocate in all Genesee County departments

3. Works to create an equity and justice-oriented organization,¹⁰ with the Board and Committees identifying specific activities to increase diversity and to incorporate anti-racism principles across GCBOH membership, leadership, staffing and contracting
4. Incorporates into the organizational workplan educational efforts to address and dismantle racism, expand members' understanding of racism, and how racism affects individual and population health and provide tools to assist members to engage actively and authentically with communities of color
5. Advocates for relevant policies that improve health in communities of color, and supports local, state, and federal initiatives that advance social justice, while also encouraging individual member advocacy to dismantle systemic racism
6. Works to build alliances and partnerships with other organizations that are confronting racism and encourages other local, state and national entities to recognize racism as a public health crisis

Fiscal impact: The GCBOH will consider in the organization's budget allocating adequate financial resources to accomplish these activities.

References:

1. García JJ, Sharif MZ. *Black Lives Matter: A Commentary on Race and Racism*. AmJ Public Health. 2015;105: e27–e30. doi:10.2105/AJPH.2015.302706
2. Jones CP. *Confronting Institutionalized Racism*. Phylon. 2002;50(1/2):7---22.
3. American Public Health Association. Racism and Health. Available at: <https://www.apha.org/topics-and-issues/health-equity/racism-and-health>. Accessed February 20, 2018.
4. Flynn, A., Holmberg, S., Warren, D., and Wong, F. *REWRITE the Racial Rules: Building an Inclusive American Economy*. Roosevelt Institute, 2016.
5. Institute of Medicine. *Unequal Treatment*. <https://www.nap.edu/download/10260> Accessed 6/2/2020.
6. Michigan Department of Health and Human Services, Genesee County, Profile of Genesee 2018. <https://www.mdch.state.mi.us/pha/osr/chi/profiles/standard/profilestand.asp?CoCode=25&CoName=Genesee> Accessed 6/2/20
7. Genesee County Health Department, Healthy Genesee 2020 <https://gchd.us/wp-content/uploads/2016/06/healthyGC2020.pdf> Accessed 6/2/2020
8. Health In All Policies Resolution 2016. Genesee County, MI. https://www.naccho.org/uploads/downloadable-resources/HEiAP-Genesee-County-Workshop-Report_final.pdf Accessed 6/2/20
9. Galea, Sandro. *Crying "Crisis"*. Dean's Note. Boston University School of Public Health. <https://www.bu.edu/sph/2017/04/23/crying-crisis/>. Accessed 6/2/2020
10. Jackson, B. W (2006). Theory and practice of multicultural organization development. In Jones, B. B. & Brazzel, M. (Eds.), *The NTL Handbook of Organization Development and Change* (pps. 139-154). San Francisco, CA, Pfeiffer.



Genesee County Community Action Resource Department
601 N. Saginaw St., Ste 1B • Flint, MI 48502-2009 • (810) 232-2185 • Fax (810) 762-4986



To: Commissioner Kim Courts, Chairperson
Finance Committee
From: Matthew Purcell, Executive Director
Date: June 10, 2020
Re: Accept Award of \$2,965 from MCA Greatest Needs Fundraiser

Background Information:

GCCARD has received an award in the amount of \$2,965 from MCA Greatest Needs Fundraiser with DTE Foundation. This funding will allow GCCARD's Neighborhood Service Program to continue assisting the residents of Genesee County during Covid-19 pandemic with paying their utility bills. Attached is the budget to be uploaded. Funds will be deposited into fund 156-7322-23790

Requested Action:

GCCARD requests authorization from this committee to accept the Award from MCA in the amount of \$2,965 to continue assisting the residents of Genesee County with their utility bills and upload the attached budget from this committee with a recommendation of approval to the full board at their next regularly scheduled meeting.

MP/ia
Attachments

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Executive Director of the Genesee County Community Action Resource Department to authorize accepting the award from MCA Greatest Needs, in the amount of \$2,965 to be deposited into account 156-7322-23790, to enable GCCARD to continue to provide utility bill assistance to the residents of Genesee County, is approved (a copy of the memorandum request dated May 27, 2020, and supporting documents being on file with the official records of the May 27, 2020, meeting of the Finance Committee of this Board) and the Chief Financial Officer is authorized to record the attached budget amendment relating to the award.

Genesee County, Michigan
BUDGET ENTRY FORM
5/12/2020

[illegible]



GENESEE COUNTY OFFICE OF FISCAL SERVICES

1101 Beach Street, 3rd Floor Flint, Michigan 48502

Phone: (810) 257-3040 Fax (810) 257-3560

Chrystal Simpson
Chief Financial Officer

To: Kim
Courts,
Chairperson
Finance
Committee

From:
Chrystal
Simpson,
Chief
Financial
Officer

Date: June 10, 2020

Re: Budget Amendment

The Office of Fiscal Services is requesting the attached budget amendments to update the fiscal year ending September 30, 2020 budget.

The requested amendments include:

- Adjustment to transfer the budget line item for MAC membership fees
- Increase in consulting fees for the Plante Moran healthcare project
- To establish budget for motor pool charges
- To establish budget for COVID-19 expenditures for General Fund and Medical Examiner Fund
- Increase in revenue for the use of ICMA forfeitures
- Transfer budget for depreciation expense for parking fund
- Increase expenditures for protection and security services to align with MOU

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Chief Financial Officer to authorize amending the fiscal year ending September 30, 2020, budget, to include budget amendments as fully described in the memorandum request, is approved (a copy of the memorandum request dated May 14, 2020, and supporting documentation being on file with the official records of the May 27, 2020, meeting of the Finance Committee of this Board) and the Chief Financial Officer is directed, as necessary, to make the needed budget adjustments.

Genesee County, Michigan
BUDGET ENTRY FORM
Date of amendment: 5/6/20

Row #	Fund	Section	Account	Dept.	Div.	Dept.	Amount	Description
1	101	1010	46575	00	00	000	101.00.00.1010.46575.000	(22,000.00) Memberships
2	101	1050	46575	00	00	000	101.00.00.1050.46575.000	22,000.00 Memberships
3	101	9010	46205	00	00	000	101.00.00.9010.46205.000	47,500.00 Contract General
4	101	1010	75025	00	00	000	101.00.00.1010.75025.000	800.00 Motor Pool Charges
5	101	2910	35005	00	00	000	101.00.00.2910.35005.000	23,000.00 Supplies Office
6	101	9650	28726	00	00	000	101.00.00.9650.28726.000	(166,000.00) Forfeited ICMA Employer Contributions
7	103	2700	41095	00	00	000	103.00.00.2700.41095.000	27,000.00 Depreciation
8	103	2700	43055	00	00	000	103.00.00.2700.43055.000	(27,000.00) Repairs Ramp
9	226	2910	35005	00	00	000	226.00.00.2910.35005.000	2,100.00 Supplies Office
10	101	1370	46290	00	00	000	101.00.00.1370.46290.000	34,886.00 Protection & Security Services
11				#N/A	#N/A	000		#N/A
12				#N/A	#N/A	000		#N/A
13				#N/A	#N/A	000		#N/A
14				#N/A	#N/A	000		#N/A
15				#N/A	#N/A	000		#N/A
16				#N/A	#N/A	000		#N/A
17				#N/A	#N/A	000		#N/A
18				#N/A	#N/A	000		#N/A
19				#N/A	#N/A	000		#N/A
20				#N/A	#N/A	000		#N/A
21				#N/A	#N/A	000		#N/A
22				#N/A	#N/A	000		#N/A
23				#N/A	#N/A	000		#N/A
24				#N/A	#N/A	000		#N/A
25				#N/A	#N/A	000		#N/A
26				#N/A	#N/A	000		#N/A
27				#N/A	#N/A	000		#N/A
28				#N/A	#N/A	000		#N/A
29				#N/A	#N/A	000		#N/A
30				#N/A	#N/A	000		#N/A
31				#N/A	#N/A	000		#N/A
32				#N/A	#N/A	000		#N/A
33				#N/A	#N/A	000		#N/A
34				#N/A	#N/A	000		#N/A
35				#N/A	#N/A	000		#N/A
36				#N/A	#N/A	000		#N/A
37				#N/A	#N/A	000		#N/A
38				#N/A	#N/A	000		#N/A
39				#N/A	#N/A	000		#N/A
40				#N/A	#N/A	000		#N/A

Attachment: Budget Amendment Form5-6-20 (RES-2020-337 : Budget Amendment)

John D. McKellar, MPA
Health Officer



Gary K. Johnson, MD, MPH
Medical Director

To: Kim Courts, Chairperson
Finance Committee
From: John McKellar, Health Officer
Date: June 10, 2020
Re: Approve Budget for COVID-19 Public Health Crisis Response Funds
(Health)

Requested Action

Approval to create budget for special project funds.

Grantor: Michigan Department of Health and Human Services
Amount: \$125,000.00
Funding Source: 221.00.00.6086.23185.000 State Participation
For the Period: March 5, 2020 through March 15, 2021
Purpose: Funding to support COVID-19 related staff time, emergency operations and coordination, risk communication, infection control, equipment, supplies, shipping, distribution and use of medical materials.

Discussion:

The Health Department has been granted funds from the Michigan Department of Health and Human Services to support COVID-19 response activities. The Notice of Award letter and proposed budget are attached for approval. **No county appropriation is needed.**

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize the following budget amendments that will establish the budget needed for COVID-19 Public Health Crisis Response Funds, are approved:

221.00.00.6086.23185.000	(125,000.00)	State Participation
221.00.00.6086.30015.000	59,789.00	Salary Permanent
221.00.00.6086.30080.000	1,111.00	Longevity
221.00.00.6086.33010.000	7,700.00	Salary Overtime
221.00.00.6086.33010.000	4,681.00	Social Security
221.00.00.6086.33045.000	12,247.00	Medical Insurance
221.00.00.6086.33060.000	119.00	Optical Insurance
221.00.00.6086.33080.000	1,296.00	Dental Insurance
221.00.00.6086.33085.000	833.00	Life Health Insurance
221.00.00.6086.33095.000	8,061.00	Retirement
221.00.00.6086.33110.000	183.00	Workers Compensation
221.00.00.6086.33125.000	126.00	Unemployment
221.00.00.6086.33126.000	485.00	Post Retirement
221.00.00.6086.35005.000	1,200.00	Supplies Office
221.00.00.6086.35020.000	322.00	Postage
221.00.00.6086.35165.000	4,583.00	Supplies Medical
221.00.00.6086.46200.000	750.00	Service Contracts
221.00.00.6086.46205.000	200.00	Service Contracts general
221.00.00.6086.90165.000	21,314.00	Transfers Out

(a copy of the memorandum request dated May 27, 2020, and supporting documentation being on file with the official records of the May 27, 2020, meeting of the Finance Committee of this Board), and the Chief Financial Officer is directed to make the necessary budget amendment.



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES

LANSING

GRETCHEN WHITMER
GOVERNOR

ROBERT GORDON
DIRECTOR

March 31, 2020

John McKellar, M.P.A.
Health Officer
Genesee County Health Dept.
630 S. Saginaw Street, Suite 4
Flint, Michigan 48502-1540

Dear Mr. McKellar,

This correspondence will serve as the official Notice of Award for the special project titled Cooperative Agreement for Emergency Response: Public Health Crisis Response. Genesee County Health Department is funded in the amount of \$125,000. The project begins March 5, 2020 and will end March 15, 2021.

Funding is intended to support COVID related expenses related to the COVID-19 response in your community. A few examples of acceptable expenses for this funding can include: Surge staffing, emergency operations and coordination, risk communication, infection control, equipment, supplies, shipping, distribution and use of medical material.

If you have any questions or concerns, please do not hesitate to contact Tera Poag at Poagt1@michigan.gov.

Sincerely,

Jay Fiedler, MS, Director
Division of Emergency Preparedness and Response
Bureau of EMS, Trauma and Preparedness

c: Ingrid Fink

Genesee County, Michigan
BUDGET ENTRY FORM
Date of amendment: 5/27/20

Row #	Fund	Section	Account	Dept.	Div.	Dept.	Amount	Description
1	221	6086	23185	00	00	000	221.00.00.6086.23185.000	(125,000.00) State Participaton
2	221	6086	30015	00	00	000	221.00.00.6086.30015.000	59,789.00 Salary Permanent
	221	6086	30080	00	00	000	221.00.00.6086.30080.000	1,111.00 Longevity
	221	6086	33010	00	00	000	221.00.00.6086.33010.000	7,700.00 Salry Overtime
3	221	6086	33010	00	00	000	221.00.00.6086.33010.000	4,681.00 Social Security
4	221	6086	33045	00	00	000	221.00.00.6086.33045.000	12,247.00 Medical Insurance
5	221	6086	33060	00	00	000	221.00.00.6086.33060.000	119.00 Optical Insurance
6	221	6086	33080	00	00	000	221.00.00.6086.33080.000	1,296.00 Dental Insurance
7	221	6086	33085	00	00	000	221.00.00.6086.33085.000	833.00 Life Health Insurance
8	221	6086	33095	00	00	000	221.00.00.6086.33095.000	8,061.00 Retirement
9	221	6086	33110	00	00	000	221.00.00.6086.33110.000	183.00 Workers Compensation
10	221	6086	33125	00	00	000	221.00.00.6086.33125.000	126.00 Unemployment
11	221	6086	33126	00	00	000	221.00.00.6086.33126.000	485.00 Post Retirement
12	221	6086	35005	00	00	000	221.00.00.6086.35005.000	1,200.00 Supplies Office
13	221	6086	35020	00	00	000	221.00.00.6086.35020.000	322.00 Postage
14	221	6086	35165	00	00	000	221.00.00.6086.35165.000	4,583.00 Supplies Medical
15	221	6086	46200	00	00	000	221.00.00.6086.46200.000	750.00 Service Contracts
16	221	6086	46205	00	00	000	221.00.00.6086.46205.000	200.00 Service Contracts general
17	221	6086	90165	00	00	000	221.00.00.6086.90165.000	21,314.00 Transfers Out

John D. McKellar, MPA
Health Officer



Gary K. Johnson, MD, MPH
Medical Director

To: Kim Courts, Chairperson
Finance Committee
From: John McKellar, Health Officer
Date: June 10, 2020
Re: Approve Budget for Hepatitis A Response Special Project Funds (Health)

Requested Action

Approval to create budget for special project funds.

Grantor: Michigan Department of Health and Human Services
Amount: \$25,000.00
Funding Source: 221.00.00.6225.23185.000 State Participation
For the Period: March 25, 2020 through September 30, 2020
Purpose: Funding to support Hepatitis A Response Special Project community education and medical supplies.

Discussion:

The Health Department has been granted funds from the Michigan Department of Health and Human Services to support Hepatitis A response activities. The Notice of Award letter and proposed budget are attached for approval. **No county appropriation is needed.**

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Health Officer to authorize the following budget amendments that will establish the budget needed for Hepatitis A Response Special Project funds, are approved:

221.00.00.6225.23185.000	(25,000.00)	State Participation
221.00.00.6225.35140.000	17,695.00	Supplies Special Projects
221.00.00.6225.35165.000	3,000.00	Supplies Medical
221.00.00.6225.90165.000	4,305.00	Transfers Out

(a copy of the memorandum request dated May 27, 2020, and supporting documentation being on file with the official records of the May 27, 2020, meeting of the Finance Committee of this Board), and the Chief Financial Officer is directed to make the necessary budget amendment.

Genesee County, Michigan
BUDGET ENTRY FORM
Date of amendment: 5/27/2020

Row #	Fund	Section	Account	Dept.	Div.	Dept.	Amount	Description
1	221	6225	23185	00	00	000	221.00.00.6225.23185.000	(25,000.00) State Participation
2	221	6225	35140	00	00	000	221.00.00.6225.35140.000	17,695.00 Supplies Special Projects
	221	6225	35165	00	00	000	221.00.00.6225.35165.000	3,000.00 Supplies Medical
	221	6225	90165	00	00	000	221.00.00.6225.90165.000	4,305.00 Transfers Out



**GENESEE COUNTY
OFFICE OF THE TREASURER**
1101 Beach Street, Suite 144
Flint, Michigan 48502-1475
Telephone (810) 257-3054
Fax (810) 257-3885

Deborah L. Cherry

To: Kim Courts, Chairperson Finance Committee
From: Deborah L. Cherry, Treasurer
Date: June 10, 2020
Re: Approve 2nd quarter interim investment report

In accordance with Public Act 20 of 1943 as amended, (MCL 129.96(3)), and Genesee County's investment policy, the Treasurer's office is required to provide an investment report on a quarterly basis to the County's Board of Commissioners. Attached is the 2nd quarter investment report for the period ending March 31, 2020.

The requested action is acceptance of the report by the Finance Committee

Your consideration is appreciated.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, hereby accepts the Treasurer's interim investment report for the period ending March 31, 2020, as submitted pursuant to MCL 129.96(3) and the Genesee County's Investment Policy.

Genesee County
 Portfolio Holdings
 Sample: PSU: Investment Portfolio - by Portfolio
 Report Format: By Transaction
 Group By: Portfolio Name
 Average By: Face Amount / Shares
 Portfolio / Report Group: All Portfolios
 As of 3/31/2020

Description	CUSIP/Ticker	Transaction ID	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity	Accrued Interest	% of Portfolio
00101 - General Fund												
CIBC Bank 1.65 5/7/2020	CDARS1023493361	1023493361	Compound CD	2/6/2020	1.650	5,000,000.00	5,000,000.00	5,000,000.00	5/7/2020	37	12,446.56	10.23
FHLB MBS 1.5 11/18/2020	3130A7XZ3	3130A7XZ3	FHLB Bond	6/26/2019	5.127	1,500,000.00	1,492,182.00	1,502,220.00	11/18/2020	232	2,589.04	3.07
Flagstar Bank MM	SAV8776	115918776	Money Market	11/24/2015	0.800	9,341,515.50	9,341,515.50	9,341,515.50	N/A	1		19.11
Huntington Bank MM	MM4636	4636	Money Market	10/22/2015	0.254	528,015.60	528,015.60	528,015.60	N/A	1		1.08
JP Morgan Securities 0 4/6/2020	CP46840PD67	46840PD67	Commercial Paper	10/8/2019	1.726	1,000,000.00	991,397.22	999,798.00	4/6/2020	6	0.00	2.05
JP Morgan Securities 0 5/19/2020	CP46640PEK5	46640PEK5	Commercial Paper	11/18/2019	1.657	1,000,000.00	991,647.50	997,754.00	5/19/2020	49	0.00	2.05
MICHIGAN CLASS LGIP	MC0001		Local Government Investment Pool	10/12/2016	1.450	6,455,528.84	6,455,528.84	6,455,528.84	N/A	1		13.21
MUFG BANK LTD 0 5/20/2020	CP62478LEL5	62478LEL5	Commercial Paper	2/19/2020	1.220	1,000,000.00	996,925.00	997,708.00	5/20/2020	50	0.00	2.05
NATXNY 0 5/20/2020	CP63873JEL0	63873JEL0	Commercial Paper	1/23/2020	1.427	1,000,000.00	985,345.00	997,708.00	5/20/2020	50	0.00	2.05
NATXNY 0 6/29/2020	CP63873JFV7	63873JFV7	Commercial Paper	1/6/2020	1.617	2,000,000.00	1,984,402.78	1,991,000.00	6/29/2020	90	0.00	4.09
T-Bill 0 11/5/2020	TBILL912796TP4	912796TP4	Treasury Bill	1/24/2020	1.433	1,000,000.00	988,900.00	989,520.00	11/5/2020	219	0.00	2.05
T-Bill 0 4/30/2020	TBILL912796TS8	912796TS8	Treasury Bill	1/23/2020	1.160	1,000,000.00	986,893.89	989,980.00	4/30/2020	30	0.00	2.05
T-Bill 0 4/9/2020	TBILL912796TQ2	912796TQ2	Treasury Bill	10/10/2019	1.605	1,000,000.00	982,060.00	989,980.00	4/9/2020	9	0.00	2.05
T-Bond 1.375 10/31/2020	TBILL912828L99	912828L99	Treasury Bond	12/13/2019	1.521	1,000,000.00	998,728.90	1,007,190.00	10/31/2020	214	4,163.19	2.05
T-Bond 1.382 10/31/2020	912828L99	912828L99	Treasury Bond	6/26/2019	1.779	1,000,000.00	994,765.92	1,007,190.00	10/31/2020	214	10,563.78	2.05
T-Bond 1.506 5/31/2020	912828XE5	912828XE5	Treasury Bond	6/26/2019	1.916	1,000,000.00	996,250.00	1,002,310.00	5/31/2020	61	11,511.62	2.05
The PrivateBank MM	MM0463	30	Money Market	9/30/2013	0.400	107,773.26	107,773.26	107,773.26	N/A	1		0.22
T-Note 1.375 5/31/2020	TBILL912828VF4	912828VF4	Treasury Note	9/27/2019	1.842	1,000,000.00	996,875.00	1,002,110.00	5/31/2020	61	7,104.17	2.05
T-Note 1.375 8/31/2020	TNTS912828L32	912828L32	Treasury Note	11/20/2019	1.375	1,000,000.00	1,000,000.00	1,005,310.00	8/31/2020	153	4,959.02	2.05
T-Note 1.375 9/30/2020	TNTS912828L65	912828L65	Treasury Note	1/10/2020	1.462	995,000.00	994,382.69	1,001,527.20	9/30/2020	183	3,027.82	2.05

Description	CUSIP/Ticker	Transaction ID	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity	Accrued Interest	% of Portfolio
Toyota Motor Credit CP 0 4/6/2020	CP89233GD80	89233GD80	Commercial Paper	10/9/2019	1.847	1,000,000.00	990,850.00	998,798.00	4/6/2020	6	0.00	2.05
Toyota Motor Credit CP 0 5/19/2020	CP89233GEX8	89233GEX8	Commercial Paper	11/20/2019	1.776	1,000,000.00	991,151.11	997,754.00	5/19/2020	49	0.00	2.05
Toyota Motor Credit CP 0 6/23/2020	CP89233GFP6	CP89233GFP6	Commercial Paper	9/27/2019	1.821	1,000,000.00	986,525.00	995,800.00	6/23/2020	84	0.00	2.05
WELLS FARGO BANK 1.8 11/18/2020	CD949763M29	949763M29	Certificate Of Deposit	10/18/2019	1.800	1,000,000.00	1,000,000.00	1,004,550.00	11/18/2020	232	8,219.69	2.05
Sub Total / Average					1.516	41,927,833.20	41,812,116.21	41,942,020.40		57	84,584.89	85.77
00509 - Delinquent Tax Revenue Fund												
Chemical Bank MM	CHE7484		Money Market	2/3/2020	0.840	1,013,803.43	1,013,803.43	1,013,803.43	N/A	1		2.07
ELGA CREDIT UNION 2.58 1/3/2021	CD6247	1010006306247	Compound CD	10/4/2019	2.580	1,001,000.00	1,001,000.00	1,001,000.00	1/3/2021	278	12,865.26	2.05
Flagstar Bank MM	SAV8776		Money Market	2/3/2020	0.800	29,249.76	29,249.76	29,249.76	N/A	1		0.06
MICHIGAN CLASS LGIP	MC0001		Local Government Investment Pool	2/3/2020	1.450	54,083.40	54,083.40	54,083.40	N/A	1		0.11
PNC Bank MM	PNC9084		Money Market	4/6/2016	0.320	1,052,876.80	1,052,876.80	1,052,876.80	N/A	1		2.15
Security Credit Union 1.8 4/15/2020	CD7331A	7017331A	Compound CD	10/18/2019	1.800	250,000.00	250,000.00	250,000.00	4/15/2020	15	2,054.92	0.51
Security Credit Union 2.28 10/18/2020	CD7331B	7017331B	Compound CD	10/18/2019	2.280	250,000.00	250,000.00	250,000.00	10/18/2020	201	2,605.74	0.51
Sub Total / Average					1.340	3,651,013.39	3,651,013.39	3,651,013.39		92	17,325.92	7.47
00517 - Delinquent Tax Revenue Fund												
T-Note 1.5 4/15/2020	912828X21	912828X21	Treasury Note	8/28/2019	1.883	1,000,000.00	996,960.94	1,000,540.00	4/15/2020	15	11,465.75	2.05
Sub Total / Average					1.883	1,000,000.00	996,960.94	1,000,540.00		15	11,465.75	2.05
00701 - Trust Fund												
Flagstar Bank MM	SAV8776		Money Market	8/28/2017	0.800	10,855.09	10,855.09	10,855.09	N/A	1		0.02
MICHIGAN CLASS LGIP	MC0001		Local Government Investment Pool	8/30/2017	1.450	2,076,295.77	2,076,295.77	2,076,295.77	N/A	1		4.25
Sub Total / Average					1.447	2,087,150.86	2,087,150.86	2,087,150.86		1	0.00	4.27
61100 - Delinquent Tax Revolving Fund												
The PrivateBank - NOW Account MM	MM1530	22	Money Market	9/30/2013	0.400	9,815.68	9,815.68	9,815.68	N/A	1		0.02

Description	CUSIP/Ticker	Transaction ID	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity	Accrued Interest	% of Portfolio
Sub Total / Average 61106 - Delinquent Tax Revolving Fund					0.400	9,815.88	9,815.88	9,815.88		1	0.00	0.02
82020 - Chapter 20 Drain Fund												
The PrivateBank - NOW Account MM	MM1530	23	Money Market	9/30/2013	0.400	210,944.83	210,944.83	210,944.83	N/A	1		0.43
Sub Total / Average 82020 - Chapter 20 Drain Fund					0.400	210,944.83	210,944.83	210,944.83		1	0.00	0.43
Total / Average					1.502	48,886,757.96	48,768,001.91	48,901,485.16		56	93,378.56	100



GENESEE COUNTY OFFICE OF FISCAL SERVICES

1101 Beach Street, 3rd Floor Flint, Michigan 48502
Phone: (810) 257-3040 Fax (810) 257-3560

Chrystal Simpson
Chief Financial Officer

To: Commissioner Kim Courts, Chair
Finance Committee

From: Chrystal Simpson, Chief Financial Officer

Date: June 10, 2020

Re: County Bills Approval

Request authorization to pay county bills for FY ending 09/30/20 as presented for the following weeks:

- Week ending 05/10/2020 in the amount of \$ 5,414,076.51
- Week ending 05/17/2020 in the amount of \$ 1,797,772.91

Spreadsheets are attached. If you have any questions feel free to contact me.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, that this Board of County Commissioners of Genesee County, Michigan, allows, authorizes, and ratifies the payments of bills, claims, and obligations for the County of Genesee in the following amounts:

- \$ 5,414,076.51 for the period commencing May 04, 2020, through May 10, 2020;
and
- \$ 1,797,772.91 for the period commencing May 11, 2020, through May 17, 2020.

5/10/2020

DISBURSEMENT REGISTER FOR
FISCAL YEAR ENDING 09/30/2020

Pay_Date	CheckNbr	APInvoice	Vendor	Account	Fund	Section	Fund Name	Section Name	InvoiceAmount	DescriptionFld	VendorName
04-May-20	10285843	PPE 4/17/20 DSS	34621	101.00.00.0000.16500.000	101	0000	GENERAL FUND	FROM BALANCE SHEET ACCOUNT	393.75	DSS DUES FOR PAY 5/1/20	GEN COUNTY PROF COURT OFFICERS ASSOC
04-May-20	10285847	PPE 4/17/20 WCA	31498	101.00.00.0000.16500.000	101	0000	GENERAL FUND	FROM BALANCE SHEET ACCOUNT	6,687.94	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	101.00.00.0000.16500.000	101	0000	GENERAL FUND	FROM BALANCE SHEET ACCOUNT	3,185.98	DBI DUES FOR PAY 5/1/20	AFSCME
04-May-20	10285849	PPE 4/17/20 DBW	00012	101.00.00.0000.16500.000	101	0000	GENERAL FUND	FROM BALANCE SHEET ACCOUNT	332.49	DBW DUES FOR PAY 5/1/20	AFSCME
04-May-20	10285853	DISTRICT320	04942	101.00.00.0000.16044.000	101	0000	GENERAL FUND	FROM BALANCE SHEET ACCOUNT	50.00	67TH DISTRICT MARCH 2020	STATE OF MICH
04-May-20	10285853	DISTRICT320	04942	101.00.00.0000.16042.000	101	0000	GENERAL FUND	FROM BALANCE SHEET ACCOUNT	13,950.00	67TH DISTRICT MARCH 2020	STATE OF MICH
04-May-20	10285861	PPE 4/17/20 UWC	02316	101.00.00.0000.16500.000	101	0000	GENERAL FUND	FROM BALANCE SHEET ACCOUNT	286.50	UNITED WAY FOR PAY 5/1/20	UNITED WAY
04-May-20	10285862	PPE 4/17/20 RTG	34620	101.00.00.0000.16500.000	101	0000	GENERAL FUND	FROM BALANCE SHEET ACCOUNT	1,168.31	RTG VOYA FOR PAY DATE 5/1/20	VOYA
								FROM BALANCE SHEET ACCOUNT Total	\$ 26,054.97		
07-May-20	31167	FPLB0671	00221	101.00.00.1311.50505.000	101	1311	GENERAL FUND	CIRCUIT COURT	75.60	18-043288FC;SAYLOR,MICHAEL	BELDIN LYNN M
07-May-20	31173	CG131	16345	101.00.00.1311.50505.000	101	1311	GENERAL FUND	CIRCUIT COURT	139.84	19-44951FH;LEE,RICHARD	GROSSBAUER CINDY
07-May-20	31189	SR0210	02064	101.00.00.1311.50505.000	101	1311	GENERAL FUND	CIRCUIT COURT	154.00	19-44420FH;COLE,LISA	ROBINSON SHELIE
07-May-20	31189	SR0211	02064	101.00.00.1311.50505.000	101	1311	GENERAL FUND	CIRCUIT COURT	206.00	17-42130FC;BARTON,ANTWAN	ROBINSON SHELIE
07-May-20	31189	SR0212	02064	101.00.00.1311.50505.000	101	1311	GENERAL FUND	CIRCUIT COURT	130.00	19-45355FH;BULLOCK,STEFFON	ROBINSON SHELIE
06-May-20	10285966	287293622071X0414	07982	101.00.00.1311.46355.000	101	1311	GENERAL FUND	CIRCUIT COURT	144.96	#287293622071 3/7-4/6	AT&T MOBILITY
06-May-20	10286018	28	31433	101.00.00.1311.40045.000	101	1311	GENERAL FUND	CIRCUIT COURT	350.00	17-041206FH;STITT;FEES	BOUCHER & KANAN
06-May-20	10286018	28	31433	101.00.00.1311.46015.000	101	1311	GENERAL FUND	CIRCUIT COURT	200.09	17-041206FH;STITT;EXPENSES	BOUCHER & KANAN
06-May-20	10286019	27	02802	101.00.00.1311.46355.000	101	1311	GENERAL FUND	CIRCUIT COURT	398.74	8529100010866609	COMCAST CABLE COMMUNICATIONS MANAGEMENT
06-May-20	10286023	5E1913	02740	101.00.00.1311.46205.000	101	1311	GENERAL FUND	CIRCUIT COURT	462.95	CIRCUIT COURT DRAPERY DRY CLEA	JANS PROFESSIONAL DRY CLEANERS
06-May-20	10286026	20	00749	101.00.00.1311.65195.000	101	1311	GENERAL FUND	CIRCUIT COURT	2,029.50	104313;SUBSCRIPTION RENEWAL	LAWYERS WEEKLY LLC
06-May-20	10286029	1728	34766	101.00.00.1311.46300.000	101	1311	GENERAL FUND	CIRCUIT COURT	803.84	19-330132	MICHIGAN INTERPRETING GROUP
								CIRCUIT COURT Total	\$ 5,095.52		
05-May-20	10285961	COMCAST16	02802	101.00.00.1360.46205.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	128.40	67TH DC-INTERNET	COMCAST CABLE COMMUNICATIONS MANAGEMENT
05-May-20	10285962	DAVISON0420	18253	101.00.00.1360.46355.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	263.90	67TH DC-DAVISON TELEPHONE	FRONTIER
06-May-20	10285972	IN-000637735	30943	101.00.00.1360.35050.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	246.37	HEWW1A53A#BGJ 67TH DIST. PRNTR	SOUTHERN COMPUTER WAREHOUSE
								67TH DISTRICT COURT Total	\$ 638.67		
05-May-20	10285963	9852806533	01179	101.00.00.1370.46355.000	101	1370	GENERAL FUND	5TH DIVISION DISTRICT COURT	29.41	67TH DC5-WIRELESS SERVICE	VERIZON WIRELESS
								5TH DIVISION DISTRICT COURT Total	\$ 29.41		
07-May-20	31165	23172	22654	101.00.00.1390.40015.000	101	1390	GENERAL FUND	FAMILY DIVISION-CIRCUIT COURT	20,958.34	5/20;LEGAL SERVICES	ATIF PLLC
07-May-20	31166	23150	29920	101.00.00.1390.40015.000	101	1390	GENERAL FUND	FAMILY DIVISION-CIRCUIT COURT	22,625.00	5/20;LEGAL SERVICES	ATTORNEYS FOR INDIGENT DEFENSE PLLC
07-May-20	31169	23169	03106	101.00.00.1390.40015.000	101	1390	GENERAL FUND	FAMILY DIVISION-CIRCUIT COURT	49,201.67	5/20;LEGAL SERVICES	CHILD ADVOCACY TEAM
07-May-20	31169	23168	03106	101.00.00.1390.40015.000	101	1390	GENERAL FUND	FAMILY DIVISION-CIRCUIT COURT	1,160.00	5/20;LEGAL SERVICES	CHILD ADVOCACY TEAM
06-May-20	10286017	287293602930	07982	101.00.00.1390.46355.000	101	1390	GENERAL FUND	FAMILY DIVISION-CIRCUIT COURT	36.24	287293602930;57751471	AT&T MOBILITY
06-May-20	10286021	HLTH004325	03001	101.00.00.1390.51523.000	101	1390	GENERAL FUND	FAMILY DIVISION-CIRCUIT COURT	450.00	ART & CHILL CLASSES & COUNSEL	GENESEE INTERMEDIATE SCHOOL DIST
06-May-20	10286029	1728	34766	101.00.00.1390.46300.000	101	1390	GENERAL FUND	FAMILY DIVISION-CIRCUIT COURT	683.84	19-330132,17134740	MICHIGAN INTERPRETING GROUP
								FAMILY DIVISION-CIRCUIT COURT Total	\$ 95,115.09		
07-May-20	31177	25	26059	101.00.00.1485.40005.000	101	1485	GENERAL FUND	PROBATE COURT	70.00	2013195366MI;CHILDS,DANIELLE	LAW OFFICE OF MAJOR WHITE PLLC
06-May-20	10286027	29	33737	101.00.00.1485.40005.000	101	1485	GENERAL FUND	PROBATE COURT	100.00	0000091335MI;SUMMERS,WAYNE	MARGOLIN STEVEN N
06-May-20	10286028	26	07245	101.00.00.1485.40005.000	101	1485	GENERAL FUND	PROBATE COURT	100.00	1996150463MI;HARRIS,RAYMOND	MCCUTCHEON BEVERLY A
06-May-20	10286028	22	07245	101.00.00.1485.40005.000	101	1485	GENERAL FUND	PROBATE COURT	50.00	2014199136MI;REDMOND,CHINA	MCCUTCHEON BEVERLY A

Attachment: WEEK ENDED 05-10-20-20.xlsx (RES-2020-341 : County Bills Approval)

05-May-20	10285882	8016-4	02138	101.00.00.2653.35370.000	101	2653	GENERAL FUND
05-May-20	10285934	S103494847.001DUP	29140	101.00.00.2653.35370.000	101	2653	GENERAL FUND
07-May-20	31163	INV000102541	25641	101.00.00.2751.35060.000	101	2751	GENERAL FUND
05-May-20	10285951	12982	24814	101.00.00.2751.35005.000	101	2751	GENERAL FUND
06-May-20	10285968	XQB1693	00343	101.00.00.2751.35060.000	101	2751	GENERAL FUND
05-May-20	10285872	MIFLN108950	05185	101.00.00.2910.35005.000	101	2910	GENERAL FUND
05-May-20	10285872	MIFLN109158	05185	101.00.00.2910.35005.000	101	2910	GENERAL FUND
05-May-20	10285875	9506153536	00131	101.00.00.2910.35005.000	101	2910	GENERAL FUND
05-May-20	10285960	100	34771	101.00.00.2910.35005.000	101	2910	GENERAL FUND
05-May-20	10285960	100-A	34771	101.00.00.2910.35005.000	101	2910	GENERAL FUND
06-May-20	10285967	151980	23063	101.00.00.2910.35005.000	101	2910	GENERAL FUND
06-May-20	10285967	151980	23063	101.00.00.2910.35005.000	101	2910	GENERAL FUND
05-May-20	10285870	141764	34729	101.00.00.3035.35370.000	101	3035	GENERAL FUND
05-May-20	10285874	2005-835608	00113	101.00.00.3035.35370.000	101	3035	GENERAL FUND
05-May-20	10285876	1-95892386004	00664	101.00.00.3035.46205.000	101	3035	GENERAL FUND
05-May-20	10285878	20495555-00	01161	101.00.00.3035.35370.000	101	3035	GENERAL FUND
05-May-20	10285878	20494361-00	01161	101.00.00.3035.35370.000	101	3035	GENERAL FUND
05-May-20	10285879	CHV15989001	03940	101.00.00.3035.43060.000	101	3035	GENERAL FUND
05-May-20	10285879	CHV15804001	03940	101.00.00.3035.43060.000	101	3035	GENERAL FUND
05-May-20	10285880	INV00186301	28554	101.00.00.3035.35370.000	101	3035	GENERAL FUND
05-May-20	10285880	INV00185970	28554	101.00.00.3035.35370.000	101	3035	GENERAL FUND
05-May-20	10285881	77541	08841	101.00.00.3035.35370.000	101	3035	GENERAL FUND
05-May-20	10285956	0123	34769	101.00.00.3110.35350.000	101	3110	GENERAL FUND
05-May-20	10285959	20200207	29119	101.00.00.3110.75025.000	101	3110	GENERAL FUND
04-May-20	10285846	2ND QTR 19/20	25404	101.00.00.9010.90120.000	101	9010	GENERAL FUND
04-May-20	10285847	PPE 4/17/20 WCA	31498	111.00.00.0000.16500.000	111	0000	SENIOR FOODS
04-May-20	10285848	PPE 4/17/20 DBI	00012	111.00.00.0000.16500.000	111	0000	SENIOR FOODS
04-May-20	10285861	PPE 4/17/20 UWC	02316	111.00.00.0000.16500.000	111	0000	SENIOR FOODS
06-May-20	10285980	201980513	00123	111.00.00.7335.35210.000	111	7335	SENIOR FOODS
06-May-20	10285980	202009754	00123	111.00.00.7335.35210.000	111	7335	SENIOR FOODS
06-May-20	10285980	202009750	00123	111.00.00.7335.35210.000	111	7335	SENIOR FOODS
06-May-20	10285980	201926514	00123	111.00.00.7335.35210.000	111	7335	SENIOR FOODS
06-May-20	10285980	202100169	00123	111.00.00.7335.35210.000	111	7335	SENIOR FOODS
06-May-20	10285980	201980513	00123	111.00.00.7335.35230.000	111	7335	SENIOR FOODS
06-May-20	10285987	0522044	02324	111.00.00.7335.35210.000	111	7335	SENIOR FOODS
06-May-20	10285980	202009750	00123	111.00.00.7350.35210.000	111	7350	SENIOR FOODS
06-May-20	10285980	201980513	00123	111.00.00.7350.35230.000	111	7350	SENIOR FOODS
06-May-20	10285980	201926514	00123	111.00.00.7350.35210.000	111	7350	SENIOR FOODS
06-May-20	10285980	201980513	00123	111.00.00.7350.35210.000	111	7350	SENIOR FOODS
06-May-20	10285980	202009754	00123	111.00.00.7350.35210.000	111	7350	SENIOR FOODS
06-May-20	10285980	202100169	00123	111.00.00.7350.35210.000	111	7350	SENIOR FOODS
06-May-20	10285987	0522044	02324	111.00.00.7350.35210.000	111	7350	SENIOR FOODS

BUILDING & GROUNDS
BUILDING & GROUNDS
BUILDING & GROUNDS Total
DRAIN COMMISSIONER
DRAIN COMMISSIONER
DRAIN COMMISSIONER
DRAIN COMMISSIONER Total
COVID 19
COVID 19
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COVID 19 Total
CORRECTIONS
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CORRECTIONS Total
INVESTIGATIVE DIV
INVESTIGATIVE DIV
INVESTIGATIVE DIV Total
APPROPRIATIONS
APPROPRIATIONS Total
FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT Total
WAIVER-DPOS
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WAIVER-DPOS
WAIVER-DPOS
WAIVER-DPOS Total
GCCAA GLS SENIOR FOODS
GCCAA GLS SENIOR FOODS
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GCCAA GLS SENIOR FOODS
GCCAA GLS SENIOR FOODS
GCCAA GLS SENIOR FOODS
GCCAA GLS SENIOR FOODS
GCCAA GLS SENIOR FOODS
GCCAA GLS SENIOR FOODS Total

45.77	PICNIC TABLES ADMIN	SHERWIN WILLIAMS CO
344.98	BREAKER/SLOAN/KIT/URINAL CC	ETNA SUPPLY
\$ 5,821.57		
340.00	VEEAM LIC/SPPT DRAIN COMM.	ACCESS COMPUTERS INC
78.25	CUST ID# 089	MEIHLS ROBERT HAROLD
660.00	#0987989 SONIC WALL/DRAIN COMM	CDW GOVERNMENT INC
\$ 1,078.25		
1,885.45	N95 MASKS FOR ADMIN COVID 19	FASTENAL COMPANY
5,000.00	CUST#MIFLN1943	FASTENAL COMPANY
74.76	DUST GOGGLES FOR ADMIN COVID19	WW GRAINGER INC
120.00	67TH DC-FACE MASKS	BARBER VANESSA
120.00	67TH DC5-FACE MASKS	BARBER VANESSA
66.64	Shipping and handling	BSB COMMUNICATIONS
3,582.00	12 MODEL 6930 IP PHONES/POWER	BSB COMMUNICATIONS
\$ 10,848.85		
169.47	CONT STO REPAIR KIT JAIL	EQUIPARTS
74.48	NUTS/BOLTS/SCREWS/BITS/PHL JAI	GILLROYS HARDWARE
794.00	KITCHEN HOOD INSPECT JAIL	JOHNSON CONTROLS INC
12.47	CONN-NEMAS JAIL	MCNAUGHTON MCKAY ELECTRIC CO
707.76	LED LIGHTS JAIL	MCNAUGHTON MCKAY ELECTRIC CO
578.76	REPAIR ELEVATOR 4 JAIL OT	OTIS ELEVATOR COMPANY
292.35	ELEVATOR REPAIR JAIL	OTIS ELEVATOR COMPANY
266.94	PLEAT CARTRIDGE 50 MICRON ADM	RMC
550.44	ENVIRO TECH BROMMAX JAIL	RMC
979.00	MOGUL CUT KEY JAIL	SENTRY SECURITY FASTENERS INC
\$ 4,425.67		
300.00	SHF-GHOST LOGO DESIGN	HELMS PARKER
90.00	SHF- DB TRUCK DETAIL	MOBILESHINE AUTO DETAILING
\$ 390.00		
531,941.00	2ND QTR 19/20 SUBSTANCE ABUSE	GENESEE HEALTH SYSTEM
\$ 531,941.00		
338.63	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
76.57	DBI DUES FOR PAY 5/1/20	AFSCME
10.00	UNITED WAY FOR PAY 5/1/20	UNITED WAY
\$ 425.20		
565.30	SN FOOD/DISP SUPPLIES	GORDON FOOD SERVICE
40.13	SN FOOD SUPPLIES	GORDON FOOD SERVICE
725.54	SN FOOD SUPPLIES	GORDON FOOD SERVICE
54.00	SN FOOD SUPPLIES	GORDON FOOD SERVICE
(10.79)	Disposables & Food Supplies	GORDON FOOD SERVICE
263.77	SN FOOD/DISP SUPPLIES	GORDON FOOD SERVICE
423.38	SN FOOD SUPPLIES	US FOOD SERVICE
\$ 2,061.33		
725.54	SN FOOD SUPPLIES	GORDON FOOD SERVICE
97.69	SN FOOD/DISP SUPPLIES	GORDON FOOD SERVICE
54.00	SN FOOD SUPPLIES	GORDON FOOD SERVICE
565.30	SN FOOD/DISP SUPPLIES	GORDON FOOD SERVICE
40.13	SN FOOD SUPPLIES	GORDON FOOD SERVICE
(5.17)	Disposables & Food Supplies	GORDON FOOD SERVICE
423.38	SN FOOD SUPPLIES	US FOOD SERVICE
\$ 1,900.87		

06-May-20	10285980	201980513	00123	111.00.00.7355.35210.000	111	7355	SENIOR FOODS	MOBILE MEALS GLS SR FOODS	2,072.77	SN FOOD/DISP SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	201926514	00123	111.00.00.7355.35210.000	111	7355	SENIOR FOODS	MOBILE MEALS GLS SR FOODS	198.00	SN FOOD SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	201980513	00123	111.00.00.7355.35230.000	111	7355	SENIOR FOODS	MOBILE MEALS GLS SR FOODS	615.46	SN FOOD/DISP SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	202009754	00123	111.00.00.7355.35210.000	111	7355	SENIOR FOODS	MOBILE MEALS GLS SR FOODS	147.13	SN FOOD SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	202009750	00123	111.00.00.7355.35210.000	111	7355	SENIOR FOODS	MOBILE MEALS GLS SR FOODS	2,660.31	SN FOOD SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285986	3445635459	03066	111.00.00.7355.35005.000	111	7355	SENIOR FOODS	MOBILE MEALS GLS SR FOODS	104.99	Office Supplies-OR#7306978328	STAPLES
06-May-20	10285987	0522044	02324	111.00.00.7355.35210.000	111	7355	SENIOR FOODS	MOBILE MEALS GLS SR FOODS	2,893.12	SN FOOD SUPPLIES	US FOOD SERVICE
								MOBILE MEALS GLS SR FOODS Total	\$ 8,691.78		
06-May-20	10285980	202009750	00123	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	5,320.63	SN FOOD SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	201980513	00123	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	4,145.53	SN FOOD/DISP SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	201926514	00123	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	396.00	SN FOOD SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	202009754	00123	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	294.26	SN FOOD SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285987	0522044	02324	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	2,116.92	SN FOOD SUPPLIES	US FOOD SERVICE
								CHILD CARE FOOD SERVICE Total	\$ 12,273.34		
04-May-20	10285847	PPE 4/17/20 WCA	31498	114.00.00.0000.16500.000	114	0000	COMMUNITY HEALTH WORKER	FROM BALANCE SHEET ACCOUNT	44.85	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285847	PPE 4/17/20 WCA	31498	115.00.00.0000.16500.000	115	0000	GCHD PEER COUNSELOR SERVICES	FROM BALANCE SHEET ACCOUNT	18.55	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285847	PPE 4/17/20 WCA	31498	119.00.00.0000.16500.000	119	0000	CORE PROJECTS	FROM BALANCE SHEET ACCOUNT	16.89	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285861	PPE 4/17/20 UWC	02316	119.00.00.0000.16500.000	119	0000	CORE PROJECTS	FROM BALANCE SHEET ACCOUNT	2.00	UNITED WAY FOR PAY 5/1/20	UNITED WAY
04-May-20	10285847	PPE 4/17/20 WCA	31498	120.00.00.0000.16500.000	120	0000	SM CONGREGATE MEAL SVC	FROM BALANCE SHEET ACCOUNT	11.73	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285847	PPE 4/17/20 WCA	31498	121.00.00.0000.16500.000	121	0000	SM HOME DELIVER MEALS	FROM BALANCE SHEET ACCOUNT	266.27	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	121.00.00.0000.16500.000	121	0000	SM HOME DELIVER MEALS	FROM BALANCE SHEET ACCOUNT	91.62	DBI DUES FOR PAY 5/1/20	AFSCME
								FROM BALANCE SHEET ACCOUNT Total	\$ 451.91		
06-May-20	10285980	202009750	00123	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	2,660.31	SN FOOD SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	201980513	00123	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	2,072.77	SN FOOD/DISP SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	202009754	00123	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	147.13	SN FOOD SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	201926514	00123	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	198.00	SN FOOD SUPPLIES	GORDON FOOD SERVICE
06-May-20	10285980	202100169	00123	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	(10.82)	Disposables & Food Supplies	GORDON FOOD SERVICE
06-May-20	10285986	3445635459	03066	121.00.00.7355.35005.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	105.00	Office Supplies-OR#7306978328	STAPLES
06-May-20	10285987	0522044	02324	121.00.00.7355.35230.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	448.06	SN FOOD SUPPLIES	US FOOD SERVICE
06-May-20	10285987	0522044	02324	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	1,199.59	SN FOOD SUPPLIES	US FOOD SERVICE
								MOBILE MEALS GLS SR FOODS Total	\$ 6,820.04		
06-May-20	10285982	RA003194	05391	141.00.00.7322.52035.000	141	7322	DOE WEATHERIZATION	SUPPORT	1,695.00	H20 20-0072 STEPHANS	HOLLAND HEATING & COOLING INC
06-May-20	10285982	RA003192	05391	141.00.00.7322.52035.000	141	7322	DOE WEATHERIZATION	SUPPORT	1,695.00	H20 20-0058 MITCHELL	HOLLAND HEATING & COOLING INC
06-May-20	10285982	RA003171	05391	141.00.00.7322.52035.000	141	7322	DOE WEATHERIZATION	SUPPORT	1,945.00	H20 20-0062 LEBEAN	HOLLAND HEATING & COOLING INC
06-May-20	10285982	RA003177	05391	141.00.00.7322.52035.000	141	7322	DOE WEATHERIZATION	SUPPORT	2,045.00	TAN-C-20-0024 SHAW	HOLLAND HEATING & COOLING INC
06-May-20	10285982	RA003193	05391	141.00.00.7322.52035.000	141	7322	DOE WEATHERIZATION	SUPPORT	1,695.00	TAN-C 20-0032 NASH	HOLLAND HEATING & COOLING INC
06-May-20	10285982	RA003176	05391	141.00.00.7322.52035.000	141	7322	DOE WEATHERIZATION	SUPPORT	1,695.00	TAN-SR 20-0035 JOHNSON	HOLLAND HEATING & COOLING INC
								SUPPORT Total	\$ 10,770.00		
04-May-20	10285847	PPE 4/17/20 WCA	31498	144.00.00.0000.16500.000	144	0000	WEATHERIZATION	FROM BALANCE SHEET ACCOUNT	1.58	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285847	PPE 4/17/20 WCA	31498	145.00.00.0000.16500.000	145	0000	WATHERIZATION AARA	FROM BALANCE SHEET ACCOUNT	589.87	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285847	PPE 4/17/20 WCA	31498	151.00.00.0000.16500.000	151	0000	GCCARD GENERAL BUILDING FUND	FROM BALANCE SHEET ACCOUNT	78.59	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
								FROM BALANCE SHEET ACCOUNT Total	\$ 670.04		
06-May-20	10285977	810232689104-20	01048	151.00.00.7322.52045.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	611.66	8102326891 4/7-5/6	AT&T
06-May-20	10285978	4048741121	00351	151.00.00.7322.35370.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	297.25	14608539/14624001 601 N Sag	CINTAS CORPORATION
06-May-20	10285979	LIPP27272MTR-0420	00034	151.00.00.7322.43027.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	716.21	LIPP27272MTR02 02/28-03/27	CITY OF FLINT
								SUPPORT Total	\$ 1,625.12		
06-May-20	10285977	810768467504-20	01048	151.00.00.7323.52045.000	151	7323	GCCARD GENERAL BUILDING FUND	DIRECT LABOR	389.42	8107684675 04/07-05/06	AT&T
06-May-20	10285979	SAGN00060102-0420	00034	151.00.00.7323.46205.000	151	7323	GCCARD GENERAL BUILDING FUND	DIRECT LABOR	558.20	SAGN00060102 03/02-3/27	CITY OF FLINT
06-May-20	10285984	80458419	02074	151.00.00.7323.46205.000	151	7323	GCCARD GENERAL BUILDING FUND	DIRECT LABOR	106.00	#80458419 601 N SAG	ROSE PEST SOLUTIONS
06-May-20	10285985	458874	02166	151.00.00.7323.52035.000	151	7323	GCCARD GENERAL BUILDING FUND	DIRECT LABOR	199.00	605NSAG SRV LBR CALL	ALARM MANAGEMENT II LLC
06-May-20	10285985	458873	02166	151.00.00.7323.52035.000	151	7323	GCCARD GENERAL BUILDING FUND	DIRECT LABOR	199.00	LIPP SRVLBR CALL	ALARM MANAGEMENT II LLC

06-May-20	10285985	458824	02166	151.00.00.7323.52035.000	151	7323	GCCARD GENERAL BUILDING FUND	DIRECT LABOR	126.98	LIPP SRVLBR CALL	ALARM MANAGEMENT II LLC
								DIRECT LABOR Total	\$ 1,578.60		
04-May-20	10285847	PPE 4/17/20 WCA	31498	157.00.00.0000.16500.000	157	0000	TEFAP COMMODITY DIST	FROM BALANCE SHEET ACCOUNT	26.18	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
								FROM BALANCE SHEET ACCOUNT Total	\$ 26.18		
06-May-20	10285981	9511724420	00131	157.00.00.7305.52035.000	157	7305	TEFAP COMMODITY DIST	COMMODITY DISTRIBUTION	136.71	OR#1380694753-COMM SUPPLIES	WW GRAINGER INC
06-May-20	10285981	9450617726	00131	157.00.00.7305.52035.000	157	7305	TEFAP COMMODITY DIST	COMMODITY DISTRIBUTION	614.44	OR#1376031711 COMM SUPPLIES	WW GRAINGER INC
06-May-20	10285981	9511724412	00131	157.00.00.7305.52035.000	157	7305	TEFAP COMMODITY DIST	COMMODITY DISTRIBUTION	91.14	OR#1380694753	WW GRAINGER INC
								COMMODITY DISTRIBUTION Total	\$ 842.29		
04-May-20	10285847	PPE 4/17/20 WCA	31498	159.00.00.0000.16500.000	159	0000	COMM SUPPLEMENTAL FOOD PROGRAM	FROM BALANCE SHEET ACCOUNT	47.07	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
								FROM BALANCE SHEET ACCOUNT Total	\$ 47.07		
06-May-20	10285981	9450617726	00131	159.00.00.7305.52035.000	159	7305	COMM SUPPLEMENTAL FOOD PROGRAM	COMMODITY DISTRIBUTION	614.45	OR1376031711 COMM SUPPLIES	WW GRAINGER INC
06-May-20	10285981	9511724420	00131	159.00.00.7305.52035.000	159	7305	COMM SUPPLEMENTAL FOOD PROGRAM	COMMODITY DISTRIBUTION	136.71	OR#1380694753-COMM SUPPLIES	WW GRAINGER INC
06-May-20	10285981	9511724412	00131	159.00.00.7305.52035.000	159	7305	COMM SUPPLEMENTAL FOOD PROGRAM	COMMODITY DISTRIBUTION	91.14	OR#1380694753	WW GRAINGER INC
								COMMODITY DISTRIBUTION Total	\$ 842.30		
04-May-20	10285847	PPE 4/17/20 WCA	31498	172.00.00.0000.16500.000	172	0000	U of M	FROM BALANCE SHEET ACCOUNT	3.82	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285847	PPE 4/17/20 WCA	31498	185.00.00.0000.16500.000	185	0000	GCCARD CENTRAL SERVICES	FROM BALANCE SHEET ACCOUNT	19.59	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
								FROM BALANCE SHEET ACCOUNT Total	\$ 23.41		
06-May-20	10285983	453724	01156	185.00.00.7370.46075.000	185	7370	GCCARD CENTRAL SERVICES	PROGRAM ADMIN PA01	1,053.00	GCCARD COVID-19 Volunteers	MCLAREN MEDICAL MANAGEMENT INC
								PROGRAM ADMIN PA01 Total	\$ 1,053.00		
06-May-20	10285968	XRG9098	00343	197.00.00.7478.35000.000	197	7478	HEADSTART	HEAD START CO PA22	166.08	LOGIKB/MOUSE (6) HDST	CDW GOVERNMENT INC
								HEAD START CO PA22 Total	\$ 166.08		
04-May-20	10285847	PPE 4/17/20 WCA	31498	200.00.00.0000.16500.000	200	0000	CONCEALED PISTOL LICENSING FUN	FROM BALANCE SHEET ACCOUNT	3.22	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	200.00.00.0000.16500.000	200	0000	CONCEALED PISTOL LICENSING FUN	FROM BALANCE SHEET ACCOUNT	39.82	DBI DUES FOR PAY 5/1/20	AFSCME
								FROM BALANCE SHEET ACCOUNT Total	\$ 43.04		
07-May-20	31179	20200427	33941	200.00.00.2160.46205.000	200	2160	CONCEALED PISTOL LICENSING FUN	COUNTY CLERK VITAL RECORDS	15,000.00	PHASE 1 VITALS PM CONTRACT	LAZER TECHNOLOGIES INC
05-May-20	10285886	0227477-IN	18140	200.00.00.2160.41045.000	200	2160	CONCEALED PISTOL LICENSING FUN	COUNTY CLERK VITAL RECORDS	43.50	REINSTATE WARRANTY FEE	IDENTIPHOTO COMPANY
05-May-20	10285887	483708	13083	200.00.00.2160.35050.000	200	2160	CONCEALED PISTOL LICENSING FUN	COUNTY CLERK VITAL RECORDS	658.10	CPL CARDS	IDENTISYS INCORPORATED
05-May-20	10285887	483707	13083	200.00.00.2160.35050.000	200	2160	CONCEALED PISTOL LICENSING FUN	COUNTY CLERK VITAL RECORDS	853.14	CPL MACHINE RIBBONS	IDENTISYS INCORPORATED
05-May-20	10285894	276872K	02092	200.00.00.2160.22035.000	200	2160	CONCEALED PISTOL LICENSING FUN	COUNTY CLERK VITAL RECORDS	36.00	CPL RENEW REFUND	SAGINAW COUNTY
05-May-20	10285898	139731	02234	200.00.00.2160.46395.000	200	2160	CONCEALED PISTOL LICENSING FUN	COUNTY CLERK VITAL RECORDS	641.00	CPL ENV. & LETTERHEAD	TGI DIRECT
								COUNTY CLERK VITAL RECORDS Total	\$ 17,231.74		
04-May-20	10285847	PPE 4/17/20 WCA	31498	202.00.00.0000.16500.000	202	0000	SENIOR SERVICES	FROM BALANCE SHEET ACCOUNT	6.62	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	202.00.00.0000.16500.000	202	0000	SENIOR SERVICES	FROM BALANCE SHEET ACCOUNT	39.82	DBI DUES FOR PAY 5/1/20	AFSCME
04-May-20	10285861	PPE 4/17/20 UWC	02316	202.00.00.0000.16500.000	202	0000	SENIOR SERVICES	FROM BALANCE SHEET ACCOUNT	5.00	UNITED WAY FOR PAY 5/1/20	UNITED WAY
								FROM BALANCE SHEET ACCOUNT Total	\$ 51.44		
05-May-20	10285937	Davison04-20	06293	202.00.00.6895.57009.000	202	6895	SENIOR SERVICES	SENIOR SERVICES	17,665.11	Davison Apr-20 Reimbursement	DAVISON RICHFIELD AUTHORITY BOARD
05-May-20	10285938	Smith & K Audits	13370	202.00.00.6895.70190.000	202	6895	SENIOR SERVICES	SENIOR SERVICES	28,800.00	SCaudits-2019yrend Smith & K	SMITH & KLACZKIEWICZ PC
05-May-20	10285939	Thetford 03-20	02288	202.00.00.6895.57045.000	202	6895	SENIOR SERVICES	SENIOR SERVICES	7,547.51	Thetford Mar-20 Reimbursement	TP OF THETFORD
								SENIOR SERVICES Total	\$ 54,012.62		
04-May-20	10285847	PPE 4/17/20 WCA	31498	205.00.00.0000.16500.000	205	0000	ANIMAL SHELTER	FROM BALANCE SHEET ACCOUNT	225.18	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	205.00.00.0000.16500.000	205	0000	ANIMAL SHELTER	FROM BALANCE SHEET ACCOUNT	238.92	DBI DUES FOR PAY 5/1/20	AFSCME
								FROM BALANCE SHEET ACCOUNT Total	\$ 464.10		
07-May-20	31168	200501	33625	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER	551.00	VETERINARIAN TECH SERVICES	BUSH PATRICIA
07-May-20	31185	200430	32087	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER	3,740.00	VETERNARIAN SERVICES	MCCORMICK TERRI
05-May-20	10285954	8064	26549	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER	640.00	Spay/Neuter Surgical Services	ALL ABOUT ANIMAL RESCUE
05-May-20	10285954	8055	26549	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER	260.00	Spay/Neuter Surgical Services	ALL ABOUT ANIMAL RESCUE
05-May-20	10285958	419563	11338	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER	77.25	Transport/Delivery Service	LASERSHIP
05-May-20	10285958	419560	11338	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER	77.25	Transport/Delivery Service	LASERSHIP
								ANIMAL SHELTER Total	\$ 5,345.50		
04-May-20	10285847	PPE 4/17/20 WCA	31498	208.00.00.0000.16500.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	1,623.16	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	208.00.00.0000.16500.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	199.10	DBI DUES FOR PAY 5/1/20	AFSCME

Attachment: WEEK ENDED 05-10-20.xlsx (RES-2020-341 : County Bills Approval)

04-May-20	10285849	PPE 4/17/20 DBW	00012	208.00.00.0000.16500.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	159.28	DBW DUES FOR PAY 5/1/20	AFSCME
04-May-20	10285861	PPE 4/17/20 UWC	02316	208.00.00.0000.16500.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	15.00	UNITED WAY FOR PAY 5/1/20	UNITED WAY
06-May-20	10285995	3160049	33632	208.00.00.0000.01640.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	300.00	CHAPEL REFUND	PARKS ONETIME
06-May-20	10285998	3159955	33632	208.00.00.0000.01640.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	1,175.00	WEDDING REFUND	PARKS ONETIME
06-May-20	10286000	3159928	33632	208.00.00.0000.01640.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	350.00	WEDDING REFUND	PARKS ONETIME
06-May-20	10286001	3159962	33632	208.00.00.0000.01640.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	1,375.00	WEDDING REFUND	PARKS ONETIME
06-May-20	10286004	3159947	33632	208.00.00.0000.01640.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	300.00	WEDDING REFUND	PARKS ONETIME
06-May-20	10286009	3159956	33632	208.00.00.0000.01640.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	250.00	WEDDING REFUND	PARKS ONETIME
06-May-20	10286015	3159942	33632	208.00.00.0000.01640.000	208	0000	PARKS AND RECREATION FUND	FROM BALANCE SHEET ACCOUNT	300.00	WEDDIGN REFUND	PARKS ONETIME
								FROM BALANCE SHEET ACCOUNT Total	\$ 6,046.54		
07-May-20	31194	INV05394232	20412	208.00.00.7520.46355.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES	652.81	39992 TELEPHONES	VONAGE BUSINESS SOLUTIONS INC
06-May-20	10285990	XLW1187	00343	208.00.00.7520.35051.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES	883.16	12786111 ADMIN OFFICE	CDW GOVERNMENT INC
06-May-20	10285993	25ADMMAY25	02802	208.00.00.7520.46355.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES	293.35	8529100100209025 ADMIN	COMCAST CABLE COMMUNICATIONS MANAGEMENT
06-May-20	10285993	85ADMMAY20	02802	208.00.00.7520.46355.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES	243.35	8529100100205585 ADMIN	COMCAST CABLE COMMUNICATIONS MANAGEMENT
06-May-20	10285994	202163128154	02418	208.00.00.7520.43010.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES	970.36	100009367820 ADMIN	CONSUMERS ENERGY
06-May-20	10285996	4522	00033	208.00.00.7520.33125.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES	45,832.30	796.9999.23760.00 UNEMPLOYMENT	GENESEE COUNTY
06-May-20	10285997	3160119	33632	208.00.00.7520.28725.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES	100.00	PAVILION REFUND	PARKS ONETIME
06-May-20	10286002	3160085	33632	208.00.00.7520.28725.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES	150.00	PAVILION REFUND	PARKS ONETIME
06-May-20	10286011	3160071	33632	208.00.00.7520.28725.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES	150.00	PAVILION REFUND	PARKS ONETIME
								PARKS FINANCIAL SERVICES Total	\$ 49,275.33		
07-May-20	31194	INV05394232	20412	208.00.00.7572.46355.000	208	7572	PARKS AND RECREATION FUND	FISHING SITES	16.65	39992 TELEPHONES	VONAGE BUSINESS SOLUTIONS INC
								FISHING SITES Total	\$ 16.65		
06-May-20	10286010	E4633701	02122	208.00.00.7640.46275.000	208	7640	PARKS AND RECREATION FUND	PARKS RANGERS SERVICES	2,066.82	2100008871 CRV SECURITY	SECURITAS SECURITY SVCS USA INC
								PARKS RANGERS SERVICES Total	\$ 2,066.82		
06-May-20	10286006	0237-001791125	19185	208.00.00.7700.53500.000	208	7700	PARKS AND RECREATION FUND	NON SPECIFIC	3,757.42	302370064033 WASTE SERVICES	TRI COUNTY SERVICES
								NON SPECIFIC Total	\$ 3,757.42		
07-May-20	31194	INV05394232	20412	208.00.00.7701.46355.000	208	7701	PARKS AND RECREATION FUND	PARKS FORMAR MAINTENANCE SERV	96.00	39992 TELEPHONES	VONAGE BUSINESS SOLUTIONS INC
06-May-20	10285991	0807950MAY20	00167	208.00.00.7701.43010.000	208	7701	PARKS AND RECREATION FUND	PARKS FORMAR MAINTENANCE SERV	78.95	0807950 F-M WATER	CITY OF BURTON
06-May-20	10285991	0866610MAY20	00167	208.00.00.7701.43010.000	208	7701	PARKS AND RECREATION FUND	PARKS FORMAR MAINTENANCE SERV	150.35	0866610 F-M WATER	CITY OF BURTON
06-May-20	10285993	64FMMAY20	02802	208.00.00.7701.46355.000	208	7701	PARKS AND RECREATION FUND	PARKS FORMAR MAINTENANCE SERV	289.85	8529100030285764 F-M	COMCAST CABLE COMMUNICATIONS MANAGEMENT
06-May-20	10285994	201985153739	02418	208.00.00.7701.43010.000	208	7701	PARKS AND RECREATION FUND	PARKS FORMAR MAINTENANCE SERV	462.87	103002178186 F-M	CONSUMERS ENERGY
06-May-20	10285994	205099846776	02418	208.00.00.7701.43010.000	208	7701	PARKS AND RECREATION FUND	PARKS FORMAR MAINTENANCE SERV	62.64	100007744251 F-M	CONSUMERS ENERGY
06-May-20	10285994	205099846777	02418	208.00.00.7701.43010.000	208	7701	PARKS AND RECREATION FUND	PARKS FORMAR MAINTENANCE SERV	103.23	100007744467 F-M	CONSUMERS ENERGY
06-May-20	10285994	201362237644	02418	208.00.00.7701.43010.000	208	7701	PARKS AND RECREATION FUND	PARKS FORMAR MAINTENANCE SERV	582.77	100007366584 F-M	CONSUMERS ENERGY
								PARKS FORMAR MAINTENANCE SERV Total	\$ 1,826.66		
07-May-20	31194	INV05394232	20412	208.00.00.7702.46355.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	356.58	39992 TELEPHONES	VONAGE BUSINESS SOLUTIONS INC
06-May-20	10285994	205455819736	02418	208.00.00.7702.43010.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	1,671.40	100009180223 CRV	CONSUMERS ENERGY
06-May-20	10285994	205455819739	02418	208.00.00.7702.43010.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	2,209.16	100009180454 CRV	CONSUMERS ENERGY
06-May-20	10285994	205455819738	02418	208.00.00.7702.43010.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	454.86	100009180371 CRV	CONSUMERS ENERGY
06-May-20	10285994	204476912896	02418	208.00.00.7702.43010.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	5,333.07	100000152791 CRV	CONSUMERS ENERGY
06-May-20	10285994	205455819737	02418	208.00.00.7702.43010.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	25.87	100009180298 CRV	CONSUMERS ENERGY
06-May-20	10285994	202786058082	02418	208.00.00.7702.43010.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	357.41	100010429635 CRV	CONSUMERS ENERGY
06-May-20	10285994	202786058083	02418	208.00.00.7702.43010.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	25.87	100010429775 CRV	CONSUMERS ENERGY
06-May-20	10285999	34149603	34064	208.00.00.7702.46275.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	2,013.43	01300113400659 CRV	TYCO FIRE AND SECURITY (US) MANAGEMENT INC
								PARKS VILLAGE MAINTENANCE SERV Total	\$ 12,447.65		
07-May-20	31194	INV05394232	20412	208.00.00.7704.46355.000	208	7704	PARKS AND RECREATION FUND	PARKS WOLVERINE MAINTENANCE	16.65	39992 TELEPHONES	VONAGE BUSINESS SOLUTIONS INC
06-May-20	10285994	205811740086	02418	208.00.00.7704.43010.000	208	7704	PARKS AND RECREATION FUND	PARKS WOLVERINE MAINTENANCE	96.24	100000281244 STREET LIGHTS	CONSUMERS ENERGY
06-May-20	10285994	206078752095	02418	208.00.00.7704.43010.000	208	7704	PARKS AND RECREATION FUND	PARKS WOLVERINE MAINTENANCE	511.09	100000234235 WOLVERINE	CONSUMERS ENERGY
								PARKS WOLVERINE MAINTENANCE Total	\$ 623.98		
06-May-20	10285994	201629173489	02418	208.00.00.7707.43010.000	208	7707	PARKS AND RECREATION FUND	PARKS STEPPING STONE MAINTENAN	97.88	100010017117 SSF	CONSUMERS ENERGY
06-May-20	10285994	201629173488	02418	208.00.00.7707.43010.000	208	7707	PARKS AND RECREATION FUND	PARKS STEPPING STONE MAINTENAN	92.10	100010017026 SSF	CONSUMERS ENERGY

04-May-20	10285847	PPE 4/17/20 WCA	31498	246.00.00.0000.16500.000	246	0000	ECONOMIC DEVELOPMENT	FROM BALANCE SHEET ACCOUNT
04-May-20	10285848	PPE 4/17/20 DBI	00012	246.00.00.0000.16500.000	246	0000	ECONOMIC DEVELOPMENT	FROM BALANCE SHEET ACCOUNT
04-May-20	10285849	PPE 4/17/20 DBW	00012	246.00.00.0000.16500.000	246	0000	ECONOMIC DEVELOPMENT	FROM BALANCE SHEET ACCOUNT
04-May-20	10285843	PPE 4/17/20 DSS	34621	255.00.00.0000.16500.000	255	0000	COMM CORRECTIONS GRANT	FROM BALANCE SHEET ACCOUNT
04-May-20	10285847	PPE 4/17/20 WCA	31498	255.00.00.0000.16500.000	255	0000	COMM CORRECTIONS GRANT	FROM BALANCE SHEET ACCOUNT
04-May-20	10285847	PPE 4/17/20 WCA	31498	257.00.00.0000.16500.000	257	0000	SATI GRANT	FROM BALANCE SHEET ACCOUNT
04-May-20	10285848	PPE 4/17/20 DBI	00012	257.00.00.0000.16500.000	257	0000	SATI GRANT	FROM BALANCE SHEET ACCOUNT
04-May-20	10285847	PPE 4/17/20 WCA	31498	270.00.00.0000.16500.000	270	0000	VIENNA TWP PATROL	FROM BALANCE SHEET ACCOUNT
04-May-20	10285847	PPE 4/17/20 WCA	31498	271.00.00.0000.16500.000	271	0000	TRAFFIC SAFETY PROGRAM	FROM BALANCE SHEET ACCOUNT
04-May-20	10285847	PPE 4/17/20 WCA	31498	272.00.00.0000.16500.000	272	0000	FENTON TWP PATROL	FROM BALANCE SHEET ACCOUNT
04-May-20	10285847	PPE 4/17/20 WCA	31498	273.00.00.0000.16500.000	273	0000	LOCAL CORR OFFICER TRN FND	FROM BALANCE SHEET ACCOUNT
04-May-20	10285847	PPE 4/17/20 WCA	31498	274.00.00.0000.16500.000	274	0000	ATLAS TOWNSHIP PATROL	FROM BALANCE SHEET ACCOUNT
04-May-20	10285847	PPE 4/17/20 WCA	31498	280.00.00.0000.16500.000	280	0000	SCHOOL RESOURCE OFFICERS	FROM BALANCE SHEET ACCOUNT
04-May-20	10285847	PPE 4/17/20 WCA	31498	281.00.00.0000.16500.000	281	0000	GAIN	FROM BALANCE SHEET ACCOUNT
04-May-20	10285847	PPE 4/17/20 WCA	31498	283.00.00.0000.16500.000	283	0000	PARAMEDICS FUND	FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT Total								
05-May-20	10285955	U032763	34589	283.00.00.3155.35350.000	283	3155	PARAMEDICS FUND	PARAMEDICS SECTION
PARAMEDICS SECTION Total								
04-May-20	10285847	PPE 4/17/20 WCA	31498	286.00.00.0000.16500.000	286	0000	MENTAL HEALTH COURT GRANT	FROM BALANCE SHEET ACCOUNT
04-May-20	10285848	PPE 4/17/20 DBI	00012	286.00.00.0000.16500.000	286	0000	MENTAL HEALTH COURT GRANT	FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT Total								
07-May-20	31184	MARTIN000420	01132	288.00.00.2292.46045.000	288	2292	FINGERPRINT I.D. SYSTEM	PROSECUTOR
07-May-20	31193	THICK000420	02241	288.00.00.2292.46045.000	288	2292	FINGERPRINT I.D. SYSTEM	PROSECUTOR
05-May-20	10285941	8102336148042120	01048	288.00.00.2292.46355.000	288	2292	FINGERPRINT I.D. SYSTEM	PROSECUTOR
PROSECUTOR Total								
04-May-20	10285847	PPE 4/17/20 WCA	31498	289.00.00.0000.16500.000	289	0000	AUTO THEFT PROSECUTOR'S	FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT Total								
07-May-20	31164	23148	00087	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31164	23149	00087	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31164	23136	00087	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31170	23171	02654	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31171	23114	31060	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31171	23115	31060	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31174	23146	34344	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31175	23119	14993	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31175	23120	14993	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31176	23193	01191	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23158	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23166	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23165	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23159	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23157	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23156	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23163	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23162	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23161	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23160	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23154	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23153	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23164	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT
07-May-20	31177	23155	26059	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT

7.97	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
39.57	DBI DUES FOR PAY 5/1/20	AFSCME
15.43	DBW DUES FOR PAY 5/1/20	AFSCME
50.00	DSS DUES FOR PAY 5/1/20	GEN COUNTY PROF COURT OFFICERS ASSOC
8.00	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
3.63	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
19.91	DBI DUES FOR PAY 5/1/20	AFSCME
303.23	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
38.58	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
170.66	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
66.12	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
137.71	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
319.55	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
41.68	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
1,072.86	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
\$ 2,294.90		
4,988.00	DISPATCH CHAIRS RATED FOR 24 H	EVANS CONSOLES INCORPORATED
\$ 4,988.00		
2.37	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
19.91	DBI DUES FOR PAY 5/1/20	AFSCME
\$ 22.28		
220.00	AFIS WEEK OF 04/27/20	MARTIN MARY L
220.00	AFIS WEEK OF 04/27/20	THICK PHILLIP
51.60	030 136 8685 001	AT&T
\$ 491.60		
48.44	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
\$ 48.44		
50.00	20-46557FH;MACK,MICHAEL	ALLEN PATRICK ATTY AT LAW
50.00	19-46142FH;WATSON,RANDY	ALLEN PATRICK ATTY AT LAW
50.00	20-46583-FH;FRISHCOSY,ADAM	ALLEN PATRICK ATTY AT LAW
4,450.00	APRIL 2020;BEHM,PICKELL,LATCHA	CLARK DAVID ATTY AT LAW
305.00	19T00540;DAVIS,WILLIE	COLLETT KELLEY RASHELL
255.00	18T01837;GARCIA	COLLETT KELLEY RASHELL
570.00	19-045901fh;wren,justice	HARUSKA THERESA M
405.00	20T00534;ABRON,ANTONIO	HILLIKER CHARLES ATTY AT LAW
455.00	19T03103;GILBERT,DAKOTA	HILLIKER CHARLES ATTY AT LAW
3,750.00	APRIL 2020 CONTRACT SVCS	LANXTON LISA G
100.00	19-044738FC;JONES,KELVIN	LAW OFFICE OF MAJOR WHITE PLLC
100.00	17-41779FC;PHLPOTS,JOHNNIE	LAW OFFICE OF MAJOR WHITE PLLC
100.00	18-043343FC;CLARK,FREDERICK	LAW OFFICE OF MAJOR WHITE PLLC
100.00	19-044670FC;JONES,KELVIN	LAW OFFICE OF MAJOR WHITE PLLC
100.00	19-044759FC;GRIFFIN,DAVID	LAW OFFICE OF MAJOR WHITE PLLC
100.00	19-044812FC;JONES,KELVIN	LAW OFFICE OF MAJOR WHITE PLLC
100.00	18-043789FC;GARFI,ANTHONY	LAW OFFICE OF MAJOR WHITE PLLC
100.00	18-043818FC;GARFI,ANTHONY	LAW OFFICE OF MAJOR WHITE PLLC
100.00	18-044267FC;JOHNSON,JAQUAN	LAW OFFICE OF MAJOR WHITE PLLC
100.00	19-044590FC;BANKS,MICHAEL	LAW OFFICE OF MAJOR WHITE PLLC
100.00	19-046180FC;AIELLO,KENNETH	LAW OFFICE OF MAJOR WHITE PLLC
100.00	20-046451;COLEMAN,FRANK	LAW OFFICE OF MAJOR WHITE PLLC
100.00	18-043433FC;PHILPOTS,JOHNNIE	LAW OFFICE OF MAJOR WHITE PLLC
100.00	19-045966FC;HUBBARD,LOUIS	LAW OFFICE OF MAJOR WHITE PLLC

07-May-20	31178	23177	24681	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	3,650.00	4/2020;LEGAL SERVICES	LAW OFFICES OF HEATHER V BURNASH PLLC
07-May-20	31178	23138	24681	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	230.00	20T00204;WILSON,CORTNEY	LAW OFFICES OF HEATHER V BURNASH PLLC
07-May-20	31178	23137	24681	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	195.00	20T00462;ORLANDO,ALEXIS	LAW OFFICES OF HEATHER V BURNASH PLLC
07-May-20	31181	23140	00766	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	200.00	20-046448FH;WALLACE,WESLEY	LIEVOIS MARTIN T ATTY AT LAW
07-May-20	31181	23141	00766	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	250.00	20-046343FH;PENDLETON,JACOB	LIEVOIS MARTIN T ATTY AT LAW
07-May-20	31182	23130	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	100.00	19-044456FC;CONWAY,GILBERT	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23132	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	100.00	18-044060FC;BINGAMAN,DESTINY	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23133	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	50.00	18-043892FC;SHERRILL,MALCOLM	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23122	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	50.00	20-046550FH;TURNBOW,JERRY	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23152	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	2,150.00	APRIL 2020;KELLY	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23135	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	50.00	18-042483FC;ROYSTER,HENRY	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23151	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	2,150.00	APRIL 2020;NEWBLATT	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23134	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	100.00	18-043670FC;MCLEAN,MARQUIS	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23127	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	100.00	19-045094FC;CONWAY,GILBERT	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23123	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	100.00	20-046608FC;CONWAY,GILBERT	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23121	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	50.00	20-046591FC;DAVIS,AMARION	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23124	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	50.00	19-046044FC;CROTEAU,ERNEST	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23125	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	50.00	19-045915FC;MUMA,RANDALL	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23128	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	100.00	19-044458FC;CONWAY,GILBERT	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23129	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	100.00	19-044457FC;CONWAY,GILBERT	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23126	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	50.00	19-045210FC;JONES,TERRANCE	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31182	23131	19430	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	100.00	19-044440FC;CONWAY,GILBERT	MAINPRIZE HAJEK JESSICA ATTY AT LAW
07-May-20	31186	23139	02667	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	5.00	20T00353;MYERS,JUSTIN	MEIERS ERWIN ATTY AT LAW
07-May-20	31186	23176	02667	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	3,750.00	4/2020;LEGAL SERVICES	MEIERS ERWIN ATTY AT LAW
07-May-20	31187	23116	00955	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	250.00	20-046334FH;KETBEAU,JESSE	PHILPOTT PETER J ATTY AT LAW
07-May-20	31190	23170	34379	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	9,333.00	4/20;LEGAL SERVICES	RUSH KEVIN
07-May-20	31191	23144	11941	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	300.00	14T00425;DANIELS,KIERRA	SCOTT PAUL
07-May-20	31191	23142	11941	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	20T00679;DEWOLFF-MORRIS	SCOTT PAUL
07-May-20	31191	23147	11941	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	50.00	14T00425;DANIELS,KIERRA	SCOTT PAUL
07-May-20	31191	23174	11941	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	20-046344FH;DANIELS,KIERRA	SCOTT PAUL
07-May-20	31191	23143	11941	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	19T02202;BALKKNIGHT,JAWAUNTE	SCOTT PAUL
07-May-20	31191	23173	11941	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	20T00786;OSBORNE,DEMARCUS	SCOTT PAUL
07-May-20	31191	23145	11941	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	19T02457;LALONE,NATHAN	SCOTT PAUL
07-May-20	31191	23175	11941	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	350.00	19T02576;HANCOCK,VERNON	SCOTT PAUL
07-May-20	31191	23117	11941	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	20T00666;WEBSTER,ANTHONEY	SCOTT PAUL
07-May-20	31191	23118	11941	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	100.00	20T00497;BROOKS,BETHANY	SCOTT PAUL
07-May-20	31192	23167	26461	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	5,875.00	19-044660FC;WILLIAMS,ANTHONY	THE LAW OFFICE OF ELIAS J FANOUS
06-May-20	10286022	16695	34765	289.00.00.1311.46015.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	1,200.00	19-045727FH;FORENSINC AUDIO	GLAZA KENNETH
06-May-20	10286025	19	06179	289.00.00.1311.46015.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	1,443.75	18-043348-FC;DNA EXPERT	KESSIS T D PHD
								CIRCUIT COURT Total	\$ 45,271.75		
04-May-20	10285843	PPE 4/17/20 DSS	34621	292.00.00.0000.16500.000	292	0000	CHILD CARE FUND	FROM BALANCE SHEET ACCOUNT	106.25	DSS DUES FOR PAY 5/1/20	GEN COUNTY PROF COURT OFFICERS ASSOC
04-May-20	10285847	PPE 4/17/20 WCA	31498	292.00.00.0000.16500.000	292	0000	CHILD CARE FUND	FROM BALANCE SHEET ACCOUNT	841.11	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	292.00.00.0000.16500.000	292	0000	CHILD CARE FUND	FROM BALANCE SHEET ACCOUNT	7.94	DBI DUES FOR PAY 5/1/20	AFSCME
04-May-20	10285849	PPE 4/17/20 DBW	00012	292.00.00.0000.16500.000	292	0000	CHILD CARE FUND	FROM BALANCE SHEET ACCOUNT	15.93	DBW DUES FOR PAY 5/1/20	AFSCME
								FROM BALANCE SHEET ACCOUNT Total	\$ 971.23		
07-May-20	31172	IN144176	33607	292.00.00.6630.35290.000	292	6630	CHILD CARE FUND	GVRV OPERATING COSTD	88.85	MEDICAL SUPPLIES	ELECTRA MED CORPORATION
06-May-20	10286019	0141008-MAY2020	02802	292.00.00.6630.46355.000	292	6630	CHILD CARE FUND	GVRV OPERATING COSTD	552.38	CABLE TV-GVRC	COMCAST CABLE COMMUNICATIONS MANAGEMENT
06-May-20	10286024	330429840	02203	292.00.00.6630.35175.000	292	6630	CHILD CARE FUND	GVRV OPERATING COSTD	160.56	JANITORIAL SUPPLIES	JOSHEN PAPER & PACKAGING
06-May-20	10286030	57897	02814	292.00.00.6630.43065.000	292	6630	CHILD CARE FUND	GVRV OPERATING COSTD	89.00	SEWER MAINTENANCE	ROOT AWAY DRAIN CLEANING LLC OF GENESEE CO
								GVRV OPERATING COSTD Total	\$ 890.79		
06-May-20	10286021	HLTH004325	03001	292.00.00.6645.46205.000	292	6645	CHILD CARE FUND	DOMESTIC VIOLENCE	1,002.02	ART ORIENTATION & COUNSELING	GENESEE INTERMEDIATE SCHOOL DIST

Attachment: WEEK ENDED 05-10-20.xlsx (RES-2020-341 : County Bills Approval)

05-May-20	10285924	40-10-282-010	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	152.73	RESPREAD#20-0643330	TREASURER OVERPAY
05-May-20	10285925	13-25-100-005	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	6.68	RESPREAD#20-0641431	TREASURER OVERPAY
05-May-20	10285926	18-35-300-024	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	5.25	RESPREAD#20-0639086	TREASURER OVERPAY
05-May-20	10285927	13-36-400-008	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	25.63	RESPREAD#20-0639224	TREASURER OVERPAY
05-May-20	10285930	18-22-676-008	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	63.80	RESPREAD#20-0638824	TREASURER OVERPAY
05-May-20	10285930	5210505053/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	41.64	2019TAXOVERPAYMENT	TREASURER OVERPAY
05-May-20	10285930	0732582015/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	158.49	2019TAXOVERPAYMENT	TREASURER OVERPAY
05-May-20	10285930	5210505053/2018	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	32.53	2018TAXOVERPAYMENT	TREASURER OVERPAY
05-May-20	10285931	4130128004/2018	33213	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	8.99	2018TAXOVERPAYMENT	TRANSNATION TITLE AGENCY
05-May-20	10285932	1816300044/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	140.51	2019TAXOVERPAYMENT	TREASURER OVERPAY
05-May-20	10285932	1816300045/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	41.19	2019TAXOVERPAYMENT	TREASURER OVERPAY
04-May-20	10285847	PPE 4/17/20 WCA	31498	517.00.00.0000.16500.000	517	0000	DELINQUENT TAX	FROM BALANCE SHEET ACCOUNT	7.66	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	517.00.00.0000.16500.000	517	0000	DELINQUENT TAX	FROM BALANCE SHEET ACCOUNT	69.68	DBI DUES FOR PAY 5/1/20	AFSCME
05-May-20	10285902	0722400014MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	8,888.12	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285903	0721651007MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	10,381.63	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285904	0721651006MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	15,900.36	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285905	0721651004MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	10,661.18	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285906	0721651002MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	9,703.60	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285907	1403400011MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	253.54	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285907	1403400018MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	613.23	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285907	1403400027MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	417.38	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285907	1403400025MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	1,843.94	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285910	0725300074MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	6,507.38	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285915	4626351049MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	12,353.09	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
05-May-20	10285915	4626351040MTT20	33630	519.00.00.0000.03176.000	519	0000	DELINQUENT TAX 2009	FROM BALANCE SHEET ACCOUNT	986.24	MTT20 MAIL W/ATTACHMENT	TREASURER MTT
04-May-20	10285847	PPE 4/17/20 WCA	31498	605.00.00.0000.16500.000	605	0000	INS SELF INSURED POOL	FROM BALANCE SHEET ACCOUNT	2.93	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285847	PPE 4/17/20 WCA	31498	610.00.00.0000.16500.000	610	0000	SELF INSURANCE NON POOL	FROM BALANCE SHEET ACCOUNT	2.93	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
									\$ 82,783.63		
05-May-20	10285942	4344076	30982	611.00.00.9010.33060.000	611	9010	MEDICAL INSURANCE FUND	FROM BALANCE SHEET ACCOUNT Total	7,985.08	NVA ACTIVE	NVA FIDUCIARY TRUST FOR FSLI
								APPROPRIATIONS	\$ 7,985.08		
								APPROPRIATIONS Total			
04-May-20	10285847	PPE 4/17/20 WCA	31498	625.00.00.0000.16500.000	625	0000	REIMBURSEMENT REVOLVING	FROM BALANCE SHEET ACCOUNT	8.42	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	625.00.00.0000.16500.000	625	0000	REIMBURSEMENT REVOLVING	FROM BALANCE SHEET ACCOUNT	56.75	DBI DUES FOR PAY 5/1/20	AFSCME
04-May-20	10285849	PPE 4/17/20 DBW	00012	625.00.00.0000.16500.000	625	0000	REIMBURSEMENT REVOLVING	FROM BALANCE SHEET ACCOUNT	19.91	DBW DUES FOR PAY 5/1/20	AFSCME
04-May-20	10285847	PPE 4/17/20 WCA	31498	628.00.00.0000.16500.000	628	0000	INFORMATION TECHNOLOGY	FROM BALANCE SHEET ACCOUNT	53.92	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	628.00.00.0000.16500.000	628	0000	INFORMATION TECHNOLOGY	FROM BALANCE SHEET ACCOUNT	234.30	DBI DUES FOR PAY 5/1/20	AFSCME
04-May-20	10285849	PPE 4/17/20 DBW	00012	628.00.00.0000.16500.000	628	0000	INFORMATION TECHNOLOGY	FROM BALANCE SHEET ACCOUNT	39.82	DBW DUES FOR PAY 5/1/20	AFSCME
04-May-20	10285861	PPE 4/17/20 UWC	02316	628.00.00.0000.16500.000	628	0000	INFORMATION TECHNOLOGY	FROM BALANCE SHEET ACCOUNT	6.00	UNITED WAY FOR PAY 5/1/20	UNITED WAY
06-May-20	10285971	41664	34732	628.00.00.0000.08010.000	628	0000	INFORMATION TECHNOLOGY	FROM BALANCE SHEET ACCOUNT	23,563.80	PERSONAL COMPUTING EQUIPMENT	DHE COMPUTER SYSTEMS LLC
								FROM BALANCE SHEET ACCOUNT Total	\$ 23,982.92		
06-May-20	10285969	0902701MAY2020	02802	628.00.00.2582.46355.000	628	2582	INFORMATION TECHNOLOGY	DATA PROCESSING	234.39	#8529100010902701 5/3-6/2	COMCAST CABLE COMMUNICATIONS MANAGEMENT
06-May-20	10285969	1014514MAY2020	02802	628.00.00.2582.46355.000	628	2582	INFORMATION TECHNOLOGY	DATA PROCESSING	204.85	#8529100011014514 4/30-5/29	COMCAST CABLE COMMUNICATIONS MANAGEMENT
06-May-20	10285969	1041913MAY2020	02802	628.00.00.2582.46355.000	628	2582	INFORMATION TECHNOLOGY	DATA PROCESSING	108.35	#8529100011041913 4/24-5/23	COMCAST CABLE COMMUNICATIONS MANAGEMENT
06-May-20	10285969	1014522MAY2020	02802	628.00.00.2582.46355.000	628	2582	INFORMATION TECHNOLOGY	DATA PROCESSING	189.85	#8529100011014522 4/30-5/29	COMCAST CABLE COMMUNICATIONS MANAGEMENT
								DATA PROCESSING Total	\$ 737.44		
06-May-20	10285967	152220	23063	628.00.00.2910.35005.000	628	2910	INFORMATION TECHNOLOGY	COVID 19	3,958.50	SWA LIC/UCC 1YR (1400)	BSB COMMUNICATIONS
06-May-20	10285968	XQV4157	00343	628.00.00.2910.35005.000	628	2910	INFORMATION TECHNOLOGY	COVID 19	110.22	FIBER CABLE/COVID RESPONSE IT	CDW GOVERNMENT INC
06-May-20	10285970	10390227761	00382	628.00.00.2910.35005.000	628	2910	INFORMATION TECHNOLOGY	COVID 19	1,401.00	ANNUAL ENTERPRISE MOBILITY &	DELL MARKETING LP
								COVID 19 Total	\$ 5,469.72		
06-May-20	10285964	6231934505-20	01048	635.00.00.2336.46355.000	635	2336	TELEPHONE FUND	TELEPHONE	2,695.30	#8310006293576 4/19-5/18	AT&T
06-May-20	10285964	8967484268	01048	635.00.00.2336.46355.000	635	2336	TELEPHONE FUND	TELEPHONE	1,264.38	#80028883587 4/19-5/18	AT&T
								TELEPHONE Total	\$ 3,959.68		

05-May-20	10285936	8058264246	03066	636.00.00.2333.35005.000	636	2333
05-May-20	10285936	8058264262	03066	636.00.00.2333.35065.000	636	2333
04-May-20	10285847	PPE 4/17/20 WCA	31498	638.00.00.0000.16500.000	638	0000
04-May-20	10285849	PPE 4/17/20 DBW	00012	638.00.00.0000.16500.000	638	0000
05-May-20	10285945	101085	12499	639.00.00.2756.35370.000	639	2756
05-May-20	10285946	86719	00399	639.00.00.2756.41010.000	639	2756
05-May-20	10285947	0099194	32955	639.00.00.2756.35370.000	639	2756
05-May-20	10285947	0099226	32955	639.00.00.2756.35370.000	639	2756
05-May-20	10285948	3255	00526	639.00.00.2756.35350.000	639	2756
05-May-20	10285949	2004-729011	00113	639.00.00.2756.35370.000	639	2756
05-May-20	10285949	2004-730156	00113	639.00.00.2756.35370.000	639	2756
05-May-20	10285950	W09344	00407	639.00.00.2756.41010.000	639	2756
05-May-20	10285952	733740	00891	639.00.00.2756.35215.000	639	2756
05-May-20	10285952	733740	00891	639.00.00.2756.43050.000	639	2756
05-May-20	10285953	24201	34096	639.00.00.2756.35370.000	639	2756
04-May-20	10285847	PPE 4/17/20 WCA	31498	645.00.00.0000.16500.000	645	0000
04-May-20	10285848	PPE 4/17/20 DBI	00012	645.00.00.0000.16500.000	645	0000
04-May-20	10285861	PPE 4/17/20 UWC	02316	645.00.00.0000.16500.000	645	0000
04-May-20	10285837	936635/1	02322	645.00.00.2334.35215.000	645	2334
06-May-20	10285965	810232493104-20	01048	645.00.00.2334.46355.000	645	2334
06-May-20	10285969	0936378APR2020	02802	645.00.00.2334.46355.000	645	2334
06-May-20	10286016	4.23.20	02384	666.00.00.7710.41010.000	666	7710
04-May-20	10285838	0320BUR	00167	701.00.00.0000.16138.000	701	0000
04-May-20	10285839	0320DAVIS	00169	701.00.00.0000.16138.000	701	0000
04-May-20	10285841	0320FLTPOL	00034	701.00.00.0000.16138.000	701	0000
04-May-20	10285842	0320FANG	00498	701.00.00.0000.16138.000	701	0000
04-May-20	10285844	0320GAIN	00033	701.00.00.0000.16138.000	701	0000
04-May-20	10285844	0320GENCTY	00033	701.00.00.0000.16138.000	701	0000
04-May-20	10285850	0320MSP	25064	701.00.00.0000.16138.000	701	0000
04-May-20	10285851	NOTARY320	00032	701.00.00.0000.16091.000	701	0000
04-May-20	10285852	JAN-MAR2020	00032	701.00.00.0000.16133.000	701	0000
04-May-20	10285853	CIRCUIT320	04942	701.00.00.0000.16159.000	701	0000
04-May-20	10285853	PROBATE320	04942	701.00.00.0000.16093.000	701	0000
04-May-20	10285853	PROBATE320	04942	701.00.00.0000.16120.000	701	0000
04-May-20	10285853	PROBATE320	04942	701.00.00.0000.16095.000	701	0000
04-May-20	10285853	PROBATE320	04942	701.00.00.0000.16092.000	701	0000
04-May-20	10285853	CIRCUIT320	04942	701.00.00.0000.16185.000	701	0000
04-May-20	10285853	PROBATE320	04942	701.00.00.0000.16089.000	701	0000
04-May-20	10285853	CIRCUIT320	04942	701.00.00.0000.16137.000	701	0000
04-May-20	10285853	DISTRICT320	04942	701.00.00.0000.16110.000	701	0000
04-May-20	10285853	DISTRICT320	04942	701.00.00.0000.16098.000	701	0000
04-May-20	10285853	DISTRICT320	04942	701.00.00.0000.16085.000	701	0000
04-May-20	10285853	DISTRICT320	04942	701.00.00.0000.16175.000	701	0000
04-May-20	10285853	PROBATE320	04942	701.00.00.0000.16090.000	701	0000
04-May-20	10285853	DISTRICT320	04942	701.00.00.0000.16134.000	701	0000

CENTRAL STORE FUND

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MOTOR VEHICLE & EQUIP FUND

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4,015.13	ACCT #70111407	STAPLES
3,056.70	ACCT #70111407	STAPLES
\$ 7,071.83		
505.96	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
39.82	DBW DUES FOR PAY 5/1/20	AFSCME
\$ 545.78		
569.80	MAINTENANCE MATERIALS	BEDROCK EXPRESS LTD
68.45	SERVICE ON EQUIPMENT	DIESEL TRUCK SALES INC
714.14	MAITENANCE MATERIAL	FERGUSON WATERWORKS #3386
63.82	MAITENANCE MATERIAL	FERGUSON WATERWORKS #3386
10.50	MAINTENANCE VEHICLE WASHES	FOUTCH ENTERPRISES
16.99	ACCT# GEN021	GILLROYS HARDWARE
6.59	ACCT# GEN021	GILLROYS HARDWARE
2,059.89	MAINTENANCE EQUIPMENT REPAIRS	JACK DOHENY COMPANIES INC
561.22	PARTS AS NEEDED PER INSPECTION	OSCAR W LARSON CO
550.00	ANNUAL INSPECTIONS & SERVICE C	OSCAR W LARSON CO
220.00	ACCT# SURFACE WATER	OUTDOOR SOLUTIONS LANDSCAPING INC
\$ 4,841.40		
106.13	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
19.91	DBI DUES FOR PAY 5/1/20	AFSCME
7.50	UNITED WAY FOR PAY 5/1/20	UNITED WAY
\$ 133.54		
451.44	HUB ASM, STRUT ASM	UNIVERSAL LIFT PARTS INC
57.08	#8102324931 4/7-5/6	AT&T
128.35	#8529100010936378 4/10-5/9	COMCAST CABLE COMMUNICATIONS MANAGEMENT
\$ 636.87		
850.00	RANGER BOAT	WOLFHOUND GRAPHICS
\$ 850.00		
30.00	DNA FEES JAN-MAR 2020	CITY OF BURTON
15.00	DNA FEES JAN-MAR 2020	CITY OF DAVISON
105.00	DNA FEES JAN-MAR 2020	CITY OF FLINT
30.00	DNA FEES JAN-MAR 2020	FLINT AREA NARCOTICS GROUP
15.00	DNA FEES JAN-MAR 2020	GENESEE COUNTY
15.00	DNA FEES JAN-MAR 2020	GENESEE COUNTY
60.00	DNA FEES JAN-MAR 2020	MICHIGAN STATE POLICE
74.00	NOTARY FEES MARCH 2020	STATE OF MICH
3,492.82	2ND QTR FYE2020 CORRECTIONS TR	STATE OF MICH
3,775.00	MAR 2020 7TH CIRCUIT	STATE OF MICH
7.50	PROBATE MARCH 2020	STATE OF MICH
2,340.00	PROBATE MARCH 2020	STATE OF MICH
7,542.08	PROBATE MARCH 2020	STATE OF MICH
12,714.00	PROBATE MARCH 2020	STATE OF MICH
112.50	MAR 2020 7TH CIRCUIT	STATE OF MICH
1,975.00	PROBATE MARCH 2020	STATE OF MICH
276.25	MAR 2020 7TH CIRCUIT	STATE OF MICH
21,800.70	67TH DISTRICT MARCH 2020	STATE OF MICH
10,880.00	67TH DISTRICT MARCH 2020	STATE OF MICH
10.00	67TH DISTRICT MARCH 2020	STATE OF MICH
7,860.00	67TH DISTRICT MARCH 2020	STATE OF MICH
281.00	PROBATE MARCH 2020	STATE OF MICH
13,970.40	67TH DISTRICT MARCH 2020	STATE OF MICH

Attachment: WEEK ENDED 05-10-20.xlsx (RES-2020-341 : County Bills Approval)

04-May-20	10285853	DISTRICT320	04942	701.00.00.0000.16097.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	74,979.00	67TH DISTRICT MARCH 2020	STATE OF MICH
04-May-20	10285853	CIRCUIT320	04942	701.00.00.0000.16160.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	18,088.00	MAR 2020 7TH CIRCUIT	STATE OF MICH
04-May-20	10285853	CIRCUIT320	04942	701.00.00.0000.16042.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	1,225.00	MAR 2020 7TH CIRCUIT	STATE OF MICH
04-May-20	10285853	CIRCUIT320	04942	701.00.00.0000.16094.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	8,810.21	MAR 2020 7TH CIRCUIT	STATE OF MICH
04-May-20	10285853	CIRCUIT320	04942	701.00.00.0000.16115.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	10,719.49	MAR 2020 7TH CIRCUIT	STATE OF MICH
04-May-20	10285853	CIRCUIT320	04942	701.00.00.0000.16116.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	127.50	MAR 2020 7TH CIRCUIT	STATE OF MICH
04-May-20	10285853	CIRCUIT320	04942	701.00.00.0000.16120.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	3,350.00	MAR 2020 7TH CIRCUIT	STATE OF MICH
04-May-20	10285853	DISTRICT320	04942	701.00.00.0000.16096.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	43,155.00	67TH DISTRICT MARCH 2020	STATE OF MICH
04-May-20	10285854	19-45977-FC	33635	701.00.00.0000.18175.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	1,125.00	BOND RELEASE	BOND PAYMENTS
04-May-20	10285855	0320DAVTWP	02273	701.00.00.0000.16138.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	6.25	DNA FEES JAN-MAR 2020	TP OF DAVISON
04-May-20	10285856	0320FENTWP	02275	701.00.00.0000.16138.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	15.00	DNA FEES JAN-MAR 2020	TP OF FENTON
04-May-20	10285857	0320FLTWPPD	02276	701.00.00.0000.16138.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	30.00	DNA FEES JAN-MAR 2020	CHARTER TOWNSHIP OF FLINT
04-May-20	10285858	0320GBTWP	02281	701.00.00.0000.16138.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	3.85	DNA FEES JAN-MAR 2020	TP OF GRAND BLANC
04-May-20	10285859	0320MTMTWP	02284	701.00.00.0000.16138.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	30.00	DNA FEES JAN-MAR 2020	TP OF MT MORRIS
04-May-20	10285860	0320MUN	02285	701.00.00.0000.16138.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	15.00	DNA FEES JAN-MAR 2020	TP OF MUNDY
04-May-20	10285863	19-46174-FH	33635	701.00.00.0000.18175.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	2,250.00	BOND RELEASE	BOND PAYMENTS
05-May-20	10285884	2019-112771-CK	16660	701.00.00.0000.18375.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	12,165.54	ORDER TO DISTRIBUTE PROCEEDS	DAVISON LEGAL ASSOCIATION
05-May-20	10285885	19-922037-DP	33772	701.00.00.0000.16120.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	10.00	19-922037-DP MOT FEE ST CT	CLERK REFUND
05-May-20	10285888	T20200007149	33772	701.00.00.0000.18400.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	100.00	REFUND - NOMINATING FEE	CLERK REFUND
05-May-20	10285889	551-560778	25064	701.00.00.0000.16060.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	25,207.00	CPL FEES FOR MARCH 2020	MICHIGAN STATE POLICE
05-May-20	10285897	19-923345-DP	25123	701.00.00.0000.16170.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	50.00	ORD OF FILIATION-HARDNETT	STATE OF MICHIGAN
05-May-20	10285901	19-112432-NI	33772	701.00.00.0000.18375.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	260,000.00	19-112432 LINK V FARM BUREAU	CLERK REFUND
05-May-20	10285901	19-112432-NI	33772	701.00.00.0000.18375.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	40,000.00	19-112432-NI LINK V FARM BUREA	CLERK REFUND
05-May-20	10285917	LIBRARY416-043020	00033	701.00.00.0000.13275.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	133.00	APRIL16,2020-APRIL30,2020	GENESEE COUNTY
05-May-20	10285917	LIBRARY416-043020	00033	701.00.00.0000.13274.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	109,936.70	APRIL16,2020-APRIL30,2020	GENESEE COUNTY
05-May-20	10285917	LIBRARY416-043020	00033	701.00.00.0000.17510.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	314.18	APRIL16,2020-APRIL30,2020	GENESEE COUNTY
05-May-20	10285917	LIBRARY416-043020	00033	701.00.00.0000.13272.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	783,091.28	APRIL16,2020-APRIL30,2020	GENESEE COUNTY
05-May-20	10285928	RETAX04302020	00032	701.00.00.0000.16180.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	575,812.50	04/01/2020-04/30/2020	STATE OF MICH
05-May-20	10285929	SETTAX0416-043020	00032	701.00.00.0000.15171.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	24,774.67	04/16/20-04/30/20	STATE OF MICH
05-May-20	10285929	SETTAX0416-043020	00032	701.00.00.0000.15172.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	11,707.00	04/16/20-04/30/20	STATE OF MICH
05-May-20	10285929	SETTAX0416-043020	00032	701.00.00.0000.17528.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	97.75	04/16/20-04/30/20	STATE OF MICH
04-May-20	10285847	PPE 4/17/20 WCA	31498	731.00.00.0000.16500.000	731	0000	RETIRMENT SYSTEM FUND	FROM BALANCE SHEET ACCOUNT	4.55	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
								FROM BALANCE SHEET ACCOUNT Total	\$ 2,094,714.72		
05-May-20	10285883	458944	04337	731.00.00.9999.50005.000	731	9999	RETIRMENT SYSTEM FUND	NON SPECIFIC	5,408.23	2020 1ST QTR CUST FEES	COMERICA BANK
05-May-20	10285883	458944	04337	731.00.00.9999.46205.000	731	9999	RETIRMENT SYSTEM FUND	NON SPECIFIC	54,745.70	2019 SERV CONT FEES	COMERICA BANK
								NON SPECIFIC Total	\$ 60,153.93		
04-May-20	10285847	PPE 4/17/20 WCA	31498	736.00.00.0000.16500.000	736	0000	RETIREEES FRINGE BENEFIT	FROM BALANCE SHEET ACCOUNT	0.51	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
								FROM BALANCE SHEET ACCOUNT Total	\$ 0.51		
05-May-20	10285942	4344076	30982	736.00.00.9999.70045.000	736	9999	RETIREEES FRINGE BENEFIT	NON SPECIFIC	6,355.14	NVA RETIREE	NVA FIDUCIARY TRUST FOR FSLI
								NON SPECIFIC Total	\$ 6,355.14		
05-May-20	10285942	4344076	30982	757.00.00.0000.18345.000	757	0000	COBRA FUND	FROM BALANCE SHEET ACCOUNT	27.39	NVA COBRA	NVA FIDUCIARY TRUST FOR FSLI
								FROM BALANCE SHEET ACCOUNT Total	\$ 27.39		
04-May-20	10285840	JAN-MAR2020.1	00170	795.00.00.2336.46580.000	795	2336	911 EMERGENCY FUND	TELEPHONE	50,514.31	JAN-MAR 2020 DISTRIBUTION	CITY OF FENTON
04-May-20	10285840	JAN-MAR2020	00170	795.00.00.2336.46580.000	795	2336	911 EMERGENCY FUND	TELEPHONE	5,902.01	JAN-MAR 2020 DISTB	CITY OF FENTON
04-May-20	10285845	JAN-MAR2020	06719	795.00.00.2336.70315.000	795	2336	911 EMERGENCY FUND	TELEPHONE	207,938.99	JAN-MAR 2020 DISTB	GENESEE COUNTY 911 CONSORTIUM
04-May-20	10285845	JAN-MAR2020.1	06719	795.00.00.2336.70315.000	795	2336	911 EMERGENCY FUND	TELEPHONE	1,779,714.23	JAN-MAR 2020 DISTB	GENESEE COUNTY 911 CONSORTIUM
								TELEPHONE Total	\$ 2,044,069.54		
04-May-20	10285847	PPE 4/17/20 WCA	31498	815.00.00.0000.16500.000	815	0000	COMM PROS IMPLEMENTATION GRT	FROM BALANCE SHEET ACCOUNT	2.18	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285848	PPE 4/17/20 DBI	00012	815.00.00.0000.16500.000	815	0000	COMM PROS IMPLEMENTATION GRT	FROM BALANCE SHEET ACCOUNT	19.91	DBI DUES FOR PAY 5/1/20	AFSCME
04-May-20	10285847	PPE 4/17/20 WCA	31498	824.00.00.0000.16500.000	824	0000	SHERIFF ELDER ABUSE	FROM BALANCE SHEET ACCOUNT	64.71	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
04-May-20	10285843	PPE 4/17/20 DSS	34621	845.00.00.0000.16500.000	845	0000	SOBRIETY COURT GRANT	FROM BALANCE SHEET ACCOUNT	25.00	DSS DUES FOR PAY 5/1/20	GEN COUNTY PROF COURT OFFICERS ASSOC

Attachment: WEEK ENDED 05-10-20-20.xlsx (RES-2020-341 : County Bills Approval)

04-May-20	10285847	PPE 4/17/20 WCA	31498	845.00.00.0000.16500.000	845	0000
04-May-20	10285847	PPE 4/17/20 WCA	31498	866.00.00.0000.16500.000	866	0000
04-May-20	10285847	PPE 4/17/20 WCA	31498	894.00.00.0000.16500.000	894	0000
04-May-20	10285848	PPE 4/17/20 DBI	00012	894.00.00.0000.16500.000	894	0000
04-May-20	10285861	PPE 4/17/20 UWC	02316	894.00.00.0000.16500.000	894	0000
04-May-20	10285847	PPE 4/17/20 WCA	31498	897.00.00.0000.16500.000	897	0000
04-May-20	10285847	PPE 4/17/20 WCA	31498	898.00.00.0000.16500.000	898	0000
07-May-20	31194	INV05394232	20412	898.00.00.7760.46355.000	898	7760
04-May-20	10285847	PPE 4/17/20 WCA	31498	899.00.00.0000.16500.000	899	0000

SOBRIETY COURT GRANT
VETERANS TREATMENT COURT
VETERANS MILLAGE
VETERANS MILLAGE
VETERANS MILLAGE
HURLEY POLICE SERVICES
KEEP GC PARKS BEAUTIFUL

KEEP GC PARKS BEAUTIFUL

CITY OF FLINT LOCKUP

FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT
FROM BALANCE SHEET ACCOUNT

FROM BALANCE SHEET ACCOUNT Total

CONTRACTED SERVICES

CONTRACTED SERVICES Total

FROM BALANCE SHEET ACCOUNT

FROM BALANCE SHEET ACCOUNT Total

Grand Total

Jury/Restitution

Final Total

2.56	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
0.69	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
14.70	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
99.55	DBI DUES FOR PAY 5/1/20	AFSCME
10.00	UNITED WAY FOR PAY 5/1/20	UNITED WAY
168.83	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
0.13	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
\$ 408.26		
91.30	39992 TELEPHONES	VONAGE BUSINESS SOLUTIONS INC
\$ 91.30		
655.38	WORK COMP FOR PAY 5/1/20	HUNTINGTON NATIONAL BANK
\$ 655.38		

\$ 5,385,368.05

\$ 28,708.46

\$ 5,414,076.51

5/17/2020

DISBURSEMENT REGISTER FOR
FISCAL YEAR ENDING 09/30/2020

Pay Date	CheckNbr	APIInvoice	Vendor	Account	Fund	Section	Fund Name	Section Name	InvoiceAmount	DescriptionFld	VendorName
11-May-20	10286034	BOC20200507	00195	101.00.00.1050.46045.000	101	1050	GENERAL FUND	BRD & CRIM JUST COORD	139.73	5567087900066	JP MORGAN
11-May-20	10286034	BOC20200507	00195	101.00.00.1050.35005.000	101	1050	GENERAL FUND	BRD & CRIM JUST COORD	201.48	5567087900066	JP MORGAN
								BRD & CRIM JUST COORD Total	\$ 341.21		
14-May-20	31197	FPLB0672	00221	101.00.00.1311.50505.000	101	1311	GENERAL FUND	CIRCUIT COURT	42.30	18-043868-	BELDIN LYNN M
11-May-20	10286034	CIRCT20200430	00195	101.00.00.1311.46455.000	101	1311	GENERAL FUND	CIRCUIT COURT	14.95	5567087900066	JP MORGAN
13-May-20	10286309	FLI-2020019101	00085	101.00.00.1311.46150.000	101	1311	GENERAL FUND	CIRCUIT COURT	14.00	14130951NA;DA	ALLEN AND
13-May-20	10286315	1199	06719	101.00.00.1311.46355.000	101	1311	GENERAL FUND	CIRCUIT COURT	536.90	2019	GENESEE
13-May-20	10286316	151708-IN	00138	101.00.00.1311.46205.000	101	1311	GENERAL FUND	CIRCUIT COURT	156.00	4/2020 COURT	GRAPHIC
13-May-20	10286318	47	34773	101.00.00.1311.46015.000	101	1311	GENERAL FUND	CIRCUIT COURT	81.34	19-045142-	LAMB LEGAL
13-May-20	10286318	47	34773	101.00.00.1311.40045.000	101	1311	GENERAL FUND	CIRCUIT COURT	436.00	19-045142-	LAMB LEGAL
13-May-20	10286325	842324130	25208	101.00.00.1311.65195.000	101	1311	GENERAL FUND	CIRCUIT COURT	407.00	1000172372;LIB	THOMSON
13-May-20	10286325	842324129	25208	101.00.00.1311.65195.000	101	1311	GENERAL FUND	CIRCUIT COURT	742.00	1000172371;LIB	THOMSON
13-May-20	10286329	014-A	04579	101.00.00.1311.50500.000	101	1311	GENERAL FUND	CIRCUIT COURT	9.22	19-	TRAVER
								CIRCUIT COURT Total	\$ 2,439.71		
12-May-20	10286114	8106867140040520	01048	101.00.00.1360.46355.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	158.21	67TH DC-MT	AT&T
12-May-20	10286114	8106942550040520	01048	101.00.00.1360.46355.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	158.03	67TH DC-GR	AT&T
12-May-20	10286127	79418	33775	101.00.00.1360.46205.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	13.02	67TH DC-	COMMERCIAL
12-May-20	10286128	764D54	02740	101.00.00.1360.35250.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	8.33	67TH DC-ROBE	JANS
12-May-20	10286129	376662	03526	101.00.00.1360.50540.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	130.00	67TH DC-	MULTILANGUAG
12-May-20	10286130	161100	00515	101.00.00.1360.35005.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	25.00	67TH DC-SELF	RODZINA
12-May-20	10286131	139920	02234	101.00.00.1360.46375.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	32.00	67TH DC-	TGI DIRECT
12-May-20	10286131	139919	02234	101.00.00.1360.46375.000	101	1360	GENERAL FUND	67TH DISTRICT COURT	192.05	67TH DC-	TGI DIRECT
								67TH DISTRICT COURT Total	\$ 716.64		
12-May-20	10286086	XSG2714	00343	101.00.00.1370.35005.000	101	1370	GENERAL FUND	5TH DIVISION DISTRICT COURT	40.77	#0987989 6PIN	CDW
12-May-20	10286103	COMCAST17	02802	101.00.00.1370.46200.000	101	1370	GENERAL FUND	5TH DIVISION DISTRICT COURT	323.26	67TH DC5-	COMCAST CABLE
12-May-20	10286103	COMCAST18	02802	101.00.00.1370.50520.000	101	1370	GENERAL FUND	5TH DIVISION DISTRICT COURT	253.21	67TH DC5-	COMCAST CABLE
12-May-20	10286104	1195	06719	101.00.00.1370.46455.000	101	1370	GENERAL FUND	5TH DIVISION DISTRICT COURT	536.90	67TH DC-	GENESEE
12-May-20	10286105	139918	02234	101.00.00.1370.46375.000	101	1370	GENERAL FUND	5TH DIVISION DISTRICT COURT	271.05	67TH DC5-	TGI DIRECT
12-May-20	10286106	9853298471	01179	101.00.00.1370.46355.000	101	1370	GENERAL FUND	5TH DIVISION DISTRICT COURT	79.08	67TH DC5 -	VERIZON
12-May-20	10286107	010164586	02399	101.00.00.1370.46200.000	101	1370	GENERAL FUND	5TH DIVISION DISTRICT COURT	119.16	67TH DC5-	XEROX CORP
12-May-20	10286107	010164585	02399	101.00.00.1370.46200.000	101	1370	GENERAL FUND	5TH DIVISION DISTRICT COURT	119.16	67TH DC5-	XEROX CORP
								5TH DIVISION DISTRICT COURT Total	\$ 1,742.59		

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

13-May-20	10286309	FLI-2020016294	00085	101.00.00.1390.46150.000	101	1390	GENERAL FUND
13-May-20	10286309	FLI-2020017655	00085	101.00.00.1390.46150.000	101	1390	GENERAL FUND
13-May-20	10286309	FLI-2020019104	00085	101.00.00.1390.46150.000	101	1390	GENERAL FUND
13-May-20	10286322	34614	00998	101.00.00.1390.46205.000	101	1390	GENERAL FUND
13-May-20	10286322	34623	00998	101.00.00.1390.35005.000	101	1390	GENERAL FUND
14-May-20	31211	41	19430	101.00.00.1485.40005.000	101	1485	GENERAL FUND
14-May-20	31211	40	19430	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286313	37	25137	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286313	36	25137	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286313	35	25137	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286313	34	25137	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286313	30	25137	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286313	32	25137	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286313	31	25137	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286313	38	25137	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286313	39	25137	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286313	33	25137	101.00.00.1485.40005.000	101	1485	GENERAL FUND
13-May-20	10286322	34615	00998	101.00.00.1485.46205.000	101	1485	GENERAL FUND
12-May-20	10286091	0002576892	22837	101.00.00.2155.46395.000	101	2155	GENERAL FUND
12-May-20	10286094	9853152807	01179	101.00.00.2155.46015.000	101	2155	GENERAL FUND
12-May-20	10286092	10001812	02143	101.00.00.2160.46200.000	101	2160	GENERAL FUND
14-May-20	31218	09-288022-DM	11941	101.00.00.2165.24245.000	101	2165	GENERAL FUND
11-May-20	10286034	FISCALSERV200506	00195	101.00.00.2236.46575.000	101	2236	GENERAL FUND
13-May-20	10286160	128701	00179	101.00.00.2250.35060.000	101	2250	GENERAL FUND
14-May-20	31224	014	04579	101.00.00.2292.50500.000	101	2292	GENERAL FUND
11-May-20	10286034	PROS20200507	00195	101.00.00.2292.50550.000	101	2292	GENERAL FUND
11-May-20	10286046	DUES0501-68	09313	101.00.00.2292.46205.000	101	2292	GENERAL FUND
11-May-20	10286046	DUES0501-68	09313	101.00.00.2292.46575.000	101	2292	GENERAL FUND
11-May-20	10286047	842324136	25208	101.00.00.2292.65195.000	101	2292	GENERAL FUND
13-May-20	10286160	128701	00179	101.00.00.2530.46455.000	101	2530	GENERAL FUND
11-May-20	10286032	202697100863	02418	101.00.00.2653.43010.000	101	2653	GENERAL FUND
11-May-20	10286032	202697100864	02418	101.00.00.2653.43010.000	101	2653	GENERAL FUND
11-May-20	10286035	050620B&G-11	00195	101.00.00.2653.35370.000	101	2653	GENERAL FUND
11-May-20	10286035	050620B&G-2	00195	101.00.00.2653.35370.000	101	2653	GENERAL FUND
11-May-20	10286035	050620B&G-4	00195	101.00.00.2653.35370.000	101	2653	GENERAL FUND
11-May-20	10286035	050620B&G-0	00195	101.00.00.2653.35370.000	101	2653	GENERAL FUND

FAMILY DIVISION-CIRCUIT COURT
FAMILY DIVISION-CIRCUIT COURT
FAMILY DIVISION-CIRCUIT COURT
FAMILY DIVISION-CIRCUIT COURT
FAMILY DIVISION-CIRCUIT COURT
FAMILY DIVISION-CIRCUIT COURT Total
PROBATE COURT
PROBATE COURT
PROBATE COURT
PROBATE COURT
PROBATE COURT
PROBATE COURT
PROBATE COURT
PROBATE COURT
PROBATE COURT
PROBATE COURT
PROBATE COURT Total
ELECTION COUNTY CLERK
ELECTION COUNTY CLERK
ELECTION COUNTY CLERK Total
COUNTY CLERK VITAL RECORDS
COUNTY CLERK VITAL RECORDS Total
COUNTY CLERK COURT RECORDS
COUNTY CLERK COURT RECORDS Total
CONTROLLER ADMIN
CONTROLLER ADMIN Total
EQUALIZATION
EQUALIZATION Total
PROSECUTOR
PROSECUTOR
PROSECUTOR
PROSECUTOR
PROSECUTOR
PROSECUTOR Total
TREASURER
TREASURER Total
BUILDING & GROUNDS
BUILDING & GROUNDS
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BUILDING & GROUNDS
BUILDING & GROUNDS
BUILDING & GROUNDS

14.00	18135400NA;W	ALLEN AND
58.38	18135478NA;RA	ALLEN AND
14.00	14130951NA;HO	ALLEN AND
673.34	JUV RECORD	PRODUCTIVITY
187.50	FILE STORAGE	PRODUCTIVITY
\$ 947.22		
490.00	7 MI	MAINPRIZE
350.00	5 MI	MAINPRIZE
490.00	7 GA	GARCA SERVICES
350.00	5 GA	GARCA SERVICES
350.00	5 GA	GARCA SERVICES
350.00	5 GA	GARCA SERVICES
350.00	5 GA	GARCA SERVICES
350.00	5 GA	GARCA SERVICES
350.00	5 GA	GARCA SERVICES
490.00	7 GA	GARCA SERVICES
420.00	6 GA	GARCA SERVICES
350.00	5 GA	GARCA SERVICES
31.72	PROBATE	PRODUCTIVITY
\$ 4,721.72		
598.53	ELECTION	MLIVE MEDIA
567.82	ELECTIONS	VERIZON
\$ 1,166.35		
1,358.72	OFF SITE	SHUE AND
\$ 1,358.72		
10.00	09-288022-DM	SCOTT PAUL
\$ 10.00		
45.90	5567087900066	JP MORGAN
\$ 45.90		
12,927.00	05/01/20-	BS&A
\$ 12,927.00		
9.23	WEEK OF	TRAVER
386.25	5567087900066	JP MORGAN
28,897.00	PACC/PAAM	PAAM
3,530.00	PAAM/NDAA	PAAM
1,518.00	1000172388	THOMSON
\$ 34,340.48		
3,525.00	05/01/20-	BS&A
\$ 3,525.00		
297.66	ACCT#10002360	CONSUMERS
201.23	ACCT	CONSUMERS
29.99	5567087900066	JP MORGAN
87.77	5567087900066	JP MORGAN
17.48	5567087900066	JP MORGAN
53.85	5567087900066	JP MORGAN

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

13-May-20	10286238	0669035	02324	111.00.00.7355.35210.000	111	7355	SENIOR FOODS	MOBILE MEALS GLS SR FOODS	605.16	SN FOOD/DISP	US FOOD
								MOBILE MEALS GLS SR FOODS Total	\$ 7,198.46		
13-May-20	10286221	00064357	00001	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	271.92	SN FOOD	ABBOTTS MEAT
13-May-20	10286227	202131092	00123	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	3,715.50	SN FOOD/DISP	GORDON FOOD
13-May-20	10286227	202131103	00123	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	307.83	SN FOOD/DISP	GORDON FOOD
13-May-20	10286227	202100165	00123	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	329.55	SN FOOD/DISP	GORDON FOOD
13-May-20	10286238	0669034	02324	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	1,630.88	SN FOOD/DISP	US FOOD
13-May-20	10286238	0669035	02324	111.00.00.7405.46200.000	111	7405	SENIOR FOODS	CHILD CARE FOOD SERVICE	442.80	SN FOOD/DISP	US FOOD
								CHILD CARE FOOD SERVICE Total	\$ 6,698.48		
14-May-20	31214	APR20EHSTTA	00860	113.00.00.7455.46655.000	113	7455	HS-EVENSTART	HEADSTART GRANTEE PROGRAM	3,445.33	APR20 EHS	OAKLAND
								HEADSTART GRANTEE PROGRAM Total	\$ 3,445.33		
14-May-20	31214	APR20GSRP	00860	117.00.00.7478.46655.000	117	7478	HS-EARLY CHILD PRE-PRIMARY	HEAD START CO PA22	27,285.73	APR20 GSRP	OAKLAND
13-May-20	10286223	810686069604-20	01048	117.00.00.7478.52045.000	117	7478	HS-EARLY CHILD PRE-PRIMARY	HEAD START CO PA22	55.62	04/28-05/27	AT&T
13-May-20	10286231	000005572	00820	117.00.00.7478.46575.000	117	7478	HS-EARLY CHILD PRE-PRIMARY	HEAD START CO PA22	210.00	MEMBERSHIP	NATIONAL HEAD
								HEAD START CO PA22 Total	\$ 27,551.35		
14-May-20	31214	APR20CSBG	00860	119.00.00.7365.52035.000	119	7365	CORE PROJECTS	COMMUNITY ORG PA05	23,669.35	APR20 CSBG	OAKLAND
								COMMUNITY ORG PA05 Total	\$ 23,669.35		
14-May-20	31215	85678	00877	121.00.00.7355.35230.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	2,366.06	SN DISP	OLIVER
13-May-20	10286221	00064357	00001	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	420.24	SN FOOD	ABBOTTS MEAT
13-May-20	10286224	4049222848	00351	121.00.00.7355.46200.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	98.20	SN UNIFORMS,	CINTAS
13-May-20	10286224	4048671858	00351	121.00.00.7355.46200.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	93.87	SN UNIFORMS,	CINTAS
13-May-20	10286227	202100165	00123	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	164.78	SN FOOD/DISP	GORDON FOOD
13-May-20	10286227	202131103	00123	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	153.92	SN FOOD/DISP	GORDON FOOD
13-May-20	10286227	202131092	00123	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	1,857.75	SN FOOD/DISP	GORDON FOOD
13-May-20	10286232	1510001633	34774	121.00.00.7355.41035.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	63.39	CUST#2055811-	POMPS TIRE
13-May-20	10286234	164225C	02074	121.00.00.7355.52035.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	41.21	#80459195,#804	ROSE PEST
13-May-20	10286236	3446214577	03066	121.00.00.7355.35005.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	163.57	OFFICE SUPPLIES-	STAPLES
13-May-20	10286237	119138036	02304	121.00.00.7355.35230.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	55.69	SN DISP	ULINE
13-May-20	10286238	0669035	02324	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	250.92	SN FOOD/DISP	US FOOD
13-May-20	10286238	0669034	02324	121.00.00.7355.35230.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	639.28	SN FOOD/DISP	US FOOD
13-May-20	10286238	0669034	02324	121.00.00.7355.35210.000	121	7355	SM HOME DELIVER MEALS	MOBILE MEALS GLS SR FOODS	924.17	SN FOOD/DISP	US FOOD
								MOBILE MEALS GLS SR FOODS Total	\$ 7,293.05		
14-May-20	31214	APR20HSTTA	00860	123.00.00.7455.46655.000	123	7455	HEADSTART T/TA	HEADSTART GRANTEE PROGRAM	2,126.25	APR20 HS TTA	OAKLAND
								HEADSTART GRANTEE PROGRAM Total	\$ 2,126.25		
13-May-20	10286222	759072193	00059	126.00.00.7370.52035.000	126	7370	GCCARD-HOUSING PROJECTS	PROGRAM ADMIN PA01	146.34	2402LAWNDALE	ADT US
13-May-20	10286225	EIGH00111606-420	00034	126.00.00.7370.43027.000	126	7370	GCCARD-HOUSING PROJECTS	PROGRAM ADMIN PA01	88.88	EIGH001116000	CITY OF FLINT
								PROGRAM ADMIN PA01 Total	\$ 235.22		
13-May-20	10286229	04200291	01113	146.00.00.7322.35020.000	146	7322	WEATHERIZATION LIHEAP	SUPPORT	11.68	APRIL POSTAGE	MAIL ROOM
13-May-20	10286223	810785953604-20	01048	151.00.00.7322.52045.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	141.78	8107859536	AT&T
13-May-20	10286223	810789374604-20	01048	151.00.00.7322.52045.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	238.09	04/19-05/18	AT&T
13-May-20	10286223	81023344850520	01048	151.00.00.7322.52045.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	53.80	8102334485	AT&T
13-May-20	10286224	4049951325	00351	151.00.00.7322.35370.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	297.25	JANITORIAL	CINTAS
13-May-20	10286224	4049288506	00351	151.00.00.7322.35370.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	297.25	#14608539/1462	CINTAS
13-May-20	10286226	203409051415	02418	151.00.00.7322.43027.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	2,363.89	#100041079128	CONSUMERS
13-May-20	10286233	0237-001792506	19185	151.00.00.7322.52035.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	1,075.25	2727 LIPP 5/1-	TRI COUNTY

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

13-May-20	10286233	0237-001792506	19185	151.00.00.7322.52035.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	215.75	2727 LIPP/5/31	TRI COUNTY
13-May-20	10286235	459834	02166	151.00.00.7322.46205.000	151	7322	GCCARD GENERAL BUILDING FUND	SUPPORT	2,737.68	Monthly Srv Fee	ALARM
								SUPPORT Total	\$ 7,432.42		
13-May-20	10286233	0237-001792506	19185	151.00.00.7323.52035.000	151	7323	GCCARD GENERAL BUILDING FUND	DIRECT LABOR	253.25	601-604 N SAG	TRI COUNTY
13-May-20	10286235	459834	02166	151.00.00.7323.46205.000	151	7323	GCCARD GENERAL BUILDING FUND	DIRECT LABOR	742.56	Monthly Srv Fee	ALARM
13-May-20	10286235	459834	02166	151.00.00.7323.46205.000	151	7323	GCCARD GENERAL BUILDING FUND	DIRECT LABOR	1,911.48	Monthly Srv Fee	ALARM
								DIRECT LABOR Total	\$ 2,907.29		
13-May-20	10286228	408928	00704	157.00.00.7305.52035.000	157	7305	TEFAP COMMODITY DIST	COMMODITY DISTRIBUTION	5.99	OR#408928-	KNOBLOCK
13-May-20	10286228	408928	00704	159.00.00.7305.52035.000	159	7305	COMM SUPPLEMENTAL FOOD PROGRAM	COMMODITY DISTRIBUTION	5.99	OR#408928-	KNOBLOCK
								COMMODITY DISTRIBUTION Total	\$ 11.98		
13-May-20	10286225	APR2020MC174	00034	173.00.00.7322.43025.000	173	7322	GCCARD Support	SUPPORT	6,400.00	APR NSC Credit	CITY OF FLINT
13-May-20	10286225	APR2020MC	00034	173.00.00.7322.43025.000	173	7322	GCCARD Support	SUPPORT	675.00	APR NSC Credit	CITY OF FLINT
13-May-20	10286225	APR2020A	00034	173.00.00.7322.43025.000	173	7322	GCCARD Support	SUPPORT	15,106.88	WRAP APR	CITY OF FLINT
								SUPPORT Total	\$ 22,181.88		
13-May-20	10286229	04200291	01113	185.00.00.7370.35020.000	185	7370	GCCARD CENTRAL SERVICES	PROGRAM ADMIN PA01	5.60	APRIL POSTAGE	MAIL ROOM
13-May-20	10286229	04200291	01113	185.00.00.7370.35020.000	185	7370	GCCARD CENTRAL SERVICES	PROGRAM ADMIN PA01	20.00	APRIL POSTAGE	MAIL ROOM
13-May-20	10286229	04200291	01113	185.00.00.7370.35020.000	185	7370	GCCARD CENTRAL SERVICES	PROGRAM ADMIN PA01	15.17	APRIL POSTAGE	MAIL ROOM
13-May-20	10286328	1849805	00968	185.00.00.7370.52035.000	185	7370	GCCARD CENTRAL SERVICES	PROGRAM ADMIN PA01	8,755.00	FINAL BILLING	PLANTE &
13-May-20	10286328	1849805	00968	185.00.00.7370.52035.000	185	7370	GCCARD CENTRAL SERVICES	PROGRAM ADMIN PA01	2,437.50	FINAL BILLING	PLANTE &
								PROGRAM ADMIN PA01 Total	\$ 11,233.27		
14-May-20	31214	APR20EHS	00860	187.00.00.7478.46655.000	187	7478	HEADSTART-EARLY START	HEAD START CO PA22	228,685.42	APR20EHS	OAKLAND
13-May-20	10286223	810686069604-20	01048	187.00.00.7478.52045.000	187	7478	HEADSTART-EARLY START	HEAD START CO PA22	94.27	04/28-05/27	AT&T
13-May-20	10286223	810742828104-20	01048	187.00.00.7478.52045.000	187	7478	HEADSTART-EARLY START	HEAD START CO PA22	175.37	04/28-05/27	AT&T
13-May-20	10286230	0002564781	22837	187.00.00.7478.46435.000	187	7478	HEADSTART-EARLY START	HEAD START CO PA22	35.28	HS #11316	MLIVE MEDIA
13-May-20	10286231	000005572	00820	187.00.00.7478.46575.000	187	7478	HEADSTART-EARLY START	HEAD START CO PA22	892.50	MEMBERSHIP	NATIONAL HEAD
14-May-20	31214	APR20MDCH	00860	188.00.00.7478.46655.000	188	7478	CARD MDCH HOME VISITING CACFP	HEAD START CO PA22	16,760.11	APR20 MDCH	OAKLAND
13-May-20	10286231	000005572	00820	188.00.00.7478.46575.000	188	7478	CARD MDCH HOME VISITING CACFP	HEAD START CO PA22	52.50	MEMBERSHIP	NATIONAL HEAD
								HEAD START CO PA22 Total	\$ 246,695.45		
14-May-20	31214	APR20EHSEXPTTA	00860	191.00.00.7455.46655.000	191	7455	EXTENSION	HEADSTART GRANTEE PROGRAM	1,008.00	APR20 EXS-EXP	OAKLAND
								HEADSTART GRANTEE PROGRAM Total	\$ 1,008.00		
14-May-20	31214	APR20EHSEXP	00860	191.00.00.7478.46655.000	191	7478	EXTENSION	HEAD START CO PA22	107,955.73	APR20 EHS-EXP	OAKLAND
13-May-20	10286230	0002564781	22837	191.00.00.7478.46435.000	191	7478	EXTENSION	HEAD START CO PA22	35.28	HS #11316	MLIVE MEDIA
13-May-20	10286231	000005572	00820	191.00.00.7478.52035.000	191	7478	EXTENSION	HEAD START CO PA22	341.25	MEMBERSHIP	NATIONAL HEAD
14-May-20	31214	APR20HS	00860	197.00.00.7478.46655.000	197	7478	HEADSTART	HEAD START CO PA22	240,376.23	APR20 HS	OAKLAND
13-May-20	10286223	810686069604-20	01048	197.00.00.7478.52045.000	197	7478	HEADSTART	HEAD START CO PA22	227.20	04/28-05/27	AT&T
13-May-20	10286223	810742828104-20	01048	197.00.00.7478.52045.000	197	7478	HEADSTART	HEAD START CO PA22	175.38	04/28-05/27	AT&T
13-May-20	10286229	04200291	01113	197.00.00.7478.35030.000	197	7478	HEADSTART	HEAD START CO PA22	20.77	APRIL POSTAGE	MAIL ROOM
13-May-20	10286230	0002564781	22837	197.00.00.7478.46435.000	197	7478	HEADSTART	HEAD START CO PA22	70.56	HS #11316	MLIVE MEDIA
13-May-20	10286231	000005572	00820	197.00.00.7478.46575.000	197	7478	HEADSTART	HEAD START CO PA22	1,128.75	MEMBERSHIP	NATIONAL HEAD
								HEAD START CO PA22 Total	\$ 350,331.15		
12-May-20	10286090	1210	06719	200.00.00.2160.46205.000	200	2160	CONCEALED PISTOL LICENSING FUN	COUNTY CLERK VITAL RECORDS	536.90	2019	GENESEE
12-May-20	10286093	00E47064180	02313	200.00.00.2160.46205.000	200	2160	CONCEALED PISTOL LICENSING FUN	COUNTY CLERK VITAL RECORDS	264.41	UNITED PARCEL	UNITED PARCEL
								COUNTY CLERK VITAL RECORDS Total	\$ 801.31		
14-May-20	31198	200508	33625	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER	560.50	VETERINARIAN	BUSH PATRICIA
11-May-20	10286034	PURCH20200511	00195	205.00.00.4300.35005.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER	75.00	ACCT X7152	JP MORGAN

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

11-May-20	10286078	0237-001789537	19185	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286108	2319047 0	33624	205.00.00.4300.35175.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286109	200501 (2)	02276	205.00.00.4300.43010.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286109	200501	02276	205.00.00.4300.43010.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286110	230385	00517	205.00.00.4300.41000.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286111	776608	34772	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286112	P181701701015	34764	205.00.00.4300.35130.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286112	P181570201022	34764	205.00.00.4300.35130.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286113	137632	05978	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286113	137631	05978	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286113	137732	05978	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286113	138472	05978	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286113	138015	05978	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286113	138576	05978	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
12-May-20	10286113	137661	05978	205.00.00.4300.46205.000	205	4300	ANIMAL SHELTER	ANIMAL SHELTER
11-May-20	10286033	PARKS20200507	00195	208.00.00.7520.35350.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES
13-May-20	10286260	33AR479305	02943	208.00.00.7520.35350.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES
13-May-20	10286263	3160174	33632	208.00.00.7520.28725.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES
13-May-20	10286284	3160175	33632	208.00.00.7520.28725.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES
13-May-20	10286292	008990	02102	208.00.00.7520.35350.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES
13-May-20	10286292	004606	02102	208.00.00.7520.35350.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES
13-May-20	10286292	009202	02102	208.00.00.7520.35350.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES
13-May-20	10286292	001117	02102	208.00.00.7520.35350.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES
13-May-20	10286298	35235	33644	208.00.00.7520.43035.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES
13-May-20	10286302	012430MAY20	02280	208.00.00.7520.43010.000	208	7520	PARKS AND RECREATION FUND	PARKS FINANCIAL SERVICES
11-May-20	10286033	PARKS20200507	00195	208.00.00.7530.46430.000	208	7530	PARKS AND RECREATION FUND	PARKS INFORMATION SERVICE
13-May-20	10286255	5721	19975	208.00.00.7530.46430.000	208	7530	PARKS AND RECREATION FUND	PARKS INFORMATION SERVICE
13-May-20	10286255	5721P016867	19975	208.00.00.7530.46430.000	208	7530	PARKS AND RECREATION FUND	PARKS INFORMATION SERVICE
13-May-20	10286281	1040009729	29163	208.00.00.7530.46430.000	208	7530	PARKS AND RECREATION FUND	PARKS INFORMATION SERVICE
13-May-20	10286300	1562347-2	19412	208.00.00.7530.46430.000	208	7530	PARKS AND RECREATION FUND	PARKS INFORMATION SERVICE
13-May-20	10286307	1356226-4	04088	208.00.00.7530.46430.000	208	7530	PARKS AND RECREATION FUND	PARKS INFORMATION SERVICE
11-May-20	10286033	PARKS20200507	00195	208.00.00.7573.46395.000	208	7573	PARKS AND RECREATION FUND	
13-May-20	10286267	15MNDMAY20	02802	208.00.00.7573.46355.000	208	7573	PARKS AND RECREATION FUND	
13-May-20	10286278	2224	04092	208.00.00.7576.43070.000	208	7576	PARKS AND RECREATION FUND	
13-May-20	10286279	6070144	00609	208.00.00.7576.43070.000	208	7576	PARKS AND RECREATION FUND	
13-May-20	10286299	028867	02264	208.00.00.7576.43070.000	208	7576	PARKS AND RECREATION FUND	
11-May-20	10286033	PARKS20200507	00195	208.00.00.7640.35350.000	208	7640	PARKS AND RECREATION FUND	PARKS RANGERS SERVICES
13-May-20	10286271	5525352004	26784	208.00.00.7640.46275.000	208	7640	PARKS AND RECREATION FUND	PARKS RANGERS SERVICES
13-May-20	10286275	1211	06719	208.00.00.7640.46275.000	208	7640	PARKS AND RECREATION FUND	PARKS RANGERS SERVICES
13-May-20	10286283	1392420-20200430	10702	208.00.00.7640.46275.000	208	7640	PARKS AND RECREATION FUND	PARKS RANGERS SERVICES

193.61	3-0237-0003733	TRI COUNTY
240.00	Poop	BFT LP
24.57	MAY WATER	CHARTER
2,420.87	MAY	CHARTER
10.00	Surgical Oxygen	FLINT WELDING
518.06	SURGICAL	LIMBAUGH
318.26	ANIMAL	TABCOM
57.29	ANIMAL	TABCOM
369.15	Surgical Clinic	VETERINARY
70.00	Surgical Clinic	VETERINARY
60.00	Surgical Clinic	VETERINARY
443.00	Surgical Clinic	VETERINARY
60.00	Surgical Clinic	VETERINARY
60.00	Surgical Clinic	VETERINARY
174.00	Surgical Clinic	VETERINARY
\$ 5,654.31		
53.97	5567087900066	JP MORGAN
56.99	FL4269/C1399-	VISUAL EDGE
185.00	FLUSHING	PARKS ONETIME
100.00	FLUSHING	PARKS ONETIME
(16.61)	0402867599003	SAMS CLUB
8.98	0402867599003	SAMS CLUB
27.96	0402867599003	SAMS CLUB
(7.70)	0402867599003	SAMS CLUB
100.00	ADMIN OFFICE	TML LOCK &
182.00	012430 ADMIN	TP OF GENESEE
\$ 690.59		
11.99	5567087900066	JP MORGAN
6,150.00	2035 DIGITAL	3 SIXTY
750.00	2080 WEBSITE	3 SIXTY
350.00	1131 WRSR	KROL
124.00	WCRZ-FM	TOWNSQUARE
3,200.00	55085	WJRT INC
\$ 10,585.99		
520.00	5567087900066	JP MORGAN
144.85	8529100060052	COMCAST CABLE
\$ 664.85		
2,640.00	F-M MULCH	GREAT LAKES
128.30	6035322501208	HOME DEPOT
7.72	7100 F-M	TOMPKINS ACE
\$ 2,776.02		
44.99	5567087900066	JP MORGAN
188.44	827433	FIRST
536.90	2019-	GENESEE
130.50	1392420	LEXISNEXIS RISK

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

13-May-20	10286293	E4638725	02122	208.00.00.7640.46275.000	208	7640	PARKS AND RECREATION FUND	PARKS RANGERS SERVICES	2,529.34	2100008871 CRV	SECURITAS
								PARKS RANGERS SERVICES Total	\$ 3,430.17		
11-May-20	10286033	PARKS20200507	00195	208.00.00.7700.35350.000	208	7700	PARKS AND RECREATION FUND	NON SPECIFIC	53.18	5567087900066	JP MORGAN
13-May-20	10286267	74WHSEMAY20	02802	208.00.00.7700.46355.000	208	7700	PARKS AND RECREATION FUND	NON SPECIFIC	144.85	8529100100209	COMCAST CABLE
13-May-20	10286276	115856699	06807	208.00.00.7700.35350.000	208	7700	PARKS AND RECREATION FUND	NON SPECIFIC	180.03	3445535 MAINT	GLOBAL
13-May-20	10286279	2522323	00609	208.00.00.7700.35350.000	208	7700	PARKS AND RECREATION FUND	NON SPECIFIC	378.00	LESS TAX (-	HOME DEPOT
13-May-20	10286286	42417	01133	208.00.00.7700.43035.000	208	7700	PARKS AND RECREATION FUND	NON SPECIFIC	30.94	MAINT	MARTINS
13-May-20	10286287	20519849-00	01161	208.00.00.7700.35350.000	208	7700	PARKS AND RECREATION FUND	NON SPECIFIC	45.04	20486 MAINT	MCNAUGHTON
13-May-20	10286291	1131	29730	208.00.00.7700.46275.000	208	7700	PARKS AND RECREATION FUND	NON SPECIFIC	912.00	CONTRACTUAL	OSMER BRIAN K
								NON SPECIFIC Total	\$ 1,744.04		
13-May-20	10286299	028812	02264	208.00.00.7701.43035.000	208	7701	PARKS AND RECREATION FUND	PARKS FORMAR MAINTENANCE SERV	39.15	7100 F-M	TOMPKINS ACE
								PARKS FORMAR MAINTENANCE SERV Total	\$ 39.15		
14-May-20	31228	30172513-00	02406	208.00.00.7702.43035.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	70.80	267625 CRV	YOUNG SUPPLY
11-May-20	10286033	PARKS20200507	00195	208.00.00.7702.35350.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	379.99	5567087900066	JP MORGAN
13-May-20	10286258	92022862	29888	208.00.00.7702.43035.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	1,167.59	115557 PONY	AMERICAN
13-May-20	10286277	9514025247	00131	208.00.00.7702.43035.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	6.02	832296339 CRV	WW GRAINGER
13-May-20	10286297	113783	04282	208.00.00.7702.43035.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	179.46	CRV CIDER MILL	TAYLOR STEEL
13-May-20	10286297	113891	04282	208.00.00.7702.43035.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	37.72	CRV CIDER MILL	TAYLOR STEEL
13-May-20	10286302	014510MAY20	02280	208.00.00.7702.43010.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	436.80	014510 CRV	TP OF GENESEE
13-May-20	10286304	Y72927	01183	208.00.00.7702.43035.000	208	7702	PARKS AND RECREATION FUND	PARKS VILLAGE MAINTENANCE SERV	19.24	PARKS CRV	VIC BOND SALES
								PARKS VILLAGE MAINTENANCE SERV Total	\$ 2,297.62		
13-May-20	10286265	236346653	00333	208.00.00.7704.43070.000	208	7704	PARKS AND RECREATION FUND	PARKS WOLVERINE MAINTENANCE	213.33	G2360083	CARTER LUMBER
13-May-20	10286268	6440	26508	208.00.00.7704.43070.000	208	7704	PARKS AND RECREATION FUND	PARKS WOLVERINE MAINTENANCE	680.12	WOLVERINE	DIAMOND
13-May-20	10286273	117701	10067	208.00.00.7704.43035.000	208	7704	PARKS AND RECREATION FUND	PARKS WOLVERINE MAINTENANCE	121.33	029745	GENESEE
13-May-20	10286279	5613994	00609	208.00.00.7704.43035.000	208	7704	PARKS AND RECREATION FUND	PARKS WOLVERINE MAINTENANCE	190.94	6035322501208	HOME DEPOT
13-May-20	10286279	4022769	00609	208.00.00.7704.43070.000	208	7704	PARKS AND RECREATION FUND	PARKS WOLVERINE MAINTENANCE	264.40	6035322501208	HOME DEPOT
13-May-20	10286289	22078	27730	208.00.00.7704.43035.000	208	7704	PARKS AND RECREATION FUND	PARKS WOLVERINE MAINTENANCE	225.00	M654 01C	MOE SALES &
								PARKS WOLVERINE MAINTENANCE Total	\$ 1,695.12		
13-May-20	10286302	003470MAY20	02280	208.00.00.7707.43010.000	208	7707	PARKS AND RECREATION FUND	PARKS STEPPING STONE MAINTENAN	291.20	003470 SSF	TP OF GENESEE
								PARKS STEPPING STONE MAINTENAN Total	\$ 291.20		
13-May-20	10286277	9511761026	00131	208.00.00.7712.43070.000	208	7712	PARKS AND RECREATION FUND	PARKS BLUEGILL MAINTENANCE	84.73	832296339	WW GRAINGER
13-May-20	10286277	9514025239	00131	208.00.00.7712.43070.000	208	7712	PARKS AND RECREATION FUND	PARKS BLUEGILL MAINTENANCE	94.10	832296339	WW GRAINGER
13-May-20	10286304	Y72955	01183	208.00.00.7712.43070.000	208	7712	PARKS AND RECREATION FUND	PARKS BLUEGILL MAINTENANCE	82.62	PARKS BLUEGILL	VIC BOND SALES
								PARKS BLUEGILL MAINTENANCE Total	261.45		
13-May-20	10286265	236346770	00333	208.00.00.7714.43035.000	208	7714	PARKS AND RECREATION FUND	PARKS WAREHOUSE MAINTENANCE	14.47	G2360083	CARTER LUMBER
13-May-20	10286279	6511454	00609	208.00.00.7714.43035.000	208	7714	PARKS AND RECREATION FUND	PARKS WAREHOUSE MAINTENANCE	1.50	6035322501208	HOME DEPOT
13-May-20	10286279	7093410	00609	208.00.00.7714.43035.000	208	7714	PARKS AND RECREATION FUND	PARKS WAREHOUSE MAINTENANCE	17.84	6035322501208	HOME DEPOT
13-May-20	10286302	592700MAY20	02280	208.00.00.7714.43010.000	208	7714	PARKS AND RECREATION FUND	PARKS WAREHOUSE MAINTENANCE	218.40	592700 WHSE	TP OF GENESEE
13-May-20	10286303	FL127419	01183	208.00.00.7714.43035.000	208	7714	PARKS AND RECREATION FUND	PARKS WAREHOUSE MAINTENANCE	63.60	PARKS GARAGE	VIC BOND SALES
								PARKS WAREHOUSE MAINTENANCE Total	\$ 315.81		
13-May-20	10286299	028882	02264	208.00.00.7721.35350.000	208	7721	PARKS AND RECREATION FUND	PARKS RICHFIELD PARK	15.46	7100 RICHFIELD	TOMPKINS ACE
								PARKS RICHFIELD PARK Total	\$ 15.46		
13-May-20	10286301	LI20015349MAY20	02275	208.00.00.7722.43010.000	208	7722	PARKS AND RECREATION FUND	PARKS LINDEN PARK	255.00	LI200153490000	TP OF FENTON
								PARKS LINDEN PARK Total	\$ 255.00		
13-May-20	10286299	028813	02264	208.00.00.7724.43035.000	208	7724	PARKS AND RECREATION FUND	PARKS FLUSHING PARK	29.01	7100 FLUSHING	TOMPKINS ACE

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

13-May-20	10286277	9511761034	00131	208.00.00.7726.35350.000	208	7726	PARKS AND RECREATION FUND	PARKS FLUSHING PARK Total	\$	29.01		
								PARKS BLUEBELL BEACH		36.52	832296339	WW GRAINGER
								PARKS BLUEBELL BEACH Total	\$	36.52		
13-May-20	10286259	100005509683	00022	211.00.00.7568.46275.000	211	7568	CROSSROADS VILLAGE	PARKS HIST CROSSROADS VILLAGE		223.46	500585655 CRV	ASCAP
13-May-20	10286262	102582	34305	211.00.00.7568.35195.000	211	7568	CROSSROADS VILLAGE	PARKS HIST CROSSROADS VILLAGE		513.86	13420 CRV	BUCKET
13-May-20	10286274	BELLEBAL20	00033	211.00.00.7568.46275.000	211	7568	CROSSROADS VILLAGE	PARKS HIST CROSSROADS VILLAGE		10.00	GEN BELLE	GENESEE
								PARKS HIST CROSSROADS VILLAGE Total	\$	747.32		
14-May-20	31199	05012020	00340	212.00.00.1311.46205.000	212	1311	FAMILY DEPENDENCY DRUG COURT	CIRCUIT COURT		187.50	DRUG CT RPT/CT	CATHOLIC
								CIRCUIT COURT Total	\$	187.50		
13-May-20	10286328	1849805	00968	215.00.00.1415.46135.000	215	1415	FRIEND OF THE COURT	FRIEND OF THE COURT DIV		3,218.75	FINAL BILLING	PLANTE &
								FRIEND OF THE COURT DIV Total	\$	3,218.75		
14-May-20	31218	09-288022-DM	11941	215.00.00.1420.24640.000	215	1420	FRIEND OF THE COURT	COOP REIMB FRND OF CRT		80.00	09-288022-DM	SCOTT PAUL
11-May-20	10286068	842245053	25208	215.00.00.1420.46200.000	215	1420	FRIEND OF THE COURT	COOP REIMB FRND OF CRT		913.85	WEST	THOMSON
12-May-20	10286084	587165514	07982	215.00.00.1420.46355.000	215	1420	FRIEND OF THE COURT	COOP REIMB FRND OF CRT		199.98	5 MIFI'S OR#55-	AT&T MOBILITY
								COOP REIMB FRND OF CRT Total	\$	1,193.83		
13-May-20	10286251	240396	08329	221.00.00.2910.35165.000	221	2910	HEALTH DEPARTMENT FUND	COVID 19		908.00	INV #240396	R & S
13-May-20	10286251	240425	08329	221.00.00.2910.35165.000	221	2910	HEALTH DEPARTMENT FUND	COVID 19		908.00	INV #240425	R & S
								COVID 19 Total	\$	1,816.00		
13-May-20	10286241	810742982804-20	01048	221.00.00.6010.46355.000	221	6010	HEALTH DEPARTMENT FUND	PUBLIC HEALTH ADMIN		70.96	INV	AT&T
13-May-20	10286328	1849805	00968	221.00.00.6010.46045.000	221	6010	HEALTH DEPARTMENT FUND	PUBLIC HEALTH ADMIN		6,437.50	FINAL BILLING	PLANTE &
13-May-20	10286328	1849805	00968	221.00.00.6010.46045.000	221	6010	HEALTH DEPARTMENT FUND	PUBLIC HEALTH ADMIN		2,437.50	FINAL BILLING	PLANTE &
								PUBLIC HEALTH ADMIN Total	\$	8,945.96		
13-May-20	10286244	DC-03-001050	00396	221.00.00.6030.35155.000	221	6030	HEALTH DEPARTMENT FUND	LABORATORY HEALTH DEPT		90.00	INV #DC-03-	DIAMOND
13-May-20	10286246	MW107-0420	00442	221.00.00.6030.46200.000	221	6030	HEALTH DEPARTMENT FUND	LABORATORY HEALTH DEPT		11.00	INV #MW107-	ELITE TRAUMA
								LABORATORY HEALTH DEPT Total	\$	101.00		
13-May-20	10286248	GCHD.20200507	00195	221.00.00.6115.60005.000	221	6115	HEALTH DEPARTMENT FUND	BREAST FEEDING COALITION		660.00	5567087900066	JP MORGAN
								BREAST FEEDING COALITION Total		660.00		
13-May-20	10286249	04200022	01113	221.00.00.6120.35020.000	221	6120	HEALTH DEPARTMENT FUND	WIC PROGRAM		1,388.60	APRIL 2020	MAIL ROOM
								WIC PROGRAM Total	\$	1,388.60		
13-May-20	10286246	MW107-0420	00442	221.00.00.6125.46200.000	221	6125	HEALTH DEPARTMENT FUND	FAMILY PLANNING		22.00	INV #MW107-	ELITE TRAUMA
13-May-20	10286249	04200022	01113	221.00.00.6125.35020.000	221	6125	HEALTH DEPARTMENT FUND	FAMILY PLANNING		1.45	APRIL 2020	MAIL ROOM
13-May-20	10286250	02813131	24149	221.00.00.6125.35165.000	221	6125	HEALTH DEPARTMENT FUND	FAMILY PLANNING		97.30	DIGITAL BLOOD	MCKESSON
13-May-20	10286250	02813131	24149	221.00.00.6125.35165.000	221	6125	HEALTH DEPARTMENT FUND	FAMILY PLANNING		0.63	SHIPPING/HAND	MCKESSON
								FAMILY PLANNING Total	\$	121.38		
13-May-20	10286245	0001882064	29537	221.00.00.6210.46045.000	221	6210	HEALTH DEPARTMENT FUND	COMMUNITY HEALTH BILLING		1,552.50	INV 0001882064	ECLINCALWORK
								COMMUNITY HEALTH BILLING Total	\$	1,552.50		
13-May-20	10286246	MW107-0420	00442	221.00.00.6250.46200.000	221	6250	HEALTH DEPARTMENT FUND	IMMUNIZATIONS		22.00	INV #MW107-	ELITE TRAUMA
13-May-20	10286249	04200022	01113	221.00.00.6250.35020.000	221	6250	HEALTH DEPARTMENT FUND	IMMUNIZATIONS		46.55	APRIL 2020	MAIL ROOM
								IMMUNIZATIONS Total	\$	68.55		
13-May-20	10286243	CS88057	27964	221.00.00.6253.35165.000	221	6253	HEALTH DEPARTMENT FUND	IMMS INNOVATION GRANT		15.00	SHIPPING/HAND	CONTROL
13-May-20	10286243	CS88057	27964	221.00.00.6253.35165.000	221	6253	HEALTH DEPARTMENT FUND	IMMS INNOVATION GRANT		152.00	VFC5000-TP KIT	CONTROL
13-May-20	10286243	CS88057	27964	221.00.00.6253.35165.000	221	6253	HEALTH DEPARTMENT FUND	IMMS INNOVATION GRANT		10.00	GLASS BEAD	CONTROL
13-May-20	10286243	CS88057	27964	221.00.00.6253.35165.000	221	6253	HEALTH DEPARTMENT FUND	IMMS INNOVATION GRANT		147.00	VHC400	CONTROL
								IMMS INNOVATION GRANT Total	\$	324.00		
13-May-20	10286249	04200022	01113	221.00.00.6255.35020.000	221	6255	HEALTH DEPARTMENT FUND	CLINICAL SERVICES		10.67	APRIL 2020	MAIL ROOM

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

13-May-20	10286254	791-10509781	00032	221.00.00.6310.35195.000	221	6310	HEALTH DEPARTMENT FUND
11-May-20	10286034	MEDEX20200420	00195	226.00.00.2910.35005.000	226	2910	MEDICAL EXAMINER
11-May-20	10286034	MEDEX20200415	00195	226.00.00.2910.35005.000	226	2910	MEDICAL EXAMINER
11-May-20	10286034	MEDEX20200413	00195	226.00.00.2910.35005.000	226	2910	MEDICAL EXAMINER
11-May-20	10286034	MEDEX20200410	00195	226.00.00.2910.35005.000	226	2910	MEDICAL EXAMINER
11-May-20	10286034	MEDEX20200406	00195	226.00.00.2910.35005.000	226	2910	MEDICAL EXAMINER
11-May-20	10286034	MEDEX0416	00195	226.00.00.2910.35005.000	226	2910	MEDICAL EXAMINER
11-May-20	10286034	MEDEX20200414	00195	226.00.00.2910.35005.000	226	2910	MEDICAL EXAMINER
11-May-20	10286034	MEDEX0415	00195	226.00.00.2910.35005.000	226	2910	MEDICAL EXAMINER
11-May-20	10286034	MEDEX20200502	00195	226.00.00.6050.35165.000	226	6050	MEDICAL EXAMINER
11-May-20	10286034	MEDEX20200423	00195	226.00.00.6050.35165.000	226	6050	MEDICAL EXAMINER
11-May-20	10286069	1531162	30172	226.00.00.6050.35050.000	226	6050	MEDICAL EXAMINER
11-May-20	10286074	027-SCRIBE	00637	226.00.00.6050.46243.000	226	6050	MEDICAL EXAMINER
11-May-20	10286074	027-EPIC-1	00637	226.00.00.6050.35060.000	226	6050	MEDICAL EXAMINER
11-May-20	10286075	3486	33864	226.00.00.6050.46320.000	226	6050	MEDICAL EXAMINER
11-May-20	10286081	00006647RR170-1	02313	226.00.00.6050.35020.000	226	6050	MEDICAL EXAMINER
14-May-20	31199	05012020	00340	227.00.00.1316.46205.000	227	1316	ADULT DRUG COURT
14-May-20	31199	05012020	00340	227.00.00.3264.46205.000	227	3264	ADULT DRUG COURT
13-May-20	10286321	1148	34571	227.00.00.3264.46200.000	227	3264	ADULT DRUG COURT
11-May-20	10286047	842349610	25208	232.00.00.2296.65195.000	232	2296	PROSECUTOR COOP REIMBURSEMENT
13-May-20	10286328	1849805	00968	232.00.00.2296.46205.000	232	2296	PROSECUTOR COOP REIMBURSEMENT
11-May-20	10286044	52081	00835	255.00.00.3263.46205.000	255	3263	COMM CORRECTIONS GRANT
11-May-20	10286068	842245053	25208	269.00.00.1450.46205.000	269	1450	LAW LIBRARY FUND
13-May-20	10286325	842324127	25208	269.00.00.1450.65195.000	269	1450	LAW LIBRARY FUND
13-May-20	10286325	842228426	25208	269.00.00.1450.46205.000	269	1450	LAW LIBRARY FUND
12-May-20	10286101	TC043020-SHF	17126	270.00.00.3150.35160.000	270	3150	VIENNA TWP PATROL
12-May-20	10286101	TC043020-SHF	17126	271.00.00.3150.35160.000	271	3150	TRAFFIC SAFETY PROGRAM
12-May-20	10286101	TC043020-SHF	17126	272.00.00.3150.35160.000	272	3150	FENTON TWP PATROL
12-May-20	10286101	TC043020-SHF	17126	274.00.00.3150.35160.000	274	3150	ATLAS TOWNSHIP PATROL
12-May-20	10286101	TC043020-SHF	17126	280.00.00.3156.35160.000	280	3156	SCHOOL RESOURCE OFFICERS
14-May-20	31206	24-20	26966	281.00.00.3050.46200.000	281	3050	GAIN
12-May-20	10286098	SHF-04242020	02802	281.00.00.3110.46205.000	281	3110	GAIN

CLINICAL SERVICES Total
ENVIRONMENTAL HEALTH
ENVIRONMENTAL HEALTH Total
COVID 19
COVID 19
COVID 19
COVID 19
COVID 19
COVID 19
COVID 19
COVID 19
COVID 19 Total
MEDICAL DIRECTOR
MEDICAL DIRECTOR
MEDICAL DIRECTOR
MEDICAL DIRECTOR
MEDICAL DIRECTOR
MEDICAL DIRECTOR
MEDICAL DIRECTOR
MEDICAL DIRECTOR Total
MDCGP ADULT FELONY
MDCGP ADULT FELONY Total
SUB ABUSE & MENTAL HEALTH
SUB ABUSE & MENTAL HEALTH
SUB ABUSE & MENTAL HEALTH Total
COOP REIMB PROSECUTOR
COOP REIMB PROSECUTOR
COOP REIMB PROSECUTOR Total
COMMUNITY SERVICES PROG
COMMUNITY SERVICES PROG Total
LAW LIBRARY
LAW LIBRARY
LAW LIBRARY
LAW LIBRARY Total
ROAD PATROL SECTION
ROAD PATROL SECTION
ROAD PATROL SECTION
ROAD PATROL SECTION
ROAD PATROL SECTION Total
LAKE FENTON SRO
LAKE FENTON SRO Total
SHERIFF ADMIN
SHERIFF ADMIN Total
INVESTIGATIVE DIV
INVESTIGATIVE DIV Total

\$ 10.67		
3,948.00	INV #791-	STATE OF MICH
\$ 3,948.00		
53.48	5567087900066	JP MORGAN
434.08	5567087900066	JP MORGAN
476.98	5567087900066	JP MORGAN
476.98	5567087900066	JP MORGAN
220.41	5567087900066	JP MORGAN
49.25	5597087900066	JP MORGAN
53.48	5567087900066	JP MORGAN
65.90	5597087900066	JP MORGAN
\$ 1,830.56		
25.98	5567087900066	JP MORGAN
199.35	5567087900066	JP MORGAN
18.09	PRINTER	APPLIED
2,128.50	SCRIBE SERVICES	HURLEY
920.00	EPIC EHR FOR FY	HURLEY
3,162.50	RENT FOR FY	IINN INC
11.09	SHIPPING FEE'S	UNITED PARCEL
\$ 6,465.51		
975.00	DRUG CT RPT/CT	CATHOLIC
\$ 975.00		
1,786.00	DRUG CT RPT/CT	CATHOLIC
10,250.00	SAMHSA;PROGR	MEDENDORP
\$ 12,036.00		
63.00	1003289118	THOMSON
3,218.75	FINAL BILLING	PLANTE &
\$ 3,281.75		
6,399.50	FY2020 NEW	NEW PATHS INC
\$ 6,399.50		
913.86	WEST	THOMSON
711.00	1000172366;LIB	THOMSON
6,927.24	1003210494	THOMSON
\$ 8,552.10		
131.84	SHF-VIENNA	TROY CLEANERS
175.78	SHF-PATRIL	TROY CLEANERS
87.89	SHF-FENTON	TROY CLEANERS
175.79	SHF-ATLAS DRY	TROY CLEANERS
\$ 571.30		
219.73	SHF-GISD	TROY CLEANERS
\$ 219.73		
1,440.00	SHF-GAIN	GOREY JOSEPH F
\$ 1,440.00		
232.35	8529010010001	COMCAST CABLE
\$ 232.35		

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

11-May-20	10286064	APR-JUN 2020	20448	283.00.00.3155.46235.000	283	3155	PARAMEDICS FUND	PARAMEDICS SECTION	38,750.00	APR-JUN 2020 (3	GENESEEE
11-May-20	10286064	JAN-MAR 2020	20448	283.00.00.3155.46235.000	283	3155	PARAMEDICS FUND	PARAMEDICS SECTION	38,750.00	JAN-MAR 2020	GENESEEE
12-May-20	10286101	TC043020-SHF	17126	283.00.00.3155.35160.000	283	3155	PARAMEDICS FUND	PARAMEDICS SECTION	1,010.75	SHF-MEDIC	TROY CLEANERS
								PARAMEDICS SECTION Total	\$ 78,510.75		
14-May-20	31212	MARTIN000427	01132	288.00.00.2292.46045.000	288	2292	FINGERPRINT I.D. SYSTEM	PROSECUTOR	330.00	AFIS WEEK OF	MARTIN MARY L
14-May-20	31223	THICK000427	02241	288.00.00.2292.46045.000	288	2292	FINGERPRINT I.D. SYSTEM	PROSECUTOR	220.00	AFIS WEEK OF	THICK PHILLIP
								PROSECUTOR Total	\$ 550.00		
14-May-20	31196	23218	00087	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	20T00770;CLEM	ALLEN PATRICK
14-May-20	31196	23229	00087	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	250.00	20-	ALLEN PATRICK
14-May-20	31196	23194	00087	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	250.00	19-	ALLEN PATRICK
14-May-20	31196	23219	00087	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	20-	ALLEN PATRICK
14-May-20	31200	23209	02849	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	200.00	20-	CHRISTENSON &
14-May-20	31200	23212	02849	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	781.25	19T01604;MOR	CHRISTENSON &
14-May-20	31201	23211	02849	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	355.00	19T03170;ROBIN	CHRISTENSON &
14-May-20	31201	23210	02849	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	20-	CHRISTENSON &
14-May-20	31201	23205	02849	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	1,195.00	19-	CHRISTENSON &
14-May-20	31201	23201	02849	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	700.00	19-	CHRISTENSON &
14-May-20	31201	23200	02849	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	700.00	19-	CHRISTENSON &
14-May-20	31201	23199	02849	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	235.00	19T02508;PARKI	CHRISTENSON &
14-May-20	31201	23198	02849	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	195.00	19TA2507;PARKI	CHRISTENSON &
14-May-20	31202	23222	00408	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	155.00	20T00478;MITC	DOLL BRUCE E
14-May-20	31202	23223	00408	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	155.00	19T02125;JONES	DOLL BRUCE E
14-May-20	31202	23220	00408	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	155.00	20T00778;BRISB	DOLL BRUCE E
14-May-20	31202	23221	00408	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	155.00	20T00517;DEHN,	DOLL BRUCE E
14-May-20	31203	23181	34547	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	205.00	20T00667;CAIN,	ELLIS STEVEN R
14-May-20	31203	23206	34547	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	155.00	20T00788;LAWS	ELLIS STEVEN R
14-May-20	31204	23195	09777	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	2,150.00	4/2020;LEGAL	EWING MICHAEL
14-May-20	31205	23228	11442	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	195.00	20T00217;CARD	FEASTER
14-May-20	31205	23227	11442	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	195.00	20T00272;DREW	FEASTER

14-May-20	31217	23214	00973	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	345.00	19TC2597;HUGH	PONSETTO
14-May-20	31217	23217	00973	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	400.00	19-	PONSETTO
14-May-20	31219	23204	02155	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	300.00	19-	SIPPELL KRAIG S
14-May-20	31221	23197	34343	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	5,000.00	4/2020;LEGAL	SOUTHERN
14-May-20	31222	23178	02220	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	115.00	20TC0663;MCCU	TAFT LYNNE A
14-May-20	31222	23179	02220	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	105.00	20T00774;WILLI	TAFT LYNNE A
14-May-20	31222	23180	02220	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	105.00	20T00354;ETHER	TAFT LYNNE A
14-May-20	31226	23202	29421	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	105.00	20T00766;CLAW	WHITE PAUL J
14-May-20	31226	23203	29421	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	19-	WHITE PAUL J
14-May-20	31227	23185	13585	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	20-	WOLF BARRY A
14-May-20	31227	23188	13585	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	100.00	18-042533-	WOLF BARRY A
14-May-20	31227	23187	13585	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	200.00	18-	WOLF BARRY A
14-May-20	31227	23186	13585	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	19-	WOLF BARRY A
14-May-20	31227	23189	13585	289.00.00.1311.40035.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	150.00	16-038978-	WOLF BARRY A
13-May-20	10286312	48	34279	289.00.00.1311.46495.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	850.00	MIDC TRAINING	CRIMINAL
13-May-20	10286325	842233002	25208	289.00.00.1311.46205.000	289	1311	AUTO THEFT PROSECUTOR'S	CIRCUIT COURT	1,852.20	1000019116;	THOMSON
									\$ 23,318.45		
11-May-20	10286063	AG APRIL 2020	29538	290.00.00.6705.70255.000	290	6705	SOCIAL WELFARE FUND	SOCIAL SERVICES	104.16	DHS BOARD	GARCIA
11-May-20	10286065	JH APRIL 2020	07981	290.00.00.6705.70255.000	290	6705	SOCIAL WELFARE FUND	SOCIAL SERVICES	104.16	DHS BOARD	HAWKINS
11-May-20	10286067	RV APRIL 2020	33756	290.00.00.6705.70255.000	290	6705	SOCIAL WELFARE FUND	SOCIAL SERVICES	104.16	DHS BOARD	STURGIS
									\$ 312.48		
14-May-20	31208	KAGEAPRIL2020	00659	292.00.00.6630.46275.000	292	6630	CHILD CARE FUND	GVRV OPERATING COSTD	2,340.00	PHYSICIAN	KAGE LARRY
14-May-20	31225	81886	28973	292.00.00.6630.46222.000	292	6630	CHILD CARE FUND	GVRV OPERATING COSTD	22,575.16	MEALS FOR	VARIETY FOOD
13-May-20	10286310	155389-MARCH2020	02276	292.00.00.6630.43010.000	292	6630	CHILD CARE FUND	GVRV OPERATING COSTD	1,164.41	WATER BILL	CHARTER
13-May-20	10286317	5514400-4620779	00609	292.00.00.6630.43065.000	292	6630	CHILD CARE FUND	GVRV OPERATING COSTD	80.44	BLDG. REPAIR &	HOME DEPOT
13-May-20	10286320	04200314	01113	292.00.00.6630.35020.000	292	6630	CHILD CARE FUND	GVRV OPERATING COSTD	30.60	MAIL SERVICE	MAIL ROOM
13-May-20	10286323	0237-001792507	19185	292.00.00.6630.46220.000	292	6630	CHILD CARE FUND	GVRV OPERATING COSTD	405.56	WASTE	TRI COUNTY
									\$ 26,596.17		
13-May-20	10286240	862013260-042020	01048	341.00.00.6015.46355.000	341	6015	HEALTH DEPARTMENT OTHER GRANT	NATIONAL REACH COALITION	51.77	INV #862013260	AT&T
									\$ 51.77		
13-May-20	10286239	19631232-1	03030	341.00.00.6090.35350.000	341	6090	HEALTH DEPARTMENT OTHER GRANT	HEALTHY START 05/31/14	642.00	VALUE GROCERY	4IMPRINT INC
13-May-20	10286239	19631232-1	03030	341.00.00.6090.35350.000	341	6090	HEALTH DEPARTMENT OTHER GRANT	HEALTHY START 05/31/14	50.00	SET UP CHARGE	4IMPRINT INC
13-May-20	10286239	19631232-1	03030	341.00.00.6090.35350.000	341	6090	HEALTH DEPARTMENT OTHER GRANT	HEALTHY START 05/31/14	(69.20)	COUPON	4IMPRINT INC
13-May-20	10286239	19631232-1	03030	341.00.00.6090.35350.000	341	6090	HEALTH DEPARTMENT OTHER GRANT	HEALTHY START 05/31/14	128.59	SHIPPING/HAND	4IMPRINT INC
13-May-20	10286247	E 13392	12335	341.00.00.6090.35350.000	341	6090	HEALTH DEPARTMENT OTHER GRANT	HEALTHY START 05/31/14	60.00	SEW OUT LOGO	JACKSON KATHY
13-May-20	10286247	E 13392	12335	341.00.00.6090.35350.000	341	6090	HEALTH DEPARTMENT OTHER GRANT	HEALTHY START 05/31/14	32.00	PEARL GRAY	JACKSON KATHY
13-May-20	10286247	E 13392	12335	341.00.00.6090.35350.000	341	6090	HEALTH DEPARTMENT OTHER GRANT	HEALTHY START 05/31/14	30.00	PEARL GRAY	JACKSON KATHY
13-May-20	10286247	E 13392	12335	341.00.00.6090.35350.000	341	6090	HEALTH DEPARTMENT OTHER GRANT	HEALTHY START 05/31/14	20.00	SET UP FEE -	JACKSON KATHY
13-May-20	10286247	E 13392	12335	341.00.00.6090.35350.000	341	6090	HEALTH DEPARTMENT OTHER GRANT	HEALTHY START 05/31/14	78.00	PEARL GRAY	JACKSON KATHY
									\$ 971.39		
13-May-20	10286242	202519116767	02418	341.00.00.6155.43010.000	341	6155	HEALTH DEPARTMENT OTHER GRANT	BURTON CLINIC	2,105.03	INV	CONSUMERS
13-May-20	10286242	206345584994	02418	341.00.00.6155.43010.000	341	6155	HEALTH DEPARTMENT OTHER GRANT	BURTON CLINIC	501.58	INV	CONSUMERS
13-May-20	10286252	0237-001792504	19185	341.00.00.6155.43010.000	341	6155	HEALTH DEPARTMENT OTHER GRANT	BURTON CLINIC	276.25	INV #0237-	TRI COUNTY
13-May-20	10286253	70377	21722	341.00.00.6155.43005.000	341	6155	HEALTH DEPARTMENT OTHER GRANT	BURTON CLINIC	2,855.26	INV #70377	ENCORE ONE
									\$ 5,738.12		

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

14-May-20	31220	SGC041020	34481	406.00.00.0000.12065.000	406	0000	ANIMAL CONTROL RENOVATION	FROM BALANCE SHEET ACCOUNT	(3,477.18)	RETAINAGE	SORENSEN
								FROM BALANCE SHEET ACCOUNT Total	\$ (3,477.18)		
14-May-20	31220	SGC041020	34481	406.00.00.4300.65045.000	406	4300	ANIMAL CONTROL RENOVATION	ANIMAL SHELTER	69,543.65	CONSTRUCTION	SORENSEN
11-May-20	10286079	70376	21722	406.00.00.4300.35000.000	406	4300	ANIMAL CONTROL RENOVATION	ANIMAL SHELTER	988.00	JANITORIAL	ENCORE ONE
13-May-20	10286327	SR69547	00302	406.00.00.4300.65070.000	406	4300	ANIMAL CONTROL RENOVATION	ANIMAL SHELTER	3,055.00	SURG TBL VTOP	BUTLER ANIMAL
								ANIMAL SHELTER Total	\$ 73,586.65		
13-May-20	10286261	3160220	33632	508.00.00.7566.28725.000	508	7566	PARK & REC REV BOND ENDRS	PARKS WOLVERINE CAMPGROUND	126.00	WOLVERINE	PARKS ONETIME
13-May-20	10286270	3160200	33632	508.00.00.7566.28725.000	508	7566	PARK & REC REV BOND ENDRS	PARKS WOLVERINE CAMPGROUND	168.00	WOLVERINE	PARKS ONETIME
13-May-20	10286282	3160527	33632	508.00.00.7566.28725.000	508	7566	PARK & REC REV BOND ENDRS	PARKS WOLVERINE CAMPGROUND	104.00	WOLVERINE	PARKS ONETIME
13-May-20	10286294	3160558	33632	508.00.00.7566.28725.000	508	7566	PARK & REC REV BOND ENDRS	PARKS WOLVERINE CAMPGROUND	78.00	WOLVERINE	PARKS ONETIME
								PARKS WOLVERINE CAMPGROUND Total	\$ 476.00		
13-May-20	10286256	21175	34449	508.00.00.7705.41010.000	508	7705	PARK & REC REV BOND ENDRS	PARKS RAILROAD MAINTENANCE	726.25	CRV RAILROAD	ADAMS &
13-May-20	10286266	IN/0348	34758	508.00.00.7705.41010.000	508	7705	PARK & REC REV BOND ENDRS	PARKS RAILROAD MAINTENANCE	1,600.00	RAILROAD	CLARKSVILLE
13-May-20	10286277	9519641766	00131	508.00.00.7705.41010.000	508	7705	PARK & REC REV BOND ENDRS	PARKS RAILROAD MAINTENANCE	16.30	832296339	WW GRAINGER
13-May-20	10286277	9512172843	00131	508.00.00.7705.41010.000	508	7705	PARK & REC REV BOND ENDRS	PARKS RAILROAD MAINTENANCE	98.30	832296339	WW GRAINGER
13-May-20	10286296	BLR442552	00032	508.00.00.7705.41010.000	508	7705	PARK & REC REV BOND ENDRS	PARKS RAILROAD MAINTENANCE	130.00	MIR451719	STATE OF MICH
13-May-20	10286297	113983	04282	508.00.00.7705.41010.000	508	7705	PARK & REC REV BOND ENDRS	PARKS RAILROAD MAINTENANCE	110.72	RAILROAD	TAYLOR STEEL
13-May-20	10286297	113751	04282	508.00.00.7705.41010.000	508	7705	PARK & REC REV BOND ENDRS	PARKS RAILROAD MAINTENANCE	135.38	RAILROAD	TAYLOR STEEL
13-May-20	10286299	028909	02264	508.00.00.7705.41010.000	508	7705	PARK & REC REV BOND ENDRS	PARKS RAILROAD MAINTENANCE	3.59	7100 RAILROAD	TOMPKINS ACE
13-May-20	10286299	028870	02264	508.00.00.7705.41010.000	508	7705	PARK & REC REV BOND ENDRS	PARKS RAILROAD MAINTENANCE	8.99	7100 RAILROAD	TOMPKINS ACE
								PARKS RAILROAD MAINTENANCE Total	\$ 2,829.53		
13-May-20	10286147	59-14-527-093	20042	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	69.37	RESPREAD#20-	A C
13-May-20	10286148	5325576103/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	22.33	2019TAXOVERP	TREASURER
13-May-20	10286149	02-35-601-032	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	9.10	RESPREAD#20-	TREASURER
13-May-20	10286150	1205527048/2019	00220	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	286.15	CASE#14-31990	BEKOFSCHE CARL
13-May-20	10286151	40-14-459-001	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	59.56	RESPREAD#20-	TREASURER
13-May-20	10286152	59-31-576-118	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	82.44	RESPREAD#20-	TREASURER
13-May-20	10286152	07-16-576-091	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	33.02	RESPREAD#20-	TREASURER
13-May-20	10286153	07-22-503-023	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	537.38	RESPREAD#20-	TREASURER
13-May-20	10286154	07-36-552-006	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	14.84	RESPREAD#20-	TREASURER
13-May-20	10286155	4625482029/398043	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	13.84	RESPREAD#20-	TREASURER
13-May-20	10286156	09-26-200-015	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	122.33	RESPREAD#20-	TREASURER
13-May-20	10286156	09-32-551-002	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	230.59	RESPREAD#20-	TREASURER
13-May-20	10286156	09-28-576-013	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	115.48	RESPREAD#20-	TREASURER
13-May-20	10286156	16-08-300-004	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	103.39	RESPREAD#20-	TREASURER
13-May-20	10286157	41-29-176-024	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	5.67	RESPREAD#20-	TREASURER
13-May-20	10286158	46-26-203-024	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	10.96	RESPREAD#20-	TREASURER
13-May-20	10286159	40-25-152-007	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	315.00	RESPREAD#20-	TREASURER
13-May-20	10286161	41-08-208-003	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	198.33	RESPREAD#20-	TREASURER
13-May-20	10286162	1212577004/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	356.18	2019TAXOVERP	TREASURER
13-May-20	10286163	40-02-126-056	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	55.31	RESPREAD#20-	TREASURER
13-May-20	10286164	59-36-200-017	00162	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	67.66	RESPREAD#20-	CISLO TITLE
13-May-20	10286165	46-25-483-007	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	39.69	RESPREAD#20-	TREASURER
13-May-20	10286166	04-13-200-003	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	22.93	RESPREAD#20-	TREASURER
13-May-20	10286167	4119105008/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	136.16	2019TAXOVERP	TREASURER

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

13-May-20	10286168	0419551014/2019	05242	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	25.49	2019TAXOVERP	DORT FEDERAL
13-May-20	10286169	46-35-155-030	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	20.52	RESPREAD#20-	TREASURER
13-May-20	10286169	46-35-381-037	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	18.84	RESPREAD#20-	TREASURER
13-May-20	10286169	46-35-177-046	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	32.36	RESPREAD#20-	TREASURER
13-May-20	10286170	46-35-355-023	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	13.22	RESPREAD#20-	TREASURER
13-May-20	10286171	02-19-651-025	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	39.00	RESPREAD#20-	TREASURER
13-May-20	10286172	4119331023/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	111.15	2019TAXOVERP	TREASURER
13-May-20	10286172	4119309005/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	26.64	2019TAXOVERP	TREASURER
13-May-20	10286173	5526582047/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	19.78	2019TAXOVERP	TREASURER
13-May-20	10286173	0736553005/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	522.86	2019TAXOVERP	TREASURER
13-May-20	10286174	41-29-103-015	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	47.04	RESPREAD#20-	TREASURER
13-May-20	10286174	12-17-300-022	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	49.35	RESPREAD#20-	TREASURER
13-May-20	10286174	41-30-156-011	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	142.58	RESPREAD#20-	TREASURER
13-May-20	10286174	1217552003/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	24.08	2019TAXOVERP	TREASURER
13-May-20	10286174	46-25-252-031	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	64.30	RESPREAD#20-	TREASURER
13-May-20	10286175	0703527114/2019	11890	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	93.02	2019TAXOVERP	FIRST
13-May-20	10286176	41-19-161-006	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	35.16	RESPREAD#20-	TREASURER
13-May-20	10286177	46-26-127-033	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	62.19	RESPREAD#20-	TREASURER
13-May-20	10286178	46-36-179-040	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	94.56	RESPREAD#20-	TREASURER
13-May-20	10286179	40-13-426-026	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	15.96	RESPREAD#20-	TREASURER
13-May-20	10286180	07-08-501-021	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	47.30	RESPREAD#20-	TREASURER
13-May-20	10286181	40-25-204-010	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	87.59	RESPREAD#20-	TREASURER
13-May-20	10286182	02-24-100-002	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	50.00	RESPREAD#20-	TREASURER
13-May-20	10286183	40-23-176-005	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	30.20	RESPREAD#20-	TREASURER
13-May-20	10286184	46-35-126-010	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	15.11	RESPREAD#20-	TREASURER
13-May-20	10286185	41-05-281-014	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	34.98	RESPREAD#20-	TREASURER
13-May-20	10286186	59-35-552-024	21424	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	7.49	RESPREAD#20-	JONES TIFFINI A.
13-May-20	10286187	46-36-480-003	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	5.50	RESPREAD#20-	TREASURER
13-May-20	10286188	1225676139/2019	13980	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	44.08	2019TAXOVERP	LIBERTY TITLE
13-May-20	10286188	1512531046/2019	13980	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	8.10	2019TAXOVERP	LIBERTY TITLE
13-May-20	10286188	10-04-100-036	13980	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	19.24	RESPREAD#20-	LIBERTY TITLE
13-May-20	10286189	47-33-354-003	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	177.22	RESPREAD#20-	TREASURER
13-May-20	10286190	12-12-501-012	03852	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	29.90	RESPREAD#20-	MAXWELL
13-May-20	10286191	07-15-577-076	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	413.70	RESPREAD#20-	TREASURER
13-May-20	10286192	0732577003/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	49.95	2019TAXOVERP	TREASURER
13-May-20	10286193	40-01-254-022	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	30.19	RESPREAD#20-	TREASURER
13-May-20	10286194	46-36-204-024	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	48.36	RESPREAD#20-	TREASURER
13-May-20	10286195	40-01-351-023	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	7.38	RESPREAD#20-	TREASURER
13-May-20	10286196	07-16-200-010	33631	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	19.65	RESPREAD#20-	TREASURER BOR
13-May-20	10286197	40-02-155-032	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	8.22	RESPREAD#20-	TREASURER
13-May-20	10286198	1219100010/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	28.30	2019TAXOVERP	TREASURER
13-May-20	10286199	40-02-306-019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	150.00	RESPREAD#20-	TREASURER
13-May-20	10286201	59-24-526-005	13380	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	58.38	RESPREAD#20-	RALEIGH JOAN
13-May-20	10286202	09-09-400-002	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	5.81	RESPREAD#20-	TREASURER
13-May-20	10286203	41-29-253-012	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	10.26	RESPREAD#20-	TREASURER

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

13-May-20	10286204	4116479008/2019	21964	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	42.43	2019TAXOVERP	SANDERS JERREL
13-May-20	10286205	46-26-228-010	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	14.99	RESPREAD#20-	TREASURER
13-May-20	10286206	02-24-200-019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	16.07	RESPREAD#20-	TREASURER
13-May-20	10286207	41-29-258-005	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	74.62	RESPREAD#20-	TREASURER
13-May-20	10286208	40-23-183-026	33631	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	5.76	RESPREAD#20-	TREASURER BOR
13-May-20	10286209	40-15-426-006	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	264.24	RESPREAD#20-	TREASURER
13-May-20	10286209	40-15-426-008	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	20.44	RESPREAD#20-	TREASURER
13-May-20	10286210	07-21-526-122	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	648.23	RESPREAD#20-	TREASURER
13-May-20	10286211	07-15-300-024	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	265.25	RESPREAD#20-	TREASURER
13-May-20	10286212	40-11-404-028	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	14.53	RESPREAD#20-	TREASURER
13-May-20	10286212	41-04-107-009	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	12.60	RESPREAD#20-	TREASURER
13-May-20	10286212	47-33-101-017	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	22.05	RESPREAD#20-	TREASURER
13-May-20	10286212	41-04-130-002	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	15.75	RESPREAD#20-	TREASURER
13-May-20	10286213	40-12-426-033	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	783.19	RESPREAD#20-	TREASURER
13-May-20	10286214	41-17-128-027	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	107.94	RESPREAD#20-	TREASURER
13-May-20	10286214	4024483001/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	50.78	2019TAXOVERP	TREASURER
13-May-20	10286214	4023302030/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	94.30	2019TAXOVERP	TREASURER
13-May-20	10286214	0519553016/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	21.60	2019TAXOVERP	TREASURER
13-May-20	10286214	05-05-502-001	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	279.93	RESPREAD#20-	TREASURER
13-May-20	10286214	12-10-601-051	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	44.66	RESPREAD#20-	TREASURER
13-May-20	10286214	59-30-578-281	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	19.05	RESPREAD#20-	TREASURER
13-May-20	10286214	40-23-130-009	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	57.81	RESPREAD#20-	TREASURER
13-May-20	10286214	41-16-331-002	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	5.33	RESPREAD#20-	TREASURER
13-May-20	10286214	40-11-184-007	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	295.65	RESPREAD#20-	TREASURER
13-May-20	10286214	40-22-278-029	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	64.83	RESPREAD#20-	TREASURER
13-May-20	10286214	05-28-200-003	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	196.85	RESPREAD#20-	TREASURER
13-May-20	10286214	02-15-651-012	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	67.63	RESPREAD#20-	TREASURER
13-May-20	10286214	1110626015/2019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	16.33	2019TAXOVERP	TREASURER
13-May-20	10286214	12-10-601-045	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	31.30	RESPREAD#20-	TREASURER
13-May-20	10286215	14-13-506-026	33213	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	523.85	RESPREAD#20-	TRANSNATION
13-May-20	10286215	4011376022/2019	33213	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	10.59	2019TAXOVERP	TRANSNATION
13-May-20	10286215	4626154016/2019	33213	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	8.49	2019TAXOVERP	TRANSNATION
13-May-20	10286215	4108431015/2019	33213	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	10.28	2019TAXOVERP	TRANSNATION
13-May-20	10286215	4733102030/2019	33213	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	11.05	2019TAXOVERP	TRANSNATION
13-May-20	10286215	5701576003/2019	33213	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	12.36	2019TAXOVERP	TRANSNATION
13-May-20	10286215	4129203027/2019	33213	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	13.79	2019TAXOVERP	TRANSNATION
13-May-20	10286215	4024453026/2019	33213	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	8.60	2019TAXOVERP	TRANSNATION
13-May-20	10286215	5707503012/2019	33213	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	13.60	2019TAXOVERP	TRANSNATION
13-May-20	10286216	40-25-204-016	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	18.68	RESPREAD#20-	TREASURER
13-May-20	10286217	41-17-176-014	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	14.03	RESPREAD#20-	TREASURER
13-May-20	10286218	41-18-355-004	20054	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	400.00	RESPREAD#20-	WHITE RANDY L
13-May-20	10286219	12-24-652-019	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	93.90	RESPREAD#20-	TREASURER
13-May-20	10286220	46-25-205-018	33629	509.00.00.0000.19010.000	509	0000	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT	170.23	RESPREAD#20-	TREASURER
13-May-20	10286160	128701	00179	509.00.00.2540.46455.000	509	2540	DEL TAX REV UNOBLIGATED	FROM BALANCE SHEET ACCOUNT Total	\$ 10,616.31		
								TREASURER TAX REVERSION	37,256.00	05/01/20-	BS&A

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

13-May-20	10286200	33484	33663	517.00.00.2540.40030.000	517	2540	DELINQUENT TAX	TREASURER TAX REVERSION	1,550.00	BANKRUPTCYRE	POZNAK DYER
								TREASURER TAX REVERSION Total	\$ 38,806.00		
11-May-20	5464	GN0S005576	20588	605.00.00.2245.46205.000	605	2245	INS SELF INSURED POOL	INSURANCE	9,500.00	PROPERTY/CASU	ASU GROUP
11-May-20	5464	GC00146840	20588	610.00.00.2245.46205.000	610	2245	SELF INSURANCE NON POOL	INSURANCE	9,500.00	WC	ASU GROUP
								INSURANCE Total	\$ 19,000.00		
13-May-20	10286314	42-A	00033	625.00.00.0000.18390.000	625	0000	REIMBURSEMENT REVOLVING	FROM BALANCE SHEET ACCOUNT	1,064.37	APRIL 2020 REST	GENESEE
13-May-20	10286324	43	00032	625.00.00.0000.18390.000	625	0000	REIMBURSEMENT REVOLVING	FROM BALANCE SHEET ACCOUNT	485.00	APRIL	STATE OF MICH
								FROM BALANCE SHEET ACCOUNT Total	\$ 1,549.37		
13-May-20	10286311	79419	33775	625.00.00.2240.35005.000	625	2240	REIMBURSEMENT REVOLVING	REIMBURSEMENT	16.04	TRI FOLD	COMMERCIAL
13-May-20	10286311	79477	33775	625.00.00.2240.35005.000	625	2240	REIMBURSEMENT REVOLVING	REIMBURSEMENT	25.45	TRI FOLD	COMMERCIAL
								REIMBURSEMENT Total	\$ 41.49		
14-May-20	31195	INV000102221	25641	628.00.00.0000.08010.000	628	0000	INFORMATION TECHNOLOGY	FROM BALANCE SHEET ACCOUNT	15,678.00	DELL	ACCESS
12-May-20	10286087	41775	34732	628.00.00.0000.08010.000	628	0000	INFORMATION TECHNOLOGY	FROM BALANCE SHEET ACCOUNT	572.20	PERSONAL	DHE COMPUTER
								FROM BALANCE SHEET ACCOUNT Total	\$ 16,250.20		
14-May-20	31195	GENESEE0420-717	25641	628.00.00.2582.46205.000	628	2582	INFORMATION TECHNOLOGY	DATA PROCESSING	8,265.00	ADDITIONAL	ACCESS
14-May-20	31195	GENESEE0420-542	25641	628.00.00.2582.35050.000	628	2582	INFORMATION TECHNOLOGY	DATA PROCESSING	8,205.50	DATA CENTER	ACCESS
14-May-20	31195	GENESEE0420-565	25641	628.00.00.2582.46205.000	628	2582	INFORMATION TECHNOLOGY	DATA PROCESSING	2,682.50	STAFF	ACCESS
12-May-20	10286084	587165514	07982	628.00.00.2582.35050.000	628	2582	INFORMATION TECHNOLOGY	DATA PROCESSING	299.97	5 MIFI'S OR#55-	AT&T MOBILITY
								DATA PROCESSING Total	\$ 19,452.97		
12-May-20	10286083	1674504501	01048	635.00.00.2336.46355.000	635	2336	TELEPHONE FUND	TELEPHONE	2,840.68	#831000629358	AT&T
								TELEPHONE Total	\$ 2,840.68		
11-May-20	10286066	4200272	01113	636.00.00.0000.04060.000	636	0000	CENTRAL STORE FUND	FROM BALANCE SHEET ACCOUNT	12,727.58	APRIL 20	MAIL ROOM
11-May-20	10286060	902084451	04624	639.00.00.0000.08010.000	639	0000	DRAIN EQUIPMENT REVOLVING	FROM BALANCE SHEET ACCOUNT	24,434.06	SURVEY	LEICA
								FROM BALANCE SHEET ACCOUNT Total	\$ 37,161.64		
11-May-20	10286055	0099811	32955	639.00.00.2756.35370.000	639	2756	DRAIN EQUIPMENT REVOLVING	DRAIN SERVICE	350.96	MAITENANCE	FERGUSON
11-May-20	10286058	5620197	00609	639.00.00.2756.35370.000	639	2756	DRAIN EQUIPMENT REVOLVING	DRAIN SERVICE	22.50	MAINTENANCE	HOME DEPOT
11-May-20	10286058	5610756	00609	639.00.00.2756.35370.000	639	2756	DRAIN EQUIPMENT REVOLVING	DRAIN SERVICE	45.00	MAINTENANCE	HOME DEPOT
11-May-20	10286058	4514425	00609	639.00.00.2756.35370.000	639	2756	DRAIN EQUIPMENT REVOLVING	DRAIN SERVICE	16.64	MAINTENANCE	HOME DEPOT
11-May-20	10286058	1525183	00609	639.00.00.2756.35370.000	639	2756	DRAIN EQUIPMENT REVOLVING	DRAIN SERVICE	29.95	MAINTENANCE	HOME DEPOT
11-May-20	10286058	3514170	00609	639.00.00.2756.35370.000	639	2756	DRAIN EQUIPMENT REVOLVING	DRAIN SERVICE	8.62	MAINTENANCE	HOME DEPOT
11-May-20	10286058	4513846	00609	639.00.00.2756.35350.000	639	2756	DRAIN EQUIPMENT REVOLVING	DRAIN SERVICE	36.96	OTHER SUPPLIES	HOME DEPOT
								DRAIN SERVICE Total	\$ 510.63		
11-May-20	10286042	05082020	00549	645.00.00.0000.00110.000	645	0000	MOTOR VEHICLE & EQUIP FUND	FROM BALANCE SHEET ACCOUNT	930.00	SPRAY BED	HANK GRAFF
11-May-20	10286042	05082020	00549	645.00.00.0000.00110.000	645	0000	MOTOR VEHICLE & EQUIP FUND	FROM BALANCE SHEET ACCOUNT	58,478.00	2020	HANK GRAFF
								FROM BALANCE SHEET ACCOUNT Total	\$ 59,408.00		
11-May-20	10286036	56362	01024	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	14.62	INSULATOR	APPLEGATE
11-May-20	10286036	56373	01024	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	324.39	COOLER,PIPE &	APPLEGATE
11-May-20	10286037	57413	25310	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	(110.00)	CORE CREDIT	BROWN & SONS
11-May-20	10286037	52559-1	25310	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	98.20	MISCELLANEOUS	BROWN & SONS
11-May-20	10286037	54368-1	25310	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	98.20	MISCELLANEOUS	BROWN & SONS
11-May-20	10286037	56987	25310	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	319.52	MISCELLANEOUS	BROWN & SONS
11-May-20	10286037	57340	25310	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	98.20	MISCELLANEOUS	BROWN & SONS
11-May-20	10286037	54327-1	25310	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	(98.20)	RETURN OF	BROWN & SONS
11-May-20	10286037	56438	25310	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	98.20	MISCELLANEOUS	BROWN & SONS
11-May-20	10286038	FP194108	08607	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	514.28	MISCELLANEOUS	C & S MOTORS

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

11-May-20	10286039	5182020	02802	645.00.00.2334.46355.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	138.35	MOTORPOOL	COMCAST CABLE
11-May-20	10286040	433053	09728	645.00.00.2334.41010.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	60.00	GCCARD	COMPLETE
11-May-20	10286041	243340	00387	645.00.00.2334.35340.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	80.52	738828571 TIRE	DELTA
11-May-20	10286043	11317752	01126	645.00.00.2334.24955.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	3,900.30	87 REG	MARATHON
11-May-20	10286045	1-1194529	00851	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	114.51	HUB UNIT	NORTHWEST
11-May-20	10286045	1-1194783	00851	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	(66.30)	CREDIT MEMO	NORTHWEST
11-May-20	10286045	1-1195184	00851	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	67.40	DIRECT FIT	NORTHWEST
11-May-20	10286045	1-1195176	00851	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	42.41	UNIVERSAL	NORTHWEST
11-May-20	10286045	1-1195126	00851	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	10.69	R DRUM	NORTHWEST
11-May-20	10286045	1-1194815	00851	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	85.33	WHEEL BEARING	NORTHWEST
11-May-20	10286045	1-1194779	00851	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	21.26	SWAY BAR	NORTHWEST
11-May-20	10286045	1-1194777	00851	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	125.14	SWAY BAR,	NORTHWEST
11-May-20	10286045	1-1194515	00851	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	114.51	FRONT HUB	NORTHWEST
11-May-20	10286048	157-0126893	34488	645.00.00.2334.35160.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	25.50	BLANKET PO -	UNIFIRST
11-May-20	10286048	157-0126041	34488	645.00.00.2334.35160.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	25.55	BLANKET PO -	UNIFIRST
11-May-20	10286048	157-0128604	34488	645.00.00.2334.35160.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	25.50	BLANKET PO -	UNIFIRST
11-May-20	10286048	157-0125159	34488	645.00.00.2334.35160.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	25.50	BLANKET PO -	UNIFIRST
11-May-20	10286048	157-0127751	34488	645.00.00.2334.35160.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	25.50	BLANKET PO -	UNIFIRST
11-May-20	10286049	942460/1	02322	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	110.25	MOTOR ASM	UNIVERSAL LIFT
11-May-20	10286049	942424/1	02322	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	38.44	CONNECTOR RLY	UNIVERSAL LIFT
11-May-20	10286049	942426/1	02322	645.00.00.2334.35215.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	21.39	VALVE	UNIVERSAL LIFT
11-May-20	10286050	65272414	12164	645.00.00.2334.35380.000	645	2334	MOTOR VEHICLE & EQUIP FUND	CAR POOL	5,180.98	ACCT# 0462-00-	WEX BANK
								CAR POOL Total	\$ 11,530.14		
11-May-20	10286033	PARKS20200507	00195	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	23.33	5567087900066	JP MORGAN
13-May-20	10286257	9100540256	00072	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	179.07	1443644 EQUIP	AIRGAS USA LLC
13-May-20	10286264	50271723	00319	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	560.00	528534 EQUIP	CAPITAL TIRE
13-May-20	10286269	571463	00399	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	369.56	8117 EQUIP	DIESEL TRUCK
13-May-20	10286272	50588882	19194	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	513.34	5008585 EQUIP	FLEET PRIDE
13-May-20	10286272	50446436	19194	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	19.99	5008585 EQUIP	FLEET PRIDE
13-May-20	10286272	50285826	19194	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	(14.99)	5008585 CREDIT	FLEET PRIDE
13-May-20	10286272	50285082	19194	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	112.73	5008585 EQUIP	FLEET PRIDE
13-May-20	10286280	30073193	01079	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	165.90	709 EQUIP	INTERSTATE
13-May-20	10286285	7905	06848	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	515.21	GENESEE EQUIP	MARSH
13-May-20	10286295	11806760	02176	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	629.34	G23000 EQUIP	SPARTAN
13-May-20	10286305	TB-JE3009170	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	191.74	0026180052	WEBSTER AND
13-May-20	10286305	TB-JE3009220	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	507.62	0026180052	WEBSTER AND
13-May-20	10286305	TB-PW009274	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	434.05	0026180052	WEBSTER AND
13-May-20	10286305	TB-JE3009169	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	432.23	0026180052	WEBSTER AND
13-May-20	10286305	TB-JE3009221	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	310.06	0026180052	WEBSTER AND
13-May-20	10286305	TB-PW009275	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	423.96	0026180052	WEBSTER AND
13-May-20	10286305	TB-PW009340	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	321.04	0026180052	WEBSTER AND
13-May-20	10286305	TB-PW009341	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	1,024.77	0026180052	WEBSTER AND
13-May-20	10286305	TB-RM009252	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	530.07	0026180052	WEBSTER AND
13-May-20	10286305	TB-RM009253	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	350.63	0026180052	WEBSTER AND
13-May-20	10286305	TB-RM009268	02341	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	553.65	0026180052	WEBSTER AND

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

13-May-20	10286306	65276500	12164	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	64.65	0496-00-228378-	WEX BANK
13-May-20	10286306	65249053	12164	666.00.00.7710.35380.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	65.15	7560-00-11298-0	WEX BANK
13-May-20	10286308	4/24/20	02384	666.00.00.7710.41010.000	666	7710	PRK & REC EQUIP POOL FUND	PARKS REC VEHIC & EQUIPMENT	750.00	RANGER TAHOE	WOLFHOUND
								PARKS REC VEHIC & EQUIPMENT Total	\$ 9,033.10		
14-May-20	31218	09-288022-DM	11941	701.00.00.0000.16120.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	10.00	09-288022-DM	SCOTT PAUL
12-May-20	10286116	MAY20	00167	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	724.35	67TH DC-UNIT	CITY OF BURTON
12-May-20	10286117	MAY20	00168	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	374.55	67TH DC-UNIT	CITY OF CLIO
12-May-20	10286118	MAY20	00169	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	536.25	67TH DC-UNIT	CITY OF
12-May-20	10286119	MAY20	00170	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	823.68	67TH DC-UNIT	CITY OF FENTON
12-May-20	10286120	MAY20	00034	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	2,865.06	67TH DC-UNIT	CITY OF FLINT
12-May-20	10286121	MAY20	00171	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	235.95	67TH DC-UNIT	CITY OF
12-May-20	10286122	MAY20	00172	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	381.00	67TH DC-UNIT	CITY OF GRAND
12-May-20	10286123	MAY20	00173	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	165.00	67TH DC-UNIT	CITY OF LINDEN
12-May-20	10286124	MAY20	00174	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	47.85	67TH DC-UNIT	CITY OF
12-May-20	10286125	MAY20	00175	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	497.31	67TH DC-UNIT	CITY OF MT
12-May-20	10286126	MAY20	00176	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	267.30	67TH DC-UNIT	CITY OF SWARTZ
12-May-20	10286132	MAY20	02270	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	146.85	67TH DC-UNIT	TP OF
12-May-20	10286133	MAY20	02271	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	41.25	67TH DC-UNIT	TP OF ATLAS
12-May-20	10286134	MAY20	02272	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	374.55	67TH DC-UNIT	TP OF CLAYTON
12-May-20	10286135	MAY20	02273	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	399.30	67TH DC-UNIT	TP OF DAVISON
12-May-20	10286136	MAY20	02275	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	549.63	67TH DC-UNIT	TP OF FENTON
12-May-20	10286137	MAY20	02276	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	1,822.36	67TH DC-UNIT	CHARTER
12-May-20	10286138	MAY20	02277	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	125.40	67TH DC-UNIT	TP OF FLUSHING
12-May-20	10286139	MAY20	02279	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	75.90	67TH DC-UNIT	TP OF GAINES
12-May-20	10286140	MAY20	02280	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	761.31	67TH DC-UNIT	TP OF GENESEE
12-May-20	10286141	MAY20	02281	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	3,092.15	67TH DC-UNIT	TP OF GRAND
12-May-20	10286142	MAY20	02283	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	188.10	67TH DC-UNIT	MONTROSE
12-May-20	10286143	MAY20	02284	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	1,160.61	67TH DC-UNIT	TP OF MT
12-May-20	10286144	MAY20	02285	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	887.70	67TH DC-UNIT	TP OF MUNDY
12-May-20	10286145	MAY20	02287	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	600.60	67TH DC-UNIT	TP OF RICHFIELD
12-May-20	10286146	MAY20	02290	701.00.00.0000.15070.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	569.91	67TH DC-UNIT	TP OF VIENNA
13-May-20	10286319	46	14880	701.00.00.0000.18376.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	11.60	850065;ROBERT	M D O C
13-May-20	10286319	45	14880	701.00.00.0000.18376.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	119.43	493452;BABBIE,	M D O C
13-May-20	10286326	44	33636	701.00.00.0000.18376.000	701	0000	TRUST & AGENCY	FROM BALANCE SHEET ACCOUNT	367.00	18-042492-	REIMBURSEMEN
								FROM BALANCE SHEET ACCOUNT Total	\$ 18,221.95		
12-May-20	10286088	0509128	16637	731.00.00.9999.46205.000	731	9999	RETIRMENT SYSTEM FUND	NON SPECIFIC	4,500.00	APRIL 2020	BCHR US
12-May-20	10286089	0159382	33903	731.00.00.9999.50000.000	731	9999	RETIRMENT SYSTEM FUND	NON SPECIFIC	10,000.00	PRELIMINARY	THE HOWARD E
12-May-20	10286089	0159381	33903	731.00.00.9999.50000.000	731	9999	RETIRMENT SYSTEM FUND	NON SPECIFIC	500.00	5 BENEFIT CALCS	THE HOWARD E
11-May-20	10286051	252-2280773	09883	801.00.00.9999.70070.000	801	9999	DRN FUND SPEC ASSESSMENT	NON SPECIFIC	150.00	ACCT#	BANK OF NEW
11-May-20	10286052	D0054830	34032	801.00.00.9999.70241.000	801	9999	DRN FUND SPEC ASSESSMENT	NON SPECIFIC	48,000.00	ACCT#	ROD ESCROW
11-May-20	10286052	D0054830	34032	801.00.00.9999.70242.000	801	9999	DRN FUND SPEC ASSESSMENT	NON SPECIFIC	27,010.52	INTEREST BOND	ROD ESCROW
11-May-20	10286054	395199	21570	801.00.00.9999.65040.000	801	9999	DRN FUND SPEC ASSESSMENT	NON SPECIFIC	100.00	CUST ID#	ELITE LAWN
11-May-20	10286056	55290	00125	801.00.00.9999.46205.000	801	9999	DRN FUND SPEC ASSESSMENT	NON SPECIFIC	3,634.65	ENGINEERING	FLEIS &
11-May-20	10286059	WEEWATDDD19-2020	31498	801.00.00.9999.70242.000	801	9999	DRN FUND SPEC ASSESSMENT	NON SPECIFIC	9,906.75	INTEREST BOND	HUNTINGTON
11-May-20	10286059	WEEWATDDD19-2020	31498	801.00.00.9999.70241.000	801	9999	DRN FUND SPEC ASSESSMENT	NON SPECIFIC	40,000.00	PRINCIPAL	HUNTINGTON

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)

11-May-20	10286062	APRIL 15, 2020	02092	801.00.00.9999.65040.000	801	9999	DRN FUND SPEC ASSESSMENT	NON SPECIFIC	9,000.00	2020	SAGINAW
11-May-20	10286061	130-10703-005-3	34730	802.00.00.9999.46205.000	802	9999	DRN REVOLVING FUND	NON SPECIFIC	3,311.38	ENGINEERING	LOCKWOOD
								NON SPECIFIC Total	\$ 156,113.30		
13-May-20	10286290	213340	31505	849.00.00.7660.65006.000	849	7660	DAM MANAGEMENT GRANT	DAM MANAGEMENT GRANT	5,650.00	4048-18-0020	OHM ADVISORS
								DAM MANAGEMENT GRANT	\$ 5,650.00		
11-May-20	10286033	PARKS20200507	00195	849.00.00.7710.46275.000	849	7710	DAM MANAGEMENT GRANT	PARKS REC VEHIC & EQUIPMENT	219.50	55670879000066	JP MORGAN
								PARKS REC VEHIC & EQUIPMENT Total	\$ 219.50		
12-May-20	10286096	205277743986 KENT	02418	894.00.00.6820.46335.000	894	6820	VETERANS MILLAGE	VETERANS SERVICES	472.21	CONSUMERS	CONSUMERS
12-May-20	10286097	9853719223 VERIZO	01179	894.00.00.6820.46355.000	894	6820	VETERANS MILLAGE	VETERANS SERVICES	320.26	VERIZON 04/20 -	VERIZON
								VETERANS SERVICES Total	\$ 792.47		
13-May-20	10286267	22KGCBMAY20	02802	898.00.00.7760.46355.000	898	7760	KEEP GC PARKS BEAUTIFUL	CONTRACTED SERVICES	185.60	8529100010997	COMCAST CABLE
13-May-20	10286288	MR131886-1	23685	898.00.00.7760.53505.000	898	7760	KEEP GC PARKS BEAUTIFUL	CONTRACTED SERVICES	9,990.00	4850A10 KGCB	MIRACLE
13-May-20	10286292	4911534485	02102	898.00.00.7760.35350.000	898	7760	KEEP GC PARKS BEAUTIFUL	CONTRACTED SERVICES	149.98	0402867599003	SAMS CLUB
								CONTRACTED SERVICES Total	\$ 10,325.58		
12-May-20	10286098	SHF-04242020	02802	899.00.00.3030.46205.000	899	3030	CITY OF FLINT LOCKUP	CORRECTIONS	173.86	8529010010001	COMCAST CABLE
12-May-20	10286101	TC043020-SHF	17126	899.00.00.3030.35160.000	899	3030	CITY OF FLINT LOCKUP	CORRECTIONS	307.62	SHF-CITY LOCK	TROY CLEANERS
								CORRECTIONS Total	\$ 481.48		
Grand Total									\$ 1,769,064.45		
Resitution									\$ 28,708.46		
Final Total									\$ 1,797,772.91		

Attachment: WEEK ENDED 05-17-20.xlsx (RES-2020-341 : County Bills Approval)



67th District Court
Administration

810-257-3181

To: Bryant Nolden
From: Melissa Lane
Date: June 10, 2020
Re: Request to Apply for MDCGP Grant for FY 2020-2021

67th District Court respectfully requests approval to apply for the Michigan Drug Court Grant Program for grant funding of the Genesee County Sobriety Court for fiscal year 2020-2021.

The grant funds from MDCGP operate the Genesee County Sobriety Court, which is in its fifth year of operation. No matching funds from Genesee County is required.

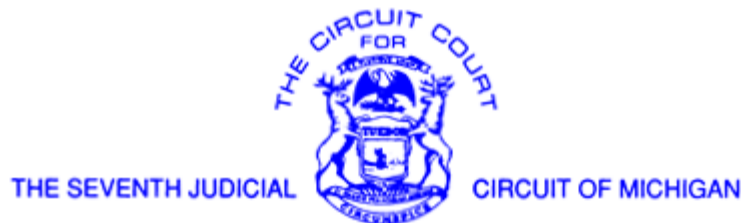
Amount requested: \$170,000.00

Account Number: 845.00.00.1360.23185.000

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the joint request by the 67th District Court Administrator and the Genesee County Sobriety Court Director to authorize submitting an application for the FY2020-2021 Michigan Drug Court Grant Program grant to continue funding the Genesee County Sobriety Court operations, in the amount of \$170,000.00, is approved (a copy of the memorandum request being on file with the official records of the June 3, 2020, meeting of the Governmental Operations Committee of this Board).



Honorable Duncan M. Beagle
 Honorable F. Kay Behm
 Honorable Celeste D. Bell
 Honorable Joseph J. Farah
 Honorable John A. Gadola

900 SOUTH SAGINAW ST., FLINT, MICHIGAN 48502
 810-424-4355

DUNCAN M. BEAGLE - CHIEF JUDGE
 BARBARA A. MENEAR - COURT ADMINISTRATOR

Honorable Elizabeth A. Kelly
 Honorable Mark W. Latchana
 Honorable David J. Newblatt
 Honorable Brian S. Pickell
 Honorable Michael J. Theile

To: Bryant Nolden, Chair
 Government Operations Committee

From: Susan Johnson, Supervisor
 Drug Court

Date: June 10, 2020

Re: Adult Felony Drug Court Grant

Re: Adult Felony Drug Court Grant

Date: May 14, 2020

The Circuit Court is seeking approval to apply for a FY21 continuation grant from the State Court Administration Office (SCAO) for Adult Felony Drug Court programming.

The amount requested is \$420,000. No county match is required.

A court representative will be available via telephone or zoom conferencing when this matter is reviewed.

Action Requested: Approve grant application for submission.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Circuit Court Drug Court Supervisor to authorize submitting an application for the Michigan Drug Court Grant Program, to fund the Adult Felony Drug Court, from the State Court Administration Office, in the amount of \$420,000.00, is approved (a copy of the memorandum request dated May 14, 2020, and supporting documentation being on file with the official records of the June 3, 2020, meeting of the Governmental Operations Committee of this Board).

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Funding Opportunities

Current Applications
Any previously created applications, for this opportunity, appear below. To start a new application for this opportunity, Click the Start a New Application link or to copy data from an old application, click on the Copy Existing Application link.

ID	Application Title	Status
No existing applications		

Opportunity Details

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21408-Fiscal Year 2021 Michigan Drug Court Grant Program (MDCGP)

Michigan Drug Court Grant Program (MDCGP)
Application Deadline: 07/01/2020 11:59 PM

Award Amount Range: Not Applicable

Project Start Date: 10/01/2020

Project End Date: 09/30/2021

Award Announcement Date:

Maximum Claim Approval Levels: 3

Maximum Contract Amendment Approval Levels: 2

Maximum Status Report Approval Levels: 1

Program Officer: Lee Gaspar

Phone: 517-373-6587 x

Email: gasparl@courts.mi.gov

Description

PROGRAM DESCRIPTION

Michigan Drug Court Grant Program (MDCGP) grants are limited to jurisdictions that have completed a planning phase of their adult drug treatment court program and are seeking funds for the first year of operation or the continued operation of their program. An adult drug treatment court is classified as Adult Drug, DWI, Hybrid, Family Dependency Treatment or a Regional Program. The funding should enable adult drug treatment courts to promote public safety and contribute to a reduction in substance abuse and recidivism among nonviolent adult substance abusing offenders; reduce reliance on incarceration within existing correctional systems and local jails; and establish monitoring and evaluation measures that will demonstrate the effectiveness of the program.

Regional drug treatment courts are distinguished from other drug treatment courts by the number of distinct jurisdictions participating in a single joint program. Below are examples of regional court designs:

- Two or more circuit courts participating in a single regional drug treatment court.
- Two or more district courts from different counties participating in a single regional drug treatment court.
- One or more district courts and one or more circuit courts, from different counties, participating in a single regional drug treatment court.
- Two or more district courts from the same county participating in a single regional drug treatment court.

Regional drug treatment courts receive one grant award and one contract, have one coordinator that oversees the entire region, and have one program design that is applicable to all participants in the regional program, even if the regional program has multiple court locations. The program must have one joint local administrative order covering all participating courts in the regional program and one memorandum of understanding covering all participating organizations. Data collection and grant reporting should reflect the program as a whole, rather than reflecting separate locations of the program. Hence, one set of grant reports should be submitted for the regional drug treatment court and one set of data should be submitted to the State Court Administrative Office.

FUNDING SOURCE

This grant is funded by the State Court Administrative Office (SCAO).

APPLICATION SUBMISSION INFORMATION

Michigan trial courts may submit one application per funding opportunity per year. All applications must be submitted through Michigan WebGrants as well as an application for certification in order to be considered for funding. Funding decisions will be based on merit.

APPLICANT ELIGIBILITY REQUIREMENTS

Only programs recognized by SCAO will be considered for funding. In order for SCAO to recognize a drug treatment court, the program must be designed according to the attached assurances, have an approved drug treatment court LAO, a valid MOU, be in compliance with all SCAO reporting requirements, and submit an application for certification.

Acceptance of Assurances

Applicants must agree to the assurances included as an attachment to this grant opportunity. Submitting an application for this grant opportunity constitutes the applicant's agreement.

Compliance with the Drug Court Statute

Applicants should refer to MCL 600.1060 through MCL 600.1084 when completing the application to ensure that the drug treatment court program is designed in compliance with statutory requirements.

Memorandum of Understanding

In order to be eligible for grant funding, all drug, hybrid, or DWI court must have a memorandum of understanding (MOU) that covers the grant period. The MOU shall describe the roles and responsibilities of all parties and should include, if the program includes for discharge and dismissal of an offense, delayed sentence, or deviation from sentencing guidelines, each participating prosecuting attorney in the circuit or district courts, a representative of the criminal defense bar, a representative or representatives of the community treatment providers, and any additional parties considered.

Local Administrative Order

Applicants applying for a grant must have a Local Administrative Order (LAO) approved and on file with the State Court Administrative Office (SCAO).

Drug Court Case Management Information System

MCL 600.1078 requires that all drug treatment courts submit data to the SCAO. Drug treatment court grantees receiving operational funding must submit their data to SCAO using the Drug Court Case Management Information System (DCCMIS).

REPORTING REQUIREMENTS

Financial Claim Reports are due on the following dates:

January 10
April 10
July 10
October 10

Data Exception Reports must be corrected by the following dates:

November 15
February 15
May 15
August 15

Year End Report is due on the following date:

October 30

DCCMIS User Audit Report is due on the following date:

January 31

Noncompliance with Reporting Requirements

Thirty days past the due date, a delinquency notice will be sent out via e-mail notifying courts that they have fifteen days to comply with the reporting requirement, unless new deadlines are approved by SCAO.

Forty-five days past the due date, a forfeiture notice will be sent out to courts via mail notifying them that their funding award has been rescinded due to contract noncompliance, unless new deadlines are approved by SCAO.

Attachments

Click on the File Name to open attachment

Description	File Name	File Size
FY 21 Allowable List, Assurances and Reporting Requirements.	FY21 MDCGP Attachment.pdf	128 KB
FY 2020 How to build an SCAO budget Revised	RevisedFinalBuildingaSCAOGGrantBudget.pdf	637 KB

Website Links

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URL	Description
http://www.courts.mi.gov	



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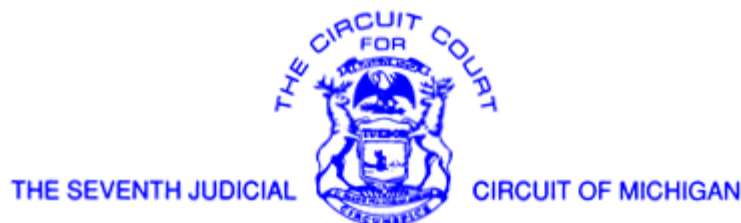
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Announcements Fiscal Year 2021 Problem-Solving Court and Swift and Sure Sanction Probation Program grants are now open. The new application deadline is July 1, 2020. The State Court Administrative Office (SCAO) has extended the claim submission due date for all 2nd quarter claims to May 15, 2020. Quarterly status reports for Byrne JAG and OHSP have also been extended to May 15, 2020. Due dates will not be changed in the system, please disregard any late notices you may receive. SCAO will continue to monitor the situation to determine if additional extensions will be needed. If you have any questions, please submit them to courtservices@courts.mi.gov	

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Attachment: WebGrants Announcement (RES-2020-343 : Adult Felony Drug Court Grant)



Honorable Duncan M. Beagle
 Honorable F. Kay Behm
 Honorable Celeste D. Bell
 Honorable Joseph J. Farah
 Honorable John A. Gadola

900 SOUTH SAGINAW ST., FLINT, MICHIGAN 48502
 810-424-4355

DUNCAN M. BEAGLE - CHIEF JUDGE
 BARBARA A. MENEAR - COURT ADMINISTRATOR

Honorable Elizabeth A. Kelly
 Honorable Mark W. Latchana
 Honorable David J. Newblatt
 Honorable Brian S. Pickell
 Honorable Michael J. Theile

To: Bryant Nolden, Chair
 Government Operations Committee

From: Susan Johnson, Supervisor
 Drug Court

Date: June 10, 2020

Re: Family Dependency Treatment Court Grant

Re: Family Dependency Treatment Court Grant

Date: May 14, 2020

The Circuit Court is seeking approval to apply for a FY21 continuation grant from the State Court Administration Office (SCAO) for Family Dependency Treatment Court programming.

The amount requested is \$156,000. No county match is required.

A court representative will be available via telephone or zoom conferencing when this matter is reviewed.

Action Requested: Approve grant application for submission.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Circuit Court Drug Court Supervisor to authorize submitting an application for the Michigan Drug Court Grant Program, to fund the Family Dependency Treatment Court for FY2020-2021, from the State Court Administration Office in the amount of \$156,000.00 with no County match, is approved (A copy of the memorandum request dated May 14, 2020, and supporting documentation being on file with the official records of the June 3, 2020, meeting of the Governmental Operations Committee of this Board).


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Funding Opportunities

Current Applications

Any previously created applications, for this opportunity, appear below. To start a new application for this opportunity, Click the Start a New Application link or to copy data from an old application, click on the Copy Existing Application link.

ID	Application Title	Status
No existing applications		

Opportunity Details

[Copy Existing Application](#) | [Start a New Application](#) | [Ask A Question](#)

21408-Fiscal Year 2021 Michigan Drug Court Grant Program (MDCGP)

Michigan Drug Court Grant Program (MDCGP)

Application Deadline: 07/01/2020 11:59 PM

Award Amount Range: Not Applicable Project Start Date: 10/01/2020 Project End Date: 09/30/2021 Award Announcement Date: Maximum Claim Approval Levels: 3 Maximum Contract Amendment Approval Levels: 2 Maximum Status Report Approval Levels: 1	Program Officer: Lee Gaspar Phone: 517-373-6587 x Email: gasparl@courts.mi.gov

Description

Description

PROGRAM DESCRIPTION

Michigan Drug Court Grant Program (MDCGP) grants are limited to jurisdictions that have completed a planning phase of their adult drug treatment court program and are seeking funds for the first year of operation or the continued operation of their program. An adult drug treatment court is classified as Adult Drug, DWI, Hybrid, Family Dependency Treatment or a Regional Program. The funding should enable adult drug treatment courts to promote public safety and contribute to a reduction in substance abuse and recidivism among nonviolent adult substance abusing offenders; reduce reliance on incarceration within existing correctional systems and local jails; and establish monitoring and evaluation measures that will demonstrate the effectiveness of the program.

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FUNDING SOURCE

This grant is funded by the State Court Administrative Office (SCAO).

APPLICATION SUBMISSION INFORMATION

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APPLICANT ELIGIBILITY REQUIREMENTS

Only programs recognized by SCAO will be considered for funding. In order for SCAO to recognize a drug treatment court, the program must be designed according to the attached assurances, have an approved drug treatment court LAO, a valid MOU, be in compliance with all SCAO reporting requirements, and submit an application for certification.

Acceptance of Assurances

Applicants must agree to the assurances included as an attachment to this grant opportunity. Submitting an application for this grant opportunity constitutes the applicant's agreement.

Compliance with the Drug Court Statute

Applicants should refer to MCL 600.1060 through MCL 600.1084 when completing the application to ensure that the drug treatment court program is designed in compliance with statutory requirements.

Memorandum of Understanding

In order to be eligible for grant funding, all drug, hybrid, or DWI court must have a memorandum of understanding (MOU) that covers the grant period. The MOU shall describe the roles and responsibilities of all parties and should include, if the program includes for discharge and dismissal of an offense, delayed sentence, or deviation from sentencing guidelines, each participating prosecuting attorney in the circuit or district courts, a representative of the criminal defense bar, a representative or representatives of the community treatment providers, and any additional parties considered.

Local Administrative Order

Applicants applying for a grant must have a Local Administrative Order (LAO) approved and on file with the State Court Administrative Office (SCAO).

Drug Court Case Management Information System

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FY 2020 How to build an SCAO budget Revised	RevisedFinalBuildingaSCAOGGrantBudget.pdf	637 KB

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Announcements Fiscal Year 2021 Problem-Solving Court and Swift and Sure Sanction Probation Program grants are now open. The new application deadline is July 1, 2020. The State Court Administrative Office (SCAO) has extended the claim submission due date for all 2nd quarter claims to May 15, 2020. Quarterly status reports for Byrne JAG and OHSP have also been extended to May 15, 2020. Due dates will not be changed in the system, please disregard any late notices you may receive. SCAO will continue to monitor the situation to determine if additional extensions will be needed. If you have any questions, please submit them to courtservices@courts.mi.gov	

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Attachment: WebGrants Announcement (RES-2020-344 : Family Dependency Treatment Court Grant)



GENESEE COUNTY ANIMAL CONTROL

G-4351 W Pasadena Ave. Flint, Michigan 48504 Phone: 810-732-1660 Fax: 810-732-1493

Paul Wallace, Director

Renea Kennedy, Deputy Director

To: Commissioner Bryant Nolden, Chair
Governmental Operations Committee

From: Paul Wallace, Director
Genesee County Animal Control

Date: June 10, 2020

Re: Acceptance of Death Benefit Donation

Please accept this Memorandum as formal notification that the New York Life Insurance and Annuity Corporation has notified Genesee County of the passing of a client who bequeathed certain of her benefits to Genesee County Animal Control.

New York Life has sent documents that must be signed by a "Corporate Officer" and directs that these documents be returned to their offices, along with IRS Form W-9, completed and signed with the appropriate Taxpayer Identification Number.

The Documents in question have been forwarded from Animal Control to Corporation Counsel for verification.

These funds are a death benefit from a life insurance policy, no matching funds are indicated or requested.

Once authorized and received, the funds would be deposited in account 205.00.00.4300.28685.000, Miscellaneous Revenue and Donations.

As of this writing, the exact amount of the benefit is unknown. We request that the funds be deposited into the above listed account until an appropriate memorial can be devised for the deceased benefactor.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

WHEREAS, Nicklette Keim obtained a life insurance policy with the New York Life Insurance and Annuity Corporation and generously therein named Genesee County Animal Control as beneficiary of that policy; and

WHEREAS, New York Life Insurance has notified Genesee County Animal Control of the passing of Ms. Kiem and their need to disburse the policy funds; and

WHEREAS New York Life Insurance has supplied documents to Genesee County that must be signed and returned to them in order to complete processing.

NOW, THEREFORE, BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Animal control to authorize a Claim Form and other necessary documents to be completed and executed in order to facilitate receipt of monies by Animal Control as desired by Ms. Keim, and to further authorize those documents to be returned to New York Life Insurance and Annuity Corporation, with funds to be deposited into Genesee County Animal Control account 205.00.00.4300.28685.000, is approved (a copy of the memorandum request being on file with the official records of the June 3, 2020, meeting of the Governmental Operations Committee of this Board) and the Chairperson of this Board is authorized to execute the necessary documents.

STATE OF MICHIGAN
GENESEE COUNTY PROBATE COURT

Richard B. Yuille, Chief Judge of Probate
Jennie E. Barkey, Presiding Judge of Probate
F. Kay Behm, Judge of Probate
Assigned to the Family Division of Circuit Court



Samuel A. Olson, Administrator/Probate Register
Telephone: (810) 257-3528
Fax: (810) 257-3234

900 S. Saginaw Street,
Room 502
Flint, Michigan 48502

To: Governmental Operations Committee

From: Sam Olson, Probate Court Administrator/Register

Date: June 10, 2020

Re: Job Title Change - Office Manager to Chief Deputy Register

The Genesee County Probate Court is respectfully requesting approval from the Board of Commissioners to change the title of the Office Manager position with the Genesee County Probate Court to "Chief Deputy Register." Effective May 1, 2020, Michigan Court Rule 8.301 was changed to permit only probate registers and deputy probate registers to perform certain administrative tasks that would otherwise be performed by the probate judge. Prior to the change, the language of the court rule permitted "clerks of the probate court, and other court employees designated" with this authority, in addition to registers and deputy registers.

Please find attached Michigan Supreme Court Administrative Orders from September 11, 2019 and March 11, 2020, which include further information about the rule change.

The request includes no change whatsoever in job description, duties, or pay. Rather, the request is made solely as a result of the change in the court rule. The Office Manager is position # 14185, and is currently occupied by Angela Westfall.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Probate Court Administrator/Register to authorize changing the job title of the *Office Manager* within the Probate Court to *Chief Deputy Register*, said title change needed as a result of edits to Michigan Court Rule 8.301 which reduced the authority of the Office Manager job title with this title change involving no County appropriation, and no changes to job description, duties, or pay, is approved (a copy of the memorandum request dated May 18, 2020, and supporting documentation being on file with the official records of the June 3, 2020, Governmental Operations Committee meeting of this Board) and the Director of Human Resources is directed to make any necessary changes to this job title.

Order

Michigan Supreme Court
Lansing, Michigan

September 11, 2019

Bridget M. McCormack,
Chief Justice

ADM File No. 2018-24

David F. Viviano,
Chief Justice Pro Tem

Proposed Amendment of
Rule 8.301 of the Michigan
Court Rules

Stephen J. Markman
Brian K. Zahra
Richard H. Bernstein
Elizabeth T. Clement
Megan K. Cavanagh,
Justices

On order of the Court, this is to advise that the Court is considering an amendment of Rule 8.301 of the Michigan Court Rules. Before determining whether the proposal should be adopted, changed before adoption, or rejected, this notice is given to afford interested persons the opportunity to comment on the form or the merits of the proposal or to suggest alternatives. The Court welcomes the views of all. This matter also will be considered at a public hearing. The notices and agendas for public hearings are posted at [Administrative Matters & Court Rules page](#).

Publication of this proposal does not mean that the Court will issue an order on the subject, nor does it imply probable adoption of the proposal in its present form.

[Additions to the text are indicated in underlining and
deleted text is shown by strikeover.]

Rule 8.301 Powers of Register of Probate, Deputy Registers, and Clerks

(A) [Unchanged.]

(B) Entry of Order Specifying Authority.

(1) To the extent authorized by the chief judge of a probate court by a general order, the probate register, and the deputy probate register, ~~the clerks of the probate court, and other court employees designated in the order,~~ have the authority, until the further order of the court, to do all acts required of the probate judge except judicial acts in a contested matter and acts forbidden by law to be performed by the probate register.

(2) [Unchanged.]

(C) [Unchanged.]

Attachment: MCR 8.301 Proposed Change (RES-2020-346 : Job Title Change - Office Manager to Chief Deputy Register)

Staff comment: The proposed amendment of MCR 8.301 would make the rule consistent with the statute (MCL 600.834) allowing only the probate registers and deputy probate registers to perform certain administrative tasks that would otherwise be performed by the probate judge.

The staff comment is not an authoritative construction by the Court. In addition, adoption of an amendment in no way reflects a substantive determination by this Court.

A copy of this order will be given to the Secretary of the State Bar and to the State Court Administrator so that they can make the notifications specified in MCR 1.201. Comments on the proposal may be sent to the Supreme Court Clerk in writing or electronically by January 1, 2020, at P.O. Box 30052, Lansing, MI 48909, or ADMcomment@courts.mi.gov. When filing a comment, please refer to ADM File No. 2018-24. Your comments and the comments of others will be posted under the chapter affected by this proposal at [Proposed & Recently Adopted Orders on Admin Matters page](#).



I, Larry S. Royster, Clerk of the Michigan Supreme Court, certify that the foregoing is a true and complete copy of the order entered at the direction of the Court.

September 11, 2019

A handwritten signature in black ink, appearing to read "Larry S. Royster", is written over a horizontal line.

Clerk

Order

Michigan Supreme Court
Lansing, Michigan

March 11, 2020

Bridget M. McCormack,
Chief Justice

ADM File No. 2018-24

David F. Viviano,
Chief Justice Pro Tem

Amendment of Rule
8.301 of the Michigan
Court Rules

Stephen J. Markman
Brian K. Zahra
Richard H. Bernstein
Elizabeth T. Clement
Megan K. Cavanagh,
Justices

On order of the Court, notice of the proposed changes and an opportunity for comment in writing and at a public hearing having been provided, and consideration having been given to the comments received, the following amendment of Rule 8.301 of the Michigan Court Rules is adopted, effective May 1, 2020.

[Additions to the text are indicated in underlining and
deleted text is shown by strikeover.]

Rule 8.301 Powers of Register of Probate, Deputy Registers, and Clerks

(A) [Unchanged.]

(B) Entry of Order Specifying Authority.

(1) To the extent authorized by the chief judge of a probate court by a general order, the probate register, and the deputy probate register, ~~the clerks of the probate court, and other court employees designated in the order,~~ have the authority, until the further order of the court, to do all acts required of the probate judge except judicial acts in a contested matter and acts forbidden by law to be performed by the probate register.

(2) [Unchanged.]

(C) [Unchanged.]

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The staff comment is not an authoritative construction by the Court. In addition, adoption of an amendment in no way reflects a substantive determination by this Court.



I, Larry S. Royster, Clerk of the Michigan Supreme Court, certify that the foregoing is a true and complete copy of the order entered at the direction of the Court.

March 11, 2020

A handwritten signature in black ink, appearing to read "Larry S. Royster", is written over a horizontal line.

Clerk



OFFICE OF THE PROSECUTOR
GENESEE COUNTY COURTHOUSE
900 S. SAGINAW STREET
FLINT, MICHIGAN 48502

ADMINISTRATION (810) 257-3210
FAMILY SUPPORT (810) 257-3240
WARRANT DIVISION (810) 257-3165
CRIMINAL DIVISION (810) 257-3232

To: Hon. Bryant Nolden, Chairperson, Governmental Operations Cmte.
From: David Leyton, Prosecutor
Date: June 10, 2020
Re: Prosecutor's Request to Apply for Auto Theft Grant

The Automobile Theft Prevention Authority (ATPA), a division of the Michigan State Police, is accepting grant applications for FY2021. The ATPA provides grants to assist with the investigation and prosecution of persons charged with automobile theft and related offenses. The Genesee County Prosecutor's Office has relied on this grant for the partial funding of its Auto Theft and Fraud Prosecution Unit for the past 31 years.

Budget

Genesee County does not budget a separate allocation for this grant but, this grant does provide 50% funding for the salaries and benefits of assigned assistant prosecutors and secretaries, minus longevity and post retirement costs. As has been the practice for the past several years, our staffing and budget will be comprised of four (4) assistant prosecutors each of whom will contribute 25% of their time toward this project. Additionally, we will have two (2) secretaries each contributing 25% of their time. This formula is intended to be the equivalent of one full-time prosecutor and one part-time secretary which is how this grant used to be set up years ago.

There is an additional \$2,625 budgeted in the grant application for Michigan Bar Association dues, miscellaneous office supplies, copier costs and a hardline office phone.

The total proposed budget for allowable salaries and fringe benefits and the various office operation expenses is \$178,037 with a 50% grant award of \$89,018.50.

ACTION REQUESTED:

With an immediate application due date, we respectfully request a ROLL CALL VOTE to authorize the submission of a grant application to the State of Michigan's Automobile Theft Prevention Authority for continued funding of its Auto Theft and Fraud Prosecution Unit for the period of October 1, 2020 through September 30, 2021.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of the Prosecuting Attorney to authorize submitting a grant application to the Automobile Theft Prevention Authority of the Michigan State Police to continue funding the Auto Theft and Fraud Prosecution Unit, in the amount of \$89,018.50, for the period commencing October 1, 2020, through September 30, 2021, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the June 3, 2020, meeting of the Governmental Operations Committee of this Board) and the Chairperson of this Board, along with needed application signatories, are authorized to execute the application documents on behalf of Genesee County.

AUTOMOBILE THEFT PREVENTION AUTHORITY (ATPA) GRANT APPLICATION OVERVIEW

The ATPA was established in 1986 to reduce motor vehicle theft in Michigan. The ATPA provides grants on a competitive basis for programs to reduce motor vehicle theft. Grant funds cannot be used for any other purpose.

Law enforcement agencies, prosecutors, and organizations qualified as a 501(c)(3) non-profit are eligible to apply for an ATPA grant. Grants will only be awarded for enforcement, prosecution, community awareness, and prevention programs aimed at reducing motor vehicle theft.

The grant application is available on the ATPA website at www.michigan.gov/atpa. The application form is located at the bottom of the web page under "ATPA Forms." Be sure to save these files to your computer before completing.

Match Required:

Non-profit organizations:

- No matching funds are required.

All other agencies, including law enforcement agencies and prosecuting attorney's offices:

- The matching fund requirement is **50 percent** cash match of the total approved budget.

Required:

The following must be submitted:

- Completed application with signatures and supporting budget documentation.
- An 8 1/2" x 11" map that displays the area served by the proposed project.

In addition, non-profit organizations must provide:

- A copy of the organization's bylaws.
- A copy of the organization's Articles of Incorporation filed with the State of Michigan.
- A copy of the organization's determination letter from the Internal Revenue Service recognizing the organization's tax-exempt status under section 501(c)(3) of the Internal Revenue Code.

Submission:

Scan and email an electronic copy of the signature page. This should include the saved electronic version of your application with signatures and supporting documentation. These documents should be emailed to the ATPA at MSPATPA@michigan.gov. **Keep a copy of the entire application for your records, including the instructions and any attachments.**

You DO NOT need to send a paper copy to the ATPA.

For additional information or application assistance, contact the ATPA at MSPATPA@michigan.gov.

ATPA GRANT CONDITIONS

A. DURATION OF GRANT

The grantee understands that grant initiatives may be planned over a period of years; however, each grant will be approved by the ATPA on a yearly basis. The grantee must submit an application each grant year if they wish to continue the grant beyond the initial grant period. The ATPA will approve renewal applications based on the grantee's previous accomplishments and successes.

B. IMPLEMENTATION OF GRANT PROJECT

The grantee agrees to implement the grant within 90 days following the grant award effective date or be subject to automatic cancellation of the grant.

C. PROJECT MODIFICATION (ATPA Project Modification Request form, GRANTS-034)

1. The grantee agrees not to make any modification of the approved budget including, but not limited to, the participating agencies, program, or budget, without the prior written approval of the ATPA.
 - a. Grant revisions must be submitted via the GRANTS-034 form to the ATPA at least 30 days in advance of the need for the change. The revision must be approved by the ATPA before the modification may be implemented.
2. The grantee agrees to provide the ATPA with written notification of any changes in personnel to the grant project director position, financial officer, grant project contact, and grant-funded staff.
3. When an agency withdraws an employee from the ATPA team, the ATPA approved budget for that position will remain with the ATPA team. The grant project director must inform the ATPA immediately when the withdrawal occurs by completing and submitting the GRANTS-034 form. The vacant position will become unfunded unless filled within 30 days, or an extension request has been submitted via email to the ATPA and approved in writing by the ATPA.

D. EXPENDITURES

1. The Grantee understands and agrees that all expenditures from the grant will:
 - a. Be necessary for the proper and efficient administration of the grant and be allowable to it under the principles and standards provided herein.
 - b. Be permissible under state and federal law and consistent with statewide policies, regulations, and practices.
 - c. Not result in profit to the grantee or governmental unit.
 - d. Be incurred on or after the date of authorization to proceed, or the first day of the grant period, whichever is later, and on or before the end of the grant period.
 - e. Be adequately supported by source documentation.
2. The grantee agrees to use the approved purchasing practices and bid procedures required by the applicable agency, jurisdiction, or organization for expenditures involving grant activity.
3. The grantee agrees to maintain accounting records following generally accepted accounting principles for the expenditure of grant funds. The grantee agrees to record all revenues and expenditures in a fund or account separate from the grantee's other funds or accounts.
4. The grantee understands that all state agency projects must have a legislative budget appropriation to accept ATPA funds.
5. The grantee agrees to maintain all documentation for costs incurred for a five-year period following the final payment of the grant.
6. Costs incurred prior to the starting date or after the ending date of the grant are ineligible for reimbursement.

E. EQUIPMENT

1. The grantee understands that "equipment" is defined as any non-expendable, tangible, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Items with a useful life of more than one year, but with an acquisition cost of less than \$5,000, will not be considered equipment for purposes of this grant. Any equipment purchased through a grant by a state agency must also adhere to all state equipment control procedures.
2. The grantee agrees that all equipment purchased under the grant will be used exclusively for motor vehicle theft prevention purposes, not only during the period of the grant but for the entire useful life of the equipment.

F. RELEASE OF FUNDS

Payments to prosecutors' offices and law enforcement agencies will be made on a reimbursement basis. Payments to non-profit organizations may be paid on an advance basis. All payments are contingent on the grantee being compliant with all terms and conditions of the grant.

G. RETURN OF UNEXPENDED FUNDS

The grantee agrees to return all unexpended grant funds to the ATPA within 60 days after the grant is completed. The check shall be made payable to the "State of Michigan."

H. GRANT PROJECT FUNDING

Any additional funds received or granted as a result of motor vehicle theft prevention activities shall be used to enhance currently funded and/or future motor vehicle theft prevention programs. Funds received include, but are not limited to, forfeiture of cash and receipts from sale of property.

I. AUDIT-MONITORING AND REVIEW

1. The grantee agrees to allow the ATPA and the State Auditor General, and any of their duly authorized representatives, access, for purposes of inspection, audit, monitoring, and examination, to any books, documents, papers, and records of the grantee which are related to this project. The ATPA conducts continual monitoring of the grant to ensure the grant funds have been spent in accordance with state and federal law, including, but not limited to, 1992 PA 174, the policies of the ATPA, and the grant terms and conditions.
2. The ATPA will conduct periodic program and financial reviews of the project. The purpose of these reviews will be to determine adherence to stated financial standards, project goals, and to review the progress of the project in meeting its objectives.

J. GRANT TERMINATION

The grantee understands that this grant project may be terminated if the ATPA concludes that the grantee is not in compliance with state and federal law, the terms and conditions of this grant, or has falsified any information. The ATPA may extend an opportunity for the grantee to demonstrate compliance. When the grant is terminated, the unexpended funds received and unexpended funds granted as a result of motor vehicle theft prevention activities shall be returned to the ATPA no later than 60 days after termination.

K. TRAVEL

In-state or out-of-state travel will be in compliance with current state travel guidelines and restrictions. The grantee agrees to notify the ATPA in advance for approval of any out-of-state travel utilizing grant funds.

L. PERSONNEL COSTS

As a condition of accepting the grant award, it is understood that grants issued to fund law enforcement or prosecuting attorney personnel will dedicate 100 percent of their regular work hours performing ATPA grant-related work.

N. REPORTING REQUIREMENTS

Grantees must submit quarterly progress and expenditure (financial) reports in accordance with the schedule below. **Both reports must be received prior to ATPA reimbursement, with the exception of non-profit organization advance payments.**

ORGANIZATION TYPE	QUARTERLY PROGRESS AND FINANCIAL REPORTS		DUE DATE
Law Enforcement Agency	Progress Reports (GRANTS-037)	10-01-20 to 12-31-20	01-30-21
	Financial Reports (GRANTS-035)	10-01-20 to 12-31-20	01-30-21
	Progress Reports (GRANTS-037)	01-01-21 to 03-31-21	04-30-21
Prosecuting Attorney's Office	Financial Reports (GRANTS-035)	01-01-21 to 03-31-21	04-30-21
	Progress Reports (GRANTS-037)	04-01-21 to 06-30-21	07-30-21
	Financial Reports (GRANTS-035)	04-01-21 to 06-30-21	07-30-21
Non-Profit Organization	Financial Reports (GRANTS-035)	07-01-21 to 09-30-21	10-15-21
	Progress Reports (GRANTS-037)	07-01-21 to 09-30-21	10-30-21

ATPA GRANT APPLICATION INSTRUCTIONS

Applicant Information

Name of Applicant Organization: One organizational unit that will be responsible for the administration of the grant in accordance with the grant conditions (e.g., "City of (Blank) Police Department"). This organization will be the fiduciary for the grant. **The fiduciary will be responsible for receiving and distributing grant funds to participating team members, receiving and compiling reports from team members, and submitting grant reports quarterly to the ATPA via email.**

ATPA Grant Project Number: Number referenced on all grant documents (first-time applicants will not have a grantee project number).

Grant Project Title: Short name (acronym).

Authorized Official/Project Director: Individual authorized to enter into an agreement with the ATPA in order to accept grant funds. The ATPA will not pay the salary of the person in this position. This person cannot be the same as the Project Director.

Project Contact: Individual responsible for the implementation of the grant and the submission of the progress reports.

Project Financial Contact: Individual is responsible for gathering necessary financial information from team members and for preparing and submitting required financial reports

Program Information

Provide narratives related to the goals, outcomes, trends, and initiatives of the grant project.

Budget Detail

Sworn Employees: "Sworn employees" are defined as police officers and assistant prosecutors with criminal investigative powers. Enter wages, the cost of fringe benefits, and overtime wages paid for each sworn employee. Add together wages, the cost of fringe benefits, and overtime wages paid and enter the total in the "Total Sworn" column. The "Total Sworn Employees" box at the bottom of the page will automatically add each identified cost for a grand total.

Other Employees: "Other employees" include administrative assistants, motor vehicle theft prevention technicians, vehicle information number etching technicians, etc. Enter wages, the cost of fringe benefits, and overtime wages paid for each other employee. Add together wages, the cost of fringe benefits, and overtime wages paid, and enter the total in the "Total Other" column. The "Total Other Employees" box at the bottom of the page will automatically add each identified cost for a grand total.

Vehicle Usage: "Vehicle usage" includes the lease/purchase of the vehicle, maintenance, gasoline, insurance, and necessary equipment based on your organizational type. Enter all vehicle usage in the columns provided. The total for this section must be manually added and entered in the "Total Vehicle Usage" box; this total does not automatically calculate.

Field Operations: "Field operations" includes equipment and supplies necessary for field operations. Equipment is defined as any non-expendable tangible personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Any equipment purchased through a grant to a state agency must also adhere to all state equipment control procedures. Include other costs related to the grant project. Adequate detail and justification must be furnished to support the costs included. Enter all field operations in the columns provided. The total for this section must be manually added and entered in the "Total Field Operations" box; this total does not automatically calculate.

Office Operations: "Office operations" includes equipment and office supplies necessary for office operations, as well as other costs related to the project. Adequate detail and justification must be furnished to support the costs included. Enter all office operations in the columns provided. The total for this section must be manually added and entered in the "Total Office Operations" box; this total does not automatically calculate.

Grand Total: You must manually add together "Total Sworn Employees," "Total Other Employees," "Total Vehicle Usage," "Total Field Operations," and "Total Office Operations" and enter your grand total in the "Grand Total" box.

Eligible Expenditures: (All eligible expenditures listed below with identified amounts are the ATPA portion; agencies are responsible for appropriate match. Any expenditure not detailed below must have approval from the ATPA prior to acquisition/purchase.)

- Regular salaries.
- Longevity costs.
- Fringe benefits (FICA, unemployment, workers compensation, retirement, life, medical, dental and vision insurance).
- Overtime hours. Hours must not exceed twenty percent of the total sworn employees budgeted salary/fringe amount. This amount is cumulative for the team and can be utilized at the teams' discretion. For grantees only paying overtime, this limit does not apply.
- Travel and meals. Travel outside normal territory, not to exceed \$1,000 per employee/per year.
- Vehicle operation cost. Not to exceed:
 - o Law enforcement agency - Calculated at \$10,000 per employee/per year; costs are cumulative, not limited per employee. Only vehicles engaged in road patrols/investigations are eligible.
 - o Prosecutor's office - \$750 per assistant prosecuting attorney/per year for mileage and parking reimbursement.
 - o Non-profit organization - \$1,500 per employee/per year for mileage reimbursement.
- Office space or utilities. Requires prior approval.
- Office furniture - Requires prior approval.
- Copier purchase/usage. Not to exceed:
 - o Law enforcement agency - \$1,200 per year.
 - o Prosecutor's office - \$1,200 per year.
 - o Non-profit agency - \$2,400 per year.
- Phone installation. Prior approval is required.
- Landline phone purchase/usage. Not to exceed:
 - o Law enforcement agency and prosecutor's office - \$750 per person/per year.
 - o Non-profit agency - \$1,500 per year.
- Office supplies. Not to exceed \$200 per year/per person.
- Investigative supplies for law enforcement agency (sworn employees only), not to exceed \$300 per year/per person.
- Computer purchase. Prior approval is required.
- Cell phone purchase/usage. Prior approval is required.
- Motor vehicle theft-related association dues, including dues to the International Association of Automobile Theft Investigators and Michigan Association of Vehicle Theft Investigators.
- Training or conference for educational purposes relating to vehicle theft/fraud investigations. Prior approval is required.

Ineligible Expenditures: (This is not an all-inclusive list. Prior approval is required for any expenditure(s) not listed below.)

- Inordinate fringes, including, but not limited to, lump-sum payments (e.g., banked sick/vacation time, bonuses, pensions, health benefits, and holiday pay).
- Health care benefit waiver bonuses.
- Indirect costs.
- Expenditure(s) incurred before or after the grant period.
- Any administrative costs not directly related to the administration of this grant.
- In-car terminals and system.

- Law Enforcement Information Network (LEIN) usage fees.
- Vehicle, liability, or professional insurance.
- Non-motor vehicle theft related membership and agency dues.
- Entertainment.
- Expenditures in excess of approved budget.
- Clothing/cleaning/gun allowance.
- Emergency response compensation.
- Show-up pay.
- Educational incentives (e.g., college courses and trade schools).
- First-class travel.
- Costs in applying for this grant (e.g., consultants and grant writers).
- Personnel, including law enforcement officers, not connected to the project to which this grant refers.
- Fundraising and any salaries or expenses associated with the fundraising.
- Legal fees.
- Purchase of promotional items, unless prior approval is received in writing.
- Contributions and donations.
- Fines and penalties.
- Losses from uncollectible bad debts.
- Purchases of land.
- Military-type equipment such as armored vehicles, explosive devices, and other items typically associated with military arsenal.
- Construction costs and/or renovation, including remodeling.
- Expert witness fees.
- Weapons, including tasers.
- Conducting law enforcement operations with the intent of generating revenue for personal or agency gain through deceitful, fraudulent, unethical, or illegal methods.

AUTHORITY: 1992 PA 174

COMPLIANCE: Voluntary, however, a grant will not be approved unless the complete application is submitted.

FY 2021 ATPA GRANT APPLICATION

Email signed application and all required documentation to MSPATPA@michigan.gov. Do not send a paper copy.

Applicant Information				
Name of Applicant Organization Genesee County Prosecutor's Office			ATPA Grant Number	
Applicant Mailing Address 900 S. Saginaw St.		City Flint	State MI	ZIP Code 48502
Name of Governmental Unit (If applicable) Genesee County		Type of Governmental Unit ☐ State ☐ City ☒ County ☐ Other:		
Address of Governmental Unit (If different from above, include City, State, ZIP Code)			Federal Tax ID Number 38-6004849	
Project Title Auto Theft & Fraud Prosecution		Beginning Date of Grant October 1, 2020		Ending Date of Grant September 30, 2021
Project Area (City/Township/County) Genesee County				
All Agencies Participating in the Project (If cooperative effort) The Genesee County Prosecutor's Office will be working cooperatively with all police agencies in Genesee County including the multi-agency Genesee Auto Theft Investigation NETwork (G.A.I.N.)				
The undersigned understand and agree that a grant received as a result of this application is subject to 1992 PA 174, the policies of the ATPA, and the grant conditions, as outlined on pages 2-3. We certify that all information provided is true and accurate.				
Name and Title of AUTHORIZED OFFICIAL/PROJECT DIRECTOR David S. Leyton		Signature		Date Signed
Authorized Official Mailing Address 900 S. Saginaw St.		City Flint	State MI	ZIP Code 48502
Email Address dleyton@co.genesee.mi.us	Telephone Number 810-257-3215 EXT.	Cell -	Fax -	
Name and Title of PROJECT CONTACT John Potbury, Deputy Chief Assistant APA		Signature		Date Signed
Project Director Mailing Address 900 S. Saginaw St., Flint, MI 48502		City Flint	State MI	ZIP Code 48502
Email Address jpotbury@co.genesee.mi.us	Telephone Number 810-257-3215 EXT.	Cell -	Fax -	
Name and Title of FINANCIAL CONTACT Doug Delecki		Signature		Date Signed
Financial Contact Mailing Address 1101 Beach St.		City Flint	State MI	ZIP Code 48502
Email Address Deleckijr@co.genesee.mi.us	Telephone Number 810-257-3063 EXT.	Cell -	Fax -	

Attachment: APPLICATION ATPA FY2021 Grant (RES-2020-347 : Prosecutor's Request to Apply for Auto Theft Grant)

Program Information

LAW ENFORCEMENT

1. General Overview

For the following section, provide specific, detailed explanation of existing motor vehicle theft/fraud issues in your jurisdiction. Include statistics and analysis that validate the issues identified. Describe, in detail, current program/project. New grantees can answer N/A for those questions that do not apply.

What motor vehicle theft/fraud issues exist in your jurisdiction that warrant funding from the ATPA?

Describe any existing organizations, partnerships, or community groups that are involved in the reduction of motor vehicle theft/fraud in your jurisdiction. Have you done any collaboration with them? If so, please advise of any successes you achieved.

Have you conducted any community outreach, presentations, or training that would help reduce motor vehicle theft/fraud in your jurisdiction? If so, what impact has it had?

What innovative methods have you implemented to combat, prevent, and/or reduce motor vehicle theft/fraud and list any successes related to those methods?

Please identify any training or equipment the ATPA could provide to assist with the investigation of motor vehicle theft/fraud crimes.

2. Program Goals and Objectives

For the following section, explain how you intend to combat, prevent, and reduce motor vehicle theft/fraud. Goals and objectives should be specific, measurable, realistic, and result oriented.

What were your goals for the 2019 grant period, and did you achieve them? If yes, please provide data for your response. (For grant recipients from the prior year only.)

Identify new goals for the 2020 grant period and how you plan to attain the stated goals.

Identify significant accomplishments during the current grant year.

Program Information

PROSECUTORS

1. General Overview

For the following section, provide specific, detailed explanation of existing motor vehicle theft/fraud issues in your jurisdiction. Include statistics and analysis that validate the issues identified. Describe, in detail, current program/project. New grantees can answer N/A for those questions that do not apply.

What motor vehicle theft/fraud issues exist in your jurisdiction that warrant funding from the ATPA?

Flint and Genesee County have a significant auto theft problem that involves every type of criminal violation on the books from UDAA to receiving and concealing a motor vehicle to chop shops and other similar and related crimes. For several decades, Flint and Genesee County have been in the top tier of Michigan communities in terms of auto theft rates and typically have had the third highest number of thefts behind only Detroit and Warren.

Describe any existing organizations, partnerships, or community groups that are involved in the reduction of motor vehicle theft/fraud in your jurisdiction. Have you done any collaboration with them? If so, please advise of any successes you achieved.

Our primary partnership is with the Genesee Auto Theft Investigation Network (G.A.I.N.) which is spearheaded by the Genesee County Sheriff. However, we handle all auto theft related cases from nearly two dozen police jurisdictions in Genesee County.

Have you conducted any community outreach, presentations, or training that would help reduce motor vehicle theft/fraud in your jurisdiction? If so, what impact has it had?

We have not conducted any community outreach relative to reducing motor vehicle theft/fraud.

What innovative prosecution methods have you implemented in your jurisdiction to ensure the maximum prosecution for automobile related crimes?

As prosecutors, our role and work is rather straight forward in that we review case investigations, assist law enforcement agencies with their cases by drafting search warrants, writing arrest warrants and prosecuting the cases through the court system.

Please identify any training or equipment the ATPA could provide to assist with the prosecution of motor vehicle theft/fraud crimes.

Access to the MAGLOCLN database which would allow us to have some ability to see participating agencies/departments investigative materials. This would assist us both at the front end of warrant writing and during negotiations on plea agreements as we could take into account criminal activity by the accused in other jurisdictions.

2. Program Goals and Objectives

For the following section, explain how you intend to combat, prevent, and reduce motor vehicle theft/fraud. Goals and objectives should be specific, measurable, realistic, and result oriented.

What were your goals for the 2019 grant period, and did you achieve them? If yes, please provide data for your response. (For grant recipients from the prior year only.)

For the 2019 grant period, we were somewhat successful in all three goals we set. The first goal was to send a strong message about auto theft prevention efforts through press releases; we only issued one press release. We were more successful with our second goal by doubling the number of individuals incarcerated over the previous year (going from 10 to 23). Our third goal of scheduling quarterly meetings with law enforcement was somewhat attained in that our assigned APAs attended the G.A.I.N. quarterly meetings for the first time.

Identify new goals for the 2020 grant period and how you plan to attain the stated goals.

For the FY2020-2021 grant year, we would like to revisit the goal of sending a stronger message about auto theft prevention by issuing press releases bi-monthly at least about cases we have charged. Another goal will be to increase restitution by addressing this issue in every negotiated plea and ultimate sentence.

Identify significant accomplishments during the current grant year.

In all honesty, the current grant year has been rather routine with nothing "significant" to report other than the base statistics as reflected in our quarterly progress reports.

Program Information

NON-PROFIT COMMUNITY AND TRAINING GROUPS

1. General Overview

For the following section, provide specific, detailed explanation of existing motor vehicle theft/fraud issues in your jurisdiction. Include statistics and analysis that validate the issues identified. Describe, in detail, current program/project. New grantees can answer N/A for those questions that do not apply.

What motor vehicle theft/fraud issues exist in your jurisdiction that warrant funding from the ATPA?

Identify your target population and the geographical target area. Are there unique characteristics or abnormalities in your jurisdiction? (i.e., specific victim groups, organized gang activity, etc.)

Describe any existing organizations, partnerships, or other groups that are involved in the reduction of motor vehicle theft/fraud in your jurisdiction and describe how you work with them.

What innovative methods have you implemented to combat, prevent, and/or reduce motor vehicle theft/fraud and list any successes related to those methods?

Please identify any training or equipment the ATPA could provide to assist with the reduction of motor vehicle theft/fraud crimes in your jurisdiction.

2. Program Goals and Objectives

For the following section, explain how you intend to combat, prevent, and reduce motor vehicle theft/fraud. Goals and objectives should be specific, measurable, realistic, and result oriented.

What were your goals for the 2019 grant period, and did you achieve them? If yes, please provide data for your response. (For grant recipients from the prior year only.)

Identify new goals for the 2020 grant period, and how you plan to attain the stated goals.

How will your organization raise awareness of the auto theft issue in your jurisdiction?

ATPA Budget Detail

BUDGET FOR SWORN EMPLOYEES: Complete each column for each separate position; sworn employees are defined as police officers and assistant prosecutors with criminal investigative powers. Make sure to review overtime eligible guidelines prior to completion. Attach additional pages as needed.

Sworn Employees						
	Name	Title/Position	Agency	Wage, Fringes, Overtime		Total Sworn
1	Rebecca Jurva-Brinn	APA	Genesee County Prosecutor	Wages	\$25,811.00	\$35378.00
				Fringes	\$9567.00	
				Overtime	\$0.00	
2	Anthony Maxwell	APA	Genesee County Prosecutor	Wages	\$25,811.00	\$35543.00
				Fringes	\$9,732.00	
				Overtime	\$0.00	
3	Jonathan Poulos	APA	Genesee County Prosecutor	Wages	\$25444.00	\$33521.00
				Fringes	\$8,077.00	
				Overtime	\$0.00	
4	Anthony Tomaszewski	APA	Genesee County Prosecutor	Wages	\$25,811.00	\$32501.00
				Fringes	\$6690.00	
				Overtime	\$0.00	
5				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
6				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
7				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
8				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
9				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
10				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
11				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
12				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
13				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
14				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
TOTAL SWORN EMPLOYEES					\$136943.00	

Attachment: APPLICATION ATPA FY2021 Grant (RES-2020-347 : Prosecutor's Request to Apply for Auto Theft Grant)

BUDGET FOR OTHER EMPLOYEES: Complete each column for each separate position; other employees include administrative assistants, motor vehicle theft prevention technicians, vehicle information number etching technicians, etc.

Other Employees						
	Name	Title/Position	Agency	Wage, Fringes, Overtime		Total Other
1	Lisa Alghawali	Secretary	Genesee County Prosecutor	Wages	\$12,441.00	\$19659.00
				Fringes	\$7,218	
				Overtime	\$0.00	
2	Brenda Warburton	Secretary	Genesee County Prosecutor	Wages	\$12675.00	\$18810.00
				Fringes	\$6135.00	
				Overtime	\$0.00	
3				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
4				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
5				Wages	\$0.00	\$0.00
				Fringes	\$0.00	
				Overtime	\$0.00	
TOTAL OTHER EMPLOYEES					\$38469.00	

Please enter full grant request (agency portion PLUS ATPA portion) below.

VEHICLE USAGE	
Vehicle Lease/Purchase:	\$
Other:	\$
Other:	\$
Other:	\$
TOTAL VEHICLE USAGE	\$0.00
FIELD OPERATIONS	
Investigative Supplies:	\$
Michigan Association of Vehicle Theft Investigators Dues:	\$
International Association of Automobile Theft Investigators Dues:	\$
Other: Michigan Bar Association Dues	\$305
Other:	\$
Other:	\$
Other:	\$
Other:	\$
TOTAL FIELD OPERATIONS	\$305.00
OFFICE OPERATIONS	
Supplies: Misc. Office Supplies for 1.5 FTE	\$300.00
Other: Copier	\$1200.00
Other: Phone for 1.5 FTE	\$1125
Other:	\$
Other:	\$
Other:	\$
TOTAL OFFICE OPERATIONS	\$2625.00
GRAND TOTAL	
	\$178037

Attachment: APPLICATION ATPA FY2021 Grant (RES-2020-347 : Prosecutor's Request to Apply for Auto Theft Grant)



Office of Genesee County Sheriff

SHERIFF CHRISTOPHER SWANSON

**UNDERSHERIFF
MICHAEL TOCARCHICK**

**ADMINISTRATIVE SECRETARY
PAM COOKINGHAM**

**1002 S. Saginaw, Flint, MI 48502
(810) 257-3406
(810) 257-3077 (fax)**

To: CHAIRPERSON BRYANT NOLDEN

From: SHERIFF CHRISTOPHER R. SWANSON

Date: June 10, 2020

Re: USDOJ PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP GRANT
APPLICATION

I am requesting approval to apply to the U.S. Department of Justice for the Patrick Leahy Bulletproof Vest Partnership Grant in the amount of \$19,553.10 to purchase 26 bulletproof vests. This grant will provide 50% of the cost for the mandatory replacement of our current vests. The Office of Genesee County Sheriff's required match for this grant will be \$9,776.55.

The grant application deadline is June 8, 2020.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by Office of Genesee County Sheriff to authorize submitting an application to the U.S. Department of Justice for the Patrick Leahy Bulletproof Vest Partnership Grant, to fund the purchase of 26 bulletproof vests, in the amount of \$19,553.10 with a required grant match in the amount of \$9,776.55, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the June 3, 2020, Governmental Operations Committee of this Board) and the Chairperson of this Board is authorized to execute the necessary grant application documents.

**U.S. Department of Justice
Office of Justice Programs**

**Patrick Leahy Bulletproof Vest Partnership Grant
Certifications and Assurances
by the Chief Executive of the Applicant Law Enforcement Agency**

On behalf of the applicant, and in support of this application for an award under the Patrick Leahy Bulletproof Vest Partnership (BVP) Grant program, I certify under penalty of perjury to the Office of Justice Programs (OJP), U.S. Department of Justice (Department), that all of the following are true and correct:

- a. I have the authority, as chief executive of the applicant to make the following representations on behalf of myself and the applicant. I understand that these representations will be relied upon as material in any OJP decision to make an award to the applicant based on its application.
- b. The applicant has the legal authority to apply for the federal assistance sought by the application, and that it has funds sufficient to pay any required non-federal share of project costs.
- c. I assure that, throughout the period of performance for the award (if any) made by OJP based on the application, the applicant will-
 - i. comply with all award requirements and all federal statutes and regulations applicable to the award;
 - ii. require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - iii. maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- d. The applicant understands that the federal statutes and regulations applicable to the award (if any) made by OJP based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition-
 - i. the applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - ii. the applicant understands that the applicable statutes pertaining to nondiscrimination may include section 815(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d(c)); section 1407(e) of the Victims of Crime Act of 1984 (42 U.S.C. § 10604(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (42 U.S.C. § 13925(b)(13)) also may apply; and
 - iii. on behalf of the applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.
- e. The applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by OJP based on the application may include, but are not limited to, 2 C.F.R. Part 2800

(the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), and 46 (human subjects protection).

- f. I assure that the applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by OJP based on the application. The applicant agrees that documentation to support the BVP application and payment requests will be kept for at least a three year period.
- g. I certify that submission of this application for funding under the BVP Grant Act constitutes the legally binding acceptance by the applicant of the terms and conditions set forth in the application, and of the BVP program's statutory, regulatory, and programmatic requirements, restrictions, and conditions.
- h. The applicant understands that, in the case of any equipment or products that may be purchased under an award under the BVP Grant Act, it is the sense of the Congress that BVP recipients receiving the assistance should, in expending the award funds, purchase only American-made equipment and products.
- i. No funding received under any other Federal grant program will be used to pay or defer the cost, in whole or in part, of the matching requirement of 31 USC § 10531(1), except as provided in 31 USC § 10531(2) regarding funds appropriated for the activities of any agency of an Indian Tribal government or the Bureau of Indian Affairs.
- j. The applicant EITHER:
 - i. did NOT (or will NOT) apply for a Justice Assistance Grant (JAG) Local award for the same fiscal year as that of this application; OR
 - ii. HAS applied for (or WILL apply for) a JAG Local award for the same fiscal year as that of this application and has considered but did NOT (and does NOT) expect to use those JAG Local award funds for any part of the cost of purchasing armor vests (including either the federal or the match portion).

☐ I acknowledge and accept the General Certification

CERTIFICATION

Funding Limits Certification

- a. I acknowledge that all funding awards will be subject to the availability of funds and I acknowledge that there is no guaranteed level of funding associated with the submission of this application to the BVP program.
- b. The applicant will meet its financial and contractual obligations associated with any purchase transactions, regardless of the amount of funding received under this application.

☐ I acknowledge and accept the Funding Limits Certification

CERTIFICATION

Mandatory Wear Policy Certification

- a. The applicant has a written, mandatory-wear policy that establishes general requirements for law enforcement and corrections officers, assigned to uniformed functions, to wear (subject to appropriate exceptions as determined by the applicant) bullet-resistant vests and that this policy is in effect on the date this application is submitted.
- b. I assure that the foregoing written mandatory-wear policy will remain in effect during the service life of any and all vests purchased with federal funds under this award.
- c. To the best of my knowledge and belief, after diligent inquiry and review, this applicant is, at the time this application is submitted, in compliance with the foregoing mandatory-wear policy.
- d. I assure that the applicant will remain in compliance with the foregoing mandatory-wear policy throughout the service life of any and all vests purchased with federal funds under this award.

☐ I acknowledge and accept the Mandatory Wear Policy Certification

CERTIFICATION

Unique Vest Fit Certification

- a. To the best of my knowledge and belief, after diligent inquiry and review, I certify that, at the time this application is submitted-
 - i. The criteria and protocols, made available by the BVP program, for providing "uniquely fitted" ballistic or stab-resistant vests to officers have been reviewed.
 - ii. All of the applicant's law enforcement and corrections officers have been provided with access to the ASTM International "Standard Practice for Body Armor Wearer Measurement and Fitting of Armor"-ASTM Standard E3003-and the Justice Information Technology Center's "Personal Armor Fit Assessment".
 - iii. All of the applicant's law enforcement and corrections officers have been notified that, upon their request, they will be provided with the opportunity to receive a protective vest that is uniquely fitted to them.

Note: In the BVP Program, "uniquely fitted vests" means protective (ballistic or stab-resistant) armor vests that conform to the individual wearer to provide the best possible fit and coverage, through a combination of 1) correctly-sized panels and carrier, determined through appropriate measurement, and 2) properly adjusted straps, harnesses, fasteners, flaps, or other adjustable features. The requirement that body armor be "uniquely fitted"

does not necessarily require body armor that is individually manufactured based on the measurements of an individual wearer.

☐ I acknowledge and accept the Unique Vest Fit Certification

CERTIFICATION

Signature Acknowledgement Certification

I understand and acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that payments under OJP programs such as the BVP program, including certifications provided in connection with such awards, are subject to review by the Department, including by OJP and by the Department's Office of the Inspector General.

☐ I acknowledge and accept the Signature Acknowledgement Certification

SIGNATURE

As the chief executive officer (or designee), authorized to submit this application, I hereby enter my full name in the space provided below:

APPLICATION PROFILE

Participant	GENESEE COUNTY SHERIFF DEPARTMENT
Fiscal Year	2020
Vest Replacement Cycle ⓘ	4
Number of Officers	118

Number of
 Emergency
 Replacement
 Needs ⓘ

Number of
 Stolen or
 Damaged

Number of
 Officer
 Turnover

5

3

Bottom of Form

VIEW/UPDATE APPLICATION

Vests for 2020 Regular Fund

Model Name	Quantity	Specification	Gender	Unit Price	Total C
<u>RISE, Premium, Female, IIIA</u>	6	IIIA	F	\$740.00	\$4,440
<u>RISE, Premium, Male, IIIA</u>	20	IIIA	M	\$740.00	\$15,111
Grand Totals	26				\$19,551

Cookingham, Pam

From: Lanning, Lt. Todd
Sent: Thursday, May 21, 2020 10:11 AM
To: Cookingham, Pam
Cc: Stamm, David; Cronkright, Richard (Captain)
Subject: Application DOJ BVP Grant

APPLICATION PROFILE

Participant	GENESEE COUNTY SHERIFF DEPARTMENT	
Fiscal Year	2020	
Vest Replacement Cycle 	4	
Number of Officers	118	
Number of Emergency Replacement Needs 	Number of Stolen or Damaged	5
	Number of Officer Turnover	3

Bottom of Form

VIEW/UPDATE APPLICATION
Vests for 2020 Regular Fund

Model Name	Quantity	Specification	Gender	Unit Price	Total Cost
RISE, Premium, Female, IIIA	6	IIIA	F	\$740.00	\$4,440.00
RISE, Premium, Male, IIIA	20	IIIA	M	\$740.00	\$15,113.10
Grand Totals	26				\$19,553.10

Attachment: 060320usdoj.vestgrant (RES-2020-348 : USDOJ PATRICK LEAHY BULLETPROOF VEST PARTNERSHIP GRANT APPLICATION)



Office of Genesee County Sheriff

SHERIFF CHRISTOPHER SWANSON

**UNDERSHERIFF
MICHAEL TOCARCHICK**

**ADMINISTRATIVE SECRETARY
PAM COOKINGHAM**

**1002 S. Saginaw, Flint, MI 48502
(810) 257-3406
(810) 257-3077 (fax)**

To: Chairperson Bryant Nolden

From: Sheriff Christopher R. Swanson

Date: June 10, 2020

Re: Approval to Accept FY 2020 Coronavirus Emergency Supplemental
Funding Grant

I am requesting approval to accept a grant from the Bureau of Justice Assistance on behalf of Genesee County for funding assistance to prevent, prepare for, and respond to the coronavirus in the amount of \$58,008. Funds will be utilized for overtime cost associated with response to the coronavirus pandemic, purchase of personal protective equipment, supplies, expenses related to the distribution of resources to the most impacted areas of the county, and addressing the medical needs and testing of inmates in the Genesee County Jail.

I am also requesting authorization for Chairperson Martin Cousineau to sign the grant on behalf of the Office of Genesee County Sheriff.

The necessary budget amendment is attached.

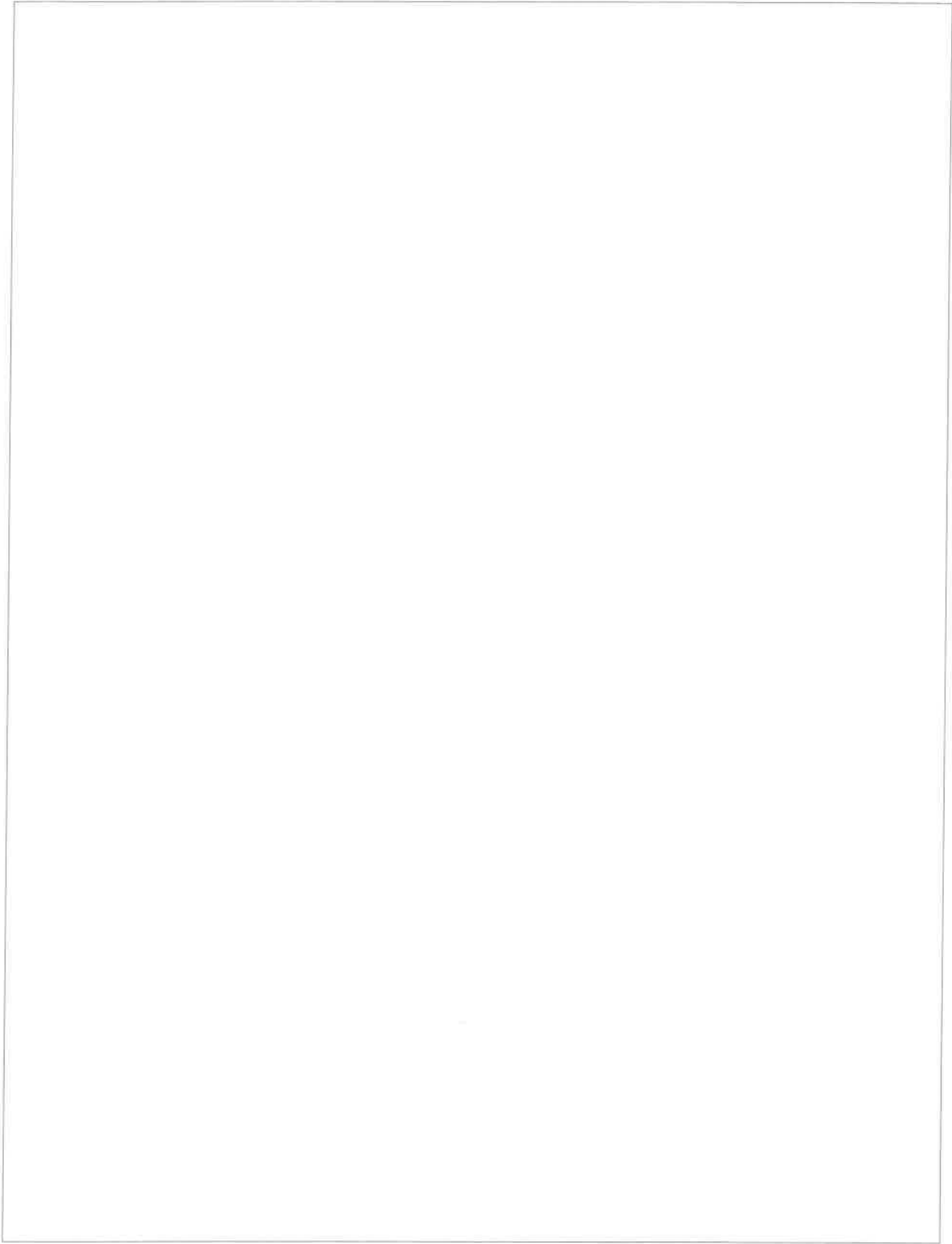
TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Office of Genesee County Sheriff to authorize accepting a grant for funding assistance to prevent, prepare for, and respond to the coronavirus pandemic, in the amount of \$58,008.00, from the Bureau of Justice Assistance to be utilized for overtime costs associated with Genesee County's response to the pandemic, purchase of personal protective equipment, supplies, expenses related to the distribution of resources to the most impacted areas of the county, and addressing the medical needs and testing of inmates in the Genesee County Jail, is approved (a copy of the memorandum request being on file with the official records of the June 3, 2020 Governmental Operations Committee of this Board), and the Chairperson of this Board is authorized to execute the grant agreement on behalf of Genesee County and the Office of Genesee County Sheriff.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorized to record the attached budget amendment.

	Department of Justice (DOJ) Office of Justice Programs Bureau of Justice Assistance		GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY Grant	
	PROJECT NUMBER 2020-VD-BX-0504			
This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C				
1. STAFF CONTACT (Name & telephone number) Lesley Walker (202) 307-0863		2. PROJECT DIRECTOR (Name, address & telephone number) Todd Lanning Lieutenant 1002 S Saginaw Street Flint, MI 48502-1499 (810) 257-3412		
3a. TITLE OF THE PROGRAM BJA FY 20 Coronavirus Emergency Supplemental Funding Program			3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)	
4. TITLE OF PROJECT BJA FY 20 Coronavirus Emergency Supplemental Funding Program				
5. NAME & ADDRESS OF GRANTEE Genesee County 1101 Beach St. 3rd Floor Flint, MI 48502-1499		6. NAME & ADDRESS OF SUBGRANTEE		
7. PROGRAM PERIOD FROM: 01/20/2020 TO: 01/31/2022		8. BUDGET PERIOD FROM: 01/20/2020 TO: 01/31/2022		
9. AMOUNT OF AWARD \$ 58,008		10. DATE OF AWARD 05/14/2020		
11. SECOND YEAR'S BUDGET		12. SECOND YEAR'S BUDGET AMOUNT		
13. THIRD YEAR'S BUDGET PERIOD		14. THIRD YEAR'S BUDGET AMOUNT		
15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse) The Coronavirus Emergency Supplemental Funding (CESF) Program allows States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. Funded projects or initiatives may include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers. NCA/NCF				





Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Categorical Exclusion for Genesee County

The Coronavirus Emergency Supplemental Funding (CESF) Program allows eligible states, local units of government, and tribes to support a broad range of activities including preventing, preparing for, and responding to the coronavirus.

All recipients of CESF funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a sub-grantee or third party.

BJA's expectation is that none of the following activities will be conducted whether under this federal award or a related third party action:

- (1) New construction
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species
- (3) A renovation that will change the basic prior use of a facility or significantly change its size
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment
- (5) Implementation of a program involving the use of chemicals (including the identification, seizure, or closure of clandestine methamphetamine laboratories) other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

If, however, award funds are proposed to be used for any of the enumerated projects or activities above, grant recipients must contact their grant manager, and receive written approval prior to commencing that project or activity.

Questions about this determination may be directed to your grant manager or Orbin Terry, Environmental Coordinator for BJA.



Department of Justice (DOJ)
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

May 14, 2020

The Honorable Martin Cousineau
Genesee County
1101 Beach St. 3rd Floor
Flint, MI 48502-1499

Dear Chairman Cousineau:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), has approved the application by Genesee County for an award under the OJP funding opportunity entitled "BJA FY 20 Coronavirus Emergency Supplemental Funding Program." The approved award amount is \$58,008. These funds are for the project entitled BJA FY 20 Coronavirus Emergency Supplemental Funding Program.

The award document, including award conditions, is enclosed. The entire document is to be reviewed carefully before any decision to accept the award. Also, the webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm) is to be consulted prior to an acceptance. Through that "Legal Notices" webpage, OJP sets out -- by funding opportunity -- certain special circumstances that may or will affect the applicability of one or more award requirements. Any such legal notice pertaining to award requirements that is posted through that webpage is incorporated by reference into the award.

Please note that award requirements include not only award conditions, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. Because these requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds), it is vital that all key staff know the award requirements, and receive the award conditions and the assurances and certifications, as well as the application as approved by OJP. (Information on all pertinent award requirements also must be provided to any subrecipient of the award.)

Should Genesee County accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Please direct questions regarding this award as follows:

- For program questions, contact Lesley Walker, Program Manager at (202) 307-0863; and
- For financial questions, contact the Customer Service Center of OJP's Office of the Chief Financial Officer at (800) 458-0786, or at ask.ocfo@usdoj.gov.

We look forward to working with you.

Sincerely,

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Encl.



Department of Justice (DOJ)
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

May 14, 2020

The Honorable Martin Cousineau
 Genesee County
 1101 Beach St. 3rd Floor
 Flint, MI 48502-1499

Dear Chairman Cousineau:

Congratulations on your recent award. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston
 Director

cc: Grant Manager
 Financial Analyst

 Department of Justice (DOJ) Office of Justice Programs Bureau of Justice Assistance		Grant		PAGE 1 OF 16																
1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Genesee County 1101 Beach St. 3rd Floor Flint, MI 48502-1499		4. AWARD NUMBER: 2020-VD-BX-0504																		
		5. PROJECT PERIOD: FROM 01/20/2020 TO 01/31/2022 BUDGET PERIOD: FROM 01/20/2020 TO 01/31/2022																		
2a. GRANTEE IRS/VENDOR NO. 386004849		6. AWARD DATE 05/14/2020	7. ACTION Initial																	
2b. GRANTEE DUNS NO. 078404738		8. SUPPLEMENT NUMBER 00																		
3. PROJECT TITLE BJA FY 20 Coronavirus Emergency Supplemental Funding Program		9. PREVIOUS AWARD AMOUNT \$ 0																		
		10. AMOUNT OF THIS AWARD \$ 58,008																		
		11. TOTAL AWARD \$ 58,008																		
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).																				
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C																				
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.034 - Coronavirus Emergency Supplemental Funding Program																				
15. METHOD OF PAYMENT GPRS																				
AGENCY APPROVAL		GRANTEE ACCEPTANCE																		
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Martin Cousineau Chairman																		
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL		19A. DATE																
AGENCY USE ONLY																				
20. ACCOUNTING CLASSIFICATION CODES <table border="1"> <thead> <tr> <th>FISCAL YEAR</th> <th>FUND CODE</th> <th>BUD. ACT.</th> <th>DIV. OFC.</th> <th>REG.</th> <th>SUB.</th> <th>POMS</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>X</td> <td>B</td> <td>VD</td> <td>80</td> <td>00</td> <td>00</td> <td></td> <td>58008</td> </tr> </tbody> </table>		FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	REG.	SUB.	POMS	AMOUNT	X	B	VD	80	00	00		58008	21. VVDUGT0511		
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OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)

Attachment: 060320gov.usdojgrant.accept.coronavirus (RES-2020-349 : Approval to Accept FY 2020 Coronavirus Emergency Supplemental



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 2 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 3 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

PAGE 4 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 5 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 6 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 7 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 8 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 9 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ) or in the application for any subaward, at any tier, the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

PAGE 10 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

PAGE 11 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020) The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 12 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 13 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

31. Signing Authority

This award must be signed by an authorized official of the applicant State, local, or tribal government, on behalf of that applicant State, unit of local government, or Tribe, unless the applicant designates an organizational unit to apply on its behalf. For example, if designated by a unit of local government, a Police Department or Sheriff's Office (or similar agency) may apply on behalf of the applicant jurisdiction, as long as the department, office, or agency is listed as the organizational unit on the SF-424. In that case, the head of the designated organizational unit (such as a Police Chief or Sheriff) may sign the award. Documentation of the designation by the appropriate governing body must be retained by the grant recipient.

32. The "Emergency Appropriations for Coronavirus Health Response and Agency Operations" law (Public Law 116-136) includes definitions, reporting requirements, and certain other provisions that apply (whether in whole or in part) to this award. In addition, consistent with the CESF Program's purposes, which involve preparing for, preventing, and responding to the coronavirus national emergency, OJP will provide notice of any additional CESF program-specific grants administrative requirements on an award page, accessible at <https://www.ojp.gov/funding/explore/CESF-program-specific-condition>, that is incorporated by reference here.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 14 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

33. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).
34. **FFATA reporting: Subawards and executive compensation**

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
35. **Required monitoring of subawards**

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.
36. **Use of program income**

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.
37. **Justice Information Sharing**

Recipients are encouraged to comply any information-sharing projects funded under this award with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) is encouraged to conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://it.ojp.gov/gsp_grantcondition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information.
38. **Avoidance of duplication of networks**

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 15 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

39. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA. The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are: a. New construction; b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places; c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories. The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/ or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at [https:// bja.gov/ Funding/ nepa.html](https://bja.gov/Funding/nepa.html), for programs relating to methamphetamine laboratory operations. Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

40. Establishment of interest-bearing account

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish an interest-bearing account dedicated specifically to this award. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The award funds, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Coronavirus Emergency Supplemental Funding (CESF) program. The recipient also agrees to obligate the award funds in the account (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

41. Expenditures requiring prior approval

No funds under this award may be expended on individual items costing \$500,000 or more, or to purchase Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), and/or Unmanned Aerial Vehicles (UAV) without prior written approval from BJA. Prior approval must be obtained post-award, through the submission and approval of a Grant Adjustment Notice (GAN) through OJP's Grant Management System (GMS).



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 16 OF 16

PROJECT NUMBER 2020-VD-BX-0504

AWARD DATE 05/14/2020

SPECIAL CONDITIONS

42. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after January 20, 2020

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (January 20, 2020), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Nothing in this condition shall be understood to authorize the recipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds.

43. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS. No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

44. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx>). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.

Genesee County, Michigan

BUDGET ENTRY FORM

5/28/2020

Row

#	Fund	Section	Account	Dept.	Div.	Dept.	Description
1	101	2910	23400	00	00	000	101.00.00.2910.23400.000 BA Federal revenue (58,008.00)
2	101	2910	35005	00	00	000	101.00.00.2910.35005.000 BA Supplies 55,000.00
3	101	2910	30055	00	00	000	101.00.00.2910.30055.000 BA Overtime 3,008.00
4				#N/A	#N/A	000	#N/A BA
5				#N/A	#N/A	000	#N/A BA
6				#N/A	#N/A	000	#N/A BA
7				#N/A	#N/A	000	#N/A BA
8				#N/A	#N/A	000	#N/A BA
9				#N/A	#N/A	000	#N/A BA
10				#N/A	#N/A	000	#N/A BA
11				#N/A	#N/A	000	#N/A BA
12				#N/A	#N/A	000	#N/A BA
13				#N/A	#N/A	000	#N/A BA
14				#N/A	#N/A	000	#N/A BA
15				#N/A	#N/A	000	#N/A BA
16				#N/A	#N/A	000	#N/A BA
17				#N/A	#N/A	000	#N/A BA
18				#N/A	#N/A	000	#N/A BA
19				#N/A	#N/A	000	#N/A BA
20				#N/A	#N/A	000	#N/A BA
21				#N/A	#N/A	000	#N/A BA
22				#N/A	#N/A	000	#N/A BA
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51				#N/A	#N/A	000	#N/A BA
52				#N/A	#N/A	000	#N/A BA



Genesee County Office of Senior Services
1101 Beach Street, Room 361
Flint, Michigan 48502
Phone 810.424.4478 Fax 810.424.4359
Lynn M. Radzilowski, Director

To: Ellen Ellenburg, Human Services Chairperson

From: Lynn M. Radzilowski, Senior Services Director

Date: June 10, 2020

Re: 2020 Senior Project FRESH Payment and Memorandums of Agreement (MOA)

Senior Project FRESH (Farm Resources Expanding and Supporting Health) is an educational program offered by the United States Department of Agriculture (USDA) and, in Michigan, administered by the Michigan Department of Health & Human Services (DHHS) Aging and Adult Services Agency. Eligible participants of Senior Project FRESH are able to receive booklets containing ten (10) coupons, valued at \$2.00 each (\$20.00 value per booklet), for the purpose of purchasing fresh, locally grown produce at certified Genesee County farmers' markets. This program utilizes a partnership approach between the Michigan DHHS Aging and Adult Services Agency, a designated lead agency and local distribution sites, each with distinct roles and responsibilities.

The approved 2019-2020 Senior Millage Budget (Resolution 19-633) provides funds in the amount of \$20,000 for the purchase of Senior Project FRESH coupon booklets.
 Account # 202.00.00.6895.57132.000

At this time, the Genesee County Office of Senior Services (GCOSS) is asking to approve the award to the Michigan DHHS Aging and Adult Services Agency not to exceed \$20,000 for the 2020 Senior Project FRESH program. Further, the GCOSS requests authorization for County staff to negotiate 2020 Genesee County Senior Project FRESH program MOA's between Genesee County and the Michigan DHHS Aging & Adult Services Agency as well as with 17 distribution sites (15 Genesee County Senior Centers, GCCARD, and the Flint Jewish Federation) to the satisfaction of the County, and authorization for Chairperson Cousineau to sign on behalf of the County, the attached contractual agreements between program partners. It is requested that these recommendations be forwarded the Genesee County Board of Commissioners for approval.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Senior Services Director to authorize approving the award to the Michigan DHHS Aging and Adult Services Agency, in an amount not to exceed \$20,000.00, to be paid from account 202.00.00.6895.57132.000, for the purchase of coupon booklets to be used by Genesee County seniors to purchase fresh, locally grown produce at Genesee County farmers' markets as part of the 2020 Senior Project FRESH program, and to further authorize Senior Services staff to negotiate 2020 Genesee County Senior Project FRESH program MOA documents between Genesee County, Michigan DHHS Aging and Adult Services Agency, and 17 separate distribution sites (15 Genesee County Senior Centers, GCCARD, and the Flint Jewish Federation) to the satisfaction of the County Board, is approved (a copy of the memorandum request and supporting documents, including all draft MOAs, being on file with the official records of the May 27, 2020, meeting of the Human Services Committee of this Board) and the Chairperson of this Board is authorized to execute all necessary program agreements on behalf of Genesee County.

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Brennan Elm Park Senior Center
1303 Pingree Avenue
Flint, Michigan 48503
A Michigan Non-Profit Corporation

The entity operating the Brennan Senior Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

{SIGNATURE PAGE FOLLOWS}

COUNTY OF GENESEE

BRENNAN SENIOR CENTER

By:
MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By:
DEBORAH HOLMES, Director
Brennan Senior Center

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](https://www.ascr.usda.gov/complaint_filing_cust.html), found online at [http://www.ascr.usda.gov/complaint_filing_cust.html](https://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

City of Burton
4303 South Center Road
Burton, Michigan 48519
A Local Unit of Michigan Government

The entity operating the **Burton Senior Center**,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2019 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**BURTON SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: JEAN JOHNSON, Director
City of Burton

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

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For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

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Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH _____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

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Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Carman-Ainsworth Senior Center Organization
2701 Graham Road
Flint, Michigan 48532
A Michigan Non-Profit Corporation

The entity operating the Carman-Ainsworth Senior Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
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 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
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Your tax dollars are at work.”*

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8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
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15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**CARMAN-AINSOWRTH SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: PAM LUNA, Director
Carman-Ainsworth Senior Center
Organization

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Davison Senior Authority Board
10135 Lapeer Road
Davison, Michigan 48428
A Local Unit of Michigan Government

The entity operating the Davison Senior Citizens Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole or in part by Genesee County Senior Millage funds.”

Your tax dollars are at work.”

The Genesee County logo must be displayed on all of the above items if funded in whole or part by Genesee County Senior Millage funds.

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**DAVISON SENIOR CIITZENS CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: KATHY DAVIS, Director
Davison Senior Authority Board

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
(Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Eastside Senior Citizens Association, Inc.
3065 North Genesee Road
Flint, Michigan 48506
A Michigan Non-Profit Corporation

The entity operating the Eastside Senior Citizens Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**EASTSIDE SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: JANET SUPERNAW, Director
Eastside Senior Citizens
Association, Inc.

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
(Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Flint Jewish Federation
5080 W. Bristol Road, Building G, Suite 3
Flint, Michigan 48507
A Michigan Non-Profit Corporation

The entity operating the Jewish Community Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**FLINT JEWISH FEDERATION**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: STEVEN LOW, Executive Director
Flint Jewish Federation

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the

Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant	Date
Signature of Staff/volunteer	Date

Number of coupon books: _____ Coupon book numbers: _____

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Flushing Area Senior Citizens, Inc.
106 Elms Street
Flushing, Michigan 48433
A Michigan Non-Profit Corporation

The entity operating the Flushing Area Senior Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**FLUSHING AREA SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: MICHAEL STANTON, Chairperson
Flushing Area Senior Citizens, Inc.
Board of Directors

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Forest Township Area Senior Center, Inc.
130 E. Main Street
Otisville, Michigan 48463
A Michigan Non-Profit Corporation

The entity operating the Forest Township Area Senior Center, Inc.,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**FOREST TOWNSHIP AREA SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: HEATHER LANG, Interim Director
Forest Township Area Senior Center

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
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3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the “**COUNTY**” or the “**LEAD AGENCY**”

and

Genesee County Community Action Resource Department (GCCARD)

Hereinafter referred to as the “**DISTRIBUTION SITE**”
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement (“MOA”) is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program (“Senior Project FRESH/Market FRESH” or “Program”). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.
2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come,

first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.

3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

"This program and/or service is funded in whole or in part by Genesee County Senior Millage funds. Your tax dollars are at work."

The Genesee County logo must be displayed on all of the above items if funded in whole or part by Genesee County Senior Millage funds.

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers

working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.

2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE

GENESEE COUNTY COMMUNITY ACTION RESOURCE DEPARTMENT

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: TAMITHA TAYLOR, Director
Senior Nutrition Program

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

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Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Grand Blanc Township
5371 South Saginaw Street
Grand Blanc, Michigan 48439
A Local Unit of Michigan Government

The entity operating the Grand Blanc Senior Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**GRAND BLANC SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: MISTY MOEN, Director
Grand Blanc Senior Center

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH _____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](#) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

Attachment: 2020 Final SPF -Grand Blanc Distribution Site (RES-2020-350 : 2020 Senior Project FRESH Payment and Memorandums of

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Hasselbring Senior Center
102 W. Home Ave.
Flint, Michigan 48505
A Michigan Non-Profit Corporation

The entity operating the Hasselbring Senior Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**HASSELBRING SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: PERCY KNAPP, President
Hasselbring Senior Center

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

Attachment: 2020 Final SPF -Hasselbring Distribution Site (RES-2020-350 : 2020 Senior Project FRESH Payment and Memorandums of

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Heart of Senior Citizen Services
G-5473 Bicentennial Drive
Mt. Morris, Michigan 48458
A Michigan Non-Profit Corporation

The entity operating the Krapohl Senior Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

"This program and/or service is funded in whole

"This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**KRAPOHL SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: Karen Reid, Director
Heart of Senior Citizen Services

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH _____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](#) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Loose Senior Citizens Center, Inc.
707 North Bridge Street
Linden, Michigan 48451
A Michigan Non-Profit Corporation

The entity operating the Loose Senior Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**LOOSE SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: CARL GABRIELSON, Director
Loose Senior Citizens Center, Inc.

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the

Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

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CERTIFICATION BY PARTICIPANT

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I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

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- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH _____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

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“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Township of Montrose
11444 N. Seymour Road
PO Box 3128
Montrose, Michigan 48457
A Local Unit of Michigan Government

The entity operating the Montrose Senior Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**MONTROSE SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: SARA WARREN, Director
Township of Montrose

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Swartz Creek Area Senior Citizens, Inc.
8095 Civic Drive
Swartz Creek, Michigan 48473
A Michigan Non-Profit Corporation

The entity operating the Swartz Creek Area Senior Citizens, Inc.,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**SWARTZ CREEK AREA SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: BARBARA MCCALLUM, Director
Swartz Creek Area Senior Citizens, Inc.

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
(Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Township of Thetford
11495 North Center Road
Clio, Michigan 48420
A Local Unit of Michigan Government

The entity operating the Thetford Senior Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**THETFORD SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: SHANNON KLINE, Director
Township of Thetford

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the

Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

_____	_____
Signature of Participant	Date
_____	_____
Signature of Staff/volunteer	Date

Number of coupon books: _____ Coupon book numbers: _____

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
Genesee County Office of Senior Services
Room 361, Genesee County Administration Building
1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

Township of Vienna
3400 W. Vienna Road
Clio, Michigan 48420
A Local Unit of Michigan Government

The entity operating the Clio Senior Center,
Hereinafter referred to as the "DISTRIBUTION SITE"
for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and

funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.

2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.
3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, “identifying information” means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver’s license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

“This program and/or service is funded in whole

“This program and/or service is funded in whole

*or in part by Genesee County Senior Millage funds.
Your tax dollars are at work.”*

*The Genesee County logo must be displayed on all
of the above items if funded in whole or part by
Genesee County Senior Millage funds.*

7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.
9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.
5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE**CLIO SENIOR CENTER**

By: MARTIN COUSINEAU, Chairperson
Genesee County Board of Commissioners

By: JOSEPH RIZK, Supervisor
Township of Vienna

Date

Date

Exhibit 1

Income Guidelines

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS:

STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

For 1 person: \$23,107

For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers:

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

Attachment: 2020 Final SPF -Vienna-Clio Distribution Site (RES-2020-350 : 2020 Senior Project FRESH Payment and Memorandums of

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through

Genesee County Office of Senior Services

Room 361, Genesee County Administration Building

1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

MICHIGAN DHHS AGING AND ADULT SERVICES AGENCY

P.O. Box 30676

Lansing, MI 48909-8176

Independently and collectively referred to as the "**PARTNER(S)**"
for 2020 Genesee County Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the Michigan DHHS Aging and Adult Services Agency for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting PARTNERS to conduct the Genesee County 2020 Senior Farmers Market Nutrition Program ("2020 Senior Project FRESH/Market FRESH" or "Program") in Genesee County, funded by the Genesee County Senior Millage, by providing coupon booklets to low income Genesee County residents aged 60 years and older, for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands located in Genesee County and providing nutritional instruction to all applicants.

B. THE PARTNER(S) AGREE:

1. That this Memorandum of Agreement shall commence on June 1, 2020 and continue through October 31, 2020 for the purposes of distributing and redeeming 2020 Senior Project FRESH/Market FRESH coupons.
2. That this MOA is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this MOA and to undertake, perform and complete the requirements for the Senior Project FRESH/Market FRESH Program of Services.

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4. To conduct a Program that certifies an eligible participant as an individual who:
 - a. Is age 60 years or older;
 - b. Resides in Genesee County; and
 - c. Has a household income no greater than 185% of the Federal Poverty Income Guidelines.
5. To follow these additional guidelines regarding eligibility:
 - a. To certify income declaration annually
 - b. To not base eligibility on participation in other programs;
 - c. To allow proxies and/or authorized statements from eligible seniors to designate another person(s) as her/his authorized representative to ensure that the eligible senior for whom the coupons are intended actually obtains fresh farm market goods; and
 - d. To provide a process for written notification of applicant eligibility and right to fair hearing or appeal as required by Food and Nutrition Service.
6. To conduct a nondiscriminatory Program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits, or be otherwise subjected to discrimination under the Program.
7. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey, and document nutrition education provided to each person seeking Program information and application.
8. To have in place a mechanism to assure that excessive participation by an eligible individual within the 2020 Senior Project FRESH/Market FRESH Program can be detected and prevented.
9. That failure by the COUNTY to insist upon strict adherence to any terms of this MOA shall not be considered a waiver or deprive the COUNTY of the right thereafter to insist upon strict adherence to that term, or any other term, of this MOA.
10. That the PARTNERS shall be considered independent contractors and not employees or agents of the other PARTNERS in carrying out the terms of this MOA.

C. FURTHER, IT IS UNDERSTOOD AND AGREED BETWEEN THE PARTIES THAT:

1. The Michigan DHHS Aging and Adult Services Agency has an approved State Plan to implement, operate and administer funds under the Senior Farmers Market Nutrition Program (SFMNP) of the United States Department of Agriculture, Food and Nutrition Service. Michigan DHHS Aging and Adult Services Agency will also use USDA SFMNP dollars to augment local fund contribution at the rate of fifty cents of USDA SFMNP funding to one dollar of local funding, with a three thousand dollar cap.
2. The COUNTY is designated as the LEAD AGENCY.
3. A total of \$27,600.00 in the COUNTY fund contribution is available for the 2020 Senior Project FRESH/Market FRESH as follows: the funds remaining from the COUNTY's 2019 fund contribution in the amount of \$7,600, plus amounts not to exceed \$20,000, with the initial disbursement to be \$14,000, to be disbursed by a County check made payable to the "State of Michigan" and submitted to the MDHHS – Cashier's Room, Grand Tower, 8th Floor, Suite 801, 235 S. Grand Ave. Lansing, MI 48933, according to the written instructions of the Michigan DHHS Aging and Adult Services Agency, which are

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incorporated by reference and attached herein as Attachment A. The County may purchase additional coupon booklets if needed at a future date, not to exceed \$6,000.

4. Upon receipt, the total COUNTY and Michigan DHHS Aging and Adult Services Agency combined funds in the amount of Twenty-seven thousand and six hundred dollars will be used to leverage a maximum of 1,380 Senior Project FRESH coupon booklets, each with a value of Twenty Dollars (\$20.00), as well as an additional 100 booklets, also valued at Twenty Dollars (\$20.00) each, at no cost to the COUNTY, to be provided to, and distributed by, the COUNTY as Lead Agency to the designated DISTRIBUTION SITES, said sites being listed in Attachment C to this MOA.
5. The Genesee County Senior Centers and agencies that certify by signatory are designated as the participating DISTRIBUTION SITES for the purposes of this Program.
6. Each of the PARTNER(S) accepts the conditions, requirements and obligations described and listed in Attachment B, Business Associate Agreement.

D. The COUNTY, acting through the GENESEE COUNTY OFFICE OF SENIOR SERVICES, as the designated Program LEAD AGENCY agrees to:

1. Accept Program coupon booklets from the Michigan DHHS Aging and Adult Services Agency in return for the local and match contributions to the Program.
2. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITES' staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY requirements and USDA guidelines.
3. Establish a process for distribution of coupon booklets, reporting, and mapping secure information.
4. Ensure a standardized, nutrition education component is provided to persons seeking Program information and/or applications.
5. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
6. Assure that all information pertaining to any Program applicant will be kept confidential and in accordance with the Business Associate Agreement.
7. Produce Geographic Information System (GIS) based maps depicting Program participants' addresses for the purpose of recognizing Program outreach and participation.
8. Ensure that all qualified applicants are entered in the state's on-line database in a specified time period. If for some unseen circumstance that the Distribution Site does not have access to the state on-line database, the Distribution Site will contact Office of Senior Services 24 hours prior to distribution of coupons and use paper applications. The Distribution Site will enter the information into the on-line database within 24 hour of applicant filling out paper application. All paper copies of application will be sent to Office of Senior Services each week during the term of the MOA and the Office of Senior Services will maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.

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9. Ensure that Program participants sign the coupon registers and verify that they qualify for the coupons and nutrition education verification from participating DISTRIBUTION SITES once per each week of the 2020 Program.
10. Collect all coupon registers for 2020 Program participants and input all information into the state on-line database and for the mapping purposes in accordance with the Business Associate Agreement referenced within this MOA as Attachment B.
11. Enter all application data into the 2020 on-line database prior to December 1, 2020 (no other formats will be accepted).
12. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. The MICHIGAN DHHS AGING AND ADULT SERVICES AGENCY agrees to:

1. Based upon Federal and State guidelines and upon receipt of Genesee County's local contribution, provide to the COUNTY a maximum total of coupon booklets, each with a value of Twenty Dollars (\$20.00) (1,380 booklets based upon contributions plus 100 booklets at no charge).
2. Provide administrative direction and Program coordination to the COUNTY as the Lead Agency for the 2020 Program.
3. To provide the COUNTY with requisite Program forms in electronic format, including, but not limited to, Applications for 2020, poverty level guidelines, proxy forms for personal representatives of eligible seniors, and any other forms, documentation, and written directions that are required by Michigan DHHS Aging and Adult Services Agency to conduct this Program of services.
4. Provide reports to the COUNTY on Program redemption and demographic data in a timely manner, or as soon as it is made available to Michigan DHHS Aging and Adult Services Agency by DCH-WIC.

F. MEMORANDUM OF AGREEMENT ATTACHMENTS

The following documents are Attachments to this Memorandum of Agreement which are hereby made part of this Memorandum of Agreement by reference:

- Attachment A: Michigan DHHS Aging and Adult Services Agency Instructions for Submitting Funds for 2020 Senior Project FRESH/Market FRESH
- Attachment B: Business Associate Agreement
- Attachment C: List of Distribution Sites
- Attachment D: Eligible Products to Buy
- Attachment E: Income Guidelines

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- Attachment F: Memorandum of Agreement between COUNTY and Distribution Sites

G. TERMINATION

This Memorandum of Agreement is in full force and effect for the period specified in Section B.1 of this Memorandum of Agreement, subject to the following conditions:

- This Memorandum of Agreement may be terminated or amended by the COUNTY upon seven days written notice should any one of the PARTNER(S) be found to have failed to perform its services in a manner satisfactory to the COUNTY as per MOA requirements. The COUNTY shall be the sole judge of non-performance.
- This Memorandum of Agreement may be terminated immediately without further liability to the COUNTY if the PARTNER(S), or an official of the PARTNER(S), is found guilty of any activity referenced in section *H. Assurances*, of this Memorandum of Agreement.

H. ASSURANCES

The PARTNER(S) covenant that they will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is related to the individual's ability to perform the duties of a particular job or position. Breach of this covenant shall be regarded as a material breach of this Memorandum of Agreement.

I. APPLICABLE LAWS

This Memorandum of Agreement shall be governed by the laws of the State of Michigan. Any dispute arising as a result of this Memorandum of Agreement shall be resolved in the State of Michigan. The parties shall give all notices and comply with all laws, ordinances, rules, regulations and lawful orders of any public authority that may have bearing on the performance of the Memorandum of Agreement.

J. INTEGRATION

This Memorandum of Agreement constitutes the complete understanding of the parties. No agreements, representations or understandings not specifically contained herein shall be binding upon any of the parties unless reduced to writing and signed by the parties to be bound.

K. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board, official or PARTNER(S).

{SIGNATURE PAGE FOLLOWS}

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COUNTY OF GENESEE

MICHIGAN DHHS AGING AND ADULT
SERVICES

By: MARTIN COUSINEAU
Chairperson
Genesee County Board of Commissioners

By: ALEXIS TRAVIS, Ph.D.
Senior Deputy Director
Michigan DHHS Aging and Adult Services

Date

Date

Attachment A

Michigan DHHS Aging and Adult Services Agency Instructions for Submitting Funds for 2020 Senior Project FRESH/Market FRESH

Attachment A
Michigan DHHS Aging and Adult Services Agency Instructions for Submitting Funds
for
2020 Senior Project FRESH/Market Fresh

1. Checks should be made payable to "State of Michigan"

Checks should be sent to:

MDHHS - Cashier's Room
Grand Tower, 8th Floor, Suite 801
235 S. Grand Ave.
Lansing, MI 48933

Please enclose the bottom part of this sheet to ensure the check is credited to your county through project fresh.

RETURN WITH CHECK

This check is for SENIOR PROJECT FRESH (**GENESEE COUNTY**) which is a project of the Michigan DHHS Aging and Adult Services.

Please contact Terri Simon (517-284-0159, simont@michigan.gov) or Sherri King (517-284-0167, kings1@michigan.gov) with any questions.

Attachment B

Business Associate Agreement

Attachment B Business Associate Agreement

Recital of Defined Terms

“Business Associate” shall mean **MICHIGAN DHHS Aging and Adult Services Agency**.

“Privacy Rule” shall mean the standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.

“Protected Health Information” shall have the same meaning as the term “protected health information” in 45 CFR 164.501, limited to the information created or received by Business Associate from or on behalf of the County.

“Required by law” shall have the same meaning as the term “required by law” in 45 CFR 164.501.

Whereas, Business Associate will be performing various services for or on behalf of the County that may, or do in fact, contain individually identifiable protected health information (“PHI”) as defined by § 164.501 of the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. Parts 160 through 164.

Whereas, the County, in order to meet its obligations to comply with the privacy and security regulations promulgated under Title II, Subtitle F, §§ 261-264 of the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and the administrative regulations issued by the Department of Health and Human Services (“DHHS”) as found in 45 C.F.R. Parts 160 through 164 (hereafter the Privacy Rule), seeks reasonable assurances from Business Associate that Business Associate will implement and/or maintain reasonable and appropriate administrative, technical, and physical safeguards to ensure the integrity and confidentiality of all protected health information it receives or possesses from the clients of the Program of Services.

Whereas, Business Associate, in order to meet HIPAA and Privacy Rule requirements, agrees to and will provide such reasonable assurances and further asserts that it has or will implement and/or maintain reasonable and appropriate administrative, technical, and physical safeguards to ensure the integrity and confidentiality of all protected health information that it receives or possesses from the County.

Whereas, Business Associate further agrees to protect all protected health information against reasonably anticipated threats or hazards to the security or integrity of the information and unauthorized uses or disclosures of the information.

NOW, THEREFORE, the parties agree as follows:

1. Business Associate does hereby assure the County that Business Associate will appropriately safeguard protected health information made available to or obtained by Business Associate.
2. In implementation of such assurance and without limiting the obligations of Business Associate otherwise set forth in this Agreement or imposed by applicable law, Business Associate hereby agrees to comply with applicable requirements of law relating to protected health information and with respect to any task or other activity that Business Associate performs on behalf of the County to the extent the County would be required to comply with such requirements.

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3. The agreement of Business Associate set forth in items 1 and 2 above and the additional provisions relating to permitted and required uses and disclosures thereof that shall be from time to time provided to Business Associate by the County in accordance with applicable law constitute a contract between the County and Business Associate establishing the permitted and required uses and disclosures of such protected health information by Business Associate.
4. In amplification and not in limitation of the provisions of this Agreement, including this Section of this Agreement, Business Associate agrees that it will:
 - a. Not use or further disclose such information other than as permitted or required by this Agreement.
 - b. Except as necessary for the proper management and administration of the Business Associate and for the performance of Business Associate's duties under this Agreement, it will not use, reproduce, disclose or provide to third parties any confidential documents or information relating to the County or clients of the Program without the prior written consent or authorization of the County or of the program clients. If Business Associate uses such information for the purposes set forth above, it will do so only if the disclosure is required by law or if Business Associate obtains reasonable assurances from the person(s) to whom the information is disclosed that the information disclosed will be held confidential and will be used or further disclosed only as required by law or for the purpose for which Business Associate disclosed it to the person(s). Business Associate shall also ensure that the person(s) to whom Business Associate so discloses information notifies the County of any instances of breach of confidentiality of which such person is aware.
 - c. Business Associate agrees to provide to the County the mailing addresses of clients for mapping purposes only. County agrees to limit use of the provided mailing addresses to mapping and statistical analysis. County further agrees to destroy all copies, paper and electronic, of the mailing addresses provided once the mapping of said addresses is complete.
5. Business Associate shall ensure that its personnel, employees, affiliates, and agents maintain the confidentiality of client health information and business information of the County.
6. Business Associate shall not use or further disclose the information in a manner that would violate the requirements of applicable law if done by the County. Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the County as specified in the main contract, provided that such use or disclosure would not violate the Privacy Rule if done by the County or the minimum necessary policies and procedures of the County.
7. Business Associate shall use appropriate safeguards to prevent use or disclosure of such information other than as provided for by this Agreement.
8. Business Associate shall report to the County any use or disclosure of such information not provided for by this Agreement of which Business Associate becomes aware.
9. Business Associate shall ensure that any subcontractors or agents to whom Business Associate provides protected health information received from the County agree to the same restrictions and conditions that apply to Business Associate with respect to such information. Business Associate shall provide copies of such agreements to the County upon request.
10. Business Associate shall make available protected health information in accordance with applicable law.

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11. Business Associate shall incorporate any amendments or corrections to protected health information when notified pursuant to applicable law.
12. Business Associate agrees to indemnify, defend and hold harmless the County, officers, agents, employees, and personnel ("Indemnified Party") from and against any and all claims, demands, suits, losses, causes of action, or liability that the Indemnified Party may sustain as a result of the Business Associate's breach of its duties within the terms of this Agreement or for any act or conduct of the Business Associate adjudged to constitute fraud, misrepresentation, or violation of any law, including violation of any statute or regulation applicable to the conduct of the Business Associate provided pursuant to this Agreement. This indemnification shall include reasonable expenses, including attorney's fees incurred by defending such claims and damages incurred by reason of the indemnifying party's failure to comply with applicable laws, ordinances, and regulations or for damages caused by the indemnifying party.
13. Without limiting the rights and remedies of the County elsewhere set forth in this Agreement or available under applicable law, the County may terminate this Agreement without penalty or recourse to the County if the County determines that Business Associate has violated a material term of the provisions of this Agreement.
14. Business Associate agrees that this Agreement may be amended from time to time by the County if and to the extent required by the provisions of 42 U.S.C. 1171 *et seq.* enacted by the HIPAA and regulations promulgated there under in order to assure that this Agreement is consistent therewith.
15. In the event of an inconsistency between the provisions of this agreement and the mandatory provisions of HIPAA and the Privacy Rule, as amended, HIPAA and the Privacy Rule shall control. Where provisions of this agreement are different than those mandated in the HIPAA and the Privacy Rule, but are none the less permitted by HIPAA and the Privacy Rule, the provisions of this agreement shall control.

Attachment C

List of Contracted Distribution Sites

Attachment C
List of Contracted Distribution Sites

Brennan Community Center 1301 Pingree Avenue Flint, MI 48503 Ms. Deborah Holmes, Director brennanseniorcorporation@gmail.com (810) 766-7238	Flushing Area Senior Center 106 Elm Street Flushing, MI 48506 Mr. Gary Dearing, Director gary@flushingseniorcenter.com (810) 659-4735	Krapohl Senior Center G-5473 Bicentennial Drive Mt. Morris, MI 48458 Ms. Karen Reid, Director karen.reid@heartscs.org (810) 785-2270
Burton Senior Center 3410 S Grand Traverse Flint, MI 48529 Ms. Jean Johnson, Director jean.johnson@burtonmi.gov (810) 744-0960	Forest Township Senior Center 130 E Main Street Otisville, MI 48463 Heather Lang, Interim Director forestseniors@foresttwp.net (810) 631-3407	Loose Senior Center 707 N. Bridge Street Linden, MI 48451 Mr. Carl Gabrielson, Director coalie07@aol.com (810) 735-9406
Carman-Ainsworth Senior Center 2071 S Graham Road Flint, MI 48532 Ms. Pam Luna, Director cascflintwp@yahoo.com (810) 732-6290	GCCARD 601 N Saginaw Street, Suite 1B Flint, MI 48502 Ms. Tamitha Taylor, Director taylor@o.genesee.mi.us (810) 235-3567	Montrose Senior Center 200 Alfred Street Montrose, MI 48457 Ms. Sara Warren, Director swarren@montrosetownship.org (810) 639-2822
Clio Area Senior Center 2136 W Vienna Road Clio, MI 48420 Mr. Bruce Burger, Director director@ClioASC.org (810) 687-7260	Grand Blanc Senior Center 12632 Pagels Drive Grand Blanc, MI 48439 Ms. Misty Moen, Director gbsc3202@gmail.com (810) 695-3202	Swartz Creek Senior Center 8095 Civic Drive Swartz Creek, MI 48473 Ms. Barbara McCallum, Director bmccallum@mycasc.org (810) 635-4122
Davison Area Senior Center 10135 Lapeer Road Davison, MI 48506 Ms. Kathy Davis, Director kathy@davison-sc.org (810) 658-1566	Hasselbring Senior Center 1002 W Home Avenue Flint, MI 48505 Ms. Beverly Lewis, Director Hasselbring1002@gmail.com (810) 766-9516	Thetford Senior Center 11495 N Center Road Clio, MI 48420 Ms. Shannon Kline, Director thetforddir@yahoo.com (810) 686-0630
Eastside Senior Center 3065 N Genesee Road Flint, MI 48506 Ms. Janet Supernaw, Director eastside.seniorcenter@gmail.com (810) 250-5000	Flint Jewish Federation 5080 West Bristol Road Flint, MI 48507 Ms. Susan Low, Program Manager Susanhlow@gmail.com (810) 767-5922	

Attachment D

2020 Senior Project Fresh/Market Fresh Eligible Items

Apples	Epazote	Potatoes
Artichoke-Cardoon	Fennel-Finocchio	Pumpkins (for eating only)
Asparagus	Garlic	Radishes
Barley grass	Grapes	Raspberries
Basil	Green Dandelions	Rhubarb
Beans (all)	Greens (all)	Rosemary
Beets	Honey, all types	Rutabagas
Blackberries	Horseradish	Sage
Blueberries	Howell Melons	Salsify & Scoronera
Bok Choy	Jerusalem artichoke	Saskatoon berries
Broccoli	Jute Mallow/Mloukhia	Scallions
Brussels Sprouts	Kale & Collards	Shallots
Cabbage	Kohlrabi	Sorrel
Cantaloupe	Leeks	Spinach
Carrots	Lemon Balm	Sprouts
Cauliflower	Lemon grass	Squash (all)
Celeriac	Lettuce (all)	Strawberries
Celery	Lovage	Summer Savory
Cherries	Marjoram	Sunchokes
Chickory	Mint	Sweet potatoes
Chives	Mushrooms	Swiss Chard
Cilantro	Onions (all)	Tarragon
Corn (not ornamental or popcorn)	Oregano	Thyme
Cranberries	Parsley	Tomatilla
Cucumbers	Parsnips	Tomatoes
Currants	Peaches	Turnips
Cutting celery	Pears	Watercress
Dill	Peas	Watermelon
Eggplant, baby eggplant	Peppers (all)	Wheatberries
Elderberries	Persimmons	White Strawberries
	Plums	

Attachment E

Income Guidelines

Attachment E
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

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Attachment F

Memorandum of Agreement between Genesee County and Distribution Sites

Attachment F

MEMORANDUM OF AGREEMENT

Between

THE COUNTY OF GENESEE

Acting By and Through
 Genesee County Office of Senior Services
 Room 361, Genesee County Administration Building
 1101 Beach Street, Flint, Michigan 48502

Hereinafter referred to as the "COUNTY" or the "LEAD AGENCY"

and

(name and address of site)

Hereinafter referred to as the "DISTRIBUTION SITE"
 for Senior Project FRESH/Market FRESH

For the period from June 1, 2020 through October 31, 2020

Whereas, the COUNTY has established a Program of Services titled Genesee County 2020 Senior Project FRESH/Market FRESH funded by Genesee County Senior Millage dollars; and,

Whereas, the COUNTY desires to enter into a contractual agreement with the DISTRIBUTION SITE for the provision of Services set forth herein;

Now, therefore, in consideration of the premises and mutual covenants herein contained, the parties agree as follows:

A. PURPOSE:

This Memorandum of Agreement ("MOA") is entered into for the purpose of permitting the parties to conduct the 2020 Senior Farmers Market Nutrition Program ("Senior Project FRESH/Market FRESH" or "Program"). The COUNTY will provide to the DISTRIBUTION SITE coupon booklets to be distributed by the DISTRIBUTION SITE to individuals age 60 years and older with gross incomes at or below 185% of the poverty level who reside in Genesee County for the purchase of fresh, nutritious, unprepared, locally grown fruits and vegetables from authorized farmers markets and roadside stands. Coupons have been provided using a combination of Genesee County Senior Millage funding and funds from the Michigan DHHS Aging and Adult Services Agency and will be distributed on a first come, first serve basis.

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B. THE PARTIES AGREE:

1. That this Agreement shall commence on June 1, 2020 and continue through September 30, 2020 for the purpose of distributing program coupon booklets which may be redeemed through October 31, 2020.
2. That this Agreement is effective upon approval by the Genesee County Board of Commissioners.
3. To accept the terms of this Agreement and to undertake, perform and complete the requirements for Senior Project FRESH/Market FRESH.
4. To conduct a nondiscriminatory program that assures that no person shall, on the grounds of race, color, national origin, age, sex or disability, be excluded from participation, be denied benefits or be otherwise subjected to discrimination under the Program.
5. To integrate into the Program a standardized nutrition education component that emphasizes the relationship of proper nutrition to good health, including the importance of consuming fruits and vegetables, and to convey and document nutrition education provided to each person seeking program information and application, regardless of eligibility determination.
6. That the DISTRIBUTION SITE shall be considered an independent contractor and not an employee or agent of the COUNTY in carrying out the terms of this MOA.
7. If the County, in its discretion, determines that the Contractor's breach of this Agreement constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.
 - a. In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination.
 - b. The Contractor will submit all unused coupon booklets, register, and any completed applications within 24 hours of termination.

C. THE DISTRIBUTION SITE AGREES:

1. That in order to participate in the program, a representative of the DISTRIBUTION SITE will attend the mandatory orientation prior to the distribution of coupon booklets.
2. To accept from the COUNTY coupon booklets, each with a value of twenty dollars (\$20.00), for distribution to eligible senior citizens on a first come, first serve basis during the period of June 1, 2020 through September 30, 2020. The DISTRIBUTION SITE will return to the COUNTY all coupons booklets that remain undistributed at the end of the distribution period.

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3. To certify that the participant meets the following eligibility criteria:
 - a. Is age 60 years of older;
 - b. Resides in Genesee County; and
 - c. Has a household income of no greater than 185% of the of the Federal Poverty Income Guidelines during the current fiscal year as established by the United States Department of Health & Human Services (Exhibit 1).
4. The DISTRIBUTION SITE will obtain identifying information during the performance of the distribution of coupon booklets, the DISTRIBUTION SITE must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of distributing coupons.
 - a. For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.
5. If the DISTRIBUTION SITE does not have access to the state on-line database, the site will use the standard 2020 Application form (Exhibit 2) for each person requesting program services. The Application will serve as self-certification of eligibility and acknowledgement by the participant of the illegality of dual participation. The Application also contains a Proxy authorization to be used when the participant wishes to participate in the program through his/her proxy. The DISTRIBUTION SITE will contact the Office of Senior Services immediately or 24 hours before using the paper application form. All information gathered on the application will be entered into the state on-line database within 24 hours after the completion of application. All paper applications will be mailed weekly to the Office of Senior Services.
6. To include the following statement in or on all printed materials, newsletters, programs, registration materials, advertisements, DVDs, CDs, program presentations, etc.:

"This program and/or service is funded in whole or in part by Genesee County Senior Millage funds. Your tax dollars are at work."

The Genesee County logo must be displayed on all of the above items if funded in whole or part by Genesee County Senior Millage funds.
7. To collect and submit all completed 2020 Applications to the COUNTY, where they will be maintained in a secure location for three (3) years, as required by the United States Department of Agriculture (USDA).
8. To provide staff and/or volunteer workers who have received training in the

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handling and distribution of Senior Project FRESH coupons and who have been determined to be qualified to have access to senior persons' confidential information.

9. To provide and document the provision of nutrition education to each applicant, regardless of eligibility for the Program.
10. To document coupon booklet distribution by recording the booklet number and recipient name of each booklet distributed, and by documenting the nutrition education provided to each applicant.
11. To email the Office of Senior Services weekly a scanned copy of the coupon register.
12. To provide and document a waiting list of applicants waiting to receive booklets with the following information: date, name, phone, best time to call, and date contacted. (see Exhibit 3)
13. To request additional booklets from the COUNTY if the DISTRIBUTION SITE determines additional coupon booklets are needed. Fulfilling such requests will be based on booklet availability.
14. To return to the COUNTY any coupon booklets the COUNTY or the DISTRIBUTION SITE determines will not be distributed prior to the end of the distribution period to be reallocated to an alternative distribution site.
15. To provide copies of civil rights policies, nondiscrimination, hearings, appeals, judicial review rights procedures upon request as required by the USDA for the Senior Project FRESH program and report all complaints on a weekly basis to the Office of Senior Service on the weekly scanned register report.

D. THE COUNTY AGREES TO:

1. Conduct a mandatory orientation and develop training materials for participating DISTRIBUTION SITE staff to ensure that staff and volunteers working with the Program are trained in the use of requirements, state on-line database, forms, nutrition education and coupon distribution requirements in accordance with the COUNTY, and Michigan DHHS Aging and Adult Services Agency requirements and USDA guidelines.
2. Establish a process for distribution and redistribution of coupon booklets, reporting, and mapping secure information.
3. Publish a notice on the 2020 Program in a news publication of general circulation throughout the Genesee County community.
4. Collect all Program coupon registers and any applications from participating DISTRIBUTION SITE once per each week during the term of the MOA and

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maintain all Program applications in a confidential and secure environment for three (3) calendar years in a secure location, and in accordance with USDA guidelines.

5. The lead agency will:
 - a. Comply with all state or federal laws regarding nondiscrimination on the basis of race, color, national origin, sex, age or disability (as described in the nondiscrimination provisions of Title VI of the Civil Rights Act of 1964 Title IX of the Education Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and the Department of Agriculture regulation of nondiscrimination (7CFR Parts 15, 15a, and 15b).
 - b. Be accountable for the actions of their employees, especially in regard to civil rights compliance.

E. SPECIAL CERTIFICATION STATEMENT

The individual or officer signing this Memorandum of Agreement certifies by her/his name that s/he is authorized to sign this Memorandum of Agreement on behalf of the responsible governing board or entity.

COUNTY OF GENESEE

(DISTRIBUTION SITE NAME)

 By:
 MARTIN COUSINEAU, Chairperson
 Genesee County Board of Commissioners

 By:

Exhibit 1

Income Guidelines

"This institution is an equal opportunity provider and employer."

Exhibit 1
Income Guidelines
 (Effective from July 1, 2019 to June 30, 2020)

Federal Poverty Guidelines from United States Department of Health and Human Services (HHS)*	<u>Genesee County Senior Project</u> <u>FRESH/Market FRESH</u>
Household Size	Household Income at the 185 percent of the Federal Poverty Level
1	\$23,107
2	\$31,284
3	\$39,461
4	\$47,638
5	\$55,815
6	\$63,992
7	\$72,169
8	\$80,346
Each Additional Family Member	\$8,177

"This institution is an equal opportunity provider and employer."

Exhibit 2

Michigan Senior Project FRESH/Market FRESH Senior Farmers' Market Nutrition Program 2020 Application & Proxy

"This institution is an equal opportunity provider and employer."

**Michigan Senior Project FRESH/Market FRESH
SENIOR FARMERS' MARKET NUTRITION PROGRAM
2020 APPLICATION**

NEW APPLICANT ☐ RETURN APPLICANT ☐

County _____ DATE OF APPLICATION: ____/____/____

PARTICIPANT INFORMATION

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: ____/____/____ SEX: MALE ☐ FEMALE ☐ UNKNOWN ☐

ADDRESS: _____
STREET CITY STATE ZIP

PHONE NUMBER: _____

The collection of race and ethnicity is requested solely for the purpose of determining the State agency's compliance with Federal civil rights laws and ensures that the program is administered in a non-discriminatory manner.

ETHNICITY CATEGORY:

- ☐ NOT HISPANIC OR LATINO
☐ HISPANIC OR LATINO

RACE CATEGORY (select one or more):

- ☐ AMERICAN INDIAN OR ALASKA NATIVE
☐ ASIAN
☐ BLACK OR AFRICAN AMERICAN
☐ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
☐ WHITE
☐ UNKNOWN

Number in household? _____ (**Count yourself**) :

Please indicate if you participate in any of the following programs:

- ☐ SNAP benefits (Bridge Card) ☐ Food Bank ☐ TFAP ☐ CSFP-Commodities
☐ Congregate meals ☐ Home delivered meals ☐ Other food assistance programs

To be eligible to receive **Senior Project FRESH** (SFMNP) coupons, you must be at least 60 years of age and meet the income guidelines, which are based on 185% of the Federal Poverty Income Guidelines during the current fiscal year and live in the county where the coupons are being issued. Your signature indicates that you have seen, or been given a copy of the current income guidelines which are as follows, not to exceed:

"This institution is an equal opportunity provider and employer."

For 1 person: \$23,107For 2 people: \$31,284

If you have additional family members, please see the chart for the income eligibility.

CERTIFICATION BY PARTICIPANT

I have been advised of my rights and obligations for use of Senior Project FRESH coupons. I certify that that the information I have provided for my eligibility determination is correct, to the best of my knowledge. I am aware that I cannot receive farmers' market benefits from more than one state, more than one local agency or program model (check, coupon or CSA). This application is being submitted in connection with the receipt of Federal assistance (Senior Farmers Market Nutrition Program known in Michigan as Senior Project FRESH). I understand that intentionally making a false or misleading statement or intentionally misrepresenting, concealing, or withholding facts may result in paying the State agency, in cash, the value of the food benefits improperly issued to me and may subject me to civil or criminal prosecution under State and Federal law.

I understand that I may appeal any decision made by the local agency regarding my eligibility for the Michigan Senior Project FRESH program. I certify I meet the household size and income guidelines provided by the state and that I am eligible to receive Michigan Senior Project FRESH benefits.

Signature of Participant

Date

Signature of Staff/volunteer

Date

Number of coupon books: _____ Coupon book numbers: _____

Applicant eligible? ☐ Yes ☐ given coupons ☐ Put on wait list

☐ No If no: ☐ denial sent to client Date: _____

☐ Applicant received the brochure on Nutrition Education

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of

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hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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2020 PROXY

_____ Senior Project FRESH

_____ Wisewoman/Wise Choices

Program Year _____

A proxy is a person only authorized to receive and/or redeem SFMNP coupons. A proxy should be at least 18 years of age and dependable for the duration of the program months of operation. In order for the coupons to be issued to a proxy, the proxy must be present identification as well as written approval from the participant. Proxies must sign the coupon book and the coupon register to receive coupons. Proxies have the same obligations to follow program guidelines when purchasing fruits and vegetables from an authorized farmer.

I, _____ authorize the following individual(s) to act as my proxy.
Participant signature

Assigned proxies: _____
1st proxy named _____ 2nd proxy named _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the [State Information/Hotline Numbers](http://www.fns.usda.gov/snap/contact_info/hotlines.htm) (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

“This institution is an equal opportunity provider and employer.”

“This institution is an equal opportunity provider and employer.”

Exhibit 3

Senior Project FRESH/Market FRESH 2020 Waiting List Form

"This institution is an equal opportunity provider and employer."

**SENIOR PROJECT FRESH/MARKET FRESH 2020
WAITING LIST
GENESEE COUNTY**

[illegible]

"This agency is an equal opportunity provider and employer"

Attachment: Revised 2020 SPF Business Associate Agreement - Genesee County MOA with OSA 051920 (RES-2020-350 : 2020 Senior Project

"This institution is an equal opportunity provider and employer."

The contract has been revised and attached.

**GENESEE COUNTY BOARD OF COMMISSIONERS
BOARD COORDINATOR**

1101 BEACH STREET, ROOM 312
FLINT, MICHIGAN 48502

TELEPHONE: (810) 257-3020
FAX: (810) 257-3008

JOSHUA M. FREEMAN
COORDINATOR



To: Ted Henry, Chairman
Public Works Committee

From: Joshua Freeman

Date: June 10, 2020

Re: Fleet Management Software from Dude Solutions

The Genesee County Motor Pool has been without a Fleet Management Software (FMS) since its inception. There is currently no way to extract data to aid in making appropriate financial decisions, to track maintenance, mileage or fuel costs in one location.

In the fall, Parks contracted with Dudesolutions to use in their capital asset management.

In addition to Dudesolution, we also reviewed two other options; Agile Fleet and Fleet Pro. It was determined that Dudesolutions would be the best fit for Motor Pool and Genesee County at this time.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request to authorize entering into a contract with Dude Solutions, Inc., whereby the contractor will provide Fleet Management Software to track maintenance, mileage, and fuel costs for Genesee County's Motor Pool, at an initial cost of \$0.00 for the first four (4) months, and at a cost for \$14,649.00 for each additional 12 month-period, is approved, and the Chairperson of this Board is authorized to sign the contract.



CERTIFICATE OF LIABILITY INSURANCE

10/1/2020

DATE (MM/DD/YYYY)

1/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Insurance Brokers, LLC CA License #OF15767 Three Embarcadero Center, Suite 600 San Francisco CA 94111 (415) 568-4000	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Valley Forge Insurance Company</td> <td>20508</td> </tr> <tr> <td>INSURER B : Continental Casualty Company</td> <td>20443</td> </tr> <tr> <td>INSURER C : The Continental Insurance Company</td> <td>35289</td> </tr> <tr> <td>INSURER D : Everest National Insurance Company</td> <td>10120</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Valley Forge Insurance Company	20508	INSURER B : Continental Casualty Company	20443	INSURER C : The Continental Insurance Company	35289	INSURER D : Everest National Insurance Company	10120	INSURER E :		INSURER F :	
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INSURER E :															
INSURER F :															
INSURED 1466501 Dude Solutions, Inc. 11000 Regency Parkway, STE 110 Cary NC 27518															

COVERAGES DUDSO02 **CERTIFICATE NUMBER:** 16506828 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:	Y	N	6078704688	7/29/2019	10/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY ☒ Comp. \$100/Coll. 1K	Y	N	6078704674	7/29/2019	10/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$	N	N	6078704710	7/29/2019	10/1/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6078704691 (CA) 6078704707 (AOS)	11/9/2019 11/9/2019	11/9/2020 11/9/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability	N	N	(18)7359-15-47 CYBP000223191	11/9/2019 7/29/2019	11/9/2020 10/2/2020	\$10M \$10M Occ/Agg
D	Cyber/Tech E&O						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.

Genesee County is an Additional Insured with respect to liability arising out of the operations of the insured and to the extent provided by the policy language or endorsement issued or approved by the insurance carrier.

CERTIFICATE HOLDER

16506828
 Genesee County
 1101 Beach Street
 Flint MI 48502

CANCELLATION See Attachments

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**To whom it may concern:**

In our continuing effort to provide timely certificate delivery, Lockton Companies is transitioning to paperless delivery of Certificates of Insurance.

To ensure electronic delivery for future renewals of this certificate, we need your email address. Please contact us via one of the methods below, referencing Certificate ID **16506828**.

- Email: PacificeDelivery@lockton.com
- Phone: (213) 689-2300

If you received this certificate through an internet link where the current certificate is viewable, we have your email and no further action is needed.

In the event your mailing address has changed, will change in the future, or you no longer require this certificate, please let us know using one of the methods above.

The above inbox is for automating electronic delivery of certificates only. Please do NOT send future certificate requests to this inbox.

Thank you for your cooperation and willingness in reducing our environmental footprint.

Lockton Insurance Brokers, LLC – Pacific Series

Lockton Insurance Brokers, LLC

License #0F15767

777 S Figueroa Street, 52nd Fl / Los Angeles, CA 90017-5524

213-689-0065 / FAX: 213-689-0550

lockton.com

Attachment Code: D567693 Certificate ID: 16506828

CNA

CNA PARAMOUNT

Technology General Liability Extension Endorsement

It is understood and agreed that this endorsement amends the **COMMERCIAL GENERAL LIABILITY COVERAGE PART** as follows. If any other endorsement attached to this policy amends any provision also amended by this endorsement, then that other endorsement controls with respect to such provision, and the changes made by this endorsement with respect to such provision do not apply.

TABLE OF CONTENTS
1. Additional Insureds
2. Additional Insured - Primary And Non-Contributory To Additional Insured's Insurance
3. Bodily Injury — Expanded Definition
4. Broad Knowledge of Occurrence/ Notice of Occurrence
5. Broad Named Insured
6. Estates, Legal Representatives and Spouses
7. Expected Or Intended Injury — Exception for Reasonable Force
8. In Rem Actions
9. Incidental Health Care Malpractice Coverage
10. Joint Ventures/Partnership/Limited Liability Companies
11. Legal Liability — Damage To Premises
12. Medical Payments
13. Non-owned Aircraft Coverage
14. Non-owned Watercraft
15. Personal And Advertising Injury — Discrimination or Humiliation
16. Personal And Advertising Injury - Limited Contractual Liability
17. Property Damage - Elevators
18. Supplementary Payments
19. Property Damage — Patterns, Molds and Dies
20. Unintentional Failure To Disclose Hazards
21. Waiver of Subrogation — Blanket

Attachment: Insurance Documents (RES-2020-351 : Fleet Management Software from Dude Solutions)

CNA74872XX (1-15)

Page 1 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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CNA

**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

1. ADDITIONAL INSURED

a. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization described in paragraphs **A.** through **K.** below whom a **Named Insured** is required to add as an additional insured on this **Coverage Part** under a written contract or written agreement, provided such contract or agreement:

- (1) is currently in effect or becomes effective during the term of this **Coverage Part**; and
- (2) was executed prior to:
 - (a) the **bodily injury** or **property damage**; or
 - (b) the offense that caused the **personal and advertising injury**,
 for which such additional insured seeks coverage.

b. However, subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

- (1) a higher limit of insurance than required by such contract or agreement; or
- (2) coverage broader than required by such contract or agreement, and in no event broader than that described by the applicable paragraph **A.** through **K.** below.

Any coverage granted by this endorsement shall apply only to the extent permissible by law.

A. Controlling Interest

Any person or organization with a controlling interest in a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of:

1. such person or organization's financial control of a **Named Insured**; or
2. premises such person or organization owns, maintains or controls while a **Named Insured** leases or occupies such premises;

provided that the coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

B. Co-owner of Insured Premises

A co-owner of a premises co-owned by a **Named Insured** and covered under this insurance but only with respect to such co-owner's liability for **bodily injury**, **property damage** or **personal and advertising injury** as co-owner of such premises.

C. Grantor of Franchise

Any person or organization that has granted a franchise to a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** as grantor of a franchise to the **Named Insured**.

D. Lessor of Equipment

Any person or organization from whom a **Named Insured** leases equipment, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** caused, in whole or in part, by the **Named Insured's** maintenance, operation or use of such equipment, provided that the **occurrence** giving rise to such **bodily injury**, **property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease.

Attachment: Insurance Documents (RES-2020-351 : Fleet Management Software from Dude Solutions)

CNA

**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

A. Lessor of Land

Any person or organization from whom a **Named Insured** leases land but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of the ownership, maintenance or use of such land, provided that the **occurrence** giving rise to such **bodily injury, property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

B. Lessor of Premises

An owner or lessor of premises leased to the **Named Insured**, or such owner or lessor's real estate manager, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of the ownership, maintenance or use of such part of the premises leased to the **Named Insured**, and provided that the **occurrence** giving rise to such **bodily injury or property damage**, or the offense giving rise to such **personal and advertising injury**, takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

C. Mortgagee, Assignee or Receiver

A mortgagee, assignee or receiver of premises but only with respect to such mortgagee, assignee or receiver's liability for **bodily injury, property damage or personal and advertising injury** arising out of the **Named Insured's** ownership, maintenance, or use of a premises by a **Named Insured**.

The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

D. State or Governmental Agency or Subdivision or Political Subdivisions — Permits

A state or governmental agency or subdivision or political subdivision that has issued a permit or authorization but only with respect to such state or governmental agency or subdivision or political subdivision's liability for **bodily injury, property damage or personal and advertising injury** arising out of:

1. the following hazards in connection with premises a **Named Insured** owns, rents, or controls and to which this insurance applies:
 - e. the existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or
 - f. the construction, erection, or removal of elevators; or
 - g. the ownership, maintenance or use of any elevators covered by this insurance; or
2. the permitted or authorized operations performed by a **Named Insured** or on a **Named Insured's** behalf. The coverage granted by this paragraph does not apply to:
 - a. **Bodily injury, property damage or personal and advertising injury** arising out of operations performed for the state or governmental agency or subdivision or political subdivision; or
 - b. **Bodily injury or property damage** included within the **products-completed operations hazard**.

With respect to this provision's requirement that additional insured status must be requested under a written contract or agreement, the Insurer will treat as a written contract any governmental permit that requires the **Named Insured** to add the governmental entity as an additional insured.

CNA74872)0((1-15)

Page 3 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

I. Trade Show Event Lessor

1. With respect to a **Named Insured's** participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom the **Named Insured** is required to include as an additional insured, but only with respect to such person or organization's liability for **bodily injury, property damage or personal and advertising injury** caused by:
 - a. the **Named Insured's** acts or omissions; or
 - b. the acts or omissions of those acting on the **Named Insured's** behalf,
 in the performance of the **Named Insured's** ongoing operations at the trade show event premises during the trade show event.
2. The coverage granted by this paragraph does not apply to **bodily injury or property damage** included within the **products-completed operations hazard**.

J. Vendor

Any person or organization but only with respect to such person or organization's liability for **bodily injury or property damage** arising out of **your products** which are distributed or sold in the regular course of such person or organization's business, provided that:

1. The coverage granted by this paragraph does not apply to:
 - a. **bodily injury or property damage** for which such person or organization is obligated to pay **damages** by reason of the assumption of liability in a contract or agreement unless such liability exists in the absence of the contract or agreement;
 - b. any express warranty unauthorized by the **Named Insured**;
 - c. any physical or chemical change in any product made intentionally by such person or organization;
 - d. repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
 - e. any failure to make any inspections, adjustments, tests or servicing that such person or organization has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
 - f. demonstration, installation, servicing or repair operations, except such operations performed at such person or organization's premises in connection with the sale of a product;
 - g. products which, after distribution or sale by the **Named Insured**, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for such person or organization; or
 - h. **bodily injury or property damage** arising out of the sole negligence of such person or organization for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - (9) the exceptions contained in Subparagraphs **d.** or **f.** above; or
 - (10) such inspections, adjustments, tests or servicing as such person or organization has agreed with the **Named Insured** to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
2. This Paragraph **J.** does not apply to any insured person or organization, from whom the **Named Insured** has acquired such products, nor to any ingredient, part or container, entering into, accompanying or containing such products.

CNA74872)0((1-15)

Page 4 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

3. This Paragraph J. also does not apply:

- a. to any vendor specifically scheduled as an additional insured by endorsement to this **Coverage Part**;
- b. to any of **your products** for which coverage is excluded by endorsement to this **Coverage Part**; nor
- c. if **bodily injury** or **property damage** included within the **products-completed operations hazard** is excluded by endorsement to this **Coverage Part**.

K. Other Person Or Organization / Your Work

Any person or organization who is not an additional insured under Paragraphs **A.** through **J.** above. Such additional insured is an **Insured** solely for **bodily injury, property damage** or **personal and advertising injury** for which such additional insured is liable because of the **Named Insured's** acts or omissions.

The coverage granted by this paragraph does not apply to any person or organization:

- 1. who is specifically scheduled as an additional insured on another endorsement to this **Coverage Part**; nor
- 2. for **bodily injury** or **property damage** included within the **products-completed operations hazard** except to the extent all of the following apply:
 - a. this **Coverage Part** provides such coverage;
 - b. the written contract or agreement described in the opening paragraph of this **ADDITIONAL INSUREDS** Provision requires the **Named Insured** to provide the additional insured such coverage; and
 - c. the **bodily injury** or **property damage** results from **your work** that is the subject of the written contract or agreement, and such work has not been excluded by endorsement to this **Coverage Part**.

2. ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY TO ADDITIONAL INSURED'S INSURANCE

- D. The **Other Insurance** Condition in the **COMMERCIAL GENERAL LIABILITY CONDITIONS** Section is amended to add the following paragraph:

If the **Named Insured** has agreed in writing in a contract or agreement that this insurance is primary and non-contributory relative to an additional insured's own insurance, then this insurance is primary, and the Insurer will not seek contribution from that other insurance. For the purpose of this Provision **2.**, the additional insured's own insurance means insurance on which the additional insured is a named insured.

- E. With respect to persons or organizations that qualify as additional insureds pursuant to paragraph **1.K.** of this endorsement, the following sentence is added to the paragraph above:

Otherwise, and notwithstanding anything to the contrary elsewhere in this Condition, the insurance provided to such person or organization is excess of any other insurance available to such person or organization.

3. BODILY INJURY — EXPANDED DEFINITION

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

Bodily injury means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

4. BROAD KNOWLEDGE OF OCCURRENCE/ NOTICE OF OCCURRENCE

Under **CONDITIONS**, the condition entitled **Duties in The Event of Occurrence, Offense, Claim or Suit** Condition is amended to add the following provisions:

A. BROAD KNOWLEDGE OF OCCURRENCE

CNA74872)0((1-15)

Page 5 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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Technology General Liability Extension Endorsement**

The Named Insured must give the Insurer or the Insurer's authorized representative notice of an **occurrence**, offense or **claim** only when the **occurrence**, offense or **claim** is known to a natural person **Named Insured**, to a partner, executive officer, manager or member of a **Named Insured**, or to an **employee** designated by any of the above to give such notice.

B. NOTICE OF OCCURRENCE

The **Named Insured's** rights under this **Coverage Part** will not be prejudiced if the **Named Insured** fails to give the Insurer notice of an **occurrence**, offense or **claim** and that failure is solely due to the **Named Insured's** reasonable belief that the **bodily injury** or **property damage** is not covered under this **Coverage Part**. However, the **Named Insured** shall give written notice of such **occurrence**, offense or **claim** to the Insurer as soon as the **Named Insured** is aware that this insurance may apply to such **occurrence**, offense or **claim**.

5. BROAD NAMED INSURED

WHO IS AN INSURED is amended to delete its Paragraph 3. in its entirety and replace it with the following:

3. Pursuant to the limitations described in Paragraph 4. below, any organization in which a **Named Insured** has management control:

- a. on the effective date of this **Coverage Part**; or
- b. by reason of a **Named Insured** creating or acquiring the organization during the **policy period**,

qualifies as a **Named Insured**, provided that there is no other similar liability insurance, whether primary, contributory, excess, contingent or otherwise, which provides coverage to such organization, or which would have provided coverage but for the exhaustion of its limit, and without regard to whether its coverage is broader or narrower than that provided by this insurance.

But this **BROAD NAMED INSURED** provision does not apply to:

- (a) any partnership or joint venture; or
- (b) any organization for which coverage is excluded by another endorsement attached to this **Coverage Part**.

For the purpose of this provision, and of this endorsement's **JOINT VENTURES / PARTNERSHIP / LIMITED LIABILITY COMPANIES** provision, management control means:

- F. owning interests representing more than 50% of the voting, appointment or designation power for the selection of a majority of the Board of Directors of a corporation, or the members of the management board of a limited liability company; or
- G. having the right, pursuant to a written trust agreement, to protect, control the use of, encumber or transfer or sell property held by a trust.

4. With respect to organizations which qualify as **Named Insureds** by virtue of Paragraph 3. above, this insurance does not apply to:

- a. **bodily injury** or **property damage** that first occurred prior to the date of management control, or that first occurs after management control ceases; nor
- b. **personal or advertising injury** caused by an offense that first occurred prior to the date of management control or that first occurs after management control ceases.

5. The insurance provided by this **Coverage Part** applies to **Named Insureds** when trading under their own names or under such other trading names or doing-business-as names (dba) as any **Named Insured** should choose to employ.

CNA74872)0((1-15)
Page 6 of 14
Valley Forge Insurance Company
Insured Name: Dude Solutions, Inc.

Policy No: 6078704688
Endorsement No: 6
Effective Date: 7/29/2019

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**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

1. ESTATES, LEGAL REPRESENTATIVES, AND SPOUSES

The estates, heirs, legal representatives and **spouses** of any natural person **Insured** shall also be insured under this policy; provided, however, coverage is afforded to such estates, heirs, legal representatives, and **spouses** only for **claims** arising solely out of their capacity or status as such and, in the case of a **spouse**, where such **claim** seeks **damages** from marital community property, jointly held property or property transferred from such natural person **Insured** to such **spouse**. No coverage is provided for any act, error or omission of an estate, heir, legal representative, or **spouse** outside the scope of such person's capacity or status as such, provided however that the **spouse** of a natural person **Named Insured** and the **spouses** of members or partners of joint venture or partnership **Named Insureds** are **Insureds** with respect to such **spouses'** acts, errors or omissions in the conduct of the **Named Insured's** business.

2. EXPECTED OR INTENDED INJURY — EXCEPTION FOR REASONABLE FORCE

Under **COVERAGES, Coverage A — Bodily Injury And Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Expected or Intended Injury** and replace it with the following:

This insurance does not apply to:

Expected or Intended Injury

Bodily injury or **property damage** expected or intended from the standpoint of the **Insured**. This exclusion does not apply to **bodily injury** or **property damage** resulting from the use of reasonable force to protect persons or property.

3. IN REM ACTIONS

A quasi in rem action against any vessel owned or operated by or for the **Named Insured**, or chartered by or for the **Named Insured**, will be treated in the same manner as though the action were in personam against the **Named Insured**.

4. INCIDENTAL HEALTH CARE MALPRACTICE COVERAGE

Solely with respect to **bodily injury** that arises out of a **health care incident**:

A. Under **COVERAGES, Coverage A — Bodily Injury And Property Damage Liability**, the **Insuring Agreement** is amended to replace Paragraphs **1.b.(1)** and **1.b.(2)** with the following:

b. This insurance applies to **bodily injury** provided that the professional health care services are incidental to the **Named Insured's** primary business purpose, and only if:

- (1) such **bodily injury** is caused by an **occurrence** that takes place in the **coverage territory**.
- (2) the **bodily injury** first occurs during the **policy period**. All **bodily injury** arising from an **occurrence** will be deemed to have occurred at the time of the first act, error, or omission that is part of the **occurrence**; and

B. Under **COVERAGES, Coverage A — Bodily Injury And Property Damage Liability**, the paragraph entitled **Exclusions** is amended to:

- i. add the following to the **Employers Liability** exclusion:

This exclusion applies only if the **bodily injury** arising from a **health care incident** is covered by other liability insurance available to the **Insured** (or which would have been available but for exhaustion of its limits).

- ii. delete the exclusion entitled **Contractual Liability** and replace it with the following: This insurance does not apply to:

CNA74872XX (1-15)

Page 7 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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CNA PARAMOUNT
Technology General Liability Extension Endorsement

Contractual Liability

the **Insured's** actual or alleged liability under any oral or written contract or agreement, including but not limited to express warranties or guarantees.

iii. add the following additional exclusions.

This insurance does not apply to:

Discrimination

any actual or alleged discrimination, humiliation or harassment, that includes but shall not be limited to **claims** based on an individual's race, creed, color, age, gender, national origin, religion, disability, marital status or sexual orientation.

Dishonesty or Crime

Any actual or alleged dishonest, criminal or malicious act, error or omission.

Medicare/Medicaid Fraud

any actual or alleged violation of law with respect to Medicare, Medicaid, Tricare or any similar federal, state or local governmental program.

Services Excluded by Endorsement

Any **health care incident** for which coverage is excluded by endorsement.

C. DEFINITIONS is amended to:

i. add the following definitions:

Health care incident means an act, error or omission by the **Named Insured's employees** or **volunteer workers** in the rendering of:

- a. **professional health care services** on behalf of the **Named Insured** or
- b. Good Samaritan services rendered in an emergency and for which no payment is demanded or received.

Professional health care services means any health care services or the related furnishing of food, beverages, medical supplies or appliances by the following providers in their capacity as such but solely to the extent they are duly licensed as required:

- a. Physician;
- b. Nurse;
- c. Nurse practitioner;
- d. Emergency medical technician;
- e. Paramedic;
- f. Dentist;
- g. Physical therapist;
- h. Psychologist;
- i. Speech therapist;
- j. Other allied health professional; or

Professional health care services does not include any services rendered in connection with human clinical trials or product testing.

CNA74872)0((1-15)

Page 8 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

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Endorsement No: 6

Effective Date: 7/29/2019

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CNA PARAMOUNT
Technology General Liability Extension Endorsement

- i. delete the definition of **occurrence** and replace it with the following:

Occurrence means a **health care incident**. All acts, errors or omissions that are logically connected by any common fact, circumstance, situation, transaction, event, advice or decision will be considered to constitute a single **occurrence**;

- ii. amend the definition of **Insured** to:

- a. add the following:

- the **Named Insured's employees** are **Insureds** with respect to:
 - (3) **bodily injury** to a **co-employee** while in the course of the **co-employee's** employment by the **Named Insured** or while performing duties related to the conduct of the **Named Insured's** business; and
 - (4) **bodily injury** to a **volunteer worker** while performing duties related to the conduct of the **Named Insured's** business;

when such **bodily injury** arises out of a **health care incident**.
- the **Named Insured's volunteer workers** are **Insureds** with respect to:
 - (1) **bodily injury** to a **co-volunteer worker** while performing duties related to the conduct of the **Named Insured's** business; and
 - (2) **bodily injury** to an **employee** while in the course of the **employee's** employment by the **Named Insured** or while performing duties related to the conduct of the **Named Insured's** business;

when such **bodily injury** arises out of a **health care incident**.

- c. delete Subparagraphs (a), (b), (c) and (d) of Paragraph 2.a.(1) of **WHO IS AN INSURED**.

- d. add the following:

Insured does not include any physician while acting in his or her capacity as such.

- D. The **Other Insurance** condition is amended to delete Paragraph b.(1) in its entirety and replace it with the following:

Other Insurance

b. Excess Insurance

- (1) To the extent this insurance applies, it is excess over any other insurance, self insurance or risk transfer instrument, whether primary, excess, contingent or on any other basis, except for insurance purchased specifically by the **Named Insured** to be excess of this coverage.

10. JOINT VENTURES / PARTNERSHIP / LIMITED LIABILITY COMPANIES

WHO IS AN INSURED is amended to delete its last paragraph and replace it with the following:

No person or organization is an **Insured** with respect to:

the conduct of any current or past partnership or joint venture that is not shown as a **Named Insured** in the Declarations; nor

the conduct of a current or past limited liability company in which a **Named Insured's** interest does/did not rise to the level of management control;

except that if the **Named Insured** was a joint venturer, partner, or member of such a limited liability company, and such joint venture, partnership or limited liability company terminated prior to or during the **policy period**, then such

CNA74872XX (1-15)

Page 9 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

Named Insured is an **Insured** with respect to its interest in such joint venture, partnership or limited liability company but only to the extent that:

- a. any offense giving rise to **personal and advertising injury** occurred prior to such termination date, and the **personal and advertising injury** arising out of such offense, first occurred after such termination date;
- b. the **bodily injury** or **property damage** first occurred after such termination date; and
- c. there is no other valid and collectible insurance purchased specifically to insure the partnership, joint venture or limited liability company.

11. LEGAL LIABILITY — DAMAGE TO PREMISES

A. Under COVERAGES, Coverage A — Bodily Injury and Property Damage Liability, the paragraph entitled **Exclusions** is amended to delete the first paragraph immediately following subparagraph (6) of the **Damage to Property** exclusion and replace it with the following:

Paragraphs (1), (3) and (4) of this exclusion do not apply to **property damage** (other than damage by fire, lightning, explosion, smoke or leakage from automatic fire protective systems) to premises rented to the **Named Insured** or temporarily occupied by the **Named Insured** with the permission of the owner, nor to the contents of premises rented to the **Named Insured** for a period of 7 or fewer consecutive days. A separate limit of insurance applies to Damage To Premises Rented To You as described in **LIMITS OF INSURANCE**.

B. Under COVERAGES, Coverage A — Bodily Injury and Property Damage Liability, the paragraph entitled **Exclusions** is amended to delete its last paragraph and replace it with the following:

Exclusions **c.** through **n.** do not apply to damage by fire, lightning, explosion, smoke or leakage from automatic fire protective systems to premises while rented to a **Named Insured** or temporarily occupied by a **Named Insured** with permission of the owner, nor to damage to the contents of premises rented to a **Named Insured** for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to this coverage as described in the **LIMITS OF INSURANCE** Section.

C. LIMITS OF INSURANCE is amended to delete Paragraph 6. (the Damage To Premises Rented To You Limit) and replace it with the following:

6. Subject to Paragraph 5. above, (the Each Occurrence Limit), the Damage To Premises Rented To You Limit is the most the Insurer will pay under **COVERAGE A** for **damages** because of **property damage** to:

- a. any one premises while rented to a **Named Insured** or temporarily occupied by a **Named Insured** with the permission of the owner; and
- b. contents of such premises if the premises is rented to the **Named Insured** for a period of 7 or fewer consecutive days.

The Damage To Premises Rented To You Limit is \$500,000. unless a higher Damage to Premises Rented to You Limit is shown in the Declarations.

D. The Other Insurance Condition is amended to delete Paragraph **b.(1)(a)(ii)**, and replace it with the following:

(ii) That is property insurance for premises rented to a **Named Insured**, for premises temporarily occupied by the **Named Insured** with the permission of the owner; or for personal property of others in the **Named Insured's** care, custody or control;

E. This Provision **11.** does not apply if liability for damage to premises rented to a **Named Insured** is excluded by another endorsement attached to this **Coverage Part**.

CNA74872)0((1-15)

Page 10 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

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Endorsement No: 6

Effective Date: 7/29/2019

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CNA**CNA PARAMOUNT****Technology General Liability Extension Endorsement****12. MEDICAL PAYMENTS**

A. LIMITS OF INSURANCE is amended to delete Paragraph 7. (the Medical Expense Limit) and replace it with the following:

7. Subject to Paragraph 5. above (the Each Occurrence Limit), the Medical Expense Limit is the most the Insurer will pay under **Coverage C — Medical Payments** for all medical expenses because of **bodily injury** sustained by any one person. The Medical Expense Limit is the greater of:

- (1) \$15,000 unless a different amount is shown here: ; or
- (2) the amount shown in the Declarations for Medical Expense Limit.

B. Under COVERAGES, the Insuring Agreement of Coverage C — Medical Payments is amended to replace Paragraph 1.a.(3)(b) with the following:

(b) The expenses are incurred and reported to the Insurer within three years of the date of the accident; and

13. NON-OWNED AIRCRAFT

Under **COVERAGES, Coverage A — Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended as follows:

The exclusion entitled **Aircraft, Auto or Watercraft** is amended to add the following:

This exclusion does not apply to an aircraft not owned by any **Named Insured**, provided that:

1. the pilot in command holds a currently effective certificate issued by the duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;
2. the aircraft is rented with a trained, paid crew to the **Named Insured**; and
3. the aircraft is not being used to carry persons or property for a charge.

14. NON-OWNED WATERCRAFT

Under **COVERAGES, Coverage A — Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete subparagraph (2) of the exclusion entitled **Aircraft, Auto or Watercraft**, and replace it with the following.

This exclusion does not apply to:

(2) a watercraft that is not owned by any **Named Insured**, provided the watercraft is:

- (d) less than 75 feet long; and
- (e) not being used to carry persons or property for a charge.

15. PERSONAL AND ADVERTISING INJURY —DISCRIMINATION OR HUMILIATION

A. Under DEFINITIONS, the definition of **personal and advertising injury** is amended to add the following tort:

- Discrimination or humiliation that results in injury to the feelings or reputation of a natural person.

B. Under COVERAGES, Coverage B — Personal and Advertising Injury Liability, the paragraph entitled **Exclusions** is amended to:

1. delete the Exclusion entitled **Knowing Violation Of Rights Of Another** and replace it with the following: This insurance does not apply to:

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Technology General Liability Extension Endorsement**

Knowing Violation of Rights of Another

Personal and advertising injury caused by or at the direction of the **Insured** with the knowledge that the act would violate the rights of another and would inflict **personal and advertising injury**. This exclusion shall not apply to discrimination or humiliation that results in injury to the feelings or reputation of a natural person, but only if such discrimination or humiliation is not done intentionally by or at the direction of:

- (a) the **Named Insured**; or
- (b) any **executive officer**, director, stockholder, partner, member or manager (if the **Named Insured** is a limited liability company) of the **Named Insured**.

2. add the following exclusions:

This insurance does not apply to:

Employment Related Discrimination

Discrimination or humiliation directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person by any **Insured**.

Premises Related Discrimination

discrimination or humiliation arising out of the sale, rental, lease or sub-lease or prospective sale, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any **Insured**.

Notwithstanding the above, there is no coverage for fines or penalties levied or imposed by a governmental entity because of discrimination.

The coverage provided by this **PERSONAL AND ADVERTISING INJURY —DISCRIMINATION OR HUMILIATION** Provision does not apply to any person or organization whose status as an **Insured** derives solely from

- Provision **1. ADDITIONAL INSURED** of this endorsement; or
- attachment of an additional insured endorsement to this **Coverage Part**.

16. PERSONAL AND ADVERTISING INJURY - LIMITED CONTRACTUAL LIABILITY

- A. Under COVERAGES, Coverage B —Personal and Advertising Injury Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Contractual Liability** and replace it with the following:

This insurance does not apply to:

Contractual Liability

Personal and advertising injury for which the **Insured** has assumed liability in a contract or agreement.

This exclusion does not apply to liability for **damages**:

- (3) that the **Insured** would have in the absence of the contract or agreement; or
- (4) assumed in a contract or agreement that is an **insured contract** provided the offense that caused such **personal or advertising injury** first occurred subsequent to the execution of such **insured contract**. Solely for the purpose of liability assumed in an **insured contract**, reasonable attorney fees and necessary litigation expenses incurred by or for a party other than an **Insured** are deemed to be **damages** because of **personal and advertising injury** provided:
 - (a) liability to such party for, or for the cost of, that party's defense has also been assumed in such **insured contract**; and

CNA74872XX (1-15)

Page 12 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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Technology General Liability Extension Endorsement

- B. Solely for the purpose of the coverage provided by this paragraph, **DEFINITIONS** is amended to delete the definition of **insured contract** in its entirety, and replace it with the following:

Insured contract means that part of a written contract or written agreement pertaining to the **Named Insured's** business under which the **Named Insured** assumes the tort liability of another party to pay for **personal or advertising injury** arising out of the offense of false arrest, detention or imprisonment. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

- C. Solely for the purpose of the coverage provided by this paragraph, the following changes are made to the Section entitled **SUPPLEMENTARY PAYMENTS — COVERAGES A AND B**:

1. Paragraph **2.d.** is replaced by the following:

d. The allegations in the suit and the information the Insurer knows about the offense alleged in such suit are such that no conflict appears to exist between the interests of the **Insured** and the interests of the indemnitee;

2. The first unnumbered paragraph beneath Paragraph **21(2)(b)** is deleted and replaced by the following:

So long as the above conditions are met, attorneys fees incurred by the Insurer in the defense of that indemnitee, necessary litigation expenses incurred by the Insurer, and necessary litigation expenses incurred by the indemnitee at the Insurer's request will be paid as **defense costs**. Notwithstanding the provisions of Paragraph **e.(2)** of the Contractual Liability exclusion (as amended by this Endorsement), such payments will not be deemed to be **damages** for **personal and advertising injury** and will not reduce the limits of insurance.

- D. This **PERSONAL AND ADVERTISING INJURY - LIMITED CONTRACTUAL LIABILITY** Provision does not apply if **Coverage B —Personal and Advertising Injury Liability** is excluded by another endorsement attached to this **Coverage Part**.

17. PROPERTY DAMAGE — ELEVATORS

- H. Under **COVERAGES, Coverage A — Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended such that the **Damage to Your Product** Exclusion and subparagraphs **(3), (4)** and **(6)** of the **Damage to Property** Exclusion do not apply to **property damage** that results from the use of elevators.

- I. Solely for the purpose of the coverage provided by this **PROPERTY DAMAGE — ELEVATORS** Provision, the **Other Insurance** conditions is amended to add the following paragraph:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis that is Property insurance covering property of others damaged from the use of elevators.

18. SUPPLEMENTARY PAYMENTS

The section entitled **SUPPLEMENTARY PAYMENTS — COVERAGES A AND B** is amended as follows:

- A. Paragraph **1.b.** is amended to delete the \$250 limit shown for the cost of bail bonds and replace it with a \$5,000. limit; and
- B. Paragraph **1.d.** is amended to delete the limit of \$250 shown for daily loss of earnings and replace it with a \$1,000. limit.

19. PROPERTY DAMAGE - PATTERNS MOLDS AND DIES

Under **COVERAGES, Coverage A — Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete subparagraphs **(3)** and **(4)** of the Exclusion entitled **Damage to Property**, but only with respect to patterns, molds or dies that are in the care, custody or control of the **Insured**, and only if such patterns, molds or dies are not being used to perform operations at the time of loss. A limit of insurance of \$25,000 per **policy period** applies to this **PROPERTY DAMAGE - PATTERNS MOLDS AND DIES** coverage, and this limit:

CNA74872XX (1-15)

Page 13 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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CNA PARAMOUNT
Technology General Liability Extension Endorsement

- A. is included within the General Aggregate Limit as described in **LIMITS OF INSURANCE**; and
- B. applies excess over any valid and collectible property insurance available to the **Insured**, including any deductible applicable to such insurance; the **Other Insurance** condition is changed accordingly.

3. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part**, the Insurer will not deny coverage under this **Coverage Part** because of such failure.

4. WAIVER OF SUBROGATION - BLANKET

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

- 1. the **Named Insured's** ongoing operations; or
- 2. **your work** included in the **products-completed operations hazard**.

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

- 1. is in effect or becomes effective during the term of this **Coverage Part**; and
- 2. was executed prior to the **bodily injury, property damage or personal and advertising injury** giving rise to the **claim**.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

CNA74872)0((1-15)
 Page 14 of 14
 Valley Forge Insurance Company
 Insured Name: Dude Solutions, Inc.

Policy No: 6078704688
 Endorsement No: 6
 Effective Date: 7/29/2019

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EXTENDED COVERAGE - BA PLUS - FOR HIRED AND NON-OWNED AUTOS

It is understood and agreed that this endorsement amends the **BUSINESS AUTO COVERAGE FORM** as follows. If any other endorsement attached to this policy amends any provision also amended by this endorsement, then that other endorsement controls with respect to such provision, and the changes made by this endorsement to such provision do not apply.

TABLE OF CONTENTS
I. AMENDMENTS TO LIABILITY COVERAGE
A. Who Is An Insured

1. Majority Owned Corporations
2. Newly Acquired Organizations
3. Additional Insureds Required By Written Contracts
4. Employee-Hired Autos

B. Increased Loss of Earnings Allowance
C. Fellow Employee Coverage
II. AMENDMENTS TO PHYSICAL DAMAGE COVERAGE
A. Increased Loss of Use Expense
B. Broadened Electronic Equipment Coverage
III. AMENDMENTS TO BUSINESS AUTO CONDITIONS
A. Knowledge of Accident or Loss
B. Knowledge of Documents
C. Waiver of Subrogation
D. Unintentional Failure To Disclose Hazards
E. Primary and Non-Contributory When Required By Contract
IV. AMENDMENTS TO DEFINITIONS
A. Broadened Bodily Injury
I. AMENDMENTS TO LIABILITY COVERAGE
A. Amendments to Who Is An Insured

Under **SECTION II — COVERED AUTOS LIABILITY COVERAGE**, the paragraph entitled **Who Is An Insured** is amended to add the following:

1. Majority Owned Corporations

Any incorporated entity in which you own a majority of the voting stock on the inception date of this Coverage Form is an **insured**, but only if such entity is not an **insured** under any other liability "policy" that provides **auto** coverage.

2. Newly Acquired Organizations

Form No: CNA83700XX (10-2015)

Endorsement Effective Date:

Endorsement No: 7; Page: 1 of 4

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Endorsement Expiration Date:

Policy No: 6078704674

Policy Effective Date: 7/29/2019

Policy Page: 43 of 52


Business Auto Policy
Policy Endorsement

Any organization you newly acquire or form during the policy period, other than a limited liability company, partnership or joint venture, and in which you maintain majority ownership interest is an **insured**, but only if such organization is not an **insured** under any other liability "policy" that provides **auto** coverage. The insurance afforded by this provision:

a. Is effective on the date of acquisition or formation of the organization, and applies until:

- (1) The end of the policy period of this Coverage Form; or
 - (2) The next anniversary of this Coverage Form's inception date,
- whichever is earlier; and

b. Does not apply to **bodily injury** or **property damage** caused by an **accident** that occurred before you acquired or formed the organization.

3. Additional Insureds Required By Written Contract

Any person or organization that you are required by written contract to make an additional insured under this insurance is an **insured**, but only with respect to that person or organization's legal liability for acts or omissions of a person who qualifies as an **insured** for Liability Coverage under **SECTION II - WHO IS AN INSURED** of this Coverage Form.

4. Employee-Hired Autos

Any **employee** of yours is an **insured** while operating with your permission an **auto** hired or rented under a contract in that **employee's** name, while performing duties related to the conduct of your business.

With respect to provisions **A.1.** and **A.2.** above, "policy" includes those policies that were in force on the inception date of this Coverage Form, but:

- i. Which are no longer in force; or
- ii. Whose limits have been exhausted.

F. Increased Loss of Earnings Allowance

Under **SECTION II — COVERED AUTOS LIABILITY COVERAGE**, the paragraph entitled **Coverage Extensions** is amended under **Supplementary Payment** subparagraph **(4)** to delete the \$250. a day limit for loss of earnings and replace it with a \$500. a day limit.

G. Fellow Employee Coverage

Under **SECTION II — COVERED AUTOS LIABILITY COVERAGE**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Fellow Employee**.

II. AMENDMENTS TO PHYSICAL DAMAGE COVERAGE

A. Increased Loss of Use Expense

Under **SECTION III — PHYSICAL DAMAGE COVERAGE**, the paragraph entitled **Coverage Extensions** is amended under **Loss of Use Expenses** to delete the maximum of \$600., and replace it with a maximum of \$800.

B. Broadened Electronic Equipment Coverage

Under **SECTION III — PHYSICAL DAMAGE COVERAGE**, the paragraph entitled **Exclusions** is amended to delete paragraphs **5.a** through **5.d.** in their entirety, and replace them with the following:

5. Exclusions **4.c.** and **4.d.** above do not apply to **loss** to any electronic equipment that at the time of **loss** is:



- a. Permanently installed in or upon a covered **auto**, nor to such equipment's antennas or other accessories used with such equipment. A \$100 deductible applies to this provision, and supersedes any otherwise applicable deductible; or
- b. Designed to be operated solely by use of the power from the **auto's** electrical system and is:
 - (1) Removable from a housing unit which is permanently installed in or upon the covered **auto**;
 - (2) An integral part of the same unit housing any electronic equipment described in paragraphs a. or b.(1) above; or
 - (3) Necessary for the normal operation of the covered **auto** or the monitoring of the covered **auto's** operating system.

III. AMENDMENTS TO BUSINESS AUTO CONDITIONS

A. Knowledge of Accident or Loss

Under **BUSINESS AUTO CONDITIONS**, the **Loss Condition** entitled **Duties In the Event of Accident, Claims, Suit, or Loss** is amended to add the following subparagraph a.(4):

- (4) If your **employees** know of an **accident** or **loss**, this will not mean that you have such knowledge until such **accident** or **loss** is known to a natural person Named Insured, to a partner, executive officer, manager or member of a Named Insured, or to an **employee** designated by any of the above to be your insurance manager.

C. Knowledge of Documents

Under **BUSINESS AUTO CONDITIONS**, the **Loss Condition** entitled **Duties In the Event of Accident, Claims, Suit, or Loss** is amended to add the following subparagraph b.(6):

- (6) If your **employees** know of documents concerning a claim or **suit**, this will not mean that you have such knowledge until such documents are known to a natural person Named Insured, to a partner, executive officer, manager or member of a Named Insured, or to an **employee** designated by any of the above to be your insurance manager.

D. Waiver of Subrogation

Under **BUSINESS AUTO CONDITIONS**, the **Loss Condition** entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

We waive any right of recovery we may have, because of payments we make for injury or damage, against any person or organization for whom or which you are required by written contract or agreement to obtain this waiver from us.

This injury or damage must arise out of your activities under a contract with that person or organization.

You must agree to that requirement prior to an **accident** or **loss**.

E. Unintentional Failure To Disclose Hazards

Under **BUSINESS AUTO CONDITIONS**, the **General Condition** entitled **Concealment, Misrepresentation or Fraud** is amended to add the following:

Your failure to disclose all hazards existing on the inception date of this Coverage Form shall not prejudice you with respect to the coverage provided by this insurance, provided such failure or omission is not intentional.

F. Primary and Non-Contributory When Required By Contract

Under **BUSINESS AUTO CONDITIONS**, the **General Condition** entitled **Other Insurance** is amended to add the following:

Form No: CNA83700XX (10-2015)

Endorsement Effective Date:

Endorsement No: 7; Page: 3 of 4

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Endorsement Expiration Date:

Policy No: 6078704674

Policy Effective Date: 7/29/2019

Policy Page: 45 of 52



Notwithstanding provisions **5.a.** through **5.d.** above, the coverage provided by this Coverage Form shall be on a primary and non-contributory basis when required to be so by a written contract entered into prior to **accident** or **loss**.

IV. AMENDMENTS TO DEFINITIONS

A. Broadened Bodily Injury

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

Bodily injury means physical injury, sickness or disease sustained by a person, including death, mental anguish or mental injury sustained by that person which results as a consequence of the physical injury, sickness or disease.

All other terms and conditions of the policy remain unchanged

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy.

Form No: CNA83700XX (10-2015)

Endorsement Effective Date:

Endorsement No: 7; Page: 4 of 4

52 Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Endorsement Expiration Date:

Policy No: 6078704674

Policy Effective Date: 7/29/2019

Policy Page: 46 of

Attachment Code: D569233 Certificate ID: 16506828

Attachment: Insurance Documents (RES-2020-351 : Fleet Management Software from Dude Solutions)



SUBSCRIPTION AGREEMENT

This Online Subscription Agreement (this “Agreement”) shall govern Subscriber’s (as defined below) access and use of the Service (as defined below) provided by Dude Solutions, Inc. (together with its affiliates, successors and assigns, “DSI”). BY ACCEPTING THIS AGREEMENT, EITHER BY CLICKING A BOX INDICATING ACCEPTANCE, BY EXECUTING AN ORDER FORM THAT REFERENCES THIS AGREEMENT OR BY OTHERWISE ACCESSING AND USING THE SERVICE, YOU AGREE TO THE TERMS OF THIS AGREEMENT. AS A RESULT, PLEASE READ ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT CAREFULLY.

IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY AND ITS AFFILIATES TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, IN WHICH CASE THE TERMS “YOU” OR “YOUR” SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THE TERMS AND CONDITIONS SET FORTH HEREIN, YOU MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE SERVICE.

Section 1.0 Definitions

As used in this Agreement, the following terms shall have the meanings set forth below:

- 1.1 “Access Credentials” means any user name, identification number, password, license or security key, security token, PIN or other security code, method, technology or device used, alone or in combination, to verify an individual’s identity and authorization to access and use the Service.
- 1.2 “Account” means Subscriber’s specific account where Subscriber subscribes to access and use Service(s).
- 1.3 “Account User” means each employee, consultant and contractor of Subscriber that has been granted Access Credentials.
- 1.4 “Affiliate” means, with respect to any legal entity, any other legal entity that (i) controls, (ii) is controlled by or (iii) is under common control of such legal entity. A legal entity shall be deemed to “control” another legal entity if it has the power to direct or cause the direction of the management or policies of such legal entity, whether through the ownership of voting securities, by contract, or otherwise.
- 1.5 “Annual Fee” means the annual fee invoiced to Subscriber by DSI (or its sales agent) prior to the Initial Term and each applicable Renewal Term, which is required to be paid in order for Subscriber to be permitted to access and use the Service and, if Subscriber purchases a Connector Toolkit, the API.
- 1.6 “API Toolkit” or “API” means DSI’s proprietary application programming interface and any accompanying or related documentation, software libraries, software tools, published specifications, and other materials, as amended from time-to-time in DSI’s sole discretion.
- 1.7 “Beta Services” means DSI Services or functionality that may be made available to Subscriber to try at its option at no additional charge that is clearly designated as beta, pilot, limited release, early adoption, non-production, sandbox, evaluation or a similar description.
- 1.8 “Connector Toolkit” means DSI’s add-on module that (i) enables DSI’s Subscribers to integrate

(import/export) Subscriber Data with the Service in batch-mode or real-time, and (ii) consists of the “Connector Tool”, which is a client-side executable program installed locally on Subscriber’s computer, and the API.

1.9 “Confidential Information” means any non-public information and/or materials disclosed in writing or orally by a party under this Agreement (the “Disclosing Party”) to the other party (the “Receiving Party”), which (i) is designated in writing as confidential at the time of disclosure, or (ii) with respect to non-public information disclosed orally, the Disclosing Party sends the Receiving Party a written notice to Receiving Party within 15 days after oral disclosure identifying the non-public information that was disclosed as its confidential information, including when, where, how and to whom such non-public information was disclosed. For avoidance of doubt, DSI’s Confidential Information shall include the source code, data structure, algorithms and logic of the Applications and Service. Notwithstanding the foregoing, Confidential Information shall not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a Third Party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party.

1.10 “Content” means all of the audio and visual information, documents, content, materials, products and/or software contained in, or made available through, the Service.

1.11 “Community Development Services” means the SmartGov, ATS and ASMi software application(s) subscribed to by Subscriber pursuant to the Agreement, Documentation or Order Form. For avoidance of doubt, Community Development Services applies only to Subscriber’s production instance and shall exclude all beta and early adopter programs, user interface (UI) or user experience (UX) changes, feature or functionality improvements, and enhancements where a workaround exists in production.

1.12 “Documentation” means the user documentation relating to the Service, including but not limited to descriptions of the functional, operational and design characteristics of the Service.

1.13 “DSI Data” means all data, information and other content provided by or on behalf of DSI Subscribers to any of the DSI Services.

1.14 “HIPAA” means the Health Insurance Portability and Accountability Act of 1996 (Pub. L. 104-191) and all regulations promulgated thereunder (45 C.F.R. §§ 160-164), as amended by Subtitle D of the Health Information Technology for Economic and Clinical Health Act and all regulations promulgated thereunder, as Title XIII of Division A and Title IV of Division B of the American Recovery and Reinvestment Act of 2009 (Pub. L. 111-5), as amended from time to time.

1.15 “Implementation, Training and Support Program” or “ITSP” means DSI’s comprehensive implementation, training and support program provided to DSI’s Subscribers with respect to the Service.

1.16 “Intellectual Property Rights” means all ideas, concepts, designs, drawings, packages, works of authorship, processes, methodologies, information, developments, materials, inventions, improvements, software, and all intellectual property rights worldwide arising under statutory or common law, including without limitation, all (i) patents and patent applications owned or licensable by a party hereto; (ii) rights associated with works of authorship, including copyrights, copyright applications, copyright registrations, mask work rights, mask work applications and mask work registrations; (iii) rights related to protection of trade secrets and Confidential Information; (iv) trademarks, trade names, service marks and logos; (v) any right analogous to those set forth in

clauses (i) through (iv); and (vi) divisions, continuations, renewals, reissues and extensions of the foregoing (as and to the extent applicable) now existing, hereafter filed, issued or acquired.

1.17 "Order Form" means DSI's ordering document or online order specifying the Services to be provided hereunder that is entered into between Subscriber and DSI or its Affiliates, including any addenda and supplements. Entering into an Order Form, an Affiliate agrees to be bound by the terms of this Agreement as if it were an original party.

1.18 "Privacy Policy" means the DSI privacy policy, as amended from time-to-time, which can be viewed by clicking the "Privacy" hypertext link located on www.dudesolutions.com.

1.19 "Service" means DSI's suite of Software-as-a-Service (SaaS) applications, products and services, as updated, enhanced or otherwise modified from time-to-time that are ordered by Subscriber on an Order Form or provided without charge (if applicable) and made available by DSI, including mobile components.

1.20 "Subscriber" means the legal entity identified on the Account.

1.21 "Subscriber Data" means all data, information and other content provided by or on behalf of Subscriber to the Service, including that which the Account Users input or upload to the Service.

1.22 "Third Party" means a party other than Subscriber or DSI.

Section 2.0 Use of the Service and the API; Proprietary Rights

2.1 Use of the Service and the API.

(a) *Service Subscription.* Subject to the terms of this Agreement (including, without limitation, the responsibilities, limitations and restrictions set forth in this Section 2.1 and payment of the Annual Fees required hereunder), (i) DSI shall permit Subscriber's Account Users to access and use the Service(s) during the Term, including access and use of all of the Content contained in or made available through the Service(s), (ii) Subscriber shall be automatically enrolled in the ITSP (Implementation, Training and Support Program), if applicable, and (iii) DSI shall use commercially reasonable efforts to make available to Subscriber each of the components described in the ITSP, when applicable. Subscriber agrees that it shall use the Service(s) solely for internal business purposes, and access and use of the Service(s) and the ITSP shall be limited to Account Users.

(b) *API License.* Subject to the terms of this Agreement (including, without limitation, the responsibilities, limitations and restrictions set forth in this Section 2.1 and payment of the Annual Fees required hereunder), provided that Subscriber is purchasing the right to use the Connector Toolkit, DSI hereby grants to Subscriber a limited, non-exclusive, non-transferable, revocable license (without the right to sublicense) to use and make calls to the API solely for the purpose of (i) extracting and transferring Subscriber Data from the Service to other Third Party applications used by the Subscriber for internal business purposes, and/or (ii) Subscriber's internal development efforts to develop applications to work in conjunction with the functionality and capabilities of the Service purchased by Subscriber ("Subscriber Applications"). Subscriber shall have no right to distribute, license (whether or not through multiple tiers) or otherwise transfer the API to any Third Party or incorporate the API in any software, product, or technology.

(c) *Account Setup.* To subscribe to the Service, Subscriber must establish its Account, which may only be accessed and used by its Account Users. To setup an Account User, Subscriber must provide DSI (and agree to

maintain, promptly update and keep) true, accurate, current and complete information for such Account User. If Subscriber or any applicable Account User provides any information that is untrue, inaccurate, not current or incomplete, DSI has the right to immediately suspend or terminate Subscriber's Account and usage of the Service and the API and refuse any and all future use. Each Account User must establish and maintain personal, non-transferable Access Credentials, which shall not be shared with, or used by, any other Third Party. Subscriber may not transfer an Account User's Access Credentials and/or its right to access and use the Service to a different user. Subscriber shall be solely responsible for any and all activities that occur under its Account, including all acts and omissions of its Account Users. Subscriber shall notify DSI immediately of any unauthorized use of its Account and/or any other breach of security of the Service that it suspects or becomes aware of.

(d) *Subscriber Responsibilities.* Subscriber shall: (i) take appropriate action to ensure that non-Account Users do not access or use the Service or the API; (ii) ensure that all Account Users comply with all of the terms and conditions of this Agreement, including the limitations and restrictions set out in Section 2.1(e); (iii) be solely responsible for the accuracy, integrity, legality, reliability and appropriateness of all Subscriber Data created by Account Users using the Service; (iv) access and use the Service solely in compliance with the Documentation and all applicable local, state, federal, and foreign laws, rules, directives and regulations (including those relating to export, homeland security, anti-terrorism, data protection and privacy); (v) allow e-mail notifications generated by the Service on behalf of Subscriber's Account Users to be delivered to Subscriber's Account Users; and (vi) promptly update and upgrade its system as requested or required in order to ensure continued performance and compatibility with upgrades to the Service and/or API Modifications (as defined in Section 2.1(g)). Subscriber shall be responsible for any breach of this Agreement by Account Users and any access or Use of the Service by persons other than Account Users.

(e) *Limitations and Restrictions.* Subscriber agrees that it shall not, and shall not permit any Third Party to, directly or indirectly: (i) modify, alter, revise, decompile, disassemble, reverse engineer, create derivative works or attempt to derive the source code of the Service or the API; (ii) assign, transfer, lease, rent, sublicense, distribute or otherwise make available the Service or the API, in whole or in part, to any Third Party, including on a timesharing, software-as-a-service or other similar basis; (iii) share Access Credentials or otherwise allow access or use the Service or the API to provide any service bureau services or any services on a similar basis; (iv) use the Service or the API in a way not authorized in writing by DSI or for any unlawful purpose; (v) use the Service or the API to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of Third Party privacy rights; (vi) attempt to tamper with, alter, disable, hinder, by-pass, override, or circumvent any security, reliability, integrity, accounting or other mechanism, restriction or requirement of the Service or the API; (vii) remove, obscure or alter any copyright, trademark, patent or proprietary notice affixed or displayed by or in the Service; (viii) perform load tests, network scans, penetration tests, ethical hacks or any other security auditing procedures on the Service or the API; (ix) interfere with or disrupt the integrity or performance of the Service, the API or the data contained therein; (x) access or use the Service or the API in order to replicate applications, products or services offered by DSI and/or otherwise build a competitive product or service, copy any features, functions or graphics of the Service or the API or monitor the availability and/or functionality of the Service or the API for any benchmarking or competitive purposes; (xi) under any circumstances, through a Third Party application, a Subscriber Application or otherwise, repackage or resell the Service, the API or any DSI data received via the API; (xii) store, manipulate, analyze, reformat, print, and display the Content for personal use; and (xiii) upload or insert code, scripts, batch files or any other form of scripting or coding into the Service;

(f) *Additional Service Guidelines.* DSI reserves the right to establish or modify general practices and limits concerning use of the Service. DSI shall provide at least thirty (30) days' prior notice of any such

modification. DSI also reserves the right to block IP addresses originating a Denial of Service (DoS) attack. DSI shall notify Subscriber should this condition exist and inform Subscriber of its action. Once blocked, an IP address shall not be able to access the Service or the API and the block may be removed once DSI is satisfied corrective action has taken place to resolve the issue.

(g) *API Modifications.* DSI may modify, amend, change, or deprecate all or part of the API in its sole discretion at any time (an "API Modification"). DSI shall use reasonable efforts to provide notice to Subscriber of any such API Modifications as soon as reasonably practical. Subscriber acknowledges that an API Modification may have a material adverse effect on any applications utilizing or relying upon the API (including Subscriber Applications), including but not limited to causing such applications not to operate as designed. DSI shall have no liability of any kind to Subscriber or any user of such applications with respect to such API Modifications or any adverse effects resulting from such API Modifications.

(h) *Controlled API Usage.* DSI may limit or suspend Subscriber's usage of or access to the API if, in DSI's sole discretion, Subscriber or Subscriber's use of the API are adversely affecting the performance or operation of the API or the Service. DSI shall use reasonable efforts to provide notice to Subscriber of any such actions as soon as reasonably practical.

(i) *Links to Third Party Websites.* To the extent that the Service links to any Third Party website, application or service, the terms and conditions thereof shall govern Subscriber's rights with respect to such website, application or service, unless otherwise expressly provided DSI. DSI shall have no obligations or liability arising from Subscriber's access and use of such linked Third Party websites, applications and services.

(j) *Beta Services.* From time to time, DSI may make Beta Services available to Subscribers at no charge. Subscriber may choose to try such Beta Services or not in its sole discretion. Use of the Beta Services is at Subscriber's sole risk and may contain bugs or errors. Subscriber may discontinue use of the Beta Services at any time, in its sole discretion. Further, DSI may discontinue any and all Beta Services availability at any time in its sole discretion without notice. NOTWITHSTANDING THE DISCLAIMER OF WARRANTIES IN SECTION 7.2(b) AND INDEMNIFICATION IN SECTION 7.3, BETA SERVICES AND DOCUMENTATION, ARE PROVIDED ON AN "AS-IS" AND "AS AVAILABLE" BASIS, WITHOUT ANY WARRANTIES OF ANY KIND. PROVIDER EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. DSI SHALL HAVE NO INDEMNIFICATION OBLIGATIONS AND NO LIABILITY OF ANY TYPE WITH RESPECT TO THE BETA SERVICES UNLESS SUCH EXCLUSION IS UNENFORCEABLE UNDER APPLICABLE LAW IN WHICH CASE DSI'S LIABILITY WITH RESPECT TO THE BETA SERVICES PROVIDED SHALL NOT EXCEED \$500.00.

2.2 Proprietary Rights.

(a) Subscriber acknowledges and agrees that (as between Subscriber and DSI) DSI retains all ownership right, title, and interest in and to the Service, the API, the Documentation and the Content, including without limitation all corrections, enhancements, improvements to, or derivative works thereof (collectively, "Derivative Works"), and in all Intellectual Property Rights therein or thereto. To the extent any Derivative Work is developed by DSI based upon ideas or suggestions submitted by Subscriber to DSI, Subscriber hereby irrevocably assigns all rights to modify or enhance the Service and/or the API using such ideas or suggestions or joint contributions to DSI, together with all Intellectual Property Rights related to such Derivative Works. Nothing contained in this Agreement shall be construed to convey to Subscriber (or to any party claiming through Subscriber) any Intellectual Property

Rights in or to the Service, the API, the Documentation and the Content, other than the rights expressly set forth in this Agreement.

(b) DSI acknowledges and agrees that (as between Subscriber and DSI) Subscriber retains all ownership right, title, and interest in and to the Subscriber Data, including all Intellectual Property Rights therein or thereto. Notwithstanding the foregoing, Subscriber hereby grants DSI and its Affiliates a non-exclusive, royalty-free license to: (i) access, display, copy, distribute, transmit, publish, disclose and otherwise use all or any portion of the Subscriber Data to fulfill its obligations under this Agreement. In addition, Subscriber hereby grants DSI a non-exclusive, royalty-free right to use aggregated and de-identified data generated and/or derived by DSI from the Subscriber Data (the "De-Identified Data") in order to improve the Services and DSI's performance hereunder to grow DSI's business, including without limitation, submitting and sublicensing such De-Identified Data to Third Parties for analytical purposes, provided that DSI shall take commercially reasonable efforts to conduct such de-identification in a manner that ensures that such De-Identification cannot be traced back to Subscriber.

(c) Subscriber acknowledges the Services may utilize, embed or incorporate Third Party software and/or tools (each, a "Third-Party Tool") under a license granted to DSI by one or more applicable Third Parties (each, a "Third-Party Licensor"), which licenses DSI the right to sublicense the use of the Third-Party Tool solely as part of the Services. Each such sublicense is nonexclusive and solely for Subscriber's internal use and Subscriber shall not further resell, re-license, or grant any other rights to use such sublicense to any Third Party. Subscriber further acknowledges that each Third-Party Licensor retains all right, title, and interest to its applicable Third-Party Tool and all documentation related to such Third-Party Tool. All confidential or proprietary information of each Third-Party Licensor is Confidential Information of DSI under the terms of this Agreement and shall be protected in accordance with the terms of Section 8.

Section 3.0 DSI Responsibilities

3.1 Implementation, Training and Support Program (ITSP). During the Term DSI (or its agent, representative or designee) shall provide and maintain an ITSP program. During the Term, DSI shall, as part of Subscriber's Subscription Fees, provide telephone and email support ("Support Services") during the hours of 8:00 AM and 6:00 PM EST, Monday through Friday, excluding New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve and Christmas Day ("Business Hours"), except Community Development Services, where Business Hours means 5:00 AM – 5:00 PM PST.

3.2 Professional Services. DSI shall provide and perform professional, technical, consulting and/or other services (collectively, "Professional Services") that are mutually agreed upon and described in one or more statements of work that expressly reference this Agreement. Each statement of work shall be effective, incorporated into and form a part of this Agreement when duly executed by an authorized representative of each of the parties. Each statement of work shall (i) describe the fees and payment terms with respect the Professional Services being provided pursuant to such statement of work, (ii) identify any work product that will be developed pursuant to such statement of work, and (iii) set forth each party's respective ownership and proprietary rights with respect to any work product developed pursuant to such statement of work.

3.3 Service Levels.

(a) DSI shall use commercially reasonable efforts to make the Service available 99.9% for each full calendar month during the Term, determined on a twenty-four(24) hours a day, seven (7) days a week basis (the "Service Standard"). Service availability for access and use by Subscriber(s) excludes unavailability when due to: (a)

any access to or use of the Service by Subscriber or any Account User that does not strictly comply with the terms of the Agreement or the Documentation; (b) any failure of performance caused in whole or in part by Subscriber's delay in performing, or failure to perform, any of its obligations under the Agreement; (c) Subscriber's or its Account User's Internet connectivity; (d) any Force Majeure Event; (e) any failure, interruption, outage, or other problem with Internet service or Non-DSI Service; (f) Scheduled Downtime; or (g) any disabling, suspension, or termination of the Service by DSI pursuant to the terms of the Agreement. "Scheduled Downtime" means, with respect to any applicable Service, the total amount of time (measured in minutes) during an applicable calendar month when such Service is unavailable for the majority of Subscribers' Account Users due to planned Service maintenance. To the extent reasonably practicable, DSI shall give at least eight (8) hours prior electronic notice of Service maintenance events and schedule outside the business hours of 6:00 AM to 10:00 PM EST.

(b) DSI shall use reasonable efforts to ensure the availability of the API in accordance with the service levels described in Section 3.3. Notwithstanding the foregoing, DSI does not guarantee any required uptime, performance, or integrity of any product, application or service that integrates with and/or otherwise utilizes the API (including, without limitation, any such product, application or service developed by Subscriber). Moreover, DSI shall not be liable to Subscriber or any Third Party for the unavailability of the API or the failure of the API to perform in accordance with its specifications. Subscriber shall not represent to any Third Party any availability or performance levels with respect to the API.

3.4 Protection of Subscriber Data. DSI shall maintain commercially reasonable administrative, physical, and technical safeguards for protection of the security, unauthorized access or disclosure of Subscriber Data. In addition, if Subscriber is a "Covered Entity" under HIPAA, DSI shall be Subscriber's "Business Associate" under HIPAA, and any Subscriber Data provided by Subscriber to DSI in their capacities as a Covered Entity and Business Associate, respectively, DSI and Subscriber shall enter into a Business Associate Agreement (the form of which shall be reasonably satisfactory to DSI). At all times during the Subscription term and upon written request of Subscriber within thirty (30) days after the effective date of termination or expiration of this Agreement, Subscriber data shall be available for Subscriber's export and download. Following the thirty (30) days after termination or expiration, DSI shall not be obligated to maintain Subscriber Data and shall delete or destroy what remains in its possession or control unless prohibited by law.

Section 4.0 Third Party Interactions

4.1 Relationship to Third Parties. In connection with Subscriber's use of the Service, Subscriber may: (i) enter into correspondence with and/or participate in promotions of advertisers or sponsors showing their goods and/or services through the Service; (ii) purchase goods and/or services, including implementation, customization, content, forms, schedules, integration and other services; (iii) exchange data, integrate, or interact between Subscriber's Account, the Service, the API and a Third Party provider; (iv) be offered additional functionality within the user interface of the Service through use of the API; and/or (v) be provided content, knowledge, subject matter expertise in the creation of forms, content and schedules. Any such activity, and any terms, conditions, warranties or representations associated with such activity, shall be solely between Subscriber and the applicable Third Party. DSI shall have no liability, obligation or responsibility for any such correspondence, purchase, promotion, data exchange, integration or interaction between Subscriber and any such Third Party.

4.2 Ownership. Subscriber is the owner of all Third Party content and data loaded into the Subscriber Account. As the owner, it is Subscriber's responsibility to make sure it meets its particular needs. DSI shall not comment, edit or advise Subscriber with respect to such Third Party content and data in any manner.

4.3 No Warranty or Endorsement. DSI does not warrant any Third Party providers or any of their products or services, whether or not such products or services are designated by DSI as “certified,” “validated,” “premier” and/or any other designation. DSI does not endorse any sites on the Internet that are linked through the Service. DSI is providing these links to Subscriber only as a matter of convenience, and in no event shall DSI be responsible for any content, products, or other materials on or available from such sites. The limitations of liability shall apply to all Third Party Interactions.

Section 5.0 Annual Fees

5.1 Annual Fees. Subscriber shall, on or before the commencement of the Initial Term of a Service subscription, pay to DSI the Annual Fee for such Service subscription. Thereafter, DSI shall invoice Subscriber for each applicable Annual Fee at least sixty (60) days prior to the commencement of the applicable Renewal Term. Unless Subscriber provides written notice of non-renewal in accordance with Section 6.1, Subscriber agrees to pay all Annual Fees no later than thirty (30) days after the receipt of DSI’s applicable invoice. Subscriber is responsible for providing complete and accurate billing and contact information to DSI and notifying DSI of any changes to such information.

5.2 Automatic Payments. Subscriber shall, upon the written request from DSI, establish and maintain valid and updated credit card information or a valid ACH auto debit account (in each case, the “Automatic Payment Method”). Upon establishment of such Automatic Payment Method, DSI (as DSI’s collection agent) is hereby authorized to charge any applicable Annual Fee using such Automatic Payment Method.

5.3 Renewal Charges. DSI maintains the right to increase Annual Fees and other applicable fees and charges in connection with each Renewal Term.

5.4 Taxes. DSI’s fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including, for example, value-added, sales, use or withholding taxes, assessable by any jurisdiction whatsoever (collectively, “Taxes”). Subscriber is responsible for paying all Taxes associated with its purchases hereunder. If DSI has the legal obligation to pay or collect Taxes for which Subscriber is responsible under this Section 5.4, DSI (as DSI’s collection agent) shall invoice Subscriber and Subscriber shall pay that amount unless Subscriber provides DSI with a valid tax exemption certificate authorized by the appropriate taxing authority. For clarity, DSI is solely responsible for taxes assessable against DSI based on its income, property and employees.

Section 6.0 Term and Termination

6.1 Term. This Agreement commences on the date Subscriber establishes its Account and continues until the Service subscription hereunder has expired or have been terminated (the “Term”). The initial term of the Service subscription shall be set forth on the Order Form (the “Initial Term”). Thereafter, the Service subscription shall automatically renew for successive one year periods (each, a “Renewal Term”) unless either party has provided written notice of its intent to not renew the Service subscription not less than thirty (30) days prior to the expiration of the then-current Initial or Renewal Term applicable to the Service subscription.

6.2 Termination of Agreement for Breach. Either party may terminate this Agreement (including its Service subscription and Account) prior to the expiration of the Term if the other party commits a material breach of this Agreement and fails to cure such breach within thirty (30) days after written notice of such breach is given by the

non-breaching party; provided that if the breach involves a failure of Subscriber to pay any of the fees required under this Agreement, the cure period shall be reduced to ten (10) days. Without limiting the foregoing, in the event of a breach that gives rise to the right by DSI to terminate this Agreement, DSI may elect, as an interim measure, to suspend Subscriber's access and use of the Service, the API (if applicable) and the Account until the breach is cured. DSI's exercise of its suspension right shall be without prejudice to DSI's right to terminate this Agreement upon written notice to Subscriber.

6.3 Termination for Convenience. Subscriber may terminate this Agreement (including its Service subscription and Account) at any time for convenience by providing DSI forty-five (45) days' prior written notice to the following email address: notice@dudesolutions.com. Upon termination by Subscriber pursuant to this Section 6.3, Subscriber may request in writing and be granted a refund in accordance with the following: (i) if DSI receives Subscriber's written notice of termination within the first sixty (60) days after the commencement of the Initial Term, DSI shall refund to Subscriber eighty percent (80%) of the Annual Fee prepaid for the Initial Term (the "Initial Year Subscription Fee"); (ii) if DSI receives Subscriber's written notice of termination during the Initial Term but after the first sixty (60) days thereof, DSI shall refund to Subscriber any prepaid Subscription Fees of the Initial Year Subscription determined based upon the number of full months remaining in the Initial Term (based upon the effective date of termination). For avoidance of doubt, no refund shall be granted during a Renewal Term or with respect to Professional Services rendered.

6.4 Effect of Termination. Upon termination of this Agreement, (i) Subscriber's access and use of the Service shall automatically cease, and (ii) DSI shall have no obligation to maintain the Subscriber Data or to forward the Subscriber Data to Subscriber or any Third Party.

6.5 Survival. The following portions of this Agreement shall survive termination of this Agreement and continue in full force and effect: Sections 2.1(e), 2.2, 6.4, 7, 8 and 9. Termination of this Agreement, or any of the obligations hereunder, by either party shall be in addition to any other legal or equitable remedies available to such party, except to the extent that remedies are otherwise limited hereunder.

Section 7.0 Representations, Warranties and Disclaimers

7.1 Representations. Subscriber represents and warrants that: (i) it has full right, title and authority to enter into this Agreement; and (ii) this Agreement constitutes a legal, valid and binding obligation of Subscriber, enforceable against it in accordance with its terms.

7.2 Warranties.

(a) DSI represents and warrants that all such Professional Services shall be performed in a professional and workmanlike manner in accordance with generally accepted industry standards. For any breach of this warranty, Subscriber's exclusive remedy and DSI's entire liability shall be the re-performance of the applicable Professional Services.

(b) EXCEPT AS EXPRESSLY STATED HEREIN, THE PARTIES MAKE NO REPRESENTATION, WARRANTY, OR GUARANTY AS TO THE RELIABILITY, TIMELINESS, QUALITY, SUITABILITY, TRUTH, AVAILABILITY, ACCURACY OR COMPLETENESS OF THE SERVICES OR ANY CONTENT. PARTIES DISCLAIM ALL REPRESENTATIONS OR WARRANTIES THAT: (I) THE USE OF THE SERVICES OR API SHALL BE SECURE, TIMELY, UNINTERRUPTED OR ERROR-FREE OR OPERATE IN COMBINATION WITH ANY OTHER HARDWARE, SOFTWARE, SYSTEM OR DATA; (II) THE SERVICES OR API SHALL MEET YOUR REQUIREMENTS OR EXPECTATIONS; (III) ANY STORED DATA SHALL BE ACCURATE OR RELIABLE; (IV) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICES SHALL MEET YOUR REQUIREMENTS OR EXPECTATIONS; (V) ERRORS OR DEFECTS SHALL BE CORRECTED; (VI) THE SERVICES OR THE SERVER(S) THAT MAKE THE SERVICES AVAILABLE ARE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS. THE SERVICES AND ALL CONTENT IS PROVIDED TO YOU STRICTLY ON AN "AS-IS" BASIS. ALL CONDITIONS, REPRESENTATIONS AND WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT, ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW BY THE PARTIES.

7.3 Indemnification.

(a) *Indemnity by DSI.* DSI shall defend and indemnify Subscriber from any loss, damage or expense (including reasonable attorneys' fees) awarded by a court of competent jurisdiction, or paid in accordance with a settlement agreement signed by Subscriber, in connection with any Third Party claim (each, a "Claim") alleging that Subscriber's use of the Service as expressly permitted hereunder infringes upon any United States patent, copyright or trademark of such Third Party, or misappropriates the trade secret of such Third Party; provided that Subscriber (x) promptly gives DSI written notice of the Claim; (y) gives DSI sole control of the defense and settlement of the Claim; and (z) provides to DSI all reasonable assistance, at DSI's expense. If DSI receives information about an infringement or misappropriation claim related to the Service, DSI may in its sole discretion and at no cost to Subscriber: (i) modify the Service so that it no longer infringes or misappropriates, (ii) obtain a license for Subscriber's continued use of the Service, or (iii) terminate this Agreement (including Subscriber's Service subscriptions and Account) upon prior written notice and refund to Subscriber any prepaid Annual Fee covering the remainder of the term of the terminated Service subscriptions. Notwithstanding the foregoing, DSI shall have no liability or obligation with respect to any Claim that is based upon or arises out of (A) use of the Service in combination with any software or hardware not expressly authorized by DSI, (B) any modifications or configurations made to the Service by Subscriber without the prior written consent of DSI, and/or (C) any action taken by Subscriber relating to use of the Service that is not permitted under the terms of this Agreement. This Section 7.3(a) states Subscriber's exclusive remedy against DSI for any Claim of infringement or misappropriation of a Third Party's Intellectual Property Rights related to or arising from Subscriber's use of the Service.

(b) RESERVED.

7.4 Limitation of Liability. IN NO EVENT SHALL DSI, IN THE AGGREGATE, BE LIABLE FOR DAMAGES TO SUBSCRIBER IN EXCESS OF THE AMOUNT OF ANNUAL FEES PAID BY SUBSCRIBER TO PROVIDER (INCLUDING PAYMENTS TO DSI, AS PROVIDER'S COLLECTION AGENT, FOR USE OF THE SERVICE) PURSUANT TO THIS AGREEMENT DURING THE TWELVE MONTHS PRIOR TO THE FIRST ACT OR OMISSION GIVING RISE TO THE LIABILITY. UNDER NO CIRCUMSTANCES

SHALL PROVIDER HAVE ANY LIABILITY WITH RESPECT TO ITS OBLIGATIONS UNDER THIS AGREEMENT OR OTHERWISE FOR LOSS OF PROFITS, OR CONSEQUENTIAL, EXEMPLARY, INDIRECT, INCIDENTAL OR PUNITIVE DAMAGES, EVEN IF PROVIDER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OCCURRING, AND WHETHER SUCH LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR PRODUCTS LIABILITY. NOTHING IN THIS SECTION SHALL LIMIT SUBSCRIBER'S PAYMENT OBLIGATIONS UNDER SECTION 5.0.

Section 8.0 Confidentiality

8.1 Protection of Confidential Information. The Receiving Party agrees that it shall (i) hold the Disclosing Party's Confidential Information in strict confidence and shall use the same degree of care in protecting the confidentiality of the Disclosing Party's Confidential Information that it uses to protect its own Confidential Information, but in no event less than reasonable care, (ii) not use the Confidential Information of the Disclosing Party for any purpose not permitted by this Agreement; (iii) not copy any part of the Disclosing Party's Confidential Information except as expressly permitted by this Agreement, (iv) limit access to the Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections no less stringent than those herein.

8.2 Compelled Disclosure. The Receiving Party may disclose Confidential Information of the Disclosing Party if it is compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party's Confidential Information as part of a civil proceeding to which the Disclosing Party is a party, and the Disclosing Party is not contesting the disclosure, the Disclosing Party shall reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to such Confidential Information.

8.3 Records Requests. To the extent permitted by law, Subscriber shall treat as exempt from treatment as a public record, and shall not disclose in response to a request made pursuant to any applicable public records law, any of DSI's Confidential Information. Upon receiving a request to produce records under any applicable public records or similar law, Subscriber shall immediately notify DSI and provide such reasonable cooperation as requested by DSI and permitted by law to oppose production or release of such DSI Confidential Information.

8.4 Remedies. Recipient acknowledges that Disclosing Party would have no adequate remedy at law should Receiving Party breach its obligations relating to Confidential Information and agrees that Disclosing Party shall be entitled to enforce its rights by obtaining appropriate equitable relief, including without limitation a temporary restraining order and an injunction.

Section 9.0 Miscellaneous

9.1 Compliance with Laws. Subscriber will comply with all laws and applicable government rules and regulations insofar as they apply to Subscriber in its performance of this Agreement's rights and obligations.

9.2 Acceptance of Privacy Policy. All data and information provided by Subscriber through its use of the Service is subject to DSI's privacy policy, as amended from time-to-time, which can be viewed by clicking the "Privacy"

hypertext link located within the Service. By using the Service, Subscriber accepts and agrees to be bound and abide by such privacy policy.

9.3 Governing Law. This Agreement and any dispute arising out of or in connection with this Agreement shall be governed by and construed under the laws of the State of North Carolina, without regard to the principles of conflict of laws. Each of DSI and Subscriber hereby waives any right to jury trial in connection with any action or litigation in any way arising out of or related to this Agreement.

9.4 Relationship of the Parties. DSI is performing pursuant to this Agreement only as an independent contractor. DSI has the sole obligation to supervise, manage, contract, direct, procure, perform or cause to be performed its obligations set forth in this Agreement, except as otherwise agreed upon by the parties. Nothing set forth in this Agreement shall be construed to create the relationship of principal and agent between DSI and Subscriber. DSI shall not act or attempt to act or represent itself, directly or by implication, as an agent of Subscriber or its affiliates or in any manner assume or create, or attempt to assume or create, any obligation on behalf of, or in the name of, Subscriber or its affiliates.

9.5 Waiver. No failure or delay by either party in enforcing any of its rights under this Agreement shall be construed as a waiver of the right to subsequently enforce any of its rights, whether relating to the same or a subsequent matter.

9.6 Assignment. Subscriber shall have no right to transfer, assign or sublicense this Agreement or any of its rights, interests or obligations under this Agreement to any Third Party and any attempt to do so shall be null and void. DSI shall have the full ability to transfer, assign or sublicense this Agreement or any of its rights, interests or obligations under this Agreement.

9.7 Force Majeure. Subject to the limitations set forth below, neither party shall be held responsible for any delay or default, including any damages arising therefrom, due to any act of God, act of governmental entity or military authority, explosion, epidemic casualty, flood, riot or civil disturbance, war, sabotage, unavailability of or interruption or delay in telecommunications or Third Party services, failure of Third Party software, insurrections, any general slowdown or inoperability of the Internet (whether from a virus or other cause), or any other similar event that is beyond the reasonable control of such party (each, a "Force Majeure Event"). The occurrence of a Force Majeure Event shall not excuse the performance by a party unless that party promptly notifies the other party of the Force Majeure Event and promptly uses its best efforts to provide substitute performance or otherwise mitigate the force majeure condition.

9.8 Notices. Except as otherwise specified in this Agreement, all notices, instructions, requests, authorizations, consents, demands and other communications hereunder shall be in writing and shall be delivered by one of the following means, with notice deemed given as indicated in parentheses: (a) by personal delivery (when actually delivered); (b) by overnight courier (upon written verification of receipt); (c) by certified or registered mail, return receipt requested (upon verification of receipt); or (d) solely with respect to notices to Subscriber, via electronic mail to the e-mail address maintained on Subscriber's Account. All notices to DSI shall be addressed to notice@dudesolutions.com or Dude Solutions, Inc., Attn: Legal Department, 11000 Regency Parkway, Suite 110, Cary NC 27518

9.9 Interpretation of Agreement. The Section headings contained in this Agreement are solely for the purpose of reference, are not part of the agreement of the parties, and shall not affect in any way the meaning or interpretation of this Agreement. Any reference to any federal, state, local or foreign statute or law shall be deemed to refer to all rules and regulations promulgated thereunder, unless the context requires otherwise.

9.10 No Third Party Beneficiaries. No person or entity not a party to the Agreement shall be deemed to be a third party beneficiary of this Agreement or any provision hereof.

9.11 Severability. The invalidity of any portion of this Agreement shall not invalidate any other portion of this Agreement and, except for such invalid portion, this Agreement shall remain in full force and effect.

9.12 Entire Agreement. This Agreement is the entire agreement between Subscriber and DSI regarding Subscriber's use of the Service and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement shall be effective unless in writing and signed by the party against whom the modification, amendment or waiver is to be asserted. The parties agree that any term or condition stated in any purchase order or in any other order documentation is void.

9.13 Export Compliance. The Services, other technology DSI may make available, and derivatives thereof may be subject to export laws and regulations of the United States and other jurisdictions. Each party represents that it is not named on any U.S. government denied-party list. Subscriber shall not permit any Account User to access or use any Service or Content in a U.S.-embargoed country or in violation of any U.S. export law or regulation.

9.14 Anti-Corruption. Neither party has received or been offered any illegal or improper bribe, kickback, payment, gift, or thing of value from an employee or agent of the other party in connect with this Agreement. Reasonable gifts and entertainment provided in the ordinary course of business do not violate the above restriction. If Subscriber learns of any violation of the above restriction, Subscriber shall immediately notify DSI.

9.15 Cooperative Use. With Subscriber's approval, the market research conducted by Subscriber during its selection process for the Services may be extended for use by other jurisdictions, municipalities, and government agencies of Subscriber's state. Any such usage by other entities must be in accordance with ordinance, charter, and/or procurement rules and regulations of the respective political entity.

9.16 Modifications. DSI may revise the terms of this Agreement from time-to-time and shall post the most current version of this Agreement on its website. If a revision meaningfully reduces Subscriber's rights, DSI shall notify Subscriber.

[Remainder of page intentionally left blank; signature page to follow]

IN WITNESS WHEREOF, the undersigned have executed this Agreement.

Genesee County

Dude Solutions, Inc.

DocuSigned by:

Martin Cousineau

199B7716D08D4E4...

Signature

Signature

Martin Cousineau

Print Name

Print Name

Chairman of the board

Title

Title

5/27/2020

Date Signed

Date Signed

Certificate Of Completion

Envelope Id: A2D9ADB38C7E4383A88BCCE7A646F20C

Status: Completed

Subject: You have a pending request to eSign a document

Source Envelope:

Document Pages: 14

Signatures: 1

Envelope Originator:

Certificate Pages: 1

Initials: 0

Joshua Freeman

AutoNav: Enabled

2633 Camino Ramon Ste 500

Envelopeld Stamping: Enabled

San Ramon, CA 94583

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

JFreeman@co.genesees.mi.us

IP Address: 69.5.90.9

Record Tracking

Status: Original

Holder: Joshua Freeman

Location: DocuSign

5/27/2020 12:46:36 PM

JFreeman@co.genesees.mi.us

Signer Events

Martin Cousineau

MCousineau@co.genesees.mi.us

Chairman of the board

Genesee County

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:



199B7716D08D4F4...

Signature Adoption: Pre-selected Style

Using IP Address: 206.201.159.5

Timestamp

Sent: 5/27/2020 12:46:37 PM

Viewed: 5/27/2020 12:47:24 PM

Signed: 5/27/2020 12:47:30 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

5/27/2020 12:46:37 PM

Certified Delivered

Security Checked

5/27/2020 12:47:24 PM

Signing Complete

Security Checked

5/27/2020 12:47:30 PM

Completed

Security Checked

5/27/2020 12:47:30 PM

Payment Events

Status

Timestamps



Software for Smarter Operations

PREPARED FOR

Genesee County
Carl Wilson
Chief Information Officer

1101 Beach Street
Flint, MI 48502

PREPARED BY

Dude Solutions, Inc.

PUBLISHED ON

May 11, 2020

Attachment: DudesolutionsQuote_q-188078 (RES-2020-351 : Fleet Management Software from Dude Solutions)





Software for Smarter Operations

Q-188078

Pricing is based on up to 15 users

Solutions - Subscription	
Asset Essentials Core Plus	
- Fleet Module	
Subscription Term: 4 months 4 months included at no additional cost	Subtotal: \$0.00
Total Initial Investment	\$0.00 USD

Pricing for the First Renewal Term is \$14,649.00

Attachment: DudesolutionsQuote_q-188078 (RES-2020-351 : Fleet Management Software from Dude Solutions)





Legendary Support Team

Your subscription entitles you to world class support from the Legendary Support Team. From 8 am – 6 pm EST, we're standing by ready to assist with any feature/functionality questions. We promise a live person will answer your call within 3 rings and quickly direct you to a knowledge Advisor. We're committed to responding to all emails sent to support@dudesolutions.com (<mailto:support@dudesolutions.com>), within one hour. If you prefer to keep a support dialogue open at your work station, our Advisors are also available via Chat. The Legendary Support Team is dedicated to your success. Our mission is to effectively communicate, efficiently resolve problems, and delight clients with every interaction.

Client Success Team

You have partnered with Dude Solutions because you believe we will deliver overwhelming value to you and your organization. Our Client Success team is dedicated to ensuring you meet the outcomes you and your organization expect by implementing our solutions. You will have the opportunity to work with a member of our Client Success team on an ongoing basis. Your Client Success Representative will be strategic in their efforts to drive results, keeping your success as their primary goal.





Software for Smarter Operations

Special Terms for Asset Essentials:

Asset Essentials pricing is based on a maximum storage limit of 20GB of data. Data storage that exceeds 20GB may subject to an additional fee of \$500 per year per additional 20GB of storage

Attachment: DudesolutionsQuote_q-188078 (RES-2020-351 : Fleet Management Software from Dude Solutions)





Proposal terms

- Proposal has been prepared for Genesee County ("Subscriber")
- Proposal expires in sixty (60) days
- Initial Term: 4 months

Order Form terms

- This Order Form and its Services are governed by the terms of the Dude Solutions, Inc. Subscription Agreement found at <https://www.dudesolutions.com/terms> ("Terms"), unless Subscriber has a separate written agreement executed by Dude Solutions, Inc. ("DSI") for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.
- Acceptance of this Order Form on behalf of a company or legal entity represents that you have authority to bind such entity and its affiliates to the order, terms and conditions herein. If you do not have such authority, or you do not agree with the Terms set forth herein, you must not accept this Order Form and may not use the Service.
- The Effective Date of the Agreement between Subscriber and DSI is the date Subscriber accepts this Order Form.

Professional Services terms

- Professional Services are scheduled Monday – Friday; each day may not exceed eight (8) hours in length.
- If a Professional Service(s) is(are) rescheduled or cancelled by Subscriber less than two (2) weeks prior to the scheduled delivery date, Subscriber is responsible for any actual fees incurred.
- Professional Services will be scheduled upon written acceptance of this Order Form.
- DSI requires six (6) weeks advance notice from the acceptance of this Order Form to schedule Professional Services delivery dates for travel and living purposes.
- Onsite Professional Services dates shall be delivered consecutively unless this Order Form includes the additional travel and living fees to cover expenses related to multiple onsite visits. If the Order Form includes multiple onsite visits, Professional Services will be invoiced upon the completion of each onsite visit.
- Unused Professional Services expire twelve (12) months from the date of purchase.

Additional information

- DSI fees do not include any taxes, levies, duties, or similar government assessments for which Subscriber may be responsible. Tax exemption certifications can be sent to accountsreceivable@dudesolutions.com (<mailto:accountsreceivable@dudesolutions.com>).
- Billing frequency other than annual is subject to additional processing fees.
- Please reference Q-188078 on any applicable purchase order; address purchase order to: Dude Solutions, 11000 Regency Parkway, Suite 110, Cary, NC 27518
- Dude Solutions, Inc. maintains the necessary liability coverage for its products and professional services. Proof of insurance can be provided upon request.



Software for Smarter Operations

Signature

Presented to:

Q-188078

May 11, 2020, 12:06:24 PM

Accepted by:

Printed Name

Signed Name

Title

Date

Attachment: DudesolutionsQuote_q-188078 (RES-2020-351 : Fleet Management Software from Dude Solutions)



PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and Dude Solutions, Inc., a North Carolina Company, whose principal place of business is located at 11000 Regency Pkwy #110, Cary, North Carolina 27518 (the "Contractor") (the County and the Contractor together, the "Parties").

1. Agreement and Authority

Execution of this Agreement is authorized by Resolution # _____ issued by the Genesee County Board of County Commissioners.

2. Term

2.1 Initial Term

The initial term of this Contract commences upon signature of all parties, and shall be effective for an Base Initial Term of 4 months and a First Renewal Term of one calendar year thereafter. (Together the "Initial Term").

2.2 Extension Terms

The County has the option to extend this Contract for up to three (3) additional one year terms (the "Extension Terms").

3. Scope of Work

The Contractor agrees to perform the services described on Exhibit A (the "Services"), also labeled Q-188078.

4. Compensation

Unit Rate. The Contractor shall invoice the County on or before the commencement of the Initial Term for the subscription services. The fee for the initial term shall be based on the quote provided by the Contractor in Exhibit A. The total amount paid to the Contractor shall not exceed \$14,649.00. Thereafter, the Contractor shall invoice the County for each applicable subscription fee at least sixty (60) days prior to the commencement of the applicable renewal term. The Contractor must provide to the County monthly invoices, as necessary, in a form acceptable to the County, along with any necessary supporting documentation such as time sheets. The County will pay the Contractor within sixty (60) days of the County's acceptance of the invoice and supporting documentation.

5. **Taxes.** The County is a Michigan Municipal Corporation. The Contractor acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

6. **Contract Administrator**

The contract administrator for this Contract is Joshua Freeman (the "Contract Administrator"). The Contractor acknowledges that the Contract Administrator is the primary County contact for notices and instructions related to this Contract. The Contractor agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

7. **Warranties**

The Contractor warrants that:

- 7.1 The Services will be performed in a good and workmanlike manner and in accordance with generally acceptable practices in the industry.
- 7.2 The Contractor will comply with all federal, state, and local laws in the performance of the Services.
- 7.3 The Contractor will comply with the requirements of any federal or state grants used to fund or support this Contract.
- 7.4 The Contractor will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's breach of these warranties, as further discussed in the Subscription Agreement attached as Exhibit C.

8. **Suspension of Work**

8.1 Order to Suspend Performance

Upon written order of the Contract Administrator, the Contractor agrees to immediately suspend performance of the Services. The Contractor shall not be entitled to compensation for any Services performed during any period in which the Contract Administrator has directed that the Services be suspended.

8.2 Necessary Actions Before Suspension

If immediate suspension of the Services would cause harm, injury, or damage to persons or property, the Contractor must immediately notify the

Contract Administrator of the nature of such harm, injury, or damage, and obtain written authorization from the Contract Administrator to take such necessary action as to prevent or minimize such harm, injury or damage. Actions authorized by the Contract Administrator pursuant to this paragraph are compensable.

9. Termination

9.1 Termination for Cause

If the Contractor is in breach of any provision of this Contract, and such breach continues for fourteen (14) days after written notice is issued to the Contractor by the County of the breach, the County may terminate this Contract. Such termination for cause is effective upon receipt of the notice of termination by the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

9.2 Immediate Termination

If the County, in its discretion, determines that the Contractor's breach of this Contract constitutes a threat to public health, safety, or welfare, the County may terminate this Contract immediately upon notice to the Contractor.

In addition to any other remedies provided by law or this Contract, the Contractor shall be responsible for all costs incurred by the County as a result of the Contractor's breach and termination, including any costs to obtain substitute performance.

9.3 Termination for Convenience

If the County determines that it is in the County's best interests, the County may terminate this Contract upon thirty (30) days written notice to the Contractor.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

9.4 Termination for Lack of Funding

If this Contract is funded by public funds or a grant from a public or private entity, and the funds are not appropriated or the grant is discontinued, the County may terminate this Contract by written notice specifying the date of termination.

The County shall pay for all work properly performed up to the effective date of the notice of termination.

10. Nondiscrimination

The Contractor covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. Contractor covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

11. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by the Contractor to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

12. Intellectual Property

Any intellectual property created by the Contractor in the performance of the Services shall be considered a work made for hire, and any and all rights in such intellectual property shall belong solely to the County. Upon the County's request, the Contractor agrees to execute any documents necessary to convey ownership of such intellectual property to the County.

13. Audit Rights

13.1 Certification of Accurate Information

Contractor certifies that all information provided to the County by the Contractor relating to the award or modification of this Contract, or any payment or dispute related to this Contract, is true and correct. The Contractor further certifies that its accounting system conforms to generally accepted accounting principles.

13.2 Inspection

If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's plant, place of business,

or worksite to ensure compliance with the terms of this Contract and the terms of the applicable grant.

13.3 Audit

The Contractor agrees that the County may examine the Contractor's records to ensure compliance with the terms of this Contract. If this Contract is funded or supported with any state or federal grant funds, the state or federal agencies responsible for administering the applicable grants may examine the Contractor's records to ensure compliance with the terms of this Contract and the terms of the applicable grant.

13.4 Records Retention

The Contractor agrees to maintain any business records related to this Contract or the Contractor's performance under this Contract for a period of at least three (3) years after final payment.

14. Identity Theft Prevention

14.1 In the event that the Contractor will obtain identifying information during the performance of the Services, the Contractor must take reasonable precautions to ensure that such identifying information is protected from unauthorized disclosure and is used only for the purpose of performing the Services.

14.2 For the purposes of this Paragraph, "identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including but not limited to name, address, telephone number, social security number, date of birth, driver's license number, taxpayer identification number, or routing code.

15. Insurance Requirements and Indemnification

The Contractor agrees to obtain insurance coverage of the types and amounts required as set forth in the Insurance Checklist attached as Exhibit B and keep such insurance coverage in force throughout the life of this Contract.

15.1 Insurance Certificate and Additional Insured Coverage

The Contractor further agrees to provide certificates of insurance to the County evidencing the coverages specified in the Insurance Checklist, and including the County as an additional insured. Additional insured coverage is to be by proof of blanket additional insured coverage within the general liability policy or as provided by an endorsement specifying the County as an additional insured to the policy. Contractor's agent must provide a copy of the endorsement or language from the policy with the certificate of insurance.

15.2 Indemnification

The Contractor agrees to indemnify, defend, and hold harmless the County, its officials, officers, agents, and employees from any and all claims, damages, or liability, including defense costs, arising out of the Contractor's performance of the Services or presence on the County's property or worksite.

16. Independent Contractor

The Contractor and its agents and employees are independent contractors and are not the employees of the County.

17. General Provisions

17.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

17.1.1. The Contract – This Professional Services Contract

17.1.2. Exhibit A – Scope of Services

17.1.3. Exhibit B – Insurance Checklist

17.1.4. Exhibit C – Subscription Agreement

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

17.2 No Assignment

The Contractor may not assign or subcontract this Contract without the express written consent of the County.

17.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

17.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns all of the parties hereto.

17.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

17.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

17.7 Subpoena Power

The Contractor acknowledges and understands that the Chairperson of the Genesee County Board of Commissioners, pursuant to MCL 46.3(5), as amended, has the power to administer oaths, issue subpoenas, and compel a person's attendance in the same manner as a court of law. The Contractor agrees to submit to this power with respect to this Contract.

17.8 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

17.9 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

17.10 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that the Contractor fails to abide by the terms of this Contract.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

DUDE SOLUTIONS, INC.

COUNTY OF GENESEE

By: _____
 Name: _____
 Title: _____
 Dude Solutions, Inc.

By: _____
 Martin Cousineau, Chairperson
 Board of County Commissioners

Date: _____

Date: _____

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)

EXHIBIT A
Scope of Services

See Attached Quote (Q-188078)

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)



Software for Smarter Operations

PREPARED FOR

Genesee County
Carl Wilson
Chief Information Officer

1101 Beach Street
Flint, MI 48502

PREPARED BY

Dude Solutions, Inc.

PUBLISHED ON

May 11, 2020

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)





Software for Smarter Operations

Q-188078

Pricing is based on up to 15 users

Solutions - Subscription	
Asset Essentials Core Plus	
- Fleet Module	
Subscription Term: 4 months 4 months included at no additional cost	Subtotal: \$0.00
Total Initial Investment	\$0.00 USD

Pricing for the First Renewal Term is \$14,649.00

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)





Legendary Support Team

Your subscription entitles you to world class support from the Legendary Support Team. From 8 am – 6 pm EST, we're standing by ready to assist with any feature/functionality questions. We promise a live person will answer your call within 3 rings and quickly direct you to a knowledge Advisor. We're committed to responding to all emails sent to support@dudesolutions.com (<mailto:support@dudesolutions.com>), within one hour. If you prefer to keep a support dialogue open at your work station, our Advisors are also available via Chat. The Legendary Support Team is dedicated to your success. Our mission is to effectively communicate, efficiently resolve problems, and delight clients with every interaction.

Client Success Team

You have partnered with Dude Solutions because you believe we will deliver overwhelming value to you and your organization. Our Client Success team is dedicated to ensuring you meet the outcomes you and your organization expect by implementing our solutions. You will have the opportunity to work with a member of our Client Success team on an ongoing basis. Your Client Success Representative will be strategic in their efforts to drive results, keeping your success as their primary goal.





Software for Smarter Operations

Special Terms for Asset Essentials:

Asset Essentials pricing is based on a maximum storage limit of 20GB of data. Data storage that exceeds 20GB may subject to an additional fee of \$500 per year per additional 20GB of storage

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)



**Proposal terms**

- Proposal has been prepared for Genesee County ("Subscriber")
- Proposal expires in sixty (60) days
- Initial Term: 4 months

Order Form terms

- This Order Form and its Services are governed by the terms of the Dude Solutions, Inc. Subscription Agreement found at <https://www.dudesolutions.com/terms> (<https://www.dudesolutions.com/terms>) ("Terms"), unless Subscriber has a separate written agreement executed by Dude Solutions, Inc. ("DSI") for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.
- Acceptance of this Order Form on behalf of a company or legal entity represents that you have authority to bind such entity and its affiliates to the order, terms and conditions herein. If you do not have such authority, or you do not agree with the Terms set forth herein, you must not accept this Order Form and may not use the Service.
- The Effective Date of the Agreement between Subscriber and DSI is the date Subscriber accepts this Order Form.

Professional Services terms

- Professional Services are scheduled Monday – Friday; each day may not exceed eight (8) hours in length.
- If a Professional Service(s) is(are) rescheduled or cancelled by Subscriber less than two (2) weeks prior to the scheduled delivery date, Subscriber is responsible for any actual fees incurred.
- Professional Services will be scheduled upon written acceptance of this Order Form.
- DSI requires six (6) weeks advance notice from the acceptance of this Order Form to schedule Professional Services delivery dates for travel and living purposes.
- Onsite Professional Services dates shall be delivered consecutively unless this Order Form includes the additional travel and living fees to cover expenses related to multiple onsite visits. If the Order Form includes multiple onsite visits, Professional Services will be invoiced upon the completion of each onsite visit.
- Unused Professional Services expire twelve (12) months from the date of purchase.

Additional information

- DSI fees do not include any taxes, levies, duties, or similar government assessments for which Subscriber may be responsible. Tax exemption certifications can be sent to accountsreceivable@dudesolutions.com (<mailto:accountsreceivable@dudesolutions.com>).
- Billing frequency other than annual is subject to additional processing fees.
- Please reference Q-188078 on any applicable purchase order; address purchase order to: Dude Solutions, 11000 Regency Parkway, Suite 110, Cary, NC 27518
- Dude Solutions, Inc. maintains the necessary liability coverage for its products and professional services. Proof of insurance can be provided upon request.



Software for Smarter Operations

Signature

Presented to:

Q-188078

May 11, 2020, 12:06:24 PM

Accepted by:

Printed Name

Signed Name

Title

Date

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)



EXHIBIT B
Insurance Checklist

See Attached Certificates

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)



CERTIFICATE OF LIABILITY INSURANCE

10/1/2020

DATE (MM/DD/YYYY)

1/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Insurance Brokers, LLC CA License #OF15767 Three Embarcadero Center, Suite 600 San Francisco CA 94111 (415) 568-4000	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Valley Forge Insurance Company</td> <td>20508</td> </tr> <tr> <td>INSURER B : Continental Casualty Company</td> <td>20443</td> </tr> <tr> <td>INSURER C : The Continental Insurance Company</td> <td>35289</td> </tr> <tr> <td>INSURER D : Everest National Insurance Company</td> <td>10120</td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Valley Forge Insurance Company	20508	INSURER B : Continental Casualty Company	20443	INSURER C : The Continental Insurance Company	35289	INSURER D : Everest National Insurance Company	10120	INSURER E :		INSURER F :	
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INSURER E :															
INSURER F :															
INSURED 1466501 Dude Solutions, Inc. 11000 Regency Parkway, STE 110 Cary NC 27518															

COVERAGES DUDSO02 **CERTIFICATE NUMBER:** 16506828 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:	Y	N	6078704688	7/29/2019	10/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY ☒ Comp. \$100/Coll. 1K	Y	N	6078704674	7/29/2019	10/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$	N	N	6078704710	7/29/2019	10/1/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6078704691 (CA) 6078704707 (AOS)	11/9/2019 11/9/2019	11/9/2020 11/9/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability	N	N	(18)7359-15-47 CYBP000223191	11/9/2019 7/29/2019	11/9/2020 10/2/2020	\$10M \$10M Occ/Agg
D	Cyber/Tech E&O						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED. Genesee County is an Additional Insured with respect to liability arising out of the operations of the insured and to the extent provided by the policy language or endorsement issued or approved by the insurance carrier.

CERTIFICATE HOLDER

CANCELLATION See Attachments

16506828 Genesee County 1101 Beach Street Flint MI 48502	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

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**To whom it may concern:**

In our continuing effort to provide timely certificate delivery, Lockton Companies is transitioning to paperless delivery of Certificates of Insurance.

To ensure electronic delivery for future renewals of this certificate, we need your email address. Please contact us via one of the methods below, referencing Certificate ID **16506828**.

- Email: PacificeDelivery@lockton.com
- Phone: (213) 689-2300

If you received this certificate through an internet link where the current certificate is viewable, we have your email and no further action is needed.

In the event your mailing address has changed, will change in the future, or you no longer require this certificate, please let us know using one of the methods above.

The above inbox is for automating electronic delivery of certificates only. Please do NOT send future certificate requests to this inbox.

Thank you for your cooperation and willingness in reducing our environmental footprint.

Lockton Insurance Brokers, LLC – Pacific Series

Lockton Insurance Brokers, LLC
License #0F15767
777 S Figueroa Street, 52nd Fl / Los Angeles, CA 90017-5524
213-689-0065 / FAX: 213-689-0550
lockton.com

Attachment Code: D567693 Certificate ID: 16506828

CNA

CNA PARAMOUNT

Technology General Liability Extension Endorsement

It is understood and agreed that this endorsement amends the **COMMERCIAL GENERAL LIABILITY COVERAGE PART** as follows. If any other endorsement attached to this policy amends any provision also amended by this endorsement, then that other endorsement controls with respect to such provision, and the changes made by this endorsement with respect to such provision do not apply.

TABLE OF CONTENTS
1. Additional Insureds
2. Additional Insured - Primary And Non-Contributory To Additional Insured's Insurance
3. Bodily Injury — Expanded Definition
4. Broad Knowledge of Occurrence/ Notice of Occurrence
5. Broad Named Insured
6. Estates, Legal Representatives and Spouses
7. Expected Or Intended Injury — Exception for Reasonable Force
8. In Rem Actions
9. Incidental Health Care Malpractice Coverage
10. Joint Ventures/Partnership/Limited Liability Companies
11. Legal Liability — Damage To Premises
12. Medical Payments
13. Non-owned Aircraft Coverage
14. Non-owned Watercraft
15. Personal And Advertising Injury — Discrimination or Humiliation
16. Personal And Advertising Injury - Limited Contractual Liability
17. Property Damage - Elevators
18. Supplementary Payments
19. Property Damage — Patterns, Molds and Dies
20. Unintentional Failure To Disclose Hazards
21. Waiver of Subrogation — Blanket

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)

CNA74872XX (1-15)

Page 1 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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CNA

**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

1. ADDITIONAL INSURED

a. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization described in paragraphs **A.** through **K.** below whom a **Named Insured** is required to add as an additional insured on this **Coverage Part** under a written contract or written agreement, provided such contract or agreement:

- (1) is currently in effect or becomes effective during the term of this **Coverage Part**; and
- (2) was executed prior to:
 - (a) the **bodily injury** or **property damage**; or
 - (b) the offense that caused the **personal and advertising injury**,
 for which such additional insured seeks coverage.

b. However, subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

- (1) a higher limit of insurance than required by such contract or agreement; or
- (2) coverage broader than required by such contract or agreement, and in no event broader than that described by the applicable paragraph **A.** through **K.** below.

Any coverage granted by this endorsement shall apply only to the extent permissible by law.

A. Controlling Interest

Any person or organization with a controlling interest in a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of:

1. such person or organization's financial control of a **Named Insured**; or
2. premises such person or organization owns, maintains or controls while a **Named Insured** leases or occupies such premises;

provided that the coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

B. Co-owner of Insured Premises

A co-owner of a premises co-owned by a **Named Insured** and covered under this insurance but only with respect to such co-owner's liability for **bodily injury**, **property damage** or **personal and advertising injury** as co-owner of such premises.

C. Grantor of Franchise

Any person or organization that has granted a franchise to a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** as grantor of a franchise to the **Named Insured**.

D. Lessor of Equipment

Any person or organization from whom a **Named Insured** leases equipment, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** caused, in whole or in part, by the **Named Insured's** maintenance, operation or use of such equipment, provided that the **occurrence** giving rise to such **bodily injury**, **property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease.

CNA74872)0((1-15)

Page 2 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)

CNA

CNA PARAMOUNT
Technology General Liability Extension Endorsement

A. Lessor of Land

Any person or organization from whom a **Named Insured** leases land but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of the ownership, maintenance or use of such land, provided that the **occurrence** giving rise to such **bodily injury, property damage or the offense giving rise to such personal and advertising injury** takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

B. Lessor of Premises

An owner or lessor of premises leased to the **Named Insured**, or such owner or lessor's real estate manager, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of the ownership, maintenance or use of such part of the premises leased to the **Named Insured**, and provided that the **occurrence** giving rise to such **bodily injury or property damage**, or the offense giving rise to such **personal and advertising injury**, takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

C. Mortgagee, Assignee or Receiver

A mortgagee, assignee or receiver of premises but only with respect to such mortgagee, assignee or receiver's liability for **bodily injury, property damage or personal and advertising injury** arising out of the **Named Insured's** ownership, maintenance, or use of a premises by a **Named Insured**.

The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

D. State or Governmental Agency or Subdivision or Political Subdivisions — Permits

A state or governmental agency or subdivision or political subdivision that has issued a permit or authorization but only with respect to such state or governmental agency or subdivision or political subdivision's liability for **bodily injury, property damage or personal and advertising injury** arising out of:

1. the following hazards in connection with premises a **Named Insured** owns, rents, or controls and to which this insurance applies:
 - e. the existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or
 - f. the construction, erection, or removal of elevators; or
 - g. the ownership, maintenance or use of any elevators covered by this insurance; or
2. the permitted or authorized operations performed by a **Named Insured** or on a **Named Insured's** behalf. The coverage granted by this paragraph does not apply to:
 - a. **Bodily injury, property damage or personal and advertising injury** arising out of operations performed for the state or governmental agency or subdivision or political subdivision; or
 - b. **Bodily injury or property damage** included within the **products-completed operations hazard**.

With respect to this provision's requirement that additional insured status must be requested under a written contract or agreement, the Insurer will treat as a written contract any governmental permit that requires the **Named Insured** to add the governmental entity as an additional insured.

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)

CNA74872)0((1-15)

Page 3 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

I. Trade Show Event Lessor

1. With respect to a **Named Insured's** participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom the **Named Insured** is required to include as an additional insured, but only with respect to such person or organization's liability for **bodily injury, property damage or personal and advertising injury** caused by:
 - a. the **Named Insured's** acts or omissions; or
 - b. the acts or omissions of those acting on the **Named Insured's** behalf,
 in the performance of the **Named Insured's** ongoing operations at the trade show event premises during the trade show event.
2. The coverage granted by this paragraph does not apply to **bodily injury or property damage** included within the **products-completed operations hazard**.

J. Vendor

Any person or organization but only with respect to such person or organization's liability for **bodily injury or property damage** arising out of **your products** which are distributed or sold in the regular course of such person or organization's business, provided that:

1. The coverage granted by this paragraph does not apply to:
 - a. **bodily injury or property damage** for which such person or organization is obligated to pay **damages** by reason of the assumption of liability in a contract or agreement unless such liability exists in the absence of the contract or agreement;
 - b. any express warranty unauthorized by the **Named Insured**;
 - c. any physical or chemical change in any product made intentionally by such person or organization;
 - d. repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
 - e. any failure to make any inspections, adjustments, tests or servicing that such person or organization has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
 - f. demonstration, installation, servicing or repair operations, except such operations performed at such person or organization's premises in connection with the sale of a product;
 - g. products which, after distribution or sale by the **Named Insured**, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for such person or organization; or
 - h. **bodily injury or property damage** arising out of the sole negligence of such person or organization for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - (9) the exceptions contained in Subparagraphs **d.** or **f.** above; or
 - (10) such inspections, adjustments, tests or servicing as such person or organization has agreed with the **Named Insured** to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
2. This Paragraph **J.** does not apply to any insured person or organization, from whom the **Named Insured** has acquired such products, nor to any ingredient, part or container, entering into, accompanying or containing such products.

CNA74872)0((1-15)

Page 4 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

3. This Paragraph J. also does not apply:

- a. to any vendor specifically scheduled as an additional insured by endorsement to this **Coverage Part**;
- b. to any of **your products** for which coverage is excluded by endorsement to this **Coverage Part**; nor
- c. if **bodily injury** or **property damage** included within the **products-completed operations hazard** is excluded by endorsement to this **Coverage Part**.

K. Other Person Or Organization / Your Work

Any person or organization who is not an additional insured under Paragraphs **A.** through **J.** above. Such additional insured is an **Insured** solely for **bodily injury, property damage** or **personal and advertising injury** for which such additional insured is liable because of the **Named Insured's** acts or omissions.

The coverage granted by this paragraph does not apply to any person or organization:

1. who is specifically scheduled as an additional insured on another endorsement to this **Coverage Part**; nor
2. for **bodily injury** or **property damage** included within the **products-completed operations hazard** except to the extent all of the following apply:
 - a. this **Coverage Part** provides such coverage;
 - b. the written contract or agreement described in the opening paragraph of this **ADDITIONAL INSUREDS** Provision requires the **Named Insured** to provide the additional insured such coverage; and
 - c. the **bodily injury** or **property damage** results from **your work** that is the subject of the written contract or agreement, and such work has not been excluded by endorsement to this **Coverage Part**.

2. ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY TO ADDITIONAL INSURED'S INSURANCE

- D. The **Other Insurance** Condition in the **COMMERCIAL GENERAL LIABILITY CONDITIONS** Section is amended to add the following paragraph:

If the **Named Insured** has agreed in writing in a contract or agreement that this insurance is primary and non-contributory relative to an additional insured's own insurance, then this insurance is primary, and the Insurer will not seek contribution from that other insurance. For the purpose of this Provision **2.**, the additional insured's own insurance means insurance on which the additional insured is a named insured.

- E. With respect to persons or organizations that qualify as additional insureds pursuant to paragraph **1.K.** of this endorsement, the following sentence is added to the paragraph above:

Otherwise, and notwithstanding anything to the contrary elsewhere in this Condition, the insurance provided to such person or organization is excess of any other insurance available to such person or organization.

3. BODILY INJURY — EXPANDED DEFINITION

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

Bodily injury means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

4. BROAD KNOWLEDGE OF OCCURRENCE/ NOTICE OF OCCURRENCE

Under **CONDITIONS**, the condition entitled **Duties in The Event of Occurrence, Offense, Claim or Suit** Condition is amended to add the following provisions:

A. BROAD KNOWLEDGE OF OCCURRENCE

CNA74872)0((1-15)

Page 5 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

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**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

The Named Insured must give the Insurer or the Insurer's authorized representative notice of an **occurrence**, offense or **claim** only when the **occurrence**, offense or **claim** is known to a natural person **Named Insured**, to a partner, executive officer, manager or member of a **Named Insured**, or to an **employee** designated by any of the above to give such notice.

B. NOTICE OF OCCURRENCE

The **Named Insured's** rights under this **Coverage Part** will not be prejudiced if the **Named Insured** fails to give the Insurer notice of an **occurrence**, offense or **claim** and that failure is solely due to the **Named Insured's** reasonable belief that the **bodily injury** or **property damage** is not covered under this **Coverage Part**. However, the **Named Insured** shall give written notice of such **occurrence**, offense or **claim** to the Insurer as soon as the **Named Insured** is aware that this insurance may apply to such **occurrence**, offense or **claim**.

5. BROAD NAMED INSURED

WHO IS AN INSURED is amended to delete its Paragraph 3. in its entirety and replace it with the following:

3. Pursuant to the limitations described in Paragraph 4. below, any organization in which a **Named Insured** has management control:

- a. on the effective date of this **Coverage Part**; or
- b. by reason of a **Named Insured** creating or acquiring the organization during the **policy period**,

qualifies as a **Named Insured**, provided that there is no other similar liability insurance, whether primary, contributory, excess, contingent or otherwise, which provides coverage to such organization, or which would have provided coverage but for the exhaustion of its limit, and without regard to whether its coverage is broader or narrower than that provided by this insurance.

But this **BROAD NAMED INSURED** provision does not apply to:

- (a) any partnership or joint venture; or
- (b) any organization for which coverage is excluded by another endorsement attached to this **Coverage Part**.

For the purpose of this provision, and of this endorsement's **JOINT VENTURES / PARTNERSHIP / LIMITED LIABILITY COMPANIES** provision, management control means:

- F. owning interests representing more than 50% of the voting, appointment or designation power for the selection of a majority of the Board of Directors of a corporation, or the members of the management board of a limited liability company; or
- G. having the right, pursuant to a written trust agreement, to protect, control the use of, encumber or transfer or sell property held by a trust.

4. With respect to organizations which qualify as **Named Insureds** by virtue of Paragraph 3. above, this insurance does not apply to:

- a. **bodily injury** or **property damage** that first occurred prior to the date of management control, or that first occurs after management control ceases; nor
- b. **personal or advertising injury** caused by an offense that first occurred prior to the date of management control or that first occurs after management control ceases.

5. The insurance provided by this **Coverage Part** applies to **Named Insureds** when trading under their own names or under such other trading names or doing-business-as names (dba) as any **Named Insured** should choose to employ.

CNA74872)0((1-15)
Page 6 of 14
Valley Forge Insurance Company
Insured Name: Dude Solutions, Inc.

Policy No: 6078704688
Endorsement No: 6
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**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

1. ESTATES, LEGAL REPRESENTATIVES, AND SPOUSES

The estates, heirs, legal representatives and **spouses** of any natural person **Insured** shall also be insured under this policy; provided, however, coverage is afforded to such estates, heirs, legal representatives, and **spouses** only for **claims** arising solely out of their capacity or status as such and, in the case of a **spouse**, where such **claim** seeks **damages** from marital community property, jointly held property or property transferred from such natural person **Insured** to such **spouse**. No coverage is provided for any act, error or omission of an estate, heir, legal representative, or **spouse** outside the scope of such person's capacity or status as such, provided however that the **spouse** of a natural person **Named Insured** and the **spouses** of members or partners of joint venture or partnership **Named Insureds** are **Insureds** with respect to such **spouses'** acts, errors or omissions in the conduct of the **Named Insured's** business.

2. EXPECTED OR INTENDED INJURY — EXCEPTION FOR REASONABLE FORCE

Under **COVERAGES, Coverage A — Bodily Injury And Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Expected or Intended Injury** and replace it with the following:

This insurance does not apply to:

Expected or Intended Injury

Bodily injury or **property damage** expected or intended from the standpoint of the **Insured**. This exclusion does not apply to **bodily injury** or **property damage** resulting from the use of reasonable force to protect persons or property.

3. IN REM ACTIONS

A quasi in rem action against any vessel owned or operated by or for the **Named Insured**, or chartered by or for the **Named Insured**, will be treated in the same manner as though the action were in personam against the **Named Insured**.

4. INCIDENTAL HEALTH CARE MALPRACTICE COVERAGE

Solely with respect to **bodily injury** that arises out of a **health care incident**:

A. Under **COVERAGES, Coverage A — Bodily Injury And Property Damage Liability**, the **Insuring Agreement** is amended to replace Paragraphs **1.b.(1)** and **1.b.(2)** with the following:

b. This insurance applies to **bodily injury** provided that the professional health care services are incidental to the **Named Insured's** primary business purpose, and only if:

- (1) such **bodily injury** is caused by an **occurrence** that takes place in the **coverage territory**.
- (2) the **bodily injury** first occurs during the **policy period**. All **bodily injury** arising from an **occurrence** will be deemed to have occurred at the time of the first act, error, or omission that is part of the **occurrence**; and

B. Under **COVERAGES, Coverage A — Bodily Injury And Property Damage Liability**, the paragraph entitled **Exclusions** is amended to:

- i. add the following to the **Employers Liability** exclusion:

This exclusion applies only if the **bodily injury** arising from a **health care incident** is covered by other liability insurance available to the **Insured** (or which would have been available but for exhaustion of its limits).

- ii. delete the exclusion entitled **Contractual Liability** and replace it with the following: This insurance does not apply to:

CNA

CNA PARAMOUNT
Technology General Liability Extension Endorsement

Contractual Liability

the **Insured's** actual or alleged liability under any oral or written contract or agreement, including but not limited to express warranties or guarantees.

iii. add the following additional exclusions.

This insurance does not apply to:

Discrimination

any actual or alleged discrimination, humiliation or harassment, that includes but shall not be limited to **claims** based on an individual's race, creed, color, age, gender, national origin, religion, disability, marital status or sexual orientation.

Dishonesty or Crime

Any actual or alleged dishonest, criminal or malicious act, error or omission.

Medicare/Medicaid Fraud

any actual or alleged violation of law with respect to Medicare, Medicaid, Tricare or any similar federal, state or local governmental program.

Services Excluded by Endorsement

Any **health care incident** for which coverage is excluded by endorsement.

C. DEFINITIONS is amended to:

i. add the following definitions:

Health care incident means an act, error or omission by the **Named Insured's employees** or **volunteer workers** in the rendering of:

- a. **professional health care services** on behalf of the **Named Insured** or
- b. Good Samaritan services rendered in an emergency and for which no payment is demanded or received.

Professional health care services means any health care services or the related furnishing of food, beverages, medical supplies or appliances by the following providers in their capacity as such but solely to the extent they are duly licensed as required:

- a. Physician;
- b. Nurse;
- c. Nurse practitioner;
- d. Emergency medical technician;
- e. Paramedic;
- f. Dentist;
- g. Physical therapist;
- h. Psychologist;
- i. Speech therapist;
- j. Other allied health professional; or

Professional health care services does not include any services rendered in connection with human clinical trials or product testing.

CNA74872)0((1-15)

Page 8 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

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CNA PARAMOUNT
Technology General Liability Extension Endorsement

- i. delete the definition of **occurrence** and replace it with the following:

Occurrence means a **health care incident**. All acts, errors or omissions that are logically connected by any common fact, circumstance, situation, transaction, event, advice or decision will be considered to constitute a single **occurrence**;

- ii. amend the definition of **Insured** to:

- a. add the following:

- the **Named Insured's employees** are **Insureds** with respect to:
 - (3) **bodily injury** to a **co-employee** while in the course of the **co-employee's** employment by the **Named Insured** or while performing duties related to the conduct of the **Named Insured's** business; and
 - (4) **bodily injury** to a **volunteer worker** while performing duties related to the conduct of the **Named Insured's** business;

when such **bodily injury** arises out of a **health care incident**.
- the **Named Insured's volunteer workers** are **Insureds** with respect to:
 - (1) **bodily injury** to a **co-volunteer worker** while performing duties related to the conduct of the **Named Insured's** business; and
 - (2) **bodily injury** to an **employee** while in the course of the **employee's** employment by the **Named Insured** or while performing duties related to the conduct of the **Named Insured's** business;

when such **bodily injury** arises out of a **health care incident**.

- c. delete Subparagraphs (a), (b), (c) and (d) of Paragraph 2.a.(1) of **WHO IS AN INSURED**.

- d. add the following:

Insured does not include any physician while acting in his or her capacity as such.

- D. The **Other Insurance** condition is amended to delete Paragraph b.(1) in its entirety and replace it with the following:

Other Insurance

b. Excess Insurance

- (1) To the extent this insurance applies, it is excess over any other insurance, self insurance or risk transfer instrument, whether primary, excess, contingent or on any other basis, except for insurance purchased specifically by the **Named Insured** to be excess of this coverage.

10. JOINT VENTURES / PARTNERSHIP / LIMITED LIABILITY COMPANIES

WHO IS AN INSURED is amended to delete its last paragraph and replace it with the following:

No person or organization is an **Insured** with respect to:

the conduct of any current or past partnership or joint venture that is not shown as a **Named Insured** in the Declarations; nor

the conduct of a current or past limited liability company in which a **Named Insured's** interest does/did not rise to the level of management control;

except that if the **Named Insured** was a joint venturer, partner, or member of such a limited liability company, and such joint venture, partnership or limited liability company terminated prior to or during the **policy period**, then such

CNA74872XX (1-15)

Page 9 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

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**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

Named Insured is an **Insured** with respect to its interest in such joint venture, partnership or limited liability company but only to the extent that:

- a. any offense giving rise to **personal and advertising injury** occurred prior to such termination date, and the **personal and advertising injury** arising out of such offense, first occurred after such termination date;
- b. the **bodily injury** or **property damage** first occurred after such termination date; and
- c. there is no other valid and collectible insurance purchased specifically to insure the partnership, joint venture or limited liability company.

11. LEGAL LIABILITY — DAMAGE TO PREMISES

A. Under COVERAGES, Coverage A — Bodily Injury and Property Damage Liability, the paragraph entitled **Exclusions** is amended to delete the first paragraph immediately following subparagraph (6) of the **Damage to Property** exclusion and replace it with the following:

Paragraphs (1), (3) and (4) of this exclusion do not apply to **property damage** (other than damage by fire, lightning, explosion, smoke or leakage from automatic fire protective systems) to premises rented to the **Named Insured** or temporarily occupied by the **Named Insured** with the permission of the owner, nor to the contents of premises rented to the **Named Insured** for a period of 7 or fewer consecutive days. A separate limit of insurance applies to Damage To Premises Rented To You as described in **LIMITS OF INSURANCE**.

B. Under COVERAGES, Coverage A — Bodily Injury and Property Damage Liability, the paragraph entitled **Exclusions** is amended to delete its last paragraph and replace it with the following:

Exclusions **c.** through **n.** do not apply to damage by fire, lightning, explosion, smoke or leakage from automatic fire protective systems to premises while rented to a **Named Insured** or temporarily occupied by a **Named Insured** with permission of the owner, nor to damage to the contents of premises rented to a **Named Insured** for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to this coverage as described in the **LIMITS OF INSURANCE** Section.

C. LIMITS OF INSURANCE is amended to delete Paragraph 6. (the Damage To Premises Rented To You Limit) and replace it with the following:

6. Subject to Paragraph 5. above, (the Each Occurrence Limit), the Damage To Premises Rented To You Limit is the most the Insurer will pay under **COVERAGE A** for **damages** because of **property damage** to:

- a. any one premises while rented to a **Named Insured** or temporarily occupied by a **Named Insured** with the permission of the owner; and
- b. contents of such premises if the premises is rented to the **Named Insured** for a period of 7 or fewer consecutive days.

The Damage To Premises Rented To You Limit is \$500,000. unless a higher Damage to Premises Rented to You Limit is shown in the Declarations.

D. The Other Insurance Condition is amended to delete Paragraph **b.(1)(a)(ii)**, and replace it with the following:

(ii) That is property insurance for premises rented to a **Named Insured**, for premises temporarily occupied by the **Named Insured** with the permission of the owner; or for personal property of others in the **Named Insured's** care, custody or control;

E. This Provision **11.** does not apply if liability for damage to premises rented to a **Named Insured** is excluded by another endorsement attached to this **Coverage Part**.

CNA74872)0((1-15)

Page 10 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

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CNA**CNA PARAMOUNT****Technology General Liability Extension Endorsement****12. MEDICAL PAYMENTS**

A. LIMITS OF INSURANCE is amended to delete Paragraph 7. (the Medical Expense Limit) and replace it with the following:

7. Subject to Paragraph 5. above (the Each Occurrence Limit), the Medical Expense Limit is the most the Insurer will pay under **Coverage C — Medical Payments** for all medical expenses because of **bodily injury** sustained by any one person. The Medical Expense Limit is the greater of:

- (1) \$15,000 unless a different amount is shown here: ; or
- (2) the amount shown in the Declarations for Medical Expense Limit.

B. Under COVERAGES, the Insuring Agreement of Coverage C — Medical Payments is amended to replace Paragraph 1.a.(3)(b) with the following:

(b) The expenses are incurred and reported to the Insurer within three years of the date of the accident; and

13. NON-OWNED AIRCRAFT

Under **COVERAGES, Coverage A — Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended as follows:

The exclusion entitled **Aircraft, Auto or Watercraft** is amended to add the following:

This exclusion does not apply to an aircraft not owned by any **Named Insured**, provided that:

1. the pilot in command holds a currently effective certificate issued by the duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;
2. the aircraft is rented with a trained, paid crew to the **Named Insured**; and
3. the aircraft is not being used to carry persons or property for a charge.

14. NON-OWNED WATERCRAFT

Under **COVERAGES, Coverage A — Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete subparagraph (2) of the exclusion entitled **Aircraft, Auto or Watercraft**, and replace it with the following.

This exclusion does not apply to:

(2) a watercraft that is not owned by any **Named Insured**, provided the watercraft is:

- (d) less than 75 feet long; and
- (e) not being used to carry persons or property for a charge.

15. PERSONAL AND ADVERTISING INJURY —DISCRIMINATION OR HUMILIATION

A. Under DEFINITIONS, the definition of **personal and advertising injury** is amended to add the following tort:

- Discrimination or humiliation that results in injury to the feelings or reputation of a natural person.

B. Under COVERAGES, Coverage B — Personal and Advertising Injury Liability, the paragraph entitled **Exclusions** is amended to:

1. delete the Exclusion entitled **Knowing Violation Of Rights Of Another** and replace it with the following: This insurance does not apply to:

CNA

**CNA PARAMOUNT
Technology General Liability Extension Endorsement**

Knowing Violation of Rights of Another

Personal and advertising injury caused by or at the direction of the **Insured** with the knowledge that the act would violate the rights of another and would inflict **personal and advertising injury**. This exclusion shall not apply to discrimination or humiliation that results in injury to the feelings or reputation of a natural person, but only if such discrimination or humiliation is not done intentionally by or at the direction of:

- (a) the **Named Insured**; or
- (b) any **executive officer**, director, stockholder, partner, member or manager (if the **Named Insured** is a limited liability company) of the **Named Insured**.

2. add the following exclusions:

This insurance does not apply to:

Employment Related Discrimination

Discrimination or humiliation directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person by any **Insured**.

Premises Related Discrimination

discrimination or humiliation arising out of the sale, rental, lease or sub-lease or prospective sale, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any **Insured**.

Notwithstanding the above, there is no coverage for fines or penalties levied or imposed by a governmental entity because of discrimination.

The coverage provided by this **PERSONAL AND ADVERTISING INJURY —DISCRIMINATION OR HUMILIATION** Provision does not apply to any person or organization whose status as an **Insured** derives solely from

- Provision **1. ADDITIONAL INSURED** of this endorsement; or
- attachment of an additional insured endorsement to this **Coverage Part**.

16. PERSONAL AND ADVERTISING INJURY - LIMITED CONTRACTUAL LIABILITY

A. Under COVERAGES, Coverage B —Personal and Advertising Injury Liability, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Contractual Liability** and replace it with the following:

This insurance does not apply to:

Contractual Liability

Personal and advertising injury for which the **Insured** has assumed liability in a contract or agreement.

This exclusion does not apply to liability for **damages**:

- (3) that the **Insured** would have in the absence of the contract or agreement; or
- (4) assumed in a contract or agreement that is an **insured contract** provided the offense that caused such **personal or advertising injury** first occurred subsequent to the execution of such **insured contract**. Solely for the purpose of liability assumed in an **insured contract**, reasonable attorney fees and necessary litigation expenses incurred by or for a party other than an **Insured** are deemed to be **damages** because of **personal and advertising injury** provided:
 - (a) liability to such party for, or for the cost of, that party's defense has also been assumed in such **insured contract**; and

CNA74872XX (1-15)

Page 12 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

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CNA PARAMOUNT
Technology General Liability Extension Endorsement

- B. Solely for the purpose of the coverage provided by this paragraph, **DEFINITIONS** is amended to delete the definition of **insured contract** in its entirety, and replace it with the following:

Insured contract means that part of a written contract or written agreement pertaining to the **Named Insured's** business under which the **Named Insured** assumes the tort liability of another party to pay for **personal or advertising injury** arising out of the offense of false arrest, detention or imprisonment. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

- C. Solely for the purpose of the coverage provided by this paragraph, the following changes are made to the Section entitled **SUPPLEMENTARY PAYMENTS — COVERAGES A AND B**:

1. Paragraph **2.d.** is replaced by the following:

d. The allegations in the suit and the information the Insurer knows about the offense alleged in such suit are such that no conflict appears to exist between the interests of the **Insured** and the interests of the indemnitee;

2. The first unnumbered paragraph beneath Paragraph **21(2)(b)** is deleted and replaced by the following:

So long as the above conditions are met, attorneys fees incurred by the Insurer in the defense of that indemnitee, necessary litigation expenses incurred by the Insurer, and necessary litigation expenses incurred by the indemnitee at the Insurer's request will be paid as **defense costs**. Notwithstanding the provisions of Paragraph **e.(2)** of the Contractual Liability exclusion (as amended by this Endorsement), such payments will not be deemed to be **damages** for **personal and advertising injury** and will not reduce the limits of insurance.

- D. This **PERSONAL AND ADVERTISING INJURY - LIMITED CONTRACTUAL LIABILITY** Provision does not apply if **Coverage B —Personal and Advertising Injury Liability** is excluded by another endorsement attached to this **Coverage Part**.

17. PROPERTY DAMAGE — ELEVATORS

- H. Under **COVERAGES, Coverage A — Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended such that the **Damage to Your Product** Exclusion and subparagraphs **(3), (4)** and **(6)** of the **Damage to Property** Exclusion do not apply to **property damage** that results from the use of elevators.

- I. Solely for the purpose of the coverage provided by this **PROPERTY DAMAGE — ELEVATORS** Provision, the **Other Insurance** conditions is amended to add the following paragraph:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis that is Property insurance covering property of others damaged from the use of elevators.

18. SUPPLEMENTARY PAYMENTS

The section entitled **SUPPLEMENTARY PAYMENTS — COVERAGES A AND B** is amended as follows:

- A. Paragraph **1.b.** is amended to delete the \$250 limit shown for the cost of bail bonds and replace it with a \$5,000. limit; and
- B. Paragraph **1.d.** is amended to delete the limit of \$250 shown for daily loss of earnings and replace it with a \$1,000. limit.

19. PROPERTY DAMAGE - PATTERNS MOLDS AND DIES

Under **COVERAGES, Coverage A — Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete subparagraphs **(3)** and **(4)** of the Exclusion entitled **Damage to Property**, but only with respect to patterns, molds or dies that are in the care, custody or control of the **Insured**, and only if such patterns, molds or dies are not being used to perform operations at the time of loss. A limit of insurance of \$25,000 per **policy period** applies to this **PROPERTY DAMAGE - PATTERNS MOLDS AND DIES** coverage, and this limit:

CNA74872XX (1-15)

Page 13 of 14

Valley Forge Insurance Company

Insured Name: Dude Solutions, Inc.

Policy No: 6078704688

Endorsement No: 6

Effective Date: 7/29/2019

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Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)

CNA

CNA PARAMOUNT
Technology General Liability Extension Endorsement

- A. is included within the General Aggregate Limit as described in **LIMITS OF INSURANCE**; and
- B. applies excess over any valid and collectible property insurance available to the **Insured**, including any deductible applicable to such insurance; the **Other Insurance** condition is changed accordingly.

3. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part**, the Insurer will not deny coverage under this **Coverage Part** because of such failure.

4. WAIVER OF SUBROGATION - BLANKET

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

- 1. the **Named Insured's** ongoing operations; or
- 2. **your work** included in the **products-completed operations hazard**.

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

- 1. is in effect or becomes effective during the term of this **Coverage Part**; and
- 2. was executed prior to the **bodily injury, property damage or personal and advertising injury** giving rise to the **claim**.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

CNA74872)0((1-15)
Page 14 of 14
Valley Forge Insurance Company
Insured Name: Dude Solutions, Inc.

Policy No: 6078704688
Endorsement No: 6
Effective Date: 7/29/2019

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EXTENDED COVERAGE - BA PLUS - FOR HIRED AND NON-OWNED AUTOS

It is understood and agreed that this endorsement amends the **BUSINESS AUTO COVERAGE FORM** as follows. If any other endorsement attached to this policy amends any provision also amended by this endorsement, then that other endorsement controls with respect to such provision, and the changes made by this endorsement to such provision do not apply.

TABLE OF CONTENTS
I. AMENDMENTS TO LIABILITY COVERAGE
A. Who Is An Insured

1. Majority Owned Corporations
2. Newly Acquired Organizations
3. Additional Insureds Required By Written Contracts
4. Employee-Hired Autos

B. Increased Loss of Earnings Allowance
C. Fellow Employee Coverage
II. AMENDMENTS TO PHYSICAL DAMAGE COVERAGE
A. Increased Loss of Use Expense
B. Broadened Electronic Equipment Coverage
III. AMENDMENTS TO BUSINESS AUTO CONDITIONS
A. Knowledge of Accident or Loss
B. Knowledge of Documents
C. Waiver of Subrogation
D. Unintentional Failure To Disclose Hazards
E. Primary and Non-Contributory When Required By Contract
IV. AMENDMENTS TO DEFINITIONS
A. Broadened Bodily Injury
I. AMENDMENTS TO LIABILITY COVERAGE
A. Amendments to Who Is An Insured

Under **SECTION II — COVERED AUTOS LIABILITY COVERAGE**, the paragraph entitled **Who Is An Insured** is amended to add the following:

1. Majority Owned Corporations

Any incorporated entity in which you own a majority of the voting stock on the inception date of this Coverage Form is an **insured**, but only if such entity is not an **insured** under any other liability "policy" that provides **auto** coverage.

2. Newly Acquired Organizations

Form No: CNA83700XX (10-2015)

Endorsement Effective Date:

Endorsement No: 7; Page: 1 of 4

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Endorsement Expiration Date:

Policy No: 6078704674

Policy Effective Date: 7/29/2019

Policy Page: 43 of 52


Business Auto Policy
Policy Endorsement

Any organization you newly acquire or form during the policy period, other than a limited liability company, partnership or joint venture, and in which you maintain majority ownership interest is an **insured**, but only if such organization is not an **insured** under any other liability "policy" that provides **auto** coverage. The insurance afforded by this provision:

a. Is effective on the date of acquisition or formation of the organization, and applies until:

- (1) The end of the policy period of this Coverage Form; or
 - (2) The next anniversary of this Coverage Form's inception date,
- whichever is earlier; and

b. Does not apply to **bodily injury** or **property damage** caused by an **accident** that occurred before you acquired or formed the organization.

3. Additional Insureds Required By Written Contract

Any person or organization that you are required by written contract to make an additional insured under this insurance is an **insured**, but only with respect to that person or organization's legal liability for acts or omissions of a person who qualifies as an **insured** for Liability Coverage under **SECTION II - WHO IS AN INSURED** of this Coverage Form.

4. Employee-Hired Autos

Any **employee** of yours is an **insured** while operating with your permission an **auto** hired or rented under a contract in that **employee's** name, while performing duties related to the conduct of your business.

With respect to provisions **A.1.** and **A.2.** above, "policy" includes those policies that were in force on the inception date of this Coverage Form, but:

- i. Which are no longer in force; or
- ii. Whose limits have been exhausted.

F. Increased Loss of Earnings Allowance

Under **SECTION II — COVERED AUTOS LIABILITY COVERAGE**, the paragraph entitled **Coverage Extensions** is amended under **Supplementary Payment** subparagraph **(4)** to delete the \$250. a day limit for loss of earnings and replace it with a \$500. a day limit.

G. Fellow Employee Coverage

Under **SECTION II — COVERED AUTOS LIABILITY COVERAGE**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Fellow Employee**.

II. AMENDMENTS TO PHYSICAL DAMAGE COVERAGE

A. Increased Loss of Use Expense

Under **SECTION III — PHYSICAL DAMAGE COVERAGE**, the paragraph entitled **Coverage Extensions** is amended under **Loss of Use Expenses** to delete the maximum of \$600., and replace it with a maximum of \$800.

B. Broadened Electronic Equipment Coverage

Under **SECTION III — PHYSICAL DAMAGE COVERAGE**, the paragraph entitled **Exclusions** is amended to delete paragraphs **5.a** through **5.d.** in their entirety, and replace them with the following:

5. Exclusions **4.c.** and **4.d.** above do not apply to **loss** to any electronic equipment that at the time of **loss** is:



- a. Permanently installed in or upon a covered **auto**, nor to such equipment's antennas or other accessories used with such equipment. A \$100 deductible applies to this provision, and supersedes any otherwise applicable deductible; or
- b. Designed to be operated solely by use of the power from the **auto's** electrical system and is:
 - (1) Removable from a housing unit which is permanently installed in or upon the covered **auto**;
 - (2) An integral part of the same unit housing any electronic equipment described in paragraphs a. or b.(1) above; or
 - (3) Necessary for the normal operation of the covered **auto** or the monitoring of the covered **auto's** operating system.

III. AMENDMENTS TO BUSINESS AUTO CONDITIONS

A. Knowledge of Accident or Loss

Under **BUSINESS AUTO CONDITIONS**, the **Loss Condition** entitled **Duties In the Event of Accident, Claims, Suit, or Loss** is amended to add the following subparagraph a.(4):

- (4) If your **employees** know of an **accident** or **loss**, this will not mean that you have such knowledge until such **accident** or **loss** is known to a natural person Named Insured, to a partner, executive officer, manager or member of a Named Insured, or to an **employee** designated by any of the above to be your insurance manager.

C. Knowledge of Documents

Under **BUSINESS AUTO CONDITIONS**, the **Loss Condition** entitled **Duties In the Event of Accident, Claims, Suit, or Loss** is amended to add the following subparagraph b.(6):

- (6) If your **employees** know of documents concerning a claim or **suit**, this will not mean that you have such knowledge until such documents are known to a natural person Named Insured, to a partner, executive officer, manager or member of a Named Insured, or to an **employee** designated by any of the above to be your insurance manager.

D. Waiver of Subrogation

Under **BUSINESS AUTO CONDITIONS**, the **Loss Condition** entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

We waive any right of recovery we may have, because of payments we make for injury or damage, against any person or organization for whom or which you are required by written contract or agreement to obtain this waiver from us.

This injury or damage must arise out of your activities under a contract with that person or organization.

You must agree to that requirement prior to an **accident** or **loss**.

E. Unintentional Failure To Disclose Hazards

Under **BUSINESS AUTO CONDITIONS**, the **General Condition** entitled **Concealment, Misrepresentation or Fraud** is amended to add the following:

Your failure to disclose all hazards existing on the inception date of this Coverage Form shall not prejudice you with respect to the coverage provided by this insurance, provided such failure or omission is not intentional.

F. Primary and Non-Contributory When Required By Contract

Under **BUSINESS AUTO CONDITIONS**, the **General Condition** entitled **Other Insurance** is amended to add the following:

Form No: CNA83700XX (10-2015)

Endorsement Effective Date:

Endorsement No: 7; Page: 3 of 4

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Endorsement Expiration Date:

Policy No: 6078704674

Policy Effective Date: 7/29/2019

Policy Page: 45 of 52



Notwithstanding provisions **5.a.** through **5.d.** above, the coverage provided by this Coverage Form shall be on a primary and non-contributory basis when required to be so by a written contract entered into prior to **accident** or **loss**.

IV. AMENDMENTS TO DEFINITIONS

A. Broadened Bodily Injury

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

Bodily injury means physical injury, sickness or disease sustained by a person, including death, mental anguish or mental injury sustained by that person which results as a consequence of the physical injury, sickness or disease.

All other terms and conditions of the policy remain unchanged

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy.

Form No: CNA83700XX (10-2015)

Endorsement Effective Date:

Endorsement No: 7; Page: 4 of 4

52 Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Endorsement Expiration Date:

Policy No: 6078704674

Policy Effective Date: 7/29/2019

Policy Page: 46 of

Attachment Code: D569233 Certificate ID: 16506828

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)

EXHIBIT C
Subscription Agreement

See Attached

Attachment: Services Contract Dude Solutions (RES-2020-351 : Fleet Management Software from Dude Solutions)



SUBSCRIPTION AGREEMENT

This Online Subscription Agreement (this “Agreement”) shall govern Subscriber’s (as defined below) access and use of the Service (as defined below) provided by Dude Solutions, Inc. (together with its affiliates, successors and assigns, “DSI”). BY ACCEPTING THIS AGREEMENT, EITHER BY CLICKING A BOX INDICATING ACCEPTANCE, BY EXECUTING AN ORDER FORM THAT REFERENCES THIS AGREEMENT OR BY OTHERWISE ACCESSING AND USING THE SERVICE, YOU AGREE TO THE TERMS OF THIS AGREEMENT. AS A RESULT, PLEASE READ ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT CAREFULLY.

IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY AND ITS AFFILIATES TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, IN WHICH CASE THE TERMS “YOU” OR “YOUR” SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF YOU DO NOT HAVE SUCH AUTHORITY, OR IF YOU DO NOT AGREE WITH THE TERMS AND CONDITIONS SET FORTH HEREIN, YOU MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE SERVICE.

Section 1.0 Definitions

As used in this Agreement, the following terms shall have the meanings set forth below:

- 1.1 “Access Credentials” means any user name, identification number, password, license or security key, security token, PIN or other security code, method, technology or device used, alone or in combination, to verify an individual’s identity and authorization to access and use the Service.
- 1.2 “Account” means Subscriber’s specific account where Subscriber subscribes to access and use Service(s).
- 1.3 “Account User” means each employee, consultant and contractor of Subscriber that has been granted Access Credentials.
- 1.4 “Affiliate” means, with respect to any legal entity, any other legal entity that (i) controls, (ii) is controlled by or (iii) is under common control of such legal entity. A legal entity shall be deemed to “control” another legal entity if it has the power to direct or cause the direction of the management or policies of such legal entity, whether through the ownership of voting securities, by contract, or otherwise.
- 1.5 “Annual Fee” means the annual fee invoiced to Subscriber by DSI (or its sales agent) prior to the Initial Term and each applicable Renewal Term, which is required to be paid in order for Subscriber to be permitted to access and use the Service and, if Subscriber purchases a Connector Toolkit, the API.
- 1.6 “API Toolkit” or “API” means DSI’s proprietary application programming interface and any accompanying or related documentation, software libraries, software tools, published specifications, and other materials, as amended from time-to-time in DSI’s sole discretion.
- 1.7 “Beta Services” means DSI Services or functionality that may be made available to Subscriber to try at its option at no additional charge that is clearly designated as beta, pilot, limited release, early adoption, non-production, sandbox, evaluation or a similar description.
- 1.8 “Connector Toolkit” means DSI’s add-on module that (i) enables DSI’s Subscribers to integrate

(import/export) Subscriber Data with the Service in batch-mode or real-time, and (ii) consists of the “Connector Tool”, which is a client-side executable program installed locally on Subscriber’s computer, and the API.

1.9 “Confidential Information” means any non-public information and/or materials disclosed in writing or orally by a party under this Agreement (the “Disclosing Party”) to the other party (the “Receiving Party”), which (i) is designated in writing as confidential at the time of disclosure, or (ii) with respect to non-public information disclosed orally, the Disclosing Party sends the Receiving Party a written notice to Receiving Party within 15 days after oral disclosure identifying the non-public information that was disclosed as its confidential information, including when, where, how and to whom such non-public information was disclosed. For avoidance of doubt, DSI’s Confidential Information shall include the source code, data structure, algorithms and logic of the Applications and Service. Notwithstanding the foregoing, Confidential Information shall not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a Third Party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party.

1.10 “Content” means all of the audio and visual information, documents, content, materials, products and/or software contained in, or made available through, the Service.

1.11 “Community Development Services” means the SmartGov, ATS and ASMi software application(s) subscribed to by Subscriber pursuant to the Agreement, Documentation or Order Form. For avoidance of doubt, Community Development Services applies only to Subscriber’s production instance and shall exclude all beta and early adopter programs, user interface (UI) or user experience (UX) changes, feature or functionality improvements, and enhancements where a workaround exists in production.

1.12 “Documentation” means the user documentation relating to the Service, including but not limited to descriptions of the functional, operational and design characteristics of the Service.

1.13 “DSI Data” means all data, information and other content provided by or on behalf of DSI Subscribers to any of the DSI Services.

1.14 “HIPAA” means the Health Insurance Portability and Accountability Act of 1996 (Pub. L. 104-191) and all regulations promulgated thereunder (45 C.F.R. §§ 160-164), as amended by Subtitle D of the Health Information Technology for Economic and Clinical Health Act and all regulations promulgated thereunder, as Title XIII of Division A and Title IV of Division B of the American Recovery and Reinvestment Act of 2009 (Pub. L. 111-5), as amended from time to time.

1.15 “Implementation, Training and Support Program” or “ITSP” means DSI’s comprehensive implementation, training and support program provided to DSI’s Subscribers with respect to the Service.

1.16 “Intellectual Property Rights” means all ideas, concepts, designs, drawings, packages, works of authorship, processes, methodologies, information, developments, materials, inventions, improvements, software, and all intellectual property rights worldwide arising under statutory or common law, including without limitation, all (i) patents and patent applications owned or licensable by a party hereto; (ii) rights associated with works of authorship, including copyrights, copyright applications, copyright registrations, mask work rights, mask work applications and mask work registrations; (iii) rights related to protection of trade secrets and Confidential Information; (iv) trademarks, trade names, service marks and logos; (v) any right analogous to those set forth in

clauses (i) through (iv); and (vi) divisions, continuations, renewals, reissues and extensions of the foregoing (as and to the extent applicable) now existing, hereafter filed, issued or acquired.

1.17 “Order Form” means DSI’s ordering document or online order specifying the Services to be provided hereunder that is entered into between Subscriber and DSI or its Affiliates, including any addenda and supplements. Entering into an Order Form, an Affiliate agrees to be bound by the terms of this Agreement as if it were an original party.

1.18 “Privacy Policy” means the DSI privacy policy, as amended from time-to-time, which can be viewed by clicking the “Privacy” hypertext link located on www.dudesolutions.com.

1.19 “Service” means DSI’s suite of Software-as-a-Service (SaaS) applications, products and services, as updated, enhanced or otherwise modified from time-to-time that are ordered by Subscriber on an Order Form or provided without charge (if applicable) and made available by DSI, including mobile components.

1.20 “Subscriber” means the legal entity identified on the Account.

1.21 “Subscriber Data” means all data, information and other content provided by or on behalf of Subscriber to the Service, including that which the Account Users input or upload to the Service.

1.22 “Third Party” means a party other than Subscriber or DSI.

Section 2.0 Use of the Service and the API; Proprietary Rights

2.1 Use of the Service and the API.

(a) *Service Subscription.* Subject to the terms of this Agreement (including, without limitation, the responsibilities, limitations and restrictions set forth in this Section 2.1 and payment of the Annual Fees required hereunder), (i) DSI shall permit Subscriber's Account Users to access and use the Service(s) during the Term, including access and use of all of the Content contained in or made available through the Service(s), (ii) Subscriber shall be automatically enrolled in the ITSP (Implementation, Training and Support Program), if applicable, and (iii) DSI shall use commercially reasonable efforts to make available to Subscriber each of the components described in the ITSP, when applicable. Subscriber agrees that it shall use the Service(s) solely for internal business purposes, and access and use of the Service(s) and the ITSP shall be limited to Account Users.

(b) *API License.* Subject to the terms of this Agreement (including, without limitation, the responsibilities, limitations and restrictions set forth in this Section 2.1 and payment of the Annual Fees required hereunder), provided that Subscriber is purchasing the right to use the Connector Toolkit, DSI hereby grants to Subscriber a limited, non-exclusive, non-transferable, revocable license (without the right to sublicense) to use and make calls to the API solely for the purpose of (i) extracting and transferring Subscriber Data from the Service to other Third Party applications used by the Subscriber for internal business purposes, and/or (ii) Subscriber's internal development efforts to develop applications to work in conjunction with the functionality and capabilities of the Service purchased by Subscriber ("Subscriber Applications"). Subscriber shall have no right to distribute, license (whether or not through multiple tiers) or otherwise transfer the API to any Third Party or incorporate the API in any software, product, or technology.

(c) *Account Setup.* To subscribe to the Service, Subscriber must establish its Account, which may only be accessed and used by its Account Users. To setup an Account User, Subscriber must provide DSI (and agree to

maintain, promptly update and keep) true, accurate, current and complete information for such Account User. If Subscriber or any applicable Account User provides any information that is untrue, inaccurate, not current or incomplete, DSI has the right to immediately suspend or terminate Subscriber's Account and usage of the Service and the API and refuse any and all future use. Each Account User must establish and maintain personal, non-transferable Access Credentials, which shall not be shared with, or used by, any other Third Party. Subscriber may not transfer an Account User's Access Credentials and/or its right to access and use the Service to a different user. Subscriber shall be solely responsible for any and all activities that occur under its Account, including all acts and omissions of its Account Users. Subscriber shall notify DSI immediately of any unauthorized use of its Account and/or any other breach of security of the Service that it suspects or becomes aware of.

(d) *Subscriber Responsibilities.* Subscriber shall: (i) take appropriate action to ensure that non-Account Users do not access or use the Service or the API; (ii) ensure that all Account Users comply with all of the terms and conditions of this Agreement, including the limitations and restrictions set out in Section 2.1(e); (iii) be solely responsible for the accuracy, integrity, legality, reliability and appropriateness of all Subscriber Data created by Account Users using the Service; (iv) access and use the Service solely in compliance with the Documentation and all applicable local, state, federal, and foreign laws, rules, directives and regulations (including those relating to export, homeland security, anti-terrorism, data protection and privacy); (v) allow e-mail notifications generated by the Service on behalf of Subscriber's Account Users to be delivered to Subscriber's Account Users; and (vi) promptly update and upgrade its system as requested or required in order to ensure continued performance and compatibility with upgrades to the Service and/or API Modifications (as defined in Section 2.1(g)). Subscriber shall be responsible for any breach of this Agreement by Account Users and any access or Use of the Service by persons other than Account Users.

(e) *Limitations and Restrictions.* Subscriber agrees that it shall not, and shall not permit any Third Party to, directly or indirectly: (i) modify, alter, revise, decompile, disassemble, reverse engineer, create derivative works or attempt to derive the source code of the Service or the API; (ii) assign, transfer, lease, rent, sublicense, distribute or otherwise make available the Service or the API, in whole or in part, to any Third Party, including on a timesharing, software-as-a-service or other similar basis; (iii) share Access Credentials or otherwise allow access or use the Service or the API to provide any service bureau services or any services on a similar basis; (iv) use the Service or the API in a way not authorized in writing by DSI or for any unlawful purpose; (v) use the Service or the API to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of Third Party privacy rights; (vi) attempt to tamper with, alter, disable, hinder, by-pass, override, or circumvent any security, reliability, integrity, accounting or other mechanism, restriction or requirement of the Service or the API; (vii) remove, obscure or alter any copyright, trademark, patent or proprietary notice affixed or displayed by or in the Service; (viii) perform load tests, network scans, penetration tests, ethical hacks or any other security auditing procedures on the Service or the API; (ix) interfere with or disrupt the integrity or performance of the Service, the API or the data contained therein; (x) access or use the Service or the API in order to replicate applications, products or services offered by DSI and/or otherwise build a competitive product or service, copy any features, functions or graphics of the Service or the API or monitor the availability and/or functionality of the Service or the API for any benchmarking or competitive purposes; (xi) under any circumstances, through a Third Party application, a Subscriber Application or otherwise, repackage or resell the Service, the API or any DSI data received via the API; (xii) store, manipulate, analyze, reformat, print, and display the Content for personal use; and (xiii) upload or insert code, scripts, batch files or any other form of scripting or coding into the Service;.

(f) *Additional Service Guidelines.* DSI reserves the right to establish or modify general practices and limits concerning use of the Service. DSI shall provide at least thirty (30) days' prior notice of any such

modification. DSI also reserves the right to block IP addresses originating a Denial of Service (DoS) attack. DSI shall notify Subscriber should this condition exist and inform Subscriber of its action. Once blocked, an IP address shall not be able to access the Service or the API and the block may be removed once DSI is satisfied corrective action has taken place to resolve the issue.

(g) *API Modifications.* DSI may modify, amend, change, or deprecate all or part of the API in its sole discretion at any time (an "API Modification"). DSI shall use reasonable efforts to provide notice to Subscriber of any such API Modifications as soon as reasonably practical. Subscriber acknowledges that an API Modification may have a material adverse effect on any applications utilizing or relying upon the API (including Subscriber Applications), including but not limited to causing such applications not to operate as designed. DSI shall have no liability of any kind to Subscriber or any user of such applications with respect to such API Modifications or any adverse effects resulting from such API Modifications.

(h) *Controlled API Usage.* DSI may limit or suspend Subscriber's usage of or access to the API if, in DSI's sole discretion, Subscriber or Subscriber's use of the API are adversely affecting the performance or operation of the API or the Service. DSI shall use reasonable efforts to provide notice to Subscriber of any such actions as soon as reasonably practical.

(i) *Links to Third Party Websites.* To the extent that the Service links to any Third Party website, application or service, the terms and conditions thereof shall govern Subscriber's rights with respect to such website, application or service, unless otherwise expressly provided DSI. DSI shall have no obligations or liability arising from Subscriber's access and use of such linked Third Party websites, applications and services.

(j) *Beta Services.* From time to time, DSI may make Beta Services available to Subscribers at no charge. Subscriber may choose to try such Beta Services or not in its sole discretion. Use of the Beta Services is at Subscriber's sole risk and may contain bugs or errors. Subscriber may discontinue use of the Beta Services at any time, in its sole discretion. Further, DSI may discontinue any and all Beta Services availability at any time in its sole discretion without notice. NOTWITHSTANDING THE DISCLAIMER OF WARRANTIES IN SECTION 7.2(b) AND INDEMNIFICATION IN SECTION 7.3, BETA SERVICES AND DOCUMENTATION, ARE PROVIDED ON AN "AS-IS" AND "AS AVAILABLE" BASIS, WITHOUT ANY WARRANTIES OF ANY KIND. PROVIDER EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. DSI SHALL HAVE NO INDEMNIFICATION OBLIGATIONS AND NO LIABILITY OF ANY TYPE WITH RESPECT TO THE BETA SERVICES UNLESS SUCH EXCLUSION IS UNENFORCEABLE UNDER APPLICABLE LAW IN WHICH CASE DSI'S LIABILITY WITH RESPECT TO THE BETA SERVICES PROVIDED SHALL NOT EXCEED \$500.00.

2.2 Proprietary Rights.

(a) Subscriber acknowledges and agrees that (as between Subscriber and DSI) DSI retains all ownership right, title, and interest in and to the Service, the API, the Documentation and the Content, including without limitation all corrections, enhancements, improvements to, or derivative works thereof (collectively, "Derivative Works"), and in all Intellectual Property Rights therein or thereto. To the extent any Derivative Work is developed by DSI based upon ideas or suggestions submitted by Subscriber to DSI, Subscriber hereby irrevocably assigns all rights to modify or enhance the Service and/or the API using such ideas or suggestions or joint contributions to DSI, together with all Intellectual Property Rights related to such Derivative Works. Nothing contained in this Agreement shall be construed to convey to Subscriber (or to any party claiming through Subscriber) any Intellectual Property

Rights in or to the Service, the API, the Documentation and the Content, other than the rights expressly set forth in this Agreement.

(b) DSI acknowledges and agrees that (as between Subscriber and DSI) Subscriber retains all ownership right, title, and interest in and to the Subscriber Data, including all Intellectual Property Rights therein or thereto. Notwithstanding the foregoing, Subscriber hereby grants DSI and its Affiliates a non-exclusive, royalty-free license to: (i) access, display, copy, distribute, transmit, publish, disclose and otherwise use all or any portion of the Subscriber Data to fulfill its obligations under this Agreement. In addition, Subscriber hereby grants DSI a non-exclusive, royalty-free right to use aggregated and de-identified data generated and/or derived by DSI from the Subscriber Data (the "De-Identified Data") in order to improve the Services and DSI's performance hereunder to grow DSI's business, including without limitation, submitting and sublicensing such De-Identified Data to Third Parties for analytical purposes, provided that DSI shall take commercially reasonable efforts to conduct such de-identification in a manner that ensures that such De-Identification cannot be traced back to Subscriber.

(c) Subscriber acknowledges the Services may utilize, embed or incorporate Third Party software and/or tools (each, a "Third-Party Tool") under a license granted to DSI by one or more applicable Third Parties (each, a "Third-Party Licensor"), which licenses DSI the right to sublicense the use of the Third-Party Tool solely as part of the Services. Each such sublicense is nonexclusive and solely for Subscriber's internal use and Subscriber shall not further resell, re-license, or grant any other rights to use such sublicense to any Third Party. Subscriber further acknowledges that each Third-Party Licensor retains all right, title, and interest to its applicable Third-Party Tool and all documentation related to such Third-Party Tool. All confidential or proprietary information of each Third-Party Licensor is Confidential Information of DSI under the terms of this Agreement and shall be protected in accordance with the terms of Section 8.

Section 3.0 DSI Responsibilities

3.1 Implementation, Training and Support Program (ITSP). During the Term DSI (or its agent, representative or designee) shall provide and maintain an ITSP program. During the Term, DSI shall, as part of Subscriber's Subscription Fees, provide telephone and email support ("Support Services") during the hours of 8:00 AM and 6:00 PM EST, Monday through Friday, excluding New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve and Christmas Day ("Business Hours"), except Community Development Services, where Business Hours means 5:00 AM – 5:00 PM PST.

3.2 Professional Services. DSI shall provide and perform professional, technical, consulting and/or other services (collectively, "Professional Services") that are mutually agreed upon and described in one or more statements of work that expressly reference this Agreement. Each statement of work shall be effective, incorporated into and form a part of this Agreement when duly executed by an authorized representative of each of the parties. Each statement of work shall (i) describe the fees and payment terms with respect the Professional Services being provided pursuant to such statement of work, (ii) identify any work product that will be developed pursuant to such statement of work, and (iii) set forth each party's respective ownership and proprietary rights with respect to any work product developed pursuant to such statement of work.

3.3 Service Levels.

(a) DSI shall use commercially reasonable efforts to make the Service available 99.9% for each full calendar month during the Term, determined on a twenty-four(24) hours a day, seven (7) days a week basis (the "Service Standard"). Service availability for access and use by Subscriber(s) excludes unavailability when due to: (a)

any access to or use of the Service by Subscriber or any Account User that does not strictly comply with the terms of the Agreement or the Documentation; (b) any failure of performance caused in whole or in part by Subscriber's delay in performing, or failure to perform, any of its obligations under the Agreement; (c) Subscriber's or its Account User's Internet connectivity; (d) any Force Majeure Event; (e) any failure, interruption, outage, or other problem with Internet service or Non-DSI Service; (f) Scheduled Downtime; or (g) any disabling, suspension, or termination of the Service by DSI pursuant to the terms of the Agreement. "Scheduled Downtime" means, with respect to any applicable Service, the total amount of time (measured in minutes) during an applicable calendar month when such Service is unavailable for the majority of Subscribers' Account Users due to planned Service maintenance. To the extent reasonably practicable, DSI shall give at least eight (8) hours prior electronic notice of Service maintenance events and schedule outside the business hours of 6:00 AM to 10:00 PM EST.

(b) DSI shall use reasonable efforts to ensure the availability of the API in accordance with the service levels described in Section 3.3. Notwithstanding the foregoing, DSI does not guarantee any required uptime, performance, or integrity of any product, application or service that integrates with and/or otherwise utilizes the API (including, without limitation, any such product, application or service developed by Subscriber). Moreover, DSI shall not be liable to Subscriber or any Third Party for the unavailability of the API or the failure of the API to perform in accordance with its specifications. Subscriber shall not represent to any Third Party any availability or performance levels with respect to the API.

3.4 Protection of Subscriber Data. DSI shall maintain commercially reasonable administrative, physical, and technical safeguards for protection of the security, unauthorized access or disclosure of Subscriber Data. In addition, if Subscriber is a "Covered Entity" under HIPAA, DSI shall be Subscriber's "Business Associate" under HIPAA, and any Subscriber Data provided by Subscriber to DSI in their capacities as a Covered Entity and Business Associate, respectively, DSI and Subscriber shall enter into a Business Associate Agreement (the form of which shall be reasonably satisfactory to DSI). At all times during the Subscription term and upon written request of Subscriber within thirty (30) days after the effective date of termination or expiration of this Agreement, Subscriber data shall be available for Subscriber's export and download. Following the thirty (30) days after termination or expiration, DSI shall not be obligated to maintain Subscriber Data and shall delete or destroy what remains in its possession or control unless prohibited by law.

Section 4.0 Third Party Interactions

4.1 Relationship to Third Parties. In connection with Subscriber's use of the Service, Subscriber may: (i) enter into correspondence with and/or participate in promotions of advertisers or sponsors showing their goods and/or services through the Service; (ii) purchase goods and/or services, including implementation, customization, content, forms, schedules, integration and other services; (iii) exchange data, integrate, or interact between Subscriber's Account, the Service, the API and a Third Party provider; (iv) be offered additional functionality within the user interface of the Service through use of the API; and/or (v) be provided content, knowledge, subject matter expertise in the creation of forms, content and schedules. Any such activity, and any terms, conditions, warranties or representations associated with such activity, shall be solely between Subscriber and the applicable Third Party. DSI shall have no liability, obligation or responsibility for any such correspondence, purchase, promotion, data exchange, integration or interaction between Subscriber and any such Third Party.

4.2 Ownership. Subscriber is the owner of all Third Party content and data loaded into the Subscriber Account. As the owner, it is Subscriber's responsibility to make sure it meets its particular needs. DSI shall not comment, edit or advise Subscriber with respect to such Third Party content and data in any manner.

4.3 No Warranty or Endorsement. DSI does not warrant any Third Party providers or any of their products or services, whether or not such products or services are designated by DSI as “certified,” “validated,” “premier” and/or any other designation. DSI does not endorse any sites on the Internet that are linked through the Service. DSI is providing these links to Subscriber only as a matter of convenience, and in no event shall DSI be responsible for any content, products, or other materials on or available from such sites. The limitations of liability shall apply to all Third Party Interactions.

Section 5.0 Annual Fees

5.1 Annual Fees. Subscriber shall, on or before the commencement of the Initial Term of a Service subscription, pay to DSI the Annual Fee for such Service subscription. Thereafter, DSI shall invoice Subscriber for each applicable Annual Fee at least sixty (60) days prior to the commencement of the applicable Renewal Term. Unless Subscriber provides written notice of non-renewal in accordance with Section 6.1, Subscriber agrees to pay all Annual Fees no later than thirty (30) days after the receipt of DSI’s applicable invoice. Subscriber is responsible for providing complete and accurate billing and contact information to DSI and notifying DSI of any changes to such information.

5.2 Automatic Payments. Subscriber shall, upon the written request from DSI, establish and maintain valid and updated credit card information or a valid ACH auto debit account (in each case, the “Automatic Payment Method”). Upon establishment of such Automatic Payment Method, DSI (as DSI’s collection agent) is hereby authorized to charge any applicable Annual Fee using such Automatic Payment Method.

5.3 Renewal Charges. DSI maintains the right to increase Annual Fees and other applicable fees and charges in connection with each Renewal Term.

5.4 Taxes. DSI’s fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including, for example, value-added, sales, use or withholding taxes, assessable by any jurisdiction whatsoever (collectively, “Taxes”). Subscriber is responsible for paying all Taxes associated with its purchases hereunder. If DSI has the legal obligation to pay or collect Taxes for which Subscriber is responsible under this Section 5.4, DSI (as DSI’s collection agent) shall invoice Subscriber and Subscriber shall pay that amount unless Subscriber provides DSI with a valid tax exemption certificate authorized by the appropriate taxing authority. For clarity, DSI is solely responsible for taxes assessable against DSI based on its income, property and employees.

Section 6.0 Term and Termination

6.1 Term. This Agreement commences on the date Subscriber establishes its Account and continues until the Service subscription hereunder has expired or have been terminated (the “Term”). The initial term of the Service subscription shall be set forth on the Order Form (the “Initial Term”). Thereafter, the Service subscription shall automatically renew for successive one year periods (each, a “Renewal Term”) unless either party has provided written notice of its intent to not renew the Service subscription not less than thirty (30) days prior to the expiration of the then-current Initial or Renewal Term applicable to the Service subscription.

6.2 Termination of Agreement for Breach. Either party may terminate this Agreement (including its Service subscription and Account) prior to the expiration of the Term if the other party commits a material breach of this Agreement and fails to cure such breach within thirty (30) days after written notice of such breach is given by the

non-breaching party; provided that if the breach involves a failure of Subscriber to pay any of the fees required under this Agreement, the cure period shall be reduced to ten (10) days. Without limiting the foregoing, in the event of a breach that gives rise to the right by DSI to terminate this Agreement, DSI may elect, as an interim measure, to suspend Subscriber's access and use of the Service, the API (if applicable) and the Account until the breach is cured. DSI's exercise of its suspension right shall be without prejudice to DSI's right to terminate this Agreement upon written notice to Subscriber.

6.3 Termination for Convenience. Subscriber may terminate this Agreement (including its Service subscription and Account) at any time for convenience by providing DSI forty-five (45) days' prior written notice to the following email address: notice@dudesolutions.com. Upon termination by Subscriber pursuant to this Section 6.3, Subscriber may request in writing and be granted a refund in accordance with the following: (i) if DSI receives Subscriber's written notice of termination within the first sixty (60) days after the commencement of the Initial Term, DSI shall refund to Subscriber eighty percent (80%) of the Annual Fee prepaid for the Initial Term (the "Initial Year Subscription Fee"); (ii) if DSI receives Subscriber's written notice of termination during the Initial Term but after the first sixty (60) days thereof, DSI shall refund to Subscriber any prepaid Subscription Fees of the Initial Year Subscription determined based upon the number of full months remaining in the Initial Term (based upon the effective date of termination). For avoidance of doubt, no refund shall be granted during a Renewal Term or with respect to Professional Services rendered.

6.4 Effect of Termination. Upon termination of this Agreement, (i) Subscriber's access and use of the Service shall automatically cease, and (ii) DSI shall have no obligation to maintain the Subscriber Data or to forward the Subscriber Data to Subscriber or any Third Party.

6.5 Survival. The following portions of this Agreement shall survive termination of this Agreement and continue in full force and effect: Sections 2.1(e), 2.2, 6.4, 7, 8 and 9. Termination of this Agreement, or any of the obligations hereunder, by either party shall be in addition to any other legal or equitable remedies available to such party, except to the extent that remedies are otherwise limited hereunder.

Section 7.0 Representations, Warranties and Disclaimers

7.1 Representations. Subscriber represents and warrants that: (i) it has full right, title and authority to enter into this Agreement; and (ii) this Agreement constitutes a legal, valid and binding obligation of Subscriber, enforceable against it in accordance with its terms.

7.2 Warranties.

(a) DSI represents and warrants that all such Professional Services shall be performed in a professional and workmanlike manner in accordance with generally accepted industry standards. For any breach of this warranty, Subscriber's exclusive remedy and DSI's entire liability shall be the re-performance of the applicable Professional Services.

(b) EXCEPT AS EXPRESSLY STATED HEREIN, THE PARTIES MAKE NO REPRESENTATION, WARRANTY, OR GUARANTY AS TO THE RELIABILITY, TIMELINESS, QUALITY, SUITABILITY, TRUTH, AVAILABILITY, ACCURACY OR COMPLETENESS OF THE SERVICES OR ANY CONTENT. PARTIES DISCLAIM ALL REPRESENTATIONS OR WARRANTIES THAT: (I) THE USE OF THE SERVICES OR API SHALL BE SECURE, TIMELY, UNINTERRUPTED OR ERROR-FREE OR OPERATE IN COMBINATION WITH ANY OTHER HARDWARE, SOFTWARE, SYSTEM OR DATA; (II) THE SERVICES OR API SHALL MEET YOUR REQUIREMENTS OR EXPECTATIONS; (III) ANY STORED DATA SHALL BE ACCURATE OR RELIABLE; (IV) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICES SHALL MEET YOUR REQUIREMENTS OR EXPECTATIONS; (V) ERRORS OR DEFECTS SHALL BE CORRECTED; (VI) THE SERVICES OR THE SERVER(S) THAT MAKE THE SERVICES AVAILABLE ARE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS. THE SERVICES AND ALL CONTENT IS PROVIDED TO YOU STRICTLY ON AN "AS-IS" BASIS. ALL CONDITIONS, REPRESENTATIONS AND WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT, ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW BY THE PARTIES.

7.3 Indemnification.

(a) *Indemnity by DSI.* DSI shall defend and indemnify Subscriber from any loss, damage or expense (including reasonable attorneys' fees) awarded by a court of competent jurisdiction, or paid in accordance with a settlement agreement signed by Subscriber, in connection with any Third Party claim (each, a "Claim") alleging that Subscriber's use of the Service as expressly permitted hereunder infringes upon any United States patent, copyright or trademark of such Third Party, or misappropriates the trade secret of such Third Party; provided that Subscriber (x) promptly gives DSI written notice of the Claim; (y) gives DSI sole control of the defense and settlement of the Claim; and (z) provides to DSI all reasonable assistance, at DSI's expense. If DSI receives information about an infringement or misappropriation claim related to the Service, DSI may in its sole discretion and at no cost to Subscriber: (i) modify the Service so that it no longer infringes or misappropriates, (ii) obtain a license for Subscriber's continued use of the Service, or (iii) terminate this Agreement (including Subscriber's Service subscriptions and Account) upon prior written notice and refund to Subscriber any prepaid Annual Fee covering the remainder of the term of the terminated Service subscriptions. Notwithstanding the foregoing, DSI shall have no liability or obligation with respect to any Claim that is based upon or arises out of (A) use of the Service in combination with any software or hardware not expressly authorized by DSI, (B) any modifications or configurations made to the Service by Subscriber without the prior written consent of DSI, and/or (C) any action taken by Subscriber relating to use of the Service that is not permitted under the terms of this Agreement. This Section 7.3(a) states Subscriber's exclusive remedy against DSI for any Claim of infringement or misappropriation of a Third Party's Intellectual Property Rights related to or arising from Subscriber's use of the Service.

(b) RESERVED.

7.4 Limitation of Liability. IN NO EVENT SHALL DSI, IN THE AGGREGATE, BE LIABLE FOR DAMAGES TO SUBSCRIBER IN EXCESS OF THE AMOUNT OF ANNUAL FEES PAID BY SUBSCRIBER TO PROVIDER (INCLUDING PAYMENTS TO DSI, AS PROVIDER'S COLLECTION AGENT, FOR USE OF THE SERVICE) PURSUANT TO THIS AGREEMENT DURING THE TWELVE MONTHS PRIOR TO THE FIRST ACT OR OMISSION GIVING RISE TO THE LIABILITY. UNDER NO CIRCUMSTANCES

SHALL PROVIDER HAVE ANY LIABILITY WITH RESPECT TO ITS OBLIGATIONS UNDER THIS AGREEMENT OR OTHERWISE FOR LOSS OF PROFITS, OR CONSEQUENTIAL, EXEMPLARY, INDIRECT, INCIDENTAL OR PUNITIVE DAMAGES, EVEN IF PROVIDER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OCCURRING, AND WHETHER SUCH LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR PRODUCTS LIABILITY. NOTHING IN THIS SECTION SHALL LIMIT SUBSCRIBER'S PAYMENT OBLIGATIONS UNDER SECTION 5.0.

Section 8.0 Confidentiality

8.1 Protection of Confidential Information. The Receiving Party agrees that it shall (i) hold the Disclosing Party's Confidential Information in strict confidence and shall use the same degree of care in protecting the confidentiality of the Disclosing Party's Confidential Information that it uses to protect its own Confidential Information, but in no event less than reasonable care, (ii) not use the Confidential Information of the Disclosing Party for any purpose not permitted by this Agreement; (iii) not copy any part of the Disclosing Party's Confidential Information except as expressly permitted by this Agreement, (iv) limit access to the Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections no less stringent than those herein.

8.2 Compelled Disclosure. The Receiving Party may disclose Confidential Information of the Disclosing Party if it is compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party's Confidential Information as part of a civil proceeding to which the Disclosing Party is a party, and the Disclosing Party is not contesting the disclosure, the Disclosing Party shall reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to such Confidential Information.

8.3 Records Requests. To the extent permitted by law, Subscriber shall treat as exempt from treatment as a public record, and shall not disclose in response to a request made pursuant to any applicable public records law, any of DSI's Confidential Information. Upon receiving a request to produce records under any applicable public records or similar law, Subscriber shall immediately notify DSI and provide such reasonable cooperation as requested by DSI and permitted by law to oppose production or release of such DSI Confidential Information.

8.4 Remedies. Recipient acknowledges that Disclosing Party would have no adequate remedy at law should Receiving Party breach its obligations relating to Confidential Information and agrees that Disclosing Party shall be entitled to enforce its rights by obtaining appropriate equitable relief, including without limitation a temporary restraining order and an injunction.

Section 9.0 Miscellaneous

9.1 Compliance with Laws. Subscriber will comply with all laws and applicable government rules and regulations insofar as they apply to Subscriber in its performance of this Agreement's rights and obligations.

9.2 Acceptance of Privacy Policy. All data and information provided by Subscriber through its use of the Service is subject to DSI's privacy policy, as amended from time-to-time, which can be viewed by clicking the "Privacy"

hypertext link located within the Service. By using the Service, Subscriber accepts and agrees to be bound and abide by such privacy policy.

9.3 Governing Law. This Agreement and any dispute arising out of or in connection with this Agreement shall be governed by and construed under the laws of the State of North Carolina, without regard to the principles of conflict of laws. Each of DSI and Subscriber hereby waives any right to jury trial in connection with any action or litigation in any way arising out of or related to this Agreement.

9.4 Relationship of the Parties. DSI is performing pursuant to this Agreement only as an independent contractor. DSI has the sole obligation to supervise, manage, contract, direct, procure, perform or cause to be performed its obligations set forth in this Agreement, except as otherwise agreed upon by the parties. Nothing set forth in this Agreement shall be construed to create the relationship of principal and agent between DSI and Subscriber. DSI shall not act or attempt to act or represent itself, directly or by implication, as an agent of Subscriber or its affiliates or in any manner assume or create, or attempt to assume or create, any obligation on behalf of, or in the name of, Subscriber or its affiliates.

9.5 Waiver. No failure or delay by either party in enforcing any of its rights under this Agreement shall be construed as a waiver of the right to subsequently enforce any of its rights, whether relating to the same or a subsequent matter.

9.6 Assignment. Subscriber shall have no right to transfer, assign or sublicense this Agreement or any of its rights, interests or obligations under this Agreement to any Third Party and any attempt to do so shall be null and void. DSI shall have the full ability to transfer, assign or sublicense this Agreement or any of its rights, interests or obligations under this Agreement.

9.7 Force Majeure. Subject to the limitations set forth below, neither party shall be held responsible for any delay or default, including any damages arising therefrom, due to any act of God, act of governmental entity or military authority, explosion, epidemic casualty, flood, riot or civil disturbance, war, sabotage, unavailability of or interruption or delay in telecommunications or Third Party services, failure of Third Party software, insurrections, any general slowdown or inoperability of the Internet (whether from a virus or other cause), or any other similar event that is beyond the reasonable control of such party (each, a "Force Majeure Event"). The occurrence of a Force Majeure Event shall not excuse the performance by a party unless that party promptly notifies the other party of the Force Majeure Event and promptly uses its best efforts to provide substitute performance or otherwise mitigate the force majeure condition.

9.8 Notices. Except as otherwise specified in this Agreement, all notices, instructions, requests, authorizations, consents, demands and other communications hereunder shall be in writing and shall be delivered by one of the following means, with notice deemed given as indicated in parentheses: (a) by personal delivery (when actually delivered); (b) by overnight courier (upon written verification of receipt); (c) by certified or registered mail, return receipt requested (upon verification of receipt); or (d) solely with respect to notices to Subscriber, via electronic mail to the e-mail address maintained on Subscriber's Account. All notices to DSI shall be addressed to notice@dudesolutions.com or Dude Solutions, Inc., Attn: Legal Department, 11000 Regency Parkway, Suite 110, Cary NC 27518

9.9 Interpretation of Agreement. The Section headings contained in this Agreement are solely for the purpose of reference, are not part of the agreement of the parties, and shall not affect in any way the meaning or interpretation of this Agreement. Any reference to any federal, state, local or foreign statute or law shall be deemed to refer to all rules and regulations promulgated thereunder, unless the context requires otherwise.

9.10 No Third Party Beneficiaries. No person or entity not a party to the Agreement shall be deemed to be a third party beneficiary of this Agreement or any provision hereof.

9.11 Severability. The invalidity of any portion of this Agreement shall not invalidate any other portion of this Agreement and, except for such invalid portion, this Agreement shall remain in full force and effect.

9.12 Entire Agreement. This Agreement is the entire agreement between Subscriber and DSI regarding Subscriber's use of the Service and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement shall be effective unless in writing and signed by the party against whom the modification, amendment or waiver is to be asserted. The parties agree that any term or condition stated in any purchase order or in any other order documentation is void.

9.13 Export Compliance. The Services, other technology DSI may make available, and derivatives thereof may be subject to export laws and regulations of the United States and other jurisdictions. Each party represents that it is not named on any U.S. government denied-party list. Subscriber shall not permit any Account User to access or use any Service or Content in a U.S.-embargoed country or in violation of any U.S. export law or regulation.

9.14 Anti-Corruption. Neither party has received or been offered any illegal or improper bribe, kickback, payment, gift, or thing of value from an employee or agent of the other party in connect with this Agreement. Reasonable gifts and entertainment provided in the ordinary course of business do not violate the above restriction. If Subscriber learns of any violation of the above restriction, Subscriber shall immediately notify DSI.

9.15 Cooperative Use. With Subscriber's approval, the market research conducted by Subscriber during its selection process for the Services may be extended for use by other jurisdictions, municipalities, and government agencies of Subscriber's state. Any such usage by other entities must be in accordance with ordinance, charter, and/or procurement rules and regulations of the respective political entity.

9.16 Modifications. DSI may revise the terms of this Agreement from time-to-time and shall post the most current version of this Agreement on its website. If a revision meaningfully reduces Subscriber's rights, DSI shall notify Subscriber.

[Remainder of page intentionally left blank; signature page to follow]

IN WITNESS WHEREOF, the undersigned have executed this Agreement.

Genesee County

Dude Solutions, Inc.

DocuSigned by:

Martin Cousineau

199B7716D08D4E4...

Signature

Signature

Martin Cousineau

Print Name

Print Name

Chairman of the board

Title

Title

5/27/2020

Date Signed

Date Signed

Certificate Of Completion

Envelope Id: A2D9ADB38C7E4383A88BCCE7A646F20C

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JFreeman@co.genesees.mi.us

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Status: Original

Holder: Joshua Freeman

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5/27/2020 12:46:36 PM

JFreeman@co.genesees.mi.us

Signer Events

Martin Cousineau

MCousineau@co.genesees.mi.us

Chairman of the board

Genesee County

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:



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Signature Adoption: Pre-selected Style

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Viewed: 5/27/2020 12:47:24 PM

Signed: 5/27/2020 12:47:30 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

5/27/2020 12:46:37 PM

Certified Delivered

Security Checked

5/27/2020 12:47:24 PM

Signing Complete

Security Checked

5/27/2020 12:47:30 PM

Completed

Security Checked

5/27/2020 12:47:30 PM

Payment Events

Status

Timestamps



GENESEE COUNTY PARKS



To: TED HENRY, PUBLIC WORKS CHAIR
From: BARRY JUNE, PARKS AND RECREATION DIRECTOR
Date: June 10, 2020
Re: Expense over 10,000 - Picnic Tables

Genesee County Parks and Recreation staff requests the approval of a purchase from RJ Thomas Mfg Co, in the amount of \$24,768.50, for a total of 38 picnic tables and 35 grills. This is for the replacement of current tables and grills and in addition to. Expense to be paid from Parks General Fund and Keep Genesee County Beautiful for City of Flint Parks. NO USE OF GENERAL FUND.

Account: 666.00.00.7710.35051.000 (Parks General Fund)
Expense: \$13,352.00
Items: 20 picnic tables + 20 grills

Account: 898.00.00.7763.35051.000 (Keep Genesee County Beautiful - Flint City Parks)
Expense: \$11,416.50
Items: 18 picnic tables + 15 grills

Budget amendment is attached.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Parks and Recreation Director to authorize a purchase of picnic tables and grills, from RJ Thomas Mfg, in the total amount of \$24,768.50, with \$13,352.00 to be paid from account 666.00.00.7710.35051.000 and \$11,416.50 to be paid from account 898.00.00.7763.35051.000, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the June 3, 2020, meeting of the Public Works Committee of this Board) and the Chief Financial Officer is directed to amend the budget, as needed and associated with this purchase.

Genesee County, Michigan
BUDGET ENTRY FORM
9.30.19

Row #	Fund	Section	Account	Dept.	Div.	Dept.	Description
1	666	7710	35051	00	00	000	666.00.00.7710.35051.000 16,352.00 Budget Adjustment- Equip Fund
2	666	7710	41010	00	00	000	666.00.00.7710.41010.000 (16,352.00) Budget Adjustment- Equip Fund
3	898	7763	35051	00	00	000	898.00.00.7763.35051.000 11,416.50 Budget Adjustment - KGCB
4	898	7763	43070	00	00	000	898.00.00.7763.43070.000 (11,416.50) Budget Adjustment - KGCB
5				#N/A	#N/A	000	#N/A
6				#N/A	#N/A	000	#N/A
7				#N/A	#N/A	000	#N/A
8				#N/A	#N/A	000	#N/A

Attachment: bud adj tables-grills (RES-2020-352 : Expense over 10,000 - Picnic Tables)

REQUISITION SUPPLY ORDER

GENESEE COUNTY PARKS & RECREATION COMMISSION
5045 Stanley Rd, Flint, MI 48506
810-736-7100 Fax 810-736-7220

SUPPLIER: RJ Thomas Mfg Co

NEED P.O. Yes
 NEED CHECK No
 DATE: 5.19.20
 FUND:
 ACCT:
 ELEMENT:
 SUB ACCT:

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	GCP 666.00.00.7710.35051.000		\$
20	Tables XTH/G-6TP/EE - Whl Acc	467.50	9,350.00
20	Grills - A20-B2 - 48" Long Post	200.10	4,002.00
			<u>13,352.00</u>
	898. 35051		
	KGCB 896.00.00.7763.43870.000		
18	Tables XTH/G-6TP/EE - Whl Acc	467.50	8,415.00
15	Grills - A20-B2 - 48" Long Post	200.10	3,001.50
			<u>11,416.50</u>
	Tables		
	TG Manufacturing \$620 each		
	Beslon Outdoors \$517 each		
	Grills		
	Pilot Rock/RJ Thomas is the manufacturer of the grills and distributes to other vendors		
TOTAL			\$ 24,768.50

PURPOSE: Picnic Tables & Grills
 Budgeted:
 Requested By: Brad Campbell / Nancy Edwards
 Recommend By:
 Aprv. Div. Head: *[Signature]*
 Aprv. Director: *[Signature]*
 CV

**GENESEE
 COUNTY
 PARKS**

Attachment: PicnicTables_2020_corrected (2) [Revision 1] (RES-2020-352 : Expense over 10,000 - Picnic Tables)

PRICE QUOTATION

RJ Thomas Mfg. Co., Inc.

P. O. Box 946 • Cherokee, IA 51012

712-225-5115 • 800-762-5002 • FAX: 712-225-5796

Web:

www.pilotrock.com

Pilot Rock

PARK • STREET • CAMP
SITE PRODUCTS

E-mail:

customerservice@rjthomas.com

MI 768

TO:

Genesee County Parks & Rec Comm
Attn: Cassie Voelker
5045 E Stanley Rd

Genesee County Parks & Rec
Attn: Cassie Voelker
5055 Branch Rd

810-249-3808

Flint

MI 48506

QUOTATION DATE: May 15, 2020

QUOTATION NO: 70468

QUOTATION BY: 1,060

Flint
Cassie Voelker,
810-736-7100

cvoelker@gcparks.org

FAX: 810-736-7220

QTY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
38	XTH/G-8TP/EE	TABLE XTH 2-3/8 6"WHLCHR ACC GLV EXT2ENDS TRTD PINE 2X10	467.50	17,765.00
35	A-20 B2	GRILL A-20 & STAT B2 POST BASE WITH 48" LONG POST	200.10	7,003.50
1	FREIGHT DLVD	FREIGHT INCLUDED TO ZIP 48506 FOB DESTINATION	0.00	0.00

GICP 666-7710-35051

20 tables = 9350.00
20 grills = 4002.00
13,352.00

KGCB 896-7763-43070
18 tables = 8,415.00
15 grills = 3,001.50
11,416.50

PLEASE NOTE: Any Changes to the above quoted Models, Quantities or Destination require a NEW QUOTE.

(Sales tax NOT INCLUDED unless otherwise stated.) (All models/units shipped knocked down - assembly required.)
NOTE: All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on the date of quotation and are subject to change by the Seller before final acceptance.
Typographical and stenographic errors subject to correction. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the Purchaser, ample allowances must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.
Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated which may appear on Purchaser's formal order will not be binding on the Seller.

SHIPPING WITHIN 35 DAYS ARO
SHIPPED KNOCKED DOWN
SOME ASSEMBLY IS REQUIRED
CUSTOMER TO UNLOAD

Quotation Total 24,768.50

CUSTOMER TO UNLOAD FREIGHT FROM TRUCK. SOME ASSEMBLY REQUIRED.

PRICES FIRM 30 DAYS. PAYMENT TERMS: NET 30 DAYS
ALL MAJOR CREDIT CARDS ACCEPTED

BY

Paula C. Smith

Form EXF-1001 Rev 5/03

**GENESEE COUNTY BOARD OF COMMISSIONERS
BOARD COORDINATOR**

1101 BEACH STREET, ROOM 312
FLINT, MICHIGAN 48502

TELEPHONE: (810) 257-3020
FAX: (810) 257-3008

JOSHUA M. FREEMAN
COORDINATOR



To: Ted Henry, Chairman
Public Works Committee

From: Joshua Freeman

Date: June 10, 2020

Re: GHS Vehicle Maintenance

Genesee Health System approached the Genesee County Motor Pool about the possibility of providing vehicle maintenance and fuel purchase. In discussions with them, they have agreed to the following terms:

Fuel Purchase - cost plus .10 cents
Labor Rate - \$95.00 per hour
Parts Cost - cost plus 5%

This is something that was done previously and had stopped for whatever reason. Per the attached contract, there is a 30 day exit clause for either party. It is my belief that our current staff can handle the expected workload without negative impact to our current operations.

TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE GENESEE COUNTY BOARD OF COMMISSIONERS, GENESEE COUNTY, MICHIGAN

LADIES AND GENTLEMEN:

BE IT RESOLVED, by this Board of County Commissioners of Genesee County, Michigan, that the request by the Director of Administration to authorize entering into a Professional Services Contract between Genesee County and Genesee Health System, whereby the County, through Motor Pool, will provide vehicle maintenance, parts, and fuel and GHS will pay for those services and products as detailed in the agreement, for a continuous term commencing upon signature, is approved (a copy of the memorandum request and supporting documents being on file with the official records of the June 3, 2020, meeting of the Public Works Committee of this Board) and the Chairperson of this Board is authorized to execute the contract on behalf of Genesee County.

PROFESSIONAL SERVICES CONTRACT

This Contract for Professional Services (the "Contract") is by and between the County of Genesee, a Michigan Municipal Corporation, whose principal place of business is located at 1101 Beach Street, Flint, Michigan 48502 (the "County"), and Genesee Health System, a Michigan community mental health authority, whose principal place of business is located at 420 W. Fifth Avenue, Flint, Michigan 48503 ("GHS") (the County and GHS together, the "Parties").

1. Agreement and Authority

Execution of this Agreement is authorized by Resolution # _____ issued by the Genesee County Board of County Commissioners.

2. Term

This Contract commences on the date that it is approved by the Genesee County Board of County Commissioners and continues until terminated by either party in accordance with Paragraph 8.

3. Scope of Work

The County agrees to provide GHS with fuel and maintenance, performed by the County's Motor Pool, to GHS's fleet of automobiles.

4. Compensation

GHS agrees to pay the County as follows:

- Maintenance/Labor: \$95.00/hour
- Parts: Cost plus 5%
- Fuel: Cost plus \$0.10/gallon

The County will provide GHS with a monthly invoice in a form acceptable to GHS, along with any necessary supporting documentation. GHS will pay the County within thirty (30) days of GHS's acceptance of the invoice and supporting documentation.

5. Taxes. The County is a Michigan Municipal Corporation. GHS acknowledges that the County is exempt from Federal Excise Tax and Michigan Sales Tax.

6. Contract Administrator

The Contract Administrator for this Contract is Joshua Freeman, Director of Administration (the "Contract Administrator"). GHS acknowledges that the Contract Administrator is the primary County contact for notices and instructions

Attachment: Motor Pool - GHS (RES-2020-353 : GHS Vehicle Maintenance)

related to this Contract. GHS agrees to provide a copy of all notices related to this Contract to the Contract Administrator.

7. Warranties

The County warrants that:

- 7.1 The Services will be performed in accordance with generally acceptable practices in the mental health care industry.
- 7.2 The County will comply with all federal, state, and local laws in the performance of the Services.
- 7.3 The County will comply with the requirements of any federal or state grants used to fund or support this Contract.
- 7.4 The County will obtain and maintain all applicable licenses and permits necessary to provide the Services for the entire term of this Contract.

8. Termination

Either party may terminate this Contract upon 30 days' written notification. GHS shall pay for all work properly performed up to the effective date of the notice of termination.

9. Nondiscrimination

GHS covenants that it will not discriminate against an employee or applicant of employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position, and that it will require the same non-discrimination assurances from any subcontractor who may be used to carry out duties described in this contract. GHS covenants that it will not discriminate against businesses that are owned by women, minorities or persons with disabilities in providing services covered by this Contract, and that it shall require the same assurances from subcontractors. Breach of this covenant shall be regarded as a material breach of this contract.

10. Freedom of Information Act

This Contract and all attachments, as well as any other information submitted by GHS to the County, are subject to disclosure under the provisions of MCL 15.231, *et seq.*, known as the "Freedom of Information Act".

11. Insurance Requirements and Allocation of Liability

GHS agrees to obtain insurance coverage of the types and amounts required as set forth in the Insurance Checklist attached as Exhibit A and keep such insurance coverage in force throughout the life of this Contract.

11.1 Insurance Certificate and Additional Insured Coverage

GHS further agrees to provide certificates of insurance to the County evidencing the coverages specified in the Insurance Checklist and including the County as an additional insured. Additional insured coverage is to be by proof of blanket additional insured coverage within the general liability policy or as provided by an endorsement specifying the County as an additional insured to the policy. GHS's agent must provide a copy of the endorsement or language from the policy with the certificate of insurance.

11.2 Allocation of Liability

Each party to this Agreement will remain responsible for any claims arising out of that party's performance of this Agreement, as provided for this Agreement or by law. This Agreement is not intended to either increase or decrease either party's liability to or immunity from tort claims. This Agreement is not intended to nor will it be interpreted as giving either party a right of indemnification either by contract or at law for claims arising out of the performance of this Agreement.

12. General Provisions

12.1 Entire Contract

This Contract, consisting of the following documents and Exhibits, embodies the entire Contract between the Parties.

12.1.1. The Contract – This Professional Services Contract

12.1.2. Exhibit A – The Insurance Checklist

There are no promises, terms, conditions, or obligations relating to the Services other than those contained herein. In the event of a conflict between this Contract and any Exhibit, the terms of this Contract shall control.

12.2 No Assignment

Neither Party may assign or subcontract this Contract without the express written consent of the other Party.

12.3 Modification

This Contract may be modified only in writing executed with the same formalities as this Contract.

12.4 Binding Effect

The provisions of this Contract shall apply to and bind the heirs, executors, administrators, and assigns of all the parties hereto.

12.5 Headings

The paragraph headings in this Contract are used only for ease of reference, and do not limit, modify, construe, and or interpret any provision of this Contract.

12.6 Governing Law and Venue

This Contract is entered into under the laws of the State of Michigan. Any litigation between the Parties arising out of this Contract must be initiated within two years of the cause of action accruing and must be brought in a court of competent jurisdiction in Genesee County, Michigan.

12.7 Severability and Survival

In the event that any provision of this Contract is deemed by any court of competent jurisdiction to be legally ineffective, such decision shall have no effect on the remaining provisions of this Contract.

12.8 Interpretation

Each Party has had opportunity to have this Contract reviewed by legal counsel and has had equal opportunity to contribute to its contents. In the event of any dispute concerning the interpretation of this Contract, there shall be no presumption in favor of any interpretation solely because the form of this Contract was prepared by the County.

12.9 Remedies

All remedies specified in this Contract are non-exclusive. The County reserves the right to seek any and all remedies available under this Contract and applicable law in the event that GHS fails to abide by the terms of this Contract.

--- SIGNATURE PAGE FOLLOWS ---

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized agents.

GENESEE HEALTH SYSTEM

COUNTY OF GENESEE

By: _____
Danis Russell
Chief Executive Officer

By: _____
Martin Cousineau, Chairperson
Board of County Commissioners

Date: _____

Date: _____

Attachment: Motor Pool - GHS (RES-2020-353 : GHS Vehicle Maintenance)